

DATE: April 17, 2014

TO: ALL INTERESTED PROPOSERS

**REFERENCE: CLARIFICATION: REQUEST FOR PROPOSAL No. 14-1105AS
TRANSPORTATION PLANNING & PROJECT REVIEW**

ADDENDUM No. 1

Proposers are hereby notified that this Addendum shall be acknowledged by them within their proposal and shall be made a part of the above named Proposal and Contract Documents.

The following items are issued to add to, modify, and clarify the Proposal and/or Contract Documents. These items shall have the same force and effect as the original Proposal and /or Contract Documents. Proposals are to be submitted on the specified date and shall conform to the additions and revisions listed herein.

Q: Would the County please share with us the name of your project manager and the names of the members of the Evaluation Committee for this project?

A: Information not available at this time.

Q: What is the difference between the details requested on p. 10-11 - C.01 "MINIMUM EXPERIENCE TO BE CONSIDERED" and p. 12- C.03.5 "Past Performance"? Should the same projects be cited in both sections? Or does the county want different projects cited in each section?

A: Provide information accordingly showing details as requested.

Q: What do you anticipate the annual budget for this project will be and what has the annual budget/expenditures been during the last years?

A: Budget estimated at about \$90,000 annually.

Q: On Page 11, Under C.03, the Note: says that tabs are required. Just for clarification, do you want tabs for C.03.1-C.03.14?

A: Tabs are required for each section to be broken out as requested in section C. It specifically states how the information is to be provided.

Q: On Page 12, C.03.7 says, "List all projects handled by your firm during the past five years and identify the volume of work previously awarded by Manatee County. " Do you really want us to list every project for the past five years, or just Manatee County projects within the last five years?

A: List all project requirements relevant to the RFP.



**REFERENCE: CLARIFICATION: REQUEST FOR PROPOSAL No. 14-1105AS
TRANSPORTATION PLANNING & PROJECT REVIEW**

ADDENDUM No. 1

Continued from page 1.

Q: Are proposers allowed to submit a cover letter with this proposal?

A: Provide information as required by the RFP document.

Q: Two sections, C.03.5 (Past Performance) and C.03.13 (Statement of Qualifications), seem to be asking for the same previous experience information. Can you elaborate re: what should be included in each section?

A: Provide all information as required by sections C.03.5 and C.03.13.

Q: What firm or firms were awarded with the previous contract?

A: Atkins North America, Renaissance Planning Group, URS Corporation Southern.

Q: How many firms will be awarded with this contract?

A: Multiple.

Q: How many copies of the proposal should be submitted?

A: See pg. 4 of RFP, section A.05 Sealed & Marked.

Q: What is the term of agreement for this contract?

A: Multiple Year.

Q: Section C.03.3: Does the Direct Economic Benefit to MCG apply on this requirement?

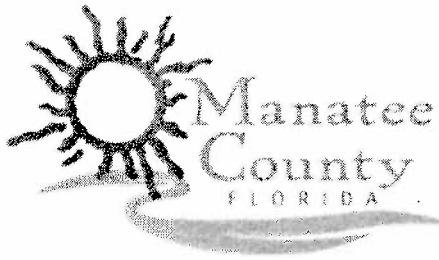
A: Yes.

Q: Section C.03.8: Will our DBE Certificate from F.D.O.T. apply for this RFP?

A: Firms are required to be certified by State of Florida, Office of Supplier Diversity.

Q: Section C.03.10: Which counties other than Manatee classify as local?

A: Please refer to Attachment B.



**REFERENCE: CLARIFICATION: REQUEST FOR PROPOSAL No. 14-1105AS
TRANSPORTATION PLANNING & PROJECT REVIEW**

ADDENDUM No. 1

Continued from page 2.

Q: Section C.03.14: Will a Staffing Chart be acceptable?

A: Yes.

Q: How can we obtain a copy of the last proposal awarded a contract for Transportation Planning?

A: Not available within time frame.

Q: Regarding the information requested in C.03.5 – it seems to be requesting the same information asked for in MINIMUM EXPERIENCE TO BE CONSIDERED. Please clarify as to what additional or different information the County is expecting to see in C.03.5.

A: Provide information accordingly.

Q: Could you please provide us with an example of the type of information the County wants for paragraph “d” on p. 11 of the RFP? We’re not 100% sure about what is meant by “governmental agency which verified compliance with its requirements or standards.” If the client already is a public agency, would they be the “governmental agency” that you require a reference for?

A: Refers to experience with government agencies where compliance with the entities requirements and/or standards had been previously verified. Provide agency name and your key person(s) having knowledge of such.

All other terms and conditions of the original Request For Proposal remain unchanged.

If you have submitted a proposal prior to receiving this addendum, you may request in writing that your original, sealed proposal be returned to your firm. All sealed Proposals received will be opened on the date stated.

Sincerely,
MANATEE COUNTY GOVERNMENT

Alberto Sillart
Contracts Negotiator