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Solicitation Addendum

Addendum No.: 1
Solicitation No.: 19-TA002998AEJ
Project No.:
Solicitation Title: Professional Land Survey and Mapping Services
Addendum Date: May 15, 2019
Procurement Contact: Ashley Jones; ashley.jones@mymanatee.org

RFQ 19-TA002998AEJ IS AMENDED AS SET FORTH HEREIN. RESPONSES TO QUESTIONS POSED BY PROSPECTIVE PROPOSERS ARE PROVIDED BELOW. THIS ADDENDUM IS HEREBY INCORPORATED IN AND MADE A PART OF RFQ NO. 19-TA002998AEJAEJ.

Questions and Responses:

Q1. Tab 2, item 3 and Tab 6, item 6 appear to request the same information. Does the County wish responses to each tab/section be the same and does the County intend to contact all listed in both sections?

R1. The proposer may or may not provide the same contacts in Tab 2, item 3 and Tab 6, item 6.

The County will contact the clients listed in Tab 2, item 3 to confirm that mapping and survey services were provided by the proposer or their subconsultant(s) to determine that the proposer has met the minimum requirements.

The County will contact the references provided by the proposer in Tab 6, item 6 to inquire about the proposer's qualifications, performance and experience. The responses that are received from reference inquiries listed in Tab6 (Item 6) will be made available to the evaluation committee to assist in their evaluation of the proposer.

Q2. Tab 8, item 10 requests responder to provide bonding capability statement from our bonding company however box 18 & 19 are not checked as a requirement on form 8, Insurance and Bonding Requirements. Please clarify if this is to be provided or omitted in our response.

R2. This is to be omitted. Bonding capability of the Proposer is not a qualification requirement within the proposal response.

Q3. Tab 10 seems to have been skipped or mis-numbered on page 6 of attachment B of the RFQ. Is there a Tab 10?

R3. There are only 10 Tabs in the proposal response. Tab 11 was inadvertently labeled incorrectly and should have been labeled Tab 10-Volume of Work.

Q4. Does Form 3 – Public Contracting and Environmental Crimes Certification must be notarized by a State of Florida Notary, or can it be a notary from the state in which our operations are headquartered?

R4. The referenced form can be notarized in the state the business is headquartered.

Q5. Please provide clarification of the proposal format, are there to be actual physical “tabs” that divide the sections or inserted pages that define the sections?

R5. See Article B.01 of Attachment B.

Q6. Who are the incumbents?

R6. Florida Design Consultants, George F. Young, Inc., Hyatt Survey Services, Inc., Lombardo Foley & Kolarik, Inc., and ZNS Engineering, Inc.

Q7. How much work was given out (dollars and tasks) over the last contract period?

R7. The contract amount can vary from year to year, we estimate the Countywide usage of this contract to be \$300,000 to \$500,000 annually.

Q8. How does the County want item 3 under Tab 2 addressed? Does the County wish to see a listing in spreadsheet format showing all projects completed since the date stated in the RFQ or will simply listing at least 5 completed projects since that date satisfy the requirement?

R8. Per Attachment B, Proposal Response, the proposer is to submit a minimum of five clients they or their subconsultant(s) have completed survey and mapping services projects since April 1, 2014.

NOTE: Items that are ~~struck through~~ are deleted. Items that are underlined have been added or changed. All other terms and conditions remain as stated in the RFQ.

End of Addendum

INSTRUCTIONS:

Receipt of this addendum must be acknowledged as instructed in the solicitation document. Failure to acknowledge receipt of this Addendum may result in the response being deemed non-responsive.

AUTHORIZED FOR RELEASE: _____