



MANATEE COUNTY FLORIDA

May 31, 2011

TO: All Proposers

SUBJECT:

Request For Proposal (RFP) #11-2064FL
Solid Waste Professional Engineering Services

ADDENDUM #1

The following items are issued to add to, modify and clarify the Request For Proposal document. Proposals are to be submitted on the specified time and date due, in conformance with the additions and revision listed herein.

1. Responses to the following questions:

a. Page 10, paragraph (e) and Page 11, paragraph (g) request the same data is this correct?

Paragraph (e) is deleted; please respond to paragraph (g).

b. Does the County have a list of projects it envisions to conduct under this contract for the Solid Waste part of the scope of services?

Current CIP includes Landfill Gas Collection expansion and a Landfill Gas Use Feasibility study. Current Budget reflects a Waste Study aimed at improving recycling percentages. Budgets have not been approved and we do not have specific budgeted amounts.

c. Does the County intend to select more than one consultant?

This has not been determined. We currently have two consultants under contract PBS&J (Atkins) and SCS.

d. Will the County consider selecting a consultant that performs only one or two of the major categories of the scope of services?

The County will not consider that.

Financial Management Department
Mailing Address: P. O. Box 1000 Street Address: 1112 Manatee Avenue West, Ste. 803, Bradenton, FL 34206-1000
WEB: www.mymanatee.org * PHONE: 941.749.3014 * FAX: 941.749.3034

- e. How many consultants does the County expect to select to support this contract?

This has not been determined.

- f. Could you please forward a sample contract for our review?

A sample is available contact frank.lambertson@mymanatee.org

- g. What is the anticipated annual contract value?

This has not been determined.

- h. Section B.01 (p. 9) requests information for subcontractors "given to meet the minimum qualifications". Are the minimum qualifications referred to in this statement those qualifications listed in the first two paragraphs of B.01?

Yes.

If required, does the County want the specified level of detail for such subcontractors for Section B.01 only, or also for Sections B.02 and B.03?

B.01 only.

- i. Section B.03 requests information about contracts obtained and lost and pertinent solid waste construction and permitting projects (subsections e, g, h and i). Our firm has extensive U.S. operations as well as multiple international offices. May we restrict our responses to our state-wide or regional operations?

Regional operations are acceptable.

- j. At multiple points throughout the RFP there are references to what the "firm" has done or what the staffing will be for this project. Our firm is national in office location with approximately 700 employees. Is the intent that when the term "firm" is noted that its application could be limited to the Florida program that is based in Florida? This would address the required manning level statement, contracts that the firm has won or lost, list of contracts the firm has obtained in the last three years, etc.

Florida or regional is acceptable.

- k. In the question associated with the won or lost issue – does lost mean projects where we may have been removed from the project or ones that we were not selected in a competitive evaluation system. We don't always find out why we were not selected

This refers to contracts that were terminated after award to your firm.

- l. On page 10 of the RFP under B.01d., it's requested to give "...the names and telephone numbers of the key persons with direct knowledge of this process to achieve compliance." For clarification, are you looking for the people on the client's side with this knowledge or our firm's employees who managed this effort?

Client's side.

- m. On page 10, B.03e., please clarify – do you want a list of contracts for all services across the country or like-service contracts in Florida?

Florida or regional is acceptable.

- n. On page 11, B.03g., can this list be submitted confidentially as this includes proprietary information?

No, once a proposal is submitted all information within is public record and available for review by the public.

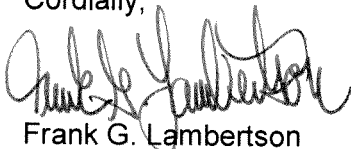
- o. On page 11, the letters k. – o. are absent. Is there anything missing or is it meant to jump from j. to p.?

Clerical error, replace "p" with "k".

2. No additional questions will be considered after the issuance of this Addendum.

Proposals are to be prepared as instructed in this Request For Proposals and shall be received at Manatee County Purchasing Office, Suite 803, 1112 Manatee Avenue West, Bradenton, Florida, FL 34205 until **4:00 P.M., Tuesday, June 14, 2010.**

Cordially,



Frank G. Lambertson
Contracts Negotiator