

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

RFP/RFQ No.	RFP 18-R067627BLS	DATE POSTED	MC 8/10/18TB DS 8/10/18TB	CC _____ BCC _____
PROCUREMENT REPRESENTATIVE	Bonnie Sietman	PROJECTED AWARD DATE	September 1, 2018	
DEPARTMENT	Property Management, Utilities and BACVB	AUTHORIZED BY DATE	Theresa Webb, CPPO, CPPB, CPSM, C.P.M., Procurement Official <i>Theresa Webb 7/16/2018</i>	

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with Sunshine Cleaning Systems, Inc. for the provision of Janitorial Cleaning Services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/DISCUSSION

Manatee County solicited proposals for janitorial cleaning services county-wide grouped together with other facilities of similar size, scope, and use. Service locations offices, libraries, social services centers, modern high-rise buildings, and public restrooms. The services are for approximately seventy (70) facilities that require various types of janitorial and specialized services as follows:

Facilities:

- a. 14 - standalone rest rooms;
- b. 42 - single story facilities;
- c. 7 - high rise buildings of 2 to 9 floors;
- d. 7 - special service requirement facilities (also referenced above).

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

- | | |
|---------------------------------------------------|-------------------------------------------------------|
| 1. ALBA Cleaning, Bradenton, FL | 5. Boro Building & Property Maintenance, Sarasota, FL |
| 2. Ally - dba City Wide Maintenance, St. Pete, FL | 6. Jan-Pro Cleaning Systems, Sarasota, FL |
| 3. American Janitorial Inc., Umatilla, FL | 7. Sunshine Cleaning Systems Inc., Ft. Lauderdale, FL |
| 4. At Your Service, Sarasota, FL | 8. United States Service Industries, Ft. Myers, FL |

The following firms were deemed non-responsive/non-responsible for the following reasons:

1. American Facility Services, Alpharetta, GA - failed to provide the required fee schedule for all groups
2. Florida Cleaning Systems, Bradenton, FL - failed to provide the required fee schedule for all groups

EVALUATION COMMITTEE MEMBERS:

Bonnie Sietman, Sr. Procurement Agent, Procurement, Financial Management Department, non-voting member

Gary Phillips, Maintenance Supervisor, Utilities Department

Sable Santana, Facility Manager, Bradenton Area Convention and Visitors Bureau

David Thompson, Building Services Division Manager, Property Management Department

EVALUATION RESULTS SUMMARY:

The Evaluation Committee first convened on May 20, 2018 and conducted technical evaluations of the eight responsible, responsive, proposals received. Ally, American Janitorial, At Your Service, Boro Building & Property Maintenance, Sunshine Cleaning Systems and United States Service Industries on June 11, 2018. The Evaluation Committee met on June 12, 2018 for final technical evaluations. At the conclusion of evaluations, the Committee agreed upon the ranking of firms. The Committee voted 2 to 1 to recommend award of a single contract to Sunshine Cleaning Systems, Inc. for all groups.

TECHNICAL EVALUATIONS

Attached is a copy of the strengths and weaknesses and technical evaluation form identified by the Evaluation Committee for each proposal.

The Evaluation Committee recommends award to the County Administrator to the following firm(s):

Sunshine Cleaning Systems, Inc.

ATTACHMENTS (List in order of attached)	Scoring, strengths, and weaknesses Summary	NAME OF FUNDING SOURCE	Miscellaneous Source Accounts (County Blanket) General Fund
COST	\$772,000/estimate annually	FUNDS VERIFIED	