

# MANATEE COUNTY GOVERNMENT NOTICE OF INTENT TO NEGOTIATE

<b>RFQ NO./TITLE</b>	23-R081161BB/Utility Locating Services	<b>DATE POSTED</b>	MC _____ DS _____	CC _____ BIDSYNC _____
<b>PROCUREMENT REPRESENTATIVE</b>	Brooke Baker, Procurement Agent III	<b>DEPARTMENT / DIVISION</b>	Utilities	
<b>AUTHORIZED BY</b>	Jacob Erickson, Purchasing Official	<b>SIGNATURE DATE</b>		

### NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with McKim & Creed, Inc. for the provision of Utility Locating Services.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

At the request of the Utilities Department, the Procurement Division solicited Request for Qualifications (RFQ) No. 23-R081161BB for as-needed Utility Locating Services.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to their members.

Responses were received from the following firms:

1. Blood Hound, LLC
2. McKim & Creed, Inc.

The following firms were deemed non-responsive/non-responsible: N/A

**EVALUATION COMMITTEE MEMBERS:**

Brooke Baker, Procurement Division, non-voting  
Tony Williams, Utilities Locates Supervisor

Ryan Beggy, Utilities Records Mapping Supervisor  
Christopher Rivett, Utilities Comm/Safety Manager

**EVALUATION SUMMARY:**

The Evaluation Committee first convened on May 2, 2023 and conducted technical evaluations of the responsible, responsive, proposals received. The meeting on May 2, 2023 resulted in a unanimous vote to hold discussions with the two responsive and responsible proposing firms. On May 9, 2023, the Procurement Division conducted discussions with the two firms in the form of submitting Requests for Information via email to the firms. On May 12, 2023, the Procurement Division provided the Evaluation Committee with each firm's responses to the Requests for Information. On May 16, 2023, the Evaluation Committee reconvened for technical evaluations of the two firms, which resulted in a unanimous vote to enter into negotiations with the top-ranked firm: McKim & Creed, Inc.

The Procurement Division and Utilities Department request authorization to enter into negotiations with the following firm (s):

McKim & Creed, Inc.

<b>ATTACHMENTS</b> (List in order of attached)	Scoring Summary		
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Manatee County Procurement Division  
 Score Tabulation  
 Request for Qualifications (RFQ) No. 23-R081161BB  
 Utility Locating Services  
 Technical Evaluations  
 May 16, 2023 @ 9:00 A.M.

	<b>Criteria: Proposer &amp; Team's Experience Maximum Points: 25</b>				<b>Criteria: Organizational Structure &amp; Capacity Maximum Points: 25</b>				<b>Criteria: Approach Maximum Points: 25</b>				<b>Criteria: Similar Completed Projects Maximum Points: 25</b>				<b>Results</b>
	Christopher Rivett	Ryan Beggy	Tony Williams	Average Score	Christopher Rivett	Ryan Beggy	Tony Williams	Average Score	Christopher Rivett	Ryan Beggy	Tony Williams	Average Score	Christopher Rivett	Ryan Beggy	Tony Williams	Average Score	Final Score
<b>McKim &amp; Creed</b>	20.00	15.00	25.00	<b>20.00</b>	22.00	14.00	20.00	<b>18.67</b>	18.00	15.00	25.00	<b>19.33</b>	25.00	18.00	25.00	<b>22.67</b>	<b>80.67</b>
<b>Blood Hound</b>	10.00	13.00	20.00	<b>14.33</b>	15.00	13.00	15.00	<b>14.33</b>	15.00	13.00	10.00	<b>12.67</b>	25.00	13.00	25.00	<b>21.00</b>	<b>62.33</b>