

# MANATEE COUNTY GOVERNMENT NOTICE OF INTENT TO NEGOTIATE

<b>RFQ NO./TITLE</b>	24-R084553RB Professional Services Utilities - Engineer of Record	<b>DATE POSTED</b>	MC _____ DS _____	CC _____ BIDSYNC _____
<b>PROCUREMENT REPRESENTATIVE</b>	Ryan Blackmer, Procurement Agent III	<b>DEPARTMENT / DIVISION</b>	Utilities	
<b>AUTHORIZED BY</b>	Jacob Erickson, Purchasing Official	<b>SIGNATURE DATE</b>		

### NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with Carollo Engineers, Inc., for the provision of Utilities Engineer of Record.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

The purpose of this Request for Qualifications (RFQ) was to solicit responses from qualified engineering firms to provide professional engineer of record services on an as required County-Wide basis.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

- |  |                                    |
|--|------------------------------------|
| 1. Carollo Engineers, Inc., Sarasota, FL     | 4. CHA Consulting, Inc., Tampa, FL |
| 2. McKim & Creed, Inc., Sarasota, FL         |                                    |
| 3. Jacobs Engineering Group, Inc., Tampa, FL |                                    |

The following firms were deemed non-responsive/non-responsible: None

**EVALUATION COMMITTEE MEMBERS:**

- |   |  |
|---|--|
| Ryan Blackmer, Procurement Division, non-voting | Jim Renneberg, Chief Utilities Engineer          |
| Katie Gilmore, Deputy Director - Water Division | Brent Laudicina, Wastewater Plant Superintendent |
| Ed Ference, Underground Utilities Manager       | Bill Bowers, Sr. Fiscal Service Manager          |

**EVALUATION SUMMARY:**

The Evaluation Committee first convened on July 31, 2024 and conducted technical evaluations of the responsible, responsive, proposals received. On August 12, 2024, the Evaluation Committee conducted in-person interviews with the short-listed firms of Carollo Engineers, Inc., McKim & Creed, Inc., and Jacobs Engineering Group, Inc. The Evaluation Committee met on August 14, 2024, for discussions of interviews, final technical evaluation, and final ranking of the firms as follows:

1. Carollo Engineers, Inc.
2. McKim & Creed, Inc.
3. Jacobs Engineering Group, Inc.

The Procurement Division and Utilities Department request authorization to enter into negotiations with the following firm (s):

Carollo Engineers, Inc.

<b>ATTACHMENTS (List in order of attached)</b>	24-R084553RB Final Evaluation Summary		
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**MANATEE COUNTY  
PROCUREMENT DIVISION  
RANKING SUMMARY**

**RFQ NUMBER:**

**24-R084553RB**

**SOLICITATION NAME:**

**Professional Services Utilities - Engineer of Record**

	<b>Proposer &amp; Team's Experience</b>	<b>Approach to Engineering Services</b>	<b>Organizational Structure and Capacity</b>	<b>Similar Completed Projects</b>	<b>Total</b>
<b>Maximum Score</b>	<b>30</b>	<b>15</b>	<b>25</b>	<b>30</b>	<b>100</b>
<b>Carollo Engineers, Inc</b>	25.60	11.20	19.40	27.00	<b>83.20</b>
<b>McKim &amp; Creed, Inc.</b>	25.00	11.20	21.00	25.60	<b>82.80</b>
<b>Jacobs Engineering Group, Inc.</b>	24.00	13.40	21.00	24.20	<b>82.60</b>