

**MANATEE COUNTY GOVERNMENT  
NOTICE OF INTENT TO AWARD  
A SINGLE SOURCE CONTRACT**

<b>SUBJECT/TITLE</b>	Commercial Dog Kennels	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Jeb Hayter, Procurement Agent III	<b>DATE CONTRACT SHALL BE AWARDED</b>	January 9, 2024
<b>DEPARTMENT</b>	Property Management	<b>REQUISITION NO.</b>	R083644
<b>AUTHORIZED BY</b>	Jacob Erickson, Purchasing Official	<b>SIGNATURE DATE</b>	Jacob Erickson, MBA, CPPO, NIGP-CPP <small>Digitally signed by Jacob Erickson, MBA, CPPO, NIGP-CPP Date: 2023.12.18 15:23:03 -05'00'</small>

**NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT**

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$346,160.00 with Horizon Structures LLC, for the provision of commercial dog kennels.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure commercial dog kennels from Horizon Structures LLC, without conducting a competitive solicitation process for the following reason(s):

Horizon Structures LLC, provides kennels to other government agencies that have the need to safely house animals. Manatee County has the need for two (2) large fully equipped canine shelters for overflow from Manatee County Animal Welfare. Horizon Structures LLC, has the ability to build, transport, and install the kennels which will save the County considerable time and money by not having to build out the interior of the structures. Extensive research was put into finding kennels that fit the needs of the County from a local supplier however, there are none that will build, transport, and install the kennel size the County needs. Horizon Structures LLC, best aligns with the goals and needs of the County on this product.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than December 28, 2023, for evaluation and consideration.