

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

SUBJECT/TITLE	Software Upgrade to Labworks version 7.2 with support	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Thomas Couchois Jr, Procurement Agent I	DATE CONTRACT SHALL BE AWARDED	December 12, 2023
DEPARTMENT	Utilities	REQUISITION NO.	R083454
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE	

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$25,800.00 with Labworks, LLC for the provision of Software Upgrade to Labworks version 7.2 with support.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Software Upgrade to Labworks 7.2 with support from Labworks, LLC without conducting a competitive solicitation process for the following reason(s):

The Manatee County Utilities Department is currently running Labworks software version 6.7, which is now outdated. As Labworks, LLC is the sole proprietor of this software, any interruptions would significantly affect daily operations, resulting in higher costs and decreased efficiency. The consequences of not having this software operational would mean that sample identification and traceability would be impacted, thus violating the National Environmental Laboratory Accreditation Program (NELAC) requirements.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than December 11, 2023 for evaluation and consideration.