

# MANATEE COUNTY GOVERNMENT

## INTENT TO AWARD

<b>SUBJECT</b>	Manatee County Central Library Annex Roof and HVAC Replacement, 321 15 <sup>th</sup> Street West, Bradenton, FL	<b>DATE POSTED</b>	MC 4/1/16 XSE DS 4/7/16 XSE CC N/A
<b>PURCHASING REPRESENTATIVE</b>	Olga Valcich, Ext. 3055	<b>DATE CONTRACT SHALL BE AWARDED</b>	Seven days from date posted
<b>DEPARTMENT</b>	Property Management Department, Tom Yarger, Construction Services Project Manager, Ext. 3003 and Neighborhood Services, Bill O'Shea, Ext. 6858	<b>CONSEQUENCES IF DEFERRED</b>	
<b>SOLICITATION</b>	IFB#15-2693OV	<b>AUTHORIZED BY DATE</b>	Melissa Wendel, CPPO, Purchasing Official 2016

### NOTICE OF INTENT TO AWARD

Notice of Intent to Award, Invitation for Bid #15-2693OV, Manatee County Central Library Annex Roof and HVAC Replacement located at 321 15<sup>th</sup> Street West, Bradenton, FL to the lowest, responsive, responsible Bidder, Southern Roofing Company, Inc., in the amount of \$121,393.80 based on a completion time of 90 calendar days.

### ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

### BACKGROUND/DISCUSSION

- This project is funded by a United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and administered through the Neighborhood Services Department of Manatee County. Project includes verification of certified payroll in accordance with the requirements as set forth by HUD.
- The Work consists of furnishing all labor, equipment and materials required for the removal and replacement of the roof system at the Central Library Annex located at 321 15<sup>th</sup> Street West, Bradenton, FL. Work shall also include the removal and replacement of three (3) roof top HVAC units
- Formal competitive sealed bid procedures were followed resulting in a total of three (3) bidders submitting a sealed bid for consideration.
- Background discussion continued on page 2

<b>ATTACHMENTS</b> (List in order of attached)	<ul style="list-style-type: none"> <li>• Department Recommendation</li> <li>• Bid Tabulation</li> </ul>	<b>FUNDING SOURCE</b> (Acct Number & Name)	<input checked="" type="checkbox"/> Funds Verified Community Development Block Grant/ Acct Code: 1729012203 for \$83,721.00. Balance of \$37,672.80 from Acct. Code 0010020507.
<b>COST</b>	\$121,393.80	<b>AMT/FREQ OF RECURRING COSTS</b> (Attach Fiscal Impact Statement)	

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- Appropriate bid procedures were followed. Notice of Bid availability advertised on DemandStar, mymanatee.org and the Manatee Chamber of Commerce.
- Three (3) Firms submitted Bids:
- Bidders:

Southern Roofing Company, Inc., Tampa, FL (Based on a completion time of 90 calendar days)	\$121,393.80
Sutter Roofing Company of Florida, Sarasota, FL (Based on a completion time of 60 calendar days)	\$123,160.40
Mathews Construction, Inc., Palmetto, FL (Based on a completion time of 45 calendar days)	\$188,091.48
- On January 5, 2016, a memorandum was received from Bill O'Shea Community Development Project Manager, Neighborhood Services Department concurring the recommendation from Project Management Department recommending award to Southern Roofing Company, Inc., Tampa, FL, as the lowest, responsive, responsible bidder based on a completion time of 90 calendar days in the amount of \$121,393.80.
- Funds verified through the Community Development Block Grant, Account Code 1729012203 for \$83,721.00. The balance of \$37,672.80 will come from the Property Management, Rehabilitation and Repair Account Code 0010020507.

# MEMORANDUM



**To:** William O'Shea,  
Community Development Project Manager  
Neighborhood Services Department

**From:** Tom Yarger, Construction Services Division Manager  
Property Management Department

by 1/5/2016

**Date:** January 5, 2016

**Subject:** Manatee County Central Library Annex Roof and  
HVAC Replacement

- IFB # 15-26930Y

The bids for the above referenced project have been reviewed by staff. The bid tabulation form is attached for your review. It is recommended that the contract for the Manatee County Central Library Annex Roof and HVAC Replacement be awarded to the lowest responsive, responsible bidder, **Southern Roofing Company, Inc** in the amount of **\$121,393.80**, in accordance with the terms and conditions of the bid package.

The funding sources for the contract are Community Development Block Grant #1729012203 for \$83,721.00 and the remainder will come from R&R Account #0010020507.

Please contact **Tom Yarger**, if you have any questions regarding the attached documents.

