

MANATEE COUNTY GOVERNMENT

NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT

SUBJECT/TITLE	Subscription Renewal of the Applicant Tracking System	DATE POSTED	MC _____
PROCUREMENT REPRESENTATIVE	Thomas Couchois Jr, Procurement Agent II	DATE CONTRACT SHALL BE AWARDED	May 30, 2025
DEPARTMENT	Human Resources	CONSEQUENCES IF DEFERRED	The Applicant Tracking System will be inoperable
TASK NO.	25-R087474TC	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official

NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a sole source contract with a value of \$35,778.48 with Governmentjobs.com, Inc. dba NEOGOV for the provision of Subscription Renewal of the Applicant Tracking System.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Subscription Renewal of the Applicant Tracking System from Governmentjobs.com, Inc. dba NEOGOV without conducting a competitive solicitation process for the following reason(s).

NEOGOV is the provider of software licenses and related services for the Applicant Tracking System. The County added an integration for initiating outsourced background checks for all employee's actions that involve competitive recruitments as NEOGOV has created partnerships for services that can integrate with their systems. The subscription renewal services include insight background check partner integration and subscription fee.

Any company that believes they can provide this good or service must provide, in writing, convincing technical data sufficient to support their position to the Manatee County Procurement Division at purchasing@mymanatee.org no later than May 29, 2025 for evaluation and consideration.