



MANATEE COUNTY FLORIDA

March 26, 2009

TO: All Proposers

SUBJECT:

Request For Proposal (RFP) #09-1194FL
Citizen Action Tracking System

ADDENDUM #1

The following items are issued to add to, modify and clarify the Request For Proposal document. Proposals are to be submitted on the specified time and date due, in conformance with the additions and revision listed herein.

1. Responses to the following questions:
 - a. Do any addenda posted need to be included with our proposal? Are there any at this time?

Acknowledge Addendum in your cover letter. Addendum #1 is the only one at this time.
 - b. Attachment D outlines the pricing structure. Does the Pricing Information we provide need to be separate from the proposal or can it be included as part of our full proposal?

Part of the full proposal.
 - c. A16 – Drug Free Workplace on page 6 of the RFP states that proposers are asked to provide either a certification of compliance with the program outlined or describe the firms policy or program as it relates to maintain a drug free workplace. We intend to sign and include Attachment B – Drug Free Workplace Certification. Will inclusions of Attachment B fulfill this requirement or does additional document need to be provided?

Financial Management Department – Purchasing Division
1112 Manatee Avenue West, Bradenton, FL 34205
PHONE: 941.749.3042 FAX: 941.749.3034
www.mymanatee.org

Attachment B will fulfill requirement.

- d. Requirement j. Server Configuration on page 11 mentions conversion of historical data, what systems will require data conversion?

Oracle historical data.

- e. How many concurrent user licenses will the County require?

25 concurrent licenses, identify any price breaks in quantities.

- f. Does the County have a budget for purpose of this RFP?

\$40,000.

- g. User Interface – Does it require dynamic customization of forms?

No.

- h. Will it be based on the set of predefined questions and their answers?

No.

- i. What does component mean? Is it various levels in a workflow? So that a level can be removed or added anytime as and when required while configuring a system workflow.

Customization will be limited

- j. What kind of reminders will be generated?

Mail.

- k. What kind of notification will be sent to the requestor?

Mail.

- l. Will it be bilingual English and Spanish?

No

- m. Does it require content management system?

No

- n. Can you please mention target systems for integration?

J2EE

- o. System and Data Integration – Kindly elaborate the requirement?

Allows for import and export.

- p. Microsoft Reporting services requires MS SQL Server 2000, Net framework and IIS. But in Core Technology section it is required to develop system on J2EE and open architecture with Oracle database. Kindly clarify.

Crystal Reporting will be used.

- q. List out the 85 request types.

See Attachment "A" to this Addendum.

- r. In the probable list of services, will there be any service process that will require digitally signed out/put document.

No.

- 2. No additional questions will be considered after the issuance of this Addendum.

Proposals are to be prepared as instructed in this Request For Proposals and shall be received at Manatee County Purchasing Office, 1112 Manatee Avenue West, Bradenton, Florida, FL 34205 until **4:00 P.M., Friday, April 3, 2009.**

Cordially,



Frank G. Lambertson
Contracts Negotiator

ATTACHMENT "A"

Request Types List

MISCELLANEOUS PUBLIC WORKS
ROAD REPAIR REQUEST
DITCH MAINTENANCE
ROW CLEARING/MOWING/TREES
DRAINAGE REQUESTS
ROAD GRADING
STREET SWEEPING
SIDEWALK REPAIR
MAINTAIN CANAL
MAINTAIN POND
PAVING/PROJECTS
SIDEWALK CONSTRUCTION (NEW)
PUBLIC WORKS ADMINISTRATION
MISCELLANEOUS HIGHWAY MAINTENANCE DIVISION
MISCELLANEOUS DRAINAGE MAINTENANCE DIVISION
MISCELLANEOUS ENGINEERING DIVISION
MISCELLANEOUS TRAFFIC OPERATIONS DIVISION
MISCELLANEOUS TRAFFIC ENGINEERING DIVISION
MISCELLANEOUS PROJECT MANAGEMENT DIVISION
MOW/CLEAR COUNTY PROPERTY
MISCELLANEOUS PROPERTY MANAGEMENT
HOOPS/OTHER ITEMS ON ROW
BUILDING MAINTENANCE
MISCELLANEOUS PARKS REC.

PARKS MAINTENANCE
RECREATION DIVISION
MISCELLANEOUS, BUILDING DEPARTMENT
UNSAFE STRUCTURE
CONSTRUCTION IN PROGRESS/NO PERMIT
MISCELLANEOUS/NEIGHBORHOOD SERVICES
HOUSING
NUISANCE ABATEMENT DIVISION
MISCELLANEOUS CODE ENFORCEMENT
OVERGROWN PROPERTY
BOAT/TRAILERS
BUILT W/O PERMIT
JUNK VEHICLES
BUSINESS IN RESIDENTIAL AREA
TRASH AND DEBRIS/CODE ENFORCEMENT
COMMERCIAL VEHICLE
UNPERMITTED SIGNS
NO STRUCTURE NUMBERS POSTED
NOISE DISTURBANCE
MISCELLANEOUS REQUESTS/UTILITIES DEPARTMENT
GARBAGE COMPLAINT
IMPROPER GARBAGE DISPOSAL
ILLEGAL DUMPING ON COUNTY RIGHT OF WAY
BILLING DISPUTE
WATER LINE BREAK
WATER QUALITY PROBLEMS
UTILITY PROBLEMS ON ROW
WASTEWATER DIVISION
WATER CONSERVATION

MISCELLANEOUS, PLANNING DEPARTMENT

ENVIRONMENTAL PLANNING

MISCELLANEOUS ZONING

MISCELLANEOUS COMMUNITY SERVICES

PROBATION

VETERANS

MISCELLANEOUS REQUESTS/TRANSIT DIVISION

COMMUNITY CARE FOR THE ELDERLY

FINANCIAL ASSISTANCE

MISCELLANEOUS PUBLIC SAFETY

MISC ANIMAL SERVICES

VICIOUS DOG

BARKING DOG

DEAD SMALL ANIMALS

VERIFY CURRENT VACCINATIONS

ROAMING CATS/DOGS

MISCELLANEOUS REQUESTS/AG AND RESOURCE
CONSERVATION

MISCELLANEOUS, INFORMATION SERVICES DEPT

MISCELLANEOUS NATURAL RESOURCES DEPT

RESOURCE MANAGEMENT

ENVIRONMENTAL PROTECTION

GROUND CONTAMINATION

WATER CONTAMINATION

MISCELLANEOUS REQUESTS/FINANCIAL MANAGEMENT

MISCELLANEOUS/HUMAN RESOURCES
MISC COUNTY ATTORNEY
MISCELLANEOUS REQUESTS/ADMIN. OFFICE
MGA
MISCELLANEOUS/CITIZENS ACTION CENTER
MISCELLANEOUS/CONVENTION AND VISITORS BUREAU
ADA COMPLAINT
DRIVER/EMPLOYEE COMPLAINT