Thank you for your continued assistance.

cc: Charlie Bishop, Director, Property Management

Department Name

Division Name

Mailing Address

Phone number: (941) XXX-XXXX

**LARRY BUSTLE \* CHARLES B. SMITH \* JOHN R. CHAPPIE \* ROBIN DISABATINO \* VANESSA BAUGH \* CAROL WHITMORE \* BETSY BENAC**

*District 1*

*District 2*

*District 3*

*District 4*

*District 5*

*District 6*

*District 7*

## Olga Valcich

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**From:** William OShea  
**Sent:** Tuesday, January 05, 2016 4:16 PM  
**To:** Olga Valcich  
**Cc:** David Omahony  
**Subject:** FW: Recommendation of Award Central Library Annex  
**Attachments:** \_Recommendation\_of\_Award.pdf

Olga,

As discussed, please proceed with award of the Central Library Annex Building Project as recommended in the attached memo from Property Management.

Thanks



### **Bill O'Shea, Community Development Project Manager**

Manatee County Neighborhood Services Department || Community Development Division  
1112 Manatee Avenue West || Bradenton, Florida 34205  
phone: 941-748-4501 x6858  
[bill.oshea@mymanatee.org](mailto:bill.oshea@mymanatee.org)



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**From:** David Omahony  
**Sent:** Tuesday, January 05, 2016 1:49 PM  
**To:** William OShea <[bill.oshea@mymanatee.org](mailto:bill.oshea@mymanatee.org)>  
**Cc:** Olga Valcich <[olga.valcich@mymanatee.org](mailto:olga.valcich@mymanatee.org)>; Tom Yarger <[tom.yarger@mymanatee.org](mailto:tom.yarger@mymanatee.org)>  
**Subject:** Recommendation of Award Central Library Annex

Bill,  
Attached is the recommendation if award memo for Central Library Annex revised after subtracting the advertising costs.

Thank you,  
David O'Mahony  
Construction Coordinator  
Construction Services Division  
Property Management Department  
1112 Manatee Ave., Suite 868C  
Bradenton, FL 34205

Phone: (941)748-4501, Ext. 3052  
Cell: (941) 737-3246  
Email: [david.omahony@mymanatee.org](mailto:david.omahony@mymanatee.org)



IFB#15-2693OV, Manatee County Central Library Annex Roof and HVAC Replacement, 321 15th Street West, Bradenton, FL				Southern Roofing Company, Inc., 1727 W. Cypress St., Tampa, FL 33606 (813)251-5252		Sutter Roofing Company of Florida, 8284 Vico Court, Sarasota, FL 34240 (941)337-1000, Ext. 407		Mathews Construction, Inc., 417 10th Avenue West, Palmetto, FL (941)729- 7444	
ITEM NO.	DESCRIPTION	UNITS	QTY.	UNIT PRICE (\$)	EXTENDED PRICE (\$)	UNIT PRICE (\$)	EXTENDED PRICE (\$)	UNIT PRICE (\$)	EXTENDED PRICE (\$)
10	Permitting Fees for the Removal, Installation of Roof and HVAC Units	1	LS	550.00	550.00	750.00	750.00	600.00	600.00
11	Replace Damaged Wood Blocking/Wood Nailer	1	LF	5.00	5.00	6.00	6.00	7.25	7.25
12	Disposal of Waste Offsite	1	LS	1,200.00	1,200.00	1,500.00	1,500.00	2,385.00	2,385.00
	<b>TOTAL BASE BID</b>				110,358.00		111,964.00		*170992.25
	Contract Contingency Work (Used only with County Approval)			10% of Total Base Bid	11,035.80		11,196.40		*17099.23
	<b>TOTAL OFFER (Including Contract Contingency Work)</b>				121,393.80		123,160.40		*188,091.48
	<b>BASED ON COMPLETION TIME OF:</b>				<b>90 CALENDAR DAYS</b>		<b>60 CALENDAR DAYS</b>		<b>45 CALENDAR DAYS (*Correction of Mathematical Error)</b>

Tabulation prepared by:

*Qy - Valant 12/14/15*

Tabulation reviewed by:

*David O'Hanlon 12/14/15*

IFB#15-2693OV, Manatee County Central Library Annex Roof and HVAC Replacement, 321 15th Street West, Bradenton, FL				Southern Roofing Company, Inc., 1727 W. Cypress St., Tampa, FL 33606 (813)251-5252		Sutter Roofing Company of Florida, 8284 Vico Court, Sarasota, FL 34240 (941)337-1000, Ext. 407		Mathews Construction, Inc., 417 10th Avenue West, Palmetto, FL (941)729- 7444	
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	Acknowledged Addendum # 1				Yes		Yes		Yes
	Site Visit				Yes		Yes		Yes
	Proof of Registration				Yes		Yes		Yes
	MBE/WBE				No		No		No
	Bid Forms				Yes		Yes		Yes
	Submitted Subcontractor's Bid Form				Yes		Yes		Yes
	Bidders Questionnaire				Yes		Yes		Yes
	Equipment List				Yes		Yes		Yes
	Subcontracting of HVAC				Yes		Yes		Yes
	Public Contracting & Environmental Crimes Certificate				Yes		Yes		Yes
	Drug Free Workplace Certification				Yes		Yes		Yes
	License				Yes		Yes		Yes
	Bid Bond				Yes		Yes		Yes
	Insurance				Yes		Yes		Yes

