

# MANATEE COUNTY GOVERNMENT

## NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

<b>SUBJECT/TITLE</b>	Removal and Installation of Windows and Doors for 9000 Town Center Parkway Renovation	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Kelly Driscoll, Procurement Agent I	<b>DATE CONTRACT SHALL BE AWARDED</b>	August 27, 2025
<b>DEPARTMENT</b>	Property Management	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, Purchasing Official
<b>TASK NO.</b>	25-R088228KD		

### NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$37,664.00 with Key Glass, Inc. for the provision of Removal and Installation of Windows and Doors for 9000 Town Center Parkway Renovation.

### ENABLING/REGULATING AUTHORITY

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

### BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Removal and Installation of Windows and Doors for 9000 Town Center Parkway Renovation from Key Glass, Inc. without conducting a competitive solicitation process for the following reason(s):

Key Glass, Inc. has previously tested the windows and doors in county buildings to determine the exact type, tint, color and style of glass used. The windows and doors are a specific type with a certain specification detailing the color and style. Using another vendor would require additional testing, which would increase the cost of the renovation.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than August 26, 2025 for evaluation and consideration.