

MANATEE COUNTY GOVERNMENT

INTENT TO NEGOTIATE

SUBJECT	Total Organic Carbon (TOC) Analyzer Unit for Central Laboratory	DATE POSTED	MC <u>7/21/15</u> ✓ SE DS <u>7/21/15</u> ✓ SE CC <u>N/A</u>
PURCHASING REPRESENTATIVE	Jacob Erickson, 3053	DATE CONTRACT SHALL BE AWARDED	Upon Completion of Successful Negotiations
DEPARTMENT	Utilities Department	CONSEQUENCES IF DEFERRED	None
SOLICITATION	RFP #15-1355JE	AUTHORIZED BY DATE	Melissa M. Wendel, CPPO <i>Melissa M. Wendel</i>

NOTICE OF INTENT TO NEGOTIATE

Notice of Intent to Negotiate with Teledyne Tekmar to provide a Total Organic Carbon (TOC) Analyzer Unit for the Central Laboratory for the Manatee County Utilities Department.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

PROJECT BACKGROUND:

The Manatee County Utilities Central Laboratory has the need to acquire a Total Organic Carbon (TOC) Analyzer unit for the analysis of environmental samples. The objective of this formal, sealed procurement is to replace an existing TOC Analyzer unit that is nearing the end of its lifespan and also to meet the laboratory's growing need to provide inorganic analytical services for the Wastewater Division of the Utilities Department.

SOLICITATIONS:

The RFP was advertised on the Manatee County website, DemandStar, in the Bradenton Herald and the Tempo News and was also provided to the Manatee County Chamber of Commerce for release to its members. One (1) proposal was received.

ATTACHMENTS (List in order of attached)	FUNDING SOURCE (Acct Number & Name)	Various CIP Accounts Per Work Assignment <input type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	N/A

EVALUATION COMMITTEE (VOTING) MEMBERS:

Kayse Hasiak – Laboratory Supervisor, Utilities Department
 Gregory Blanchard – Environmental Program Manager – Air / Water, Parks and Natural Resources Department
 Jacob Erickson – Contracts Negotiator, Financial Management Department (Chairman)

Non-Voting Staff Attending:

None

EVALUATION RESULTS:

The Evaluation Committee (the "Committee") initially convened to review evaluation committee responsibilities and the Florida Sunshine Law as applicable to public meetings and proceeded to review the responsive proposal to the requirements of the RFP. As a result of the discussion, the Committee unanimously voted to commence negotiations with Teledyne Tekmar, Mason, Ohio.

Teledyne Tekmar

Teledyne Tekmar demonstrated exceptional qualifications by means of their proposal. Their submitted proposal was responsive and responsible, meeting all necessary criteria set forth in the RFP. Teledyne Tekmar, a business unit of Teledyne Instruments, Inc., provides high-quality Total Organic Carbon (TOC) and Volatile Organic Compound (VOC) instrumentation. Teledyne Tekmar provided a strong implementation plan and project approach that accompanies the many features of the analyzer unit such as auto-calibration for unattended calibration monitoring, 21 CFR Part 11 functionality, and intelligible dilution for automatically diluting a sample back into calibration range.

The Evaluation Committee unanimously determined that Teledyne Tekmar has the experience, capabilities and project approach necessary to provide a Total Organic Carbon Analyzer Unit to the Utility Department's Central Laboratory.

ESTIMATED COST OF SERVICES: The estimated annual expenditure is \$43,000 before negotiation.

FUNDING: 4010010200-564000 – Utilities Wastewater – Central Laboratory / 4010010200.534000 – Contractual Services

The above justifications are a generalized summary of major observations intended only to provide a sufficiently detailed overview of the main observations of a majority of Committee Members. Each Committee Member may have considered one or more facts or factors more or less important than the other Committee Members when voting, and this summary of the Evaluation Committee's decision is not an attempt to exhaustively describe each of the relevant factors which motivated each of the Committee Members to select the rankings described.

The Evaluation Committee voted unanimously 3 to 0 to proceed with Teledyne Tekmar.

The resulting agreement will be managed by the Utilities Department.