

**MANATEE COUNTY GOVERNMENT  
NOTICE OF INTENT TO AWARD  
A SINGLE SOURCE CONTRACT**

<b>SUBJECT/TITLE</b>	Installation of Shade Structure at Tom Bennett Park	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Kelly Driscoll, Procurement Agent I	<b>DATE CONTRACT SHALL BE AWARDED</b>	June 27, 2024
<b>DEPARTMENT</b>	Sports and Leisure Services	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, Purchasing Official
<b>REQUISITION NO.</b>	R084998		

**NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT**

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$43,376.00 with Play Space Services, Inc. for the provision of Installation of Shade Structure at Tom Bennett Park.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure Installation of Shade Structure from Play Space Services, Inc. without conducting a competitive solicitation process for the following reason(s):

The Sports and Leisure Services Department is requesting to install shade structures at the splash pad that will be located in Tom Bennett Park. The shade structures provide shade and sun protection over the newly installed splash pad. The vendor offers a wide range of shade solutions designed to fit all outdoor shading projects. Installation of the shade structures includes custom shade design with custom hexagon hip with sail shades. The splash pad will be installed by Play Space Services, Inc. Utilizing another vendor would require a site visit and additional staff time. Using Play Space Services, Inc. will also maintain uniformity across all parks in the County.

Advanced Recreational Concepts, LLC furnishes the materials directly to Play Space Services, Inc. By utilizing Play Space Services, Inc. and Advanced Recreational Concepts, LLC, we standardize the vendor and get a single source warranty.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than June 26, 2024 for evaluation and consideration.