

MANATEE COUNTY GOVERNMENT

NOTICE OF INTENT TO NEGOTIATE

IFB/RFP/RFQ No.	18-R067627BLS	DATE POSTED	MC <u>6/15</u> AT DS <u>6/15</u> AT	CC <u>N/A</u> BCC <u>N/A</u>
PROCUREMENT REPRESENTATIVE	Bonnie Sietman	PROJECTED CONTRACT AWARD DATE	8/1/2018	
DEPARTMENT	Property Management	AUTHORIZED BY DATE	Theresa Webb, CPPO, CPPB, CPSM, C.P.M., Procurement Official <i>TW Webb</i> 6/14/2018	

NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with Sunshine Cleaning Systems, Inc. for the provision of Janitorial Cleaning Services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/DISCUSSION

Manatee County issued Request for Proposal (RFP) 18-R067627BLS for Janitorial Cleaning Services. The County is seeking services from a qualified experienced Proposer with demonstrated expertise and success in providing janitorial cleaning services at a wide range of facilities similar in size, scope, and use. Service locations include, but are not limited to, standard offices, libraries, social services centers, modern high-rise buildings, fitness centers, animal services, Emergency Operations Center and public restrooms.

There are approximately seventy (70) facilities in various locations throughout the County that require various types of janitorial and specialized services in accordance with scope of services outlined in this Request for Proposal (RFP).

The RFP was advertised on the Manatee County website and DemandStar, it was also provided to the Manatee County Chamber of Commerce and the Manasota County Black Chamber of Commerce for release to its members. Proposals were received from the following firms.

1. ALBA Cleaning LLC, Bradenton, FL
2. Ally-dba-City Wide Maintenance, Saint Petersburg, FL
3. American Facility Services, Alpharetta, GA
4. American Janitorial Inc., Umatilla, FL
5. At Your Service Cleaning, Sarasota, FL
6. Boro Building & Property Maintenance, Sarasota, FL
7. Florida Cleaning Systems, Bradenton, FL
8. Jan-Pro Cleaning Systems, Sarasota, FL
9. Sunshine Cleaning Systems, Inc., Ft. Lauderdale, FL
10. United States Service Industries, Inc., Ft. Myers, FL

EVALUATION COMMITTEE MEMBERS:

Bonnie Sietman, Procurement Div., Financial Management Department, non-voting member

Gary Phillips, Building Supervisor, Utilities Department

Sable Santana, Facility Manager, Bradenton Area Convention and Visitors Bureau

David Thompson, Building Maintenance Division Manager, Property Management Department

EVALUATION RESULTS SUMMARY:

The Evaluation Committee first convened on May 30, 2018 and conducted technical evaluations of the eight responsible, responsive, proposals received from ALBA Cleaning, Ally-dba City Wide Maintenance, American Janitorial Inc., At Your Service, Boro Building & Property Maintenance, Jan-Pro Cleaning Systems, Sunshine Cleaning Systems and United States Service Industries. The committee conducted interviews with six short listed firms. The Evaluation Committee met on June 12, 2018 for final technical evaluations and ranking of the firms.

TECHNICAL EVALUATIONS

The final ranking for the firms, in order of ranking, is as follows:

1. Sunshine Cleaning Systems
2. American Janitorial Inc.
3. Boro Building & Property Maintenance
4. Ally-dba-City Wide Maintenance
5. At Your Service
6. United States Service Industries

A summary of the evaluation committee's technical evaluation of the proposals is attached.

The Evaluation Committee requests authorization to negotiate with the following firm(s):

Sunshine Cleaning Systems

ATTACHMENTS (List in order of attached)	Technical Evaluation Scoring Summary Form	NAME OF FUNDING SOURCE	Other Contractual Services - 534000; Various accounts per department.
COST	\$750,000 estimate annually	FUNDS VERIFIED	Yes

<div>Technical Evaluation Form</div> <div>for</div> <div>Janitorial Cleaning Services</div> <div>18-R067627BLS</div> <div>RFP</div> <div>June 12, 2018</div> <div>Manatee County Government</div> <div>FMD - Procurement Division</div> <div>Bradenton, FL</div>	Proposer & Team Experience	Capacity & