

MANATEE COUNTY GOVERNMENT SOLE SOURCE INTENT TO AWARD

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|----------------------------------|---------------------------------------|---------------------------------------|--|
| SUBJECT | Public Safety Center Roof Repair | DATE POSTED | MC <u>11/18/16</u> <u>XSE</u> |
| PURCHASING REPRESENTATIVE | Deborah Carey-Reed, 941/749-3074 | DATE CONTRACT SHALL BE AWARDED | 5 Business Days After Electronic Posting |
| DEPARTMENT | Public Safety Department | CONSEQUENCES IF DEFERRED | Deterioration of roof |
| SOURCE RECOMMENDATION | Sole Source Task 17-0298 DC | AUTHORIZED BY DATE | Deborah Carey-Reed, <u>CRPB</u> November 18, 2016 <u>DR</u> |

ACTION DESIRED

Notice of Intent to Award a Non-Competitive/Sole Source procurement to Sutter Roofing Company of Florida, Sarasota, Florida, for replacement of the stone coping around the perimeter of the Public Safety Center roof for a total amount of \$95,819.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

Manatee County Code of Laws Chapter 2-26-40 & 2-26-25

BACKGROUND/DISCUSSION

- The roof on the Public Safety Center was replaced by Sutter Roofing Company approximately three years ago. The stone coping was not included in the project because it was not causing any issues at that time and was not disturbed. The covering is now deteriorating and requires replacement.
- Because this repair work will tie into the new roof membrane, allowing another vendor (other than the roofing contractor, Sutter Roofing) to perform the work could void the warranty and offer a situation where vendor responsibility is unclear.
- It is recommended for Sutter Roofing Company of Florida to perform this repair work. The continued use of this vendor would not permit a question of responsibility or jeopardize the warranty.

If a vendor believes this item is not a noncompetitive procurement, Manatee County Purchasing Division requires prospective vendors provide information regarding their ability to supply the commodity or contractual services described prior to the date indicated for "date contract shall be awarded".

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| ATTACHMENTS: (List in order as attached) | INSTRUCTIONS: |
| • Non-Competitive / Sole Source Procurement Request Form | N/A |
| COST \$95,819 | SOURCE (ACCT# & NAME) Bldg Maint 001002507 |
| COMMENTS None | AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT) None |

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Sole Source/Noncompetitive Purchasing Request

Department: Property Management Contact: Michael DiPinto Ext: 3063

Purchase Request (PR) Number: _____ Date: 11/7/16

Description:
(Explain request in detail) Repair of the EOC roof coping stones and brick work

Vendor: Sutter Roofing Phone: 941.377.1000 Cost: 95,819.00

Alex J. Vento
AVENTO@sutterroofing.com

PART I – SOLE SOURCE PURCHASING (*Sole source purchasing* is defined as the acquisition of commodities or services where there is only one available source for the required commodity or service. Ex: proprietary software or equipment, copyright)

1. Are these commodities or services only available from one single source? ☐ Yes ☒ No
2. Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.
3. Why is this vendor the only source from which to make this purchase? Describe efforts made to verify this information. (Attach sole source letter from vendor as documentation)
4. Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the sole source purchase is not approved.

NOTE: In any case where the County seeks to purchase from a sole source materials for the construction, modification, alteration or repair of any county-owned facility, the Board of County Commission must first make the written findings required by Florida Statutes, Section 255.04.

PART II – NONCOMPETITIVE PURCHASING (*Noncompetitive purchasing* is defined as the acquisition of commodities or services from a unique source or provider based upon particular skills and expertise (Ex: standardization, warranty, compatibility) where other competitive sources may be available; or upon a determination that the likely, non-speculative cost of obtaining competitive quotes would exceed any potential savings and benefit to the County.)

1. ***Explain why the commodity/service being requested is the only commodity/service that can meet your needs and why alternatives are unacceptable. Be specific regarding specifications, features, capability, compatibility, etc.***

Sutter Roofing holds the 30 year warranty on the roofing membrane. This warrantee will be void if Sutter Roofing is not contracted to do the repair work.

2. ***Explain the advantages of this noncompetitive purchase on the basis that only one practical source exists. Describe the efforts made to verify this information. (Attach manufacturers or distributorships letter as documentation)***

Sutter Roofing holds the 30 year warranty on the roofing membrane. This warrantee will be void if Sutter Roofing is not contracted to do the repair work.

3. ***Will this purchase obligate us to a particular vendor for future purchases, either in terms of maintenance or compatibility should the need arise to purchase a 'like' item in the future?***

Yes, for only the EOC in this case.

4. ***Describe your efforts to obtain the best price from the vendor and provide any documentation to substantiate your findings. Give the result of the initial offer versus the final offer.***

Sutter Roofing installed the roof membrane on the EOC approximately 3 years ago and holds the 30 year warranty.

5. ***Would you prefer Purchasing to contact vendor for the best price?*** ☐ Yes ☒ No

6. ***Explain the consequence to the County or its taxpayers, including a dollar amount of the financial impact, if the noncompetitive purchase is not approved.***

The 30 year roofing membrane warranty will be void if Sutter Roofing is not contracted to do the work.

I hereby request that a sole source/noncompetitive request be approved for the purchase of the above statement of work, material, equipment, commodity, or service.

Thomas Yargen
Division Manager's Signature
(up to \$25,000)

THOMAS YARGEN
Print Name

11/9/2016
Date

Department Director's Signature
(Greater than \$25,000)

Print Name

Date

FOR PURCHASING DIVISION USE:

Posting: Categories Three and Four require an electronic posting for a minimum of five (5) business days. Category Five requires BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

Sole Source:

Posting: Category Three requires an electronic posting for a minimum of five (5) business days prior to award. Categories Four and Five require BCC approval and will be posted via board agenda for a minimum of seven (7) calendar days prior to board meeting.

X
Noncompetitive:

Reviewed and Approved by:

Deborah Gray-Reed 11/18/2016
Buyer Name / Date
(up to \$100,000)

Contracts/Buyer Manager / Date
(up to \$250,000)

Purchasing Official / Date
(Greater than \$250,000)

Option 1 @ leaving coping in place \$59,750
Sub/Contragon Concrete Concrete Demo \$36,069.

\$ 95,819.



FLORIDA ROOFING
AND SHEET METAL
CONTRACTORS
ASSOCIATION



NATIONAL
ROOFING
CONTRACTORS
ASSOCIATION

"SAFE, SOLID AND SECURE SINCE 1902"

8284 VICO COURT • SARASOTA, FLORIDA 34240 • (941) 377-1000
FAX: (941) 377-4499 • www.sutterroofing.com LIC: #CC C054782

Date: 11/01/2016

Sutter Roofing Company of Florida (hereinafter referred to as "Contractor") proposes to perform and furnish the labor, materials, insurance, supervision, equipment, and warranty (herein together referred to as the "Work") described herein for:

OWNER / CONTRACTOR:

Manatee County Government
Property Management Dept.
1112 Manatee Ave. West, Suite 868-B
Bradenton, FL 34205

ATTN: Michael DiPinto Michael.dipinto@mymanatee.org
(941) 737-3063

PROJECT:

Manatee County EOC
2101 47th Terrace East
Bradenton, FL 34202

A. SCOPE OF WORK: Perimeter Coping Repairs

*** Option 1: \$ 59,750.00 (Leaving Concrete Coping in Place)**

1. Erect all safety barricades, fall protection, and personal protective equipment as required by OSHA standards and site conditions.
2. Leave existing concrete coping in place
3. Mechanically attached 5/8" CDX plywood and a treated 1 x 2 at 12" o.c. with stainless steel Tapcons
4. Totally on layer of 60 mil TPO over plywood and front and rear leg of cap.
5. Install 040 coping Kynar finish with concealed cleats on both sides.
6. See Attached drawing for detail.

Option 2: \$ 124,750.00 (Removing Concrete Coping)

1. Erect all safety barricades, fall protection, and personal protective equipment as required by OSHA standards and site conditions.
2. Remove existing concrete coping in place
3. Mechanically attached 5/8" CDX plywood and 3 treated 1 x 2 at 12" o.c. with stainless steel Tapcons
4. Totally on layer of 60 mil TPO over plywood and front and rear leg of cap.
5. Install 040 coping Kynar finish with concealed cleats on both sides.
6. See Attached drawing for detail.

Proposal

Bontrager

MASONRY, INC.

2272 72nd Ave.
Sarasota, FL 34243
Phone: (941) 758-8348
Fax: (941) 758-8236
CBC 1250291 CBC 1250290

ATTN: Michael DiPinto

| | | | |
|--|----------------------|---|-----------|
| PROPOSAL SUBMITTED TO Manatee county Gov. Property Management Dept. | | PROPOSAL NO. | SHEET NO. |
| STREET | | JOB NAME EOC Brick Work | |
| CITY, STATE, AND ZIP CODE | DATE 9/27/2016 | JOB LOCATION 2101 47th Terrace E., Bradenton, FL | |
| PHONE | DATE OF PLANS N/G | ARCHITECT | JOB PHONE |

We hereby submit specifications and estimates for:

EOC Brick Work Budget Pricing

- Brick work as listed below:
- Demo approximately 144 lt. ft. of wall 4 to 5 courses high
- fill void below demo area with mortar
- Install new brick at demo area (brick to match existing as close as possible)
- Install new weeps every (2) brick in first new course of brick
- Tool brick joints to match existing
- Budget Price includes brick, sand, mortar, flashing, weeps, demo labor & materials for work listed above
- Trash removal to onsite dumpster - dumpster to be supplied by others
- No other brick work figured
- No block work figured labor or materials
- No concrete work figured labor or materials

Brick Budget Proposal Price

\$ 36,069.00

We Propose hereby to furnish material and labor -complete in accordance with above specifications, for the sum of:
SEE ABOVE FOR BUDGET PROPOSAL PRICE dollars **ABOVE**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Workmen's Compensation and Public Liability Insurance on above work to be taken out by:

Authorized
Signature _____

Note: This proposal may be
withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

- The above prices, specifications

and conditions are satisfactory and are hereby accepted. You are authorized
to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance:

Signature: _____



FLORIDA ROOFING, SHEET METAL & AIR CONDITIONING CONTRACTORS ASSOCIATION, INC.

SELF INSURERS FUND

1-800-767-3772 • FAX (407) 671-2520

CERTIFICATE OF INSURANCE**ISSUED TO:**

Manatee County Board of Commissioners,
A political subdivision of the State of Florida
P.O. Box 1000

COPY PROVIDED TO:

Sutter Roofing Company of Florida
8284 Vico Ct.
Sarasota, FL 34240

Bradenton, FL 34206-1000

Attention:

Sutter Roofing Company of Florida

This is to Certify that: 8284 Vico Ct.
Sarasota, FL 34240

being subject to the provisions of the Florida Workers' Compensation Act, has secured the payment of compensation by insuring their risk with the FLORIDA ROOFING, SHEET METAL & AIR CONDITIONING CONTRACTORS ASSOCIATION SELF INSURERS FUND, 4099 Metric Drive, Winter Park, FL 32792.

| | | |
|-------------------------|-------------------|--|
| COVERAGE NUMBER: | <u>870-005176</u> | <u>LIMITS</u> |
| EFFECTIVE DATE: | <u>1/1/2016</u> | Workers' Compensation: Statutory - State of Florida |
| EXPIRATION DATE: | <u>1/1/2017</u> | Employers' Liability: \$1,000,000.00 Each Accident |
| | | \$1,000,000.00 Disease, Each Employee |
| | | \$1,000,000.00 Disease, Policy Limit |

REMARKS: Non-cancelable, without 30 days prior written notice, except for non-payment of premium which will be a 10 day written notice.

This certificate is issued as a matter of information only, is not a policy and of itself does not afford any insurance. Nothing contained in this certificate shall be constructed as extending coverage not afforded by the policy(ies) shown above or as affording insurance to any insured not named above. This provides coverage for Florida policyholders and Florida domiciled employees only.