Tabulation prepared by:

*Ally Valenzuela 12/14/15*

Tabulation reviewed by:

*Daniel O'Halloran 12/14/15*

IFB#15-2693OV, Manatee County Central Library Annex Roof and HVAC Replacement, 321 15th Street West, Bradenton, FL				Southern Roofing Company, Inc., 1727 W. Cypress St., Tampa, FL 33606 (813)251-5252)		Sutter Roofing Company of Florida, 8284 Vico Court, Sarasota, FL 34240 (941)337-1000, Ext. 407)		Mathews Construction, Inc., 417 10th Avenue West, Palmetto, FL (941)729- 7444)	
ITEM NO.	DESCRIPTION	UNITS	QTY.	UNIT PRICE (\$)	EXTENDED PRICE (\$)	UNIT PRICE (\$)	EXTENDED PRICE (\$)	UNIT PRICE (\$)	EXTENDED PRICE (\$)
INCLUDE FURNISHING ALL MATERIALS, LABOR, EQUIPMENT AND INCIDENTALS REQUIRED IN THE PERFORMANCE OF THE STATED WORK:									
1	Mobilization	1	LS	6,300.00	6,300.00	5,217.00	5,217.00	7,500.00	7,500.00
2	Remove and Replace the existing roof for building and entrance canopies per project scope	1	LS	39,113.00	39,113.00	54,816.00	54,816.00	115,000.00	115,000.00
3	Replace gypsum deck, tapered insulation walkway and protective pads in accordance with project scope	1	LS	23,100.00	23,100.00	14,430.00	14,430.00	7,500.00	7,500.00
4	Furnish and install rain gutters in accordance with manufacturers specifications and project scope	1	LS	10,400.00	10,400.00	12,245.00	12,245.00	8,000.00	8,000.00
5	Remove Existing HVAC Units from roof	3	EA	580.00	1,740.00	500.00	1,500.00	825.00	2,475.00
6	Furnish and install curbs for the three new HVAC units in accordance with manufacturers specifications and project scope, including all associated accessories	1	LS	4,300.00	4,300.00	3,500.00	3,500.00	2,525.00	2,525.00

Tabulation prepared by:

*Allye Valenz* 12/14/15

Tabulation reviewed by:

*DO Hahony* 12/14/15



IFB#15-2693OV, Manatee County Central Library Annex Roof and HVAC Replacement, 321 15th Street West, Bradenton, FL				Southern Roofing Company, Inc., 1727 W. Cypress St., Tampa, FL 33606 (813)251-5252)		Sutter Roofing Company of Florida, 8284 Vico Court, Sarasota, FL 34240 (941)337-1000, Ext. 407)		Mathews Construction, Inc., 417 10th Avenue West, Palmetto, FL (941)729- 7444)	
ITEM NO.	DESCRIPTION	UNITS	QTY.	UNIT PRICE (\$)	EXTENDED PRICE (\$)	UNIT PRICE (\$)	EXTENDED PRICE (\$)	UNIT PRICE (\$)	EXTENDED PRICE (\$)
7	Install <u>County</u> Supplied Trane Model #4TCC3036A1000B, 3 Ton, 13 Seer Heat Pump HVAC unit per manufacturer's specifications and project scope including any electrical work and associated accessories	1	EA	4,200.00	4,200.00	1,750.00	1,750.00	4,000.00	4,000.00
8	Furnish and Install Trane 4 Ton, 15 Seer Straight Cool HVAC unit with 10 KW heat package per manufacturer's specifications and project scope. Installation shall include proper connection of new unit to existing ductwork, all associated accessories and any electrical upgrades	1	EA	9,300.00	9,300.00	7,500.00	7,500.00	10,000.00	10,000.00
9	Furnish and Install Trane 5 Ton, 15 Seer Straight Cool HVAC unit with 10 KW heat package per manufacturer's specifications and project scope. Installation shall include proper connection of new unit to existing ductwork, all associated accessories and any electrical upgrades	1	EA	10,150.00	10,150.00	8,750.00	8,750.00	11,000.00	11,000.00

Tabulation prepared by:

*Cheryl Valcic 12/14/15*

Tabulation reviewed by:

*David O'Hanlon 12/14/15*