

# MANATEE COUNTY GOVERNMENT

## *INTENT TO AWARD*

<b>RFQ NO./TITLE</b>	23-TA004691ED Professional Engineering Consulting Services for Casa Loma Waterline Replacement	<b>DATE POSTED</b>	MC _____	DS _____
<b>PROCUREMENT REPRESENTATIVE</b>	Emily Diaz Procurement Agent III	<b>PROJECTED AWARD DATE</b>	December 1, 2023	
<b>DEPARTMENT/DIVISION</b>	Public Works / Project Management Division	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, Purchasing Official	

### NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with Kimley-Horn and Associates, Inc. for the provision of professional engineering consulting services for Casa Loma waterline replacement.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

The County requested proposals from qualified firms for the provisions of professional engineering consulting services for the Casa Loma Waterline Replacement project to provide for and manage all subconsultant disciplines required to support the County's in-house design staff for the successful design of the Casa Loma Waterline Replacement project.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

1. Kimley-Horn and Associates, Inc., St. Petersburg, FL
2. ZNS Engineering, Bradenton, FL

#### **EVALUATION COMMITTEE MEMBERS:**

Emily Diaz, Procurement Division, non-voting  
 Albert Rosenstein, Project Engineer II, Public Works  
 Cody Keime, Project Engineer, Public Works

Ashley Forest, Procurement Division, non-voting  
 Daniel Garner, Project Engineer, Public Works

#### **EVALUATION SUMMARY:**

The Evaluation Committee first convened on August 8, 2023 and conducted technical evaluations of the responsible, responsive, proposals received. The evaluation committee reconvened on August 24, 2023 for discussions of clarifying questions and provided updated scores and feedback. Clarifying questions were sent to the second rated responsible, responsive firm on August 25, 2023. On September 11, 2023 the evaluation committee met for the final technical evaluations to discuss the clarifying questions, provide final feedback, and request authorization to enter into negotiations with the following firm:

1. Kimley-Horn and Associates, Inc.

**RECOMMENDATION:**

The Evaluation Committee unanimously recommends award to the following firm:

Kimley-Horn and Associates, Inc.

<b>ATTACHMENTS</b> <b>(List in order of attached)</b>	None	<b>COST</b>	\$338,721.89
--	------	-------------	--------------