

MANATEE COUNTY GOVERNMENT

INTENT TO NEGOTIATE

SUBJECT	Solid Waste Professional Engineering Services	DATE POSTED	MC <u>XSC 2/14/17</u> DS <u>XSC 2/14/17</u> CC <u>N/A</u>
PURCHASING REPRESENTATIVE	Jacob Erickson, 941-749-3053	DATE CONTRACT SHALL BE AWARDED	Upon Completion of Successful Negotiations
DEPARTMENT	Utilities Department	CONSEQUENCES IF DEFERRED	None <u>Mimi H. Wall</u>
SOLICITATION	RFP 16-3214CD	AUTHORIZED BY DATE	Melissa M. Wendel, <u>for</u> CPPO

NOTICE OF INTENT TO NEGOTIATE

Notice of Intent to Negotiate with SCS Engineers to provide solid waste professional engineering services for the Manatee County Utilities Department.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

PROJECT BACKGROUND:

The Consultant shall perform on an as required basis, all of the services necessary for projects that require engineering/architectural services for design and specification development services during bidding, services during construction, record drawings, permits for construction of solid waste and related utility facilities, renovations/additions to existing facilities, perform operational related services and studies, special projects and to conduct feasibility studies. In addition, operational analysis, modeling and plan evaluation may be required. Engineering services specialties shall include but are not limited to civil, structural, mechanical, electrical/instrumentation, environmental, industrial, geological and biological. Other service specialties shall include but are not limited to architecture, air quality and air pollution control, remedial investigations, toxicity reduction evaluation, mapping and surveying, leachate treatment, and debris monitoring. In addition, successful Consultant must possess the capability to report electronically to FDEP/County, etc., or possess other methods of reporting that may be required during the Agreement period.

SOLICITATIONS:

The RFP was advertised on the Manatee County website, DemandStar, and was also provided to the Manatee County Chamber of Commerce for release to its members. A total of four (4) proposals were received.

Firms that submitted proposals include:

Cornerstone Environmental Group, LLC
Jones Edmunds & Associates, Inc.
Nova Engineering and Environmental, LLC
SCS Engineers

Orlando, FL
Sarasota, FL
Tampa, FL
Tampa, FL

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ATTACHMENTS (List in order of attached)	FUNDING SOURCE (Acct Number & Name)	Term Agreement <input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST \$350,000.00 before negotiation	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	N/A

EVALUATION COMMITTEE (VOTING) MEMBERS:

Bryan White – Landfill Superintendent, Utilities Department
Sia Mollanazar – Deputy Director Engineering Services, Public Works Department
Frank Lambertson - Contracts Negotiator, Financial Management Department (Chairperson)

EVALUATION RESULTS:

The Evaluation Committee (the "Committee") convened in November 2016 to review evaluation committee responsibilities, discuss member's availability for future meetings, and the Florida Sunshine Law as applicable to public meetings. The Evaluation Committee then proceeded to review each of the four (4) proposals for their responsiveness to the requirements of the RFP.

SCS Engineers, Tampa, FL – SCS Engineers demonstrated exceptional qualification via their proposal and oral presentation to the committee. The firm strives to achieve the County's requirements in a timely and cost effective manner and has provide similar services for the last five years for the County in a very acceptable manner.

Jones Edmunds & Associates, Inc., Sarasota, FL – Jones Edmunds presentation supported their experiences and expertise as described in their proposal and delivered satisfactory oral presentation. Highlights of the evaluation committee comments include staff could provide in-house projects but have additional resources throughout the US should there be a need to obtain subject experts. The firm was placed second by the committee.

Nova Engineering and Environmental, LLC, Tampa, FL – The firm's proposal and presentation was satisfactory, detailing their abilities and past experience. While impressive at times, the committee perceived the higher ranked firm to be more qualified to perform the required solid waste engineering services.

Cornerstone Environmental Group, LLC, Orlando, FL - The firm's presentation was acceptable, however the evaluation committees expressed concerns detailing whether the firm would be able to meet all our service requirement. The firm was ranked fourth by the evaluation committee when compared to the other firms.

Upon completion of the Evaluation Committee meeting on December 22, 2016, the Committee ultimately recommended the Intent to Negotiate award for **SCS Engineers, Inc.** to the County Administrator.

ESTIMATED COST OF SERVICES: The estimated expenditure is \$350,000 before negotiation

FUNDING: 480-0010900 / Landfill Operations

The above justifications are a generalized summary of major observations intended only to provide a sufficiently detailed overview of the main observations of a majority of Committee Members. Each Committee Member may have considered one or more facts or factors more or less important than the other Committee Members when voting, and this summary of the Evaluation Committee's decision is not an attempt to exhaustively describe each of the relevant factors which motivated each of the Committee Members to select the rankings described.

The Evaluation Committee voted unanimously 3 to 0 to proceed with the award to **SCS Engineers**.

The resulting agreement will be managed by the Landfill Division, Utilities Department.