


# MANATEE COUNTY GOVERNMENT

## NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

<b>SUBJECT/TITLE</b>	Cataloging & Metadata Subscription Service	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Thomas Couchois Jr, Procurement Agent II	<b>DATE CONTRACT SHALL BE AWARDED</b>	September 17, 2025
<b>DEPARTMENT</b>	Sports & Leisure	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, MBA, CPPO, NIGP-CPP  <small>Digitally signed by Jacob Erickson, MBA, CPPO, NIGP-CPP Date: 2025.09.09 13:25:54 -04'00'</small> Jacob Erickson, Purchasing Official
<b>TASK NO.</b>	25-R088391TC		

### NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$36,899.65 with OCLC, Inc. for the provision of Cataloging & Metadata Subscription Service.

### ENABLING/REGULATING AUTHORITY

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

### BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Cataloging & Metadata Subscription Service from OCLC, Inc. without conducting a competitive solicitation process for the following reason(s):

OCLC, Inc.'s Cataloging & Metadata Subscription Service and WorldShare ILL Service play pivotal roles in the efficient operations of libraries, particularly within Manatee County's Public Libraries. Leveraging OCLC, Inc.'s vast WorldCat database, libraries gain access to millions of records and billions of holdings worldwide, enabling seamless resource discovery and interlibrary loans. The integration of OCLC, Inc.'s records, known for their high quality and widespread use across libraries in the United States, ensures patrons can easily access accurate information and material not available locally. Without these services, the County's libraries would lack the capability to conduct interlibrary loans and import top-tier bibliographic records, ultimately hindering patrons' access to diverse resources and hindering the librarians' ability to fulfill their patrons' needs efficiently.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than September 16, 2025 for evaluation and consideration.