

MANATEE COUNTY GOVERNMENT NOTICE OF INTENT TO NEGOTIATE

RFQ NO./TITLE	24-R083199CD- Design Criteria Package for Manatee County Administration Building Parking Garage Reconstruction Package Project	DATE POSTED	MC _____ DS _____	CC _____ BIDSYNC _____
PROCUREMENT REPRESENTATIVE	Chris Daley- Procurement Project Manager	DEPARTMENT / DIVISION	Property Management/ Construction Services Division	
AUTHORIZED BY	Jacob Erickson, Procurement Official	SIGNATURE DATE	Jacob Erickson, MBA, CPPO, NIGP- CPP	<small>Digitally signed by Jacob Erickson, MBA, CPPO, NIGP-CPP Date: 2024.01.08 09:53:42 -05'00'</small>

NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with Sweet Sparkman Architects, Inc. for the provision of design criteria package services for Manatee County Administration Building Parking Garage Reconstruction Project.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

The County requested proposals from qualified firms for the provision of a Design Criteria Package (DCP) for the Manatee County Downtown Parking Garage Reconstruction Project. The objective of this solicitation is to retain a Design Criteria Professional to provide a DCP that will provide sufficient information to permit the County to enter into a subsequent Public Private Partnership (P3) for design-build services for the Manatee County Downtown Parking Garage Reconstruction Project.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

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| 1. Bermello Ajamil & Partners, Inc., Coral Gables, FL | 2. Sweet Sparkman Architects, Inc., Sarasota, FL |
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EVALUATION COMMITTEE MEMBERS:

- | | |
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| Chris Daley - Procurement Project Manager
Procurement Division, non-voting | Steven Laney - Sr. Bridge Project Engineer, Public Works Department |
| Tom Yarger - Deputy Director, Property Management Department | Denise Greer - Deputy Director, Development Services Department |

EVALUATION SUMMARY:

The Evaluation Committee first convened on December 28, 2023 and conducted technical evaluations of the responsible, responsive, proposals received. On December 28, 2023, the committee chair sent follow up questions to both firms for the purposes of holding discussions with the short-listed firms. The Evaluation Committee met on January 5, 2024 for discussion of the follow up questions, final technical evaluations, and ranking of the firms as follows:

1. Sweet Sparkman Architects, Inc.
2. Bermello Ajamil & Partners, Inc.

The Procurement Division and Property Management/ Construction Services Division request authorization to enter into negotiations with the following firm (s): Sweet Sparkman Architects, Inc.

ATTACHMENTS (List in order of attached)	Final Ranking Summary			
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<p align="center"><u>Technical Evaluation Form</u> for</p> <p>Solicitation Title: Design Criteria Package for Manatee County Administration Building Parking Garage Reconstruction Project</p> <p>RFQ No.:24-R083199CD Advertise Date: 11/17/2023</p> <p align="center">Manatee County Government Procurement Division Bradenton, FL</p>						
Proposer & Team’s Experience	Approach	Organizational Structure and Capacity	Similar Completed Projects	TOTAL		Initial Ranking
	25	20	25	30	100	
Bermello Ajamil & Partners, Inc.	23.67	17.67	21.00	29.00	91.33	2
Sweet Sparkman Architects, Inc..	22.33	19.33	23.67	26.33	91.67	1

Technical Evaluation Team Members: Tom Yarger, Steve Laney, Denise Greer
 Procurement Representative: Chris Daley