

**MANATEE COUNTY GOVERNMENT  
NOTICE OF INTENT TO AWARD  
A SINGLE SOURCE CONTRACT**

<b>SUBJECT/TITLE</b>	Awning Installation and Material	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Kelly Driscoll	<b>DATE CONTRACT SHALL BE AWARDED</b>	November 16, 2023
<b>DEPARTMENT</b>	Public Works	<b>REQUISITION NO.</b>	R083351
<b>AUTHORIZED BY</b>	Jacob Erickson, Purchasing Official	<b>SIGNATURE DATE</b>	

**NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT**

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$26,325.00 with Total Aluminum, Inc. for the provision of Awning Installation and Material.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure Awning Installation and Material from Total Aluminum, Inc. without conducting a competitive solicitation process for the following reason(s):

Total Aluminum, Inc. installed a covered aluminum roof for the washing station at the Transit Fleet Facility. The Utilities Administration location has requested the same covered roof be installed over their wash area to protect the new wash and heater equipment for service truck and vehicles. The total cost includes materials, permits, installation and product warranty.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than November 15, 2023 for evaluation and consideration.