

# MANATEE COUNTY GOVERNMENT

## NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT

<b>SUBJECT/TITLE</b>	SCADA Software Annual Maintenance and Support	<b>DATE POSTED</b>	MC _____
<b>PROCUREMENT REPRESENTATIVE</b>	Kelly Driscoll Procurement Agent I	<b>DATE CONTRACT SHALL BE AWARDED</b>	January 24, 2025
<b>DEPARTMENT</b>	Utilities	<b>CONSEQUENCES IF DEFERRED</b>	Failure of Systems to Provide Clean Drinking Water
<b>TASK NO.</b>	25-R086475KD	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, Purchasing Official

### NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a sole source contract with a value of \$28,482.81 with Insource Software Solutions, Inc. for the provision of SCADA Software Annual Maintenance and Support.

### ENABLING/REGULATING AUTHORITY

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

### BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure SCADA Software Annual Maintenance and Support from Insource Software Solutions, Inc. without conducting a competitive solicitation process for the following reason(s).

The Lake Manatee Water Treatment Plant's Supervisory Control and Data Acquisition (SCADA) System is crucial in the production of safe, clean drinking water. The SCADA System is used to monitor the chemical feed systems, pumping systems, electrical systems, and all automation at the Water Treatment Plant and out stations throughout the County. The County's SCADA System was designed and built by AVEVA Software.

InSource Solutions is the sole source supplier of Aveva SCADA Systems and maintenance services. They are the only authorized company that can provide the required maintenance services.

Any company that believes they can provide this good or service must provide, in writing, convincing technical data sufficient to support their position to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than January 23, 2025 for evaluation and consideration.