

MANATEE COUNTY GOVERNMENT NOTICE OF INTENT TO NEGOTIATE

RFQ NO./TITLE	24-R083682BB/General Hydrogeologic Services	DATE POSTED	MC _____ DS _____	CC _____ BIDSYNC _____
PROCUREMENT REPRESENTATIVE	Brooke Baker, CPPB, NIGP-CPP, Procurement Agent III	DEPARTMENT / DIVISION	Utilities	
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE		

NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with the following firms: (1) ASRus, LLC; (2) GHD Services Inc.; and (3) WSP USA Inc. for the provision of general hydrogeologic services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

At the request of the Utilities Department, the Procurement Division solicited Request for Qualifications (RFQ) No. 24-R083682BB for as-needed General Hydrogeologic Services.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

1. ASRus, LLC, Tampa, FL
2. GHD Services Inc., Tampa, FL
3. WSP USA Inc., Tampa, FL

The following firms were deemed non-responsive/non-responsible: N/A

EVALUATION COMMITTEE MEMBERS:

Brooke Baker, Procurement Division, non-voting
Amanda ShawverKarnitz, Water Quality Compliance Supervisor
Jacolyn Abdala, Compliance Coordinator

Karen Briden, Superintendent of Wastewater Division Compliance
Ken Kohn, Senior Project Engineer

EVALUATION SUMMARY:

The Evaluation Committee first convened on March 19, 2024 and conducted technical evaluations of the responsible, responsive, proposals received. The meeting on March 19, 2024 resulted in a unanimous vote to hold discussions with the three (3) responsible, responsive firms. On March 20, 2024, the Procurement Division conducted discussions with the three (3) firms in the form of submitting Requests for Information via email to the firms. On March 22, 2024, the Procurement Division provided the Evaluation Committee with each firm's responses to the Requests for Information. On March 26, 2024, the Evaluation Committee reconvened for technical evaluations of the three (3) firms, which resulted in a unanimous vote to enter into negotiations with all three (3) firms: (1) ASRus, LLC; (2) GHD Services Inc.; and (3) WSP USA Inc.

The Procurement Division and Utilities Department request authorization to enter into negotiations with the following firm (s):

(1) ASRus, LLC; (2) GHD Services Inc.; and (3) WSP USA Inc.

ATTACHMENTS (List in order of attached)	Score Tabulation		
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**Manatee County Procurement Division
 Score Tabulation
 Request for Qualifications (RFQ) No. 24-R083682BB
 General Hydrogeologic Services**

	Proposer & Team's Experience	Approach to Services	Organizational Structure & Capacity	Similar Completed Services	Final Score	Final Ranking
Maximum Score	25.00	25.00	25.00	25.00	100.00	
WSP USA Inc.	23.75	23.00	23.25	23.75	93.75	1
GHD Services Inc.	22.00	22.75	22.00	23.75	90.50	2
ASRus, LLC	22.50	23.00	21.50	23.00	90.00	3