

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

SUBJECT	Hunter Douglas Sheerweave Solar Screen Shades	DATE POSTED	MC ✓ 11/12/14 SE DS <u>N/A</u> CC ✓ 11/12/14 SE
PURCHASING REPRESENTATIVE	Bonnie Sietman, Sr. Buyer x3046 <i>BS</i>	DATE CONTRACT SHALL BE AWARDED	Contingent upon the acceptance of Purchasing Official (7 days)
DEPARTMENT	County Blanket (Property Management)	CONSEQUENCES IF DEFERRED	N/A
SOLICITATION	RFQ #14-2597BS	AUTHORIZED BY DATE	<i>BS</i> 11/12/2014

NOTICE OF INTENT TO AWARD

Notice of Intent to Award, Request for Quotation #14-2597BS, Hunter Douglas Sheerweave Solar Screen Shades to the lowest, responsive, responsible quoter Custom Draperies located in Bradenton, Florida.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- This procurement is for Hunter Douglas Sheerweave Solar Screen Shades on an “as required” basis.
- The intent of this Request for Quotation (RFQ) is to establish a single award to the lowest, responsive, responsible quoter meeting specifications.
- The annual estimated expenditure is \$40,000.00
- The County solicited Request for Quotation #14-2597BS; Hunter Douglas Sheerweave Solar Screen Shades from October 23, 2014 through November 7, 2014, appropriate quotation procedures were followed.
- Notice of RFQ #14-2597BS was directly solicited to four vendors, solicited on MyManatee.org, and the Manatee County Chamber.
- Three quotations were received from Custom Draperies, Divine Interiors Group, Inc., and Window Décor & Designs Inc. (see attachment).
- November 12, 2014, issued notification to Property Management regarding the lowest, responsive, responsible quoter, Custom Draperies.

ATTACHMENTS (List in order of attached)	• tabulation	FUNDING SOURCE (Acct Number & Name)	<input type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	Annual Estimate \$40,000.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	5010003698-595000

RFQ #14-2597BS

Custom Drapries

Divine Interiors Group,
Inc.

Window Décor &
Designs Inc.

Hunter Douglas Sheerweave Solar Screen
Shades

2603 15th St E

8205 Natures Way,

3125 53rd Ave E

Bradenton, FL

Bradenton, FL

Bradenton, FL

Estimated
Annual
Usage (Sq.
Ft)

Description

Price per
Sq. Ft.
Extended
Pricing

Price per
Sq. Ft.
Extended
Pricing

Price per
Sq. Ft.
Extended
Pricing

Hunter Douglas Sheerweave
Solar Screen Shades with
standard hem; 95% sunblock;
Includes onsite measurements,
hardware, installation, handling,
shipping / delivery (order to
installation - 2 to 4 weeks);

7000

\$4.75

\$33,250.00

\$11.50

\$80,500.00

\$5.50

\$38,500.00

#0201 - White Grey
#0223 - White Straw