

MANATEE COUNTY GOVERNMENT

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

| | | | |
|-----------------------------------|--|---------------------------------------|-------------------------------------|
| SUBJECT/TITLE | HVAC Repair at MSO Laboratory | DATE POSTED | MC Website _____ |
| PROCUREMENT REPRESENTATIVE | Kelly Driscoll, Procurement Agent I | DATE CONTRACT SHALL BE AWARDED | July 14, 2025 |
| DEPARTMENT | Property Management | AUTHORIZED BY DATE | Jacob Erickson, Purchasing Official |
| TASK NO. | 25-R087900KD | | |

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$59,950.00 with Myakka Heating and Cooling for the provision of Heating, Ventilation, and Air Conditioning (HVAC) Repair at Manatee Sherriff's Office Laboratory (MSO).

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure HVAC Repair at MSO Laboratory from Myakka Heating and Cooling without conducting a competitive solicitation process for the following reason(s):

Property Management requires a small HVAC repair at the MSO Laboratory. Myakka Heating and Cooling is a small local company who are able to quickly quote and perform the repairs without delay. Myakka Heating and Cooling has completed many jobs successfully for the Property Management Department. Using other contractors would delay the repairs as their leadtimes are longer.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than July 11, 2025 for evaluation and consideration.