

MANATEE COUNTY GOVERNMENT SOURCE SELECTION

SUBJECT	Recycling & Demanufacturing of Computers & Electronic Equipment	DATE POSTED	September 2, 2009
PURCHASING REPRESENTATIVE	Frank Lambertson, 749-3042	DATE CONTRACT SHALL BE AWARDED	September 9, 2009
DEPARTMENT	Financial Management Dept./Purchasing Div.	CONSEQUENCES IF DEFERRED	N/A
SOURCE RECOMMENDATION	Creative Recycling Systems	AUTHORIZED BY DATE	Rob Cuthbert September 2, 2009

ACTION DESIRED

Authorization to enter into negotiations with Creative Recycling Systems, Tampa, FL for the purpose of providing Recycling & Demanufacturing of Computers & Electronic Equipment on an as needed basis.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws, Chapter 2-26 Manatee County Purchasing Ordinance, Section 2-26-40 and the Standards and Procedures approved by the County Administrator.

BACKGROUND/DISCUSSION

- The Manatee County Utilities Department requires the collection, demanufacturing, transportation, and proper disposal of computer and electronic equipment generated from households and small quantity generators. The collection will be made at the Lena Road Landfill, 3333 Lena Road (State Road 64 East), Bradenton, FL or at sites to be pre-determined by County staff.
- 1/15/09 – 7/16/09 the appropriate proposal procedures were followed. The Request for Proposal (RFP) was broadcast to three hundred (300) recycling and demanufacturing of computer and electronic equipment firms, thirteen (13) firms downloaded the RFP and three (3) firms submitted proposals.
- In an effort to inform local Manatee vendors the RFP was advertized locally in the Bradenton Herald, posted on the County's website mymanatee.org, and provided to the Manatee County Chamber of Commerce. However, no Manatee County firms submitted proposals.
- Proposals were received from the following contractors:
American Electronics Recycling Sarasota, FL
Creative Recycling Systems, Tampa, FL
Quicksilver Recycling Services, Tampa, FL.
- The Selection Committee consisted of:
Cari Walz, Utilities Department, Solid Waste Division
David Pickup, Utilities Department, Solid Waste Division
Frank Lambertson, Financial Management Department, Purchasing Division

See Page 2

SUMMARY


Recommend negotiations with Creative Recycling Systems, Tampa, FL.

ATTACHMENTS: (List in order as attached)	INSTRUCTIONS TO BOARD RECORDS:
1. Approval Email Ed Hunzeker	N/A
COST	SOURCE (ACCT# & NAME)
\$2,118 per year	4020019707 534000/JL 5001301-0004
COMMENTS	AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)
N/A	N/A

- 6/17/09 the Selection Committee convened and heard oral presentations from the three proposers.
- 7/16/09 the Selection convened and ranked the firms as follow for the purpose of negotiating a contract with the top ranked firm:
- Ranked #1 – Creative Recycling Services, Tampa, FL - The proposer was determined to best meet the needs of the County. Of particular importance are: a perceived higher level of operational service to the County; past performance supported by reference verification; and has demonstrated a willingness to work with the County to meet our recycling and demanufacturing of computers and electronic equipment requirements. The annual estimated cost to the County would be \$2,118 per year.
- Ranked #2 – Quicksilver Recycling Services, Tampa, FL - The proposer submitted an informative proposal, demonstrating the ability to perform the required services and made a professional presentation, and has successfully provided these same services to the County for the last eleven (11) years. However, the Selection Committee ranked it second due a higher costs for the collection of items at the landfill. The annual estimated cost to the County would be \$32,000 per year.
- Ranked #3 – American Electronics Recycling, Sarasota, FL – The proposer submitted a satisfactory proposal and made a good presentation discussing the items forwarded to the proposers by the County for response. However, the Selection Committee ranked it third due to the perception of lesser ability to provide the total services required. The annual estimated cost to the County is \$5,500 per year.



Ed Hunzeker/MCG
09/01/2009 12:42 PM

To Rob Cuthbert/MCG@MCG
cc Frank Lambertson/MCG@MCG, Melissa Assha/MCG@MCG
bcc
Subject Re: Selection for Negotiations - RFP #09-1051FL, Recycling & Demanufacturing of Computers and Electronic Equipment


I concur!

Rob Cuthbert--09/01/2009 10:47:51 AM--Mr. Hunzeker, We are communicating the recommended selectio

From: Rob Cuthbert/MCG
To: Ed Hunzeker/MCG@MCG
Cc: Frank Lambertson/MCG@MCG, Melissa Assha/MCG@MCG
Date: 09/01/2009 10:47 AM
Subject: Selection for Negotiations - RFP #09-1051FL, Recycling & Demanufacturing of Computers and Electronic Equipment

Mr. Hunzeker,

We are communicating the recommended selection of Creative Recycling Systems, Tampa, FL for the propose of providing Recycling & Demanufacturing of Computers & Electronic Equipment on an as needed basis. Negotiation shall be engaged to determine the costs. The annual estimated cost to the County based on the proposal would be \$2,118 per year.

The following brief summation is supported with more detail on the enclosed selection documentation. Staff will proceed with the posting of the selection and beginning negotiations upon your confirmation.

Thank you. Rob Cuthbert

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March 31, 2009 to July 16, 2009 the appropriate proposal procedures were followed, including an extensive review of the references and past performance with other counties and municipalities. The Request for Proposal (RFP) was broadcast to three hundred (300) recycling and demanufacturing of computer and electronic equipment firms, thirteen (13) firms downloaded the RFP and three (3) firms submitted proposals.

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Frank G. Lambertson, Contracts Negotiator
Manatee County Government, Purchasing Division
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