

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

SUBJECT/TITLE	Removal and Install of Door at the Central Library	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Kelly Driscoll, Procurement Agent I	DATE CONTRACT SHALL BE AWARDED	September 18, 2025
DEPARTMENT	Property Management	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official
TASK NO.	25-R088383KD		

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$29,850.00 with Key Glass, Inc. for the provision of Removal and Install of Door at the Central Library.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Removal and Install of Door at the Central Library from Key Glass, Inc. without conducting a competitive solicitation process for the following reason(s):

Key Glass, Inc. has previously tested the windows and doors in County buildings to determine the exact type, tint, color and style of glass used. The windows and doors are a specific type with a certain specification detailing the color and style. Using another vendor would require additional testing, which would increase the cost of the replacement.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than September 17, 2025 for evaluation and consideration.