

MANATEE COUNTY GOVERNMENT

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

SUBJECT/TITLE	Impact Fee Technical Study	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Thomas Couchois, Procurement Agent II	DATE CONTRACT SHALL BE AWARDED	February 6, 2025
DEPARTMENT	Development Services	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official
TASK NO.	25-R086665TC		

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$88,155.00 with Alfred Benesch and Company for the provision of Impact Fee Technical Study.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Impact Fee Technical Study from Alfred Benesch and Company without conducting a competitive solicitation process for the following reason(s):

On August 8, 2024, the Board of County Commissioners took action by adopting Ordinance 24-43/LDCT 24-13, raising Impact Fees by 50% through a four-phase incremental increase strategy. Following this, on December 10, 2024, the Board exhibited further instructed staff to present a partial amendment to the newly implemented Impact Fee Study. This amendment would not only encompass modifications to the Land Development Code but also introduce a crucial Demonstrated-Needs Analysis Report. This report will outline the circumstances justifying the proposal to escalate impact fees to 100% of the figures outlined in the partially updated study. The updated Impact Fee Study will play a pivotal role in identifying current costs and circumstances which necessitate a surge in Impact Fees to 100%, adhering closely to the regulatory framework entailed in the Florida Statutes. The evaluation of costs and growth, coupled with the potential elevation of Impact Fees to finance infrastructure and public amenities, is crucial for Manatee County's development amidst the constant growth in the County. By already establishing a robust association with Alfred Benesch and Company with an approved methodology, the County has facilitated the process of formulating the report. Changing the contractor would result in delays in the results and also inflate costs. Ensuring the timely update of data is of great importance to fulfill the Board's motion articulated on December 10, 2024, underscoring the criticality of adhering to this timeline for meeting the County's evolving needs.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than February 5, 2025 for evaluation and consideration.