

**MANATEE COUNTY GOVERNMENT**  
**NOTICE OF INTENT TO AWARD**  
**A SINGLE SOURCE CONTRACT**

<b>SUBJECT/TITLE</b>	Creative Sign Designs LLC/ the design and installation of Desantis/Kinnan park entrance sign	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Thomas Couchois Jr	<b>DATE CONTRACT SHALL BE AWARDED</b>	July 27, 2023
<b>DEPARTMENT</b>	Property Management	<b>REQUISITION NO.</b>	R082505
<b>AUTHORIZED BY</b>	Jacob Erickson, MBA, CPPO, NIGP-CPP Purchasing Official	<b>SIGNATURE DATE</b>	

**NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT**

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$30,766.40 with Creative Sign Designs LLC for the provision of the design and installation of Desantis/Kinnan park entrance sign.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure the design and installation of Desantis/Kinnan park entrance sign from Creative Sign Designs LLC without conducting a competitive solicitation process for the following reason(s):

Manatee County has previously purchased signs from Creative Sign Designs LLC and have had them installed with great success. Procuring the entrance sign for Desantis/Kinnan park from Signs Designs LLC will ensure countywide standardization in design, quality, and warranty.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than 5pm on July 26, 2023 for evaluation and consideration.

