

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

RFP NO./TITLE	RFP No. 25-TA006008AF Food and Beverage Services for Manatee County Administrative Office Facility	DATE POSTED	MC _____	DS _____
PROCUREMENT REPRESENTATIVE	Ashley Forrest	PROJECTED AWARD DATE	2025	
DEPARTMENT/DIVISION	Convention and Visitors Bureau	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official	

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with Compass Group USA, Inc. for the provision of Food and Beverage Services for Manatee County Administrative Office Facility.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

Manatee County Government solicited a Request for Proposal (RFP) to identify a qualified Contractor to provide comprehensive food and beverage services for the County Administrative Office Facility located at 9000 Town Center Parkway, Lakewood Ranch, FL 34202. Services should include strategic plans to maximize revenues, establish efficient operational systems, and deliver exceptional food quality with outstanding guest service. The County requested a detailed response from Contractors to include operational plans, staffing, menu offerings, revenue management strategies, quality control measures, and pricing.

The solicitation was advertised on the Manatee County website, and DemandStar. It was also provided to the Manatee County Chamber of Commerce, the Manasota Black Chamber of Commerce, Gulf Coast Builders Exchange, and Gulf Coast Latin Chamber of Commerce for release to its members. Responses were received from the following firms:

1. Compass Group USA, Inc., Charlotte, NC
2. Metz Culinary Management, LLC, Dallas, PA

The following firms were deemed non-responsive/non-responsible: None

EVALUATION COMMITTEE MEMBERS:

Ashley Forrest, Procurement Division, non-voting
 Jayne Roberts, Sr. Fiscal Services Manager, Financial Management
 Justin Intorcchia, Contracts Manager, Convention and Visitors Bureau
 Lisa Howard, Real Property Coordinator, Property Management

EVALUATION SUMMARY:

The Evaluation Committee first convened on August 26, 2025 and conducted technical evaluations of the responsible, responsive, proposals received. Upon completion of the technical evaluations, the Evaluation Committee unanimously elected to move forward with awarding a contract to the following firm:

Compass Group USA, Inc.

RECOMMENDATION:

The Evaluation Committee recommends award to the following firm(s): Compass Group USA, Inc.

ATTACHMENTS (List in order of attached)	Score Tabulation	COST	Revenue Generating
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Manatee County Procurement Division
Score Tabulation for Technical Evaluations
Request for Proposals (RFP) No. 25-TA006008AF
Food and Beverage Services for Manatee County Administrative Office Facility
August 26, 2025 @ 10:00 A.M.

	<u>Criteria:</u> Proposer & Team Experience Maximum Points: 35				<u>Criteria:</u> Approach Maximum Points: 35				<u>Criteria:</u> Capacity Maximum Points: 20				<u>Criteria:</u> Commission Proposal Maximum Points: 10				Results	
	Justin Intorcchia	Jayne Roberts	Lisa Howard	Average Score	Justin Intorcchia	Jayne Roberts	Lisa Howard	Average Score	Justin Intorcchia	Jayne Roberts	Lisa Howard	Average Score	Justin Intorcchia	Jayne Roberts	Lisa Howard	Average Score	Final Score	Final Ranking
Compass Group USA, Inc.	35.00	30.00	25.00	30.000	34.00	30.00	25.00	29.67	20.00	10.00	15.00	15.00	10.00	5.00	5.00	6.67	81.33	1
Metz Culinary Management, LLC	30.00	25.00	30.00	28.33	20.00	30.00	30.00	26.67	15.00	10.00	20.00	15.00	5.00	5.00	5.00	5.00	75.00	2