

MANATEE COUNTY GOVERNMENT

SOURCE SELECTION

SUBJECT	Small Scale Roof Repairs and Installations	DATE POSTED	February 18, 2009
PURCHASING REPRESENTATIVE	Donna Stevens, 708-7528	DATE CONTRACT SHALL BE AWARDED	February 25, 2009
DEPARTMENT	Financial Management Dept./Purchasing Div.	CONSEQUENCES IF DEFERRED	N/A
SOURCE RECOMMENDATION	Invitation for Bid #08-3857DS	AUTHORIZED BY DATE	Rob Cuthbert February 18, 2009

ACTION DESIRED

Authorization to award Invitation For Bid # 08-3857-DS, Small Scale Roof Repairs and Installations, on an as required basis to the lowest responsive, responsible multiple bidders meeting specifications, for an estimated annual amount of \$200,000.00 to:

Anderson & Shah Roofing Inc. of FL,(Largo FL), Budget Roofing of Florida (Auburndale, FL), Charles A. Roy Roofing (Bradenton, FL),

Crowther Roofing & Sheet Metal of FL Inc. (Sarasota, FL), Manson Roofing Inc. (Bradenton, Florida),

Murton Roofing Corp.(Ft. Myers, FL), Quality Roofing of FL Inc.(Tampa, FL) and Sutter Roofing Co. of FL (Sarasota, FL).

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Ordinance 08-43, Purchasing Code Article 4E(2)

BACKGROUND/DISCUSSION

- This annual contract is for use County Wide, on an as required basis to repair and/or replace roofs on County-Owned buildings for a twelve (12) month period with two (2) twelve (12) month renewal periods not to exceed total contract duration of thirty six (36) months.
- It is the intent to place orders with the lowest priced bidder for the type of roof being **repaired**, but in the event of an urgent, immediate need and the lowest priced bidder is unavailable, County staff may contact the next lowest bidder.
- This contract is not intended for any single project costing more than \$ 200,000.00, instead a separate bidding process, including performance and payment bonds, shall occur for those projects that exceed this amount.
- A total of nine (9) Contractors bid on this project, the bid from William Samuels Approved Roofing did not acknowledge the addendums, and may not be responsive. A No Bid response was received from Budget Roofing of Florida.

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SUMMARY	Recommend that the blanket purchase order be awarded to all responsive bidders due to various roofs through the County and the unique experience of the roofers.
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ATTACHMENTS: (List in order as attached)	INSTRUCTIONS TO BOARD RECORDS:
<ul style="list-style-type: none"> • Department's Recommendation with bid tabulation 	N/A
COST	\$200,000.00 (estimated)
COMMENTS	(Ref. IFB# 08-03857-DS)
	SOURCE (ACCT# & NAME)
	Various
	AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)
	N/A

- 9/23/08 through 1/26/09 appropriate bid procedures were followed. The Invitation for Bid (IFB) was broadcast via DemandStar and the County website.
- Property Management revised the bid submittals and on 2/12/09, their bid recommendation was received.