

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

SUBJECT/TITLE	New LED Marquee Sign Located at Bradenton Area Convention and Visitors Bureau	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Ashley Forrest, Procurement Agent III	DATE CONTRACT SHALL BE AWARDED	July 9, 2024
DEPARTMENT	Convention and Visitors Bureau	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official
REQUISITION NO.	R084968		

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$212,866.00 with Creative Sign Designs, LLC for the provision of a new LED marquee sign located at the Bradenton Area Convention and Visitors Bureau.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure a new LED marquee sign located at the Bradenton Area Convention and Visitors Bureau from Creative Sign Designs, LLC without conducting a competitive solicitation process for the following reason(s):

Manatee County has previously purchased signs from Creative Sign Designs, LLC and has had them installed with great success. Procuring a new LED marquee sign for the Bradenton Area Convention and Visitors Bureau will ensure standardization in design, quality, and warranty across Manatee County.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than July 8, 2024 for evaluation and consideration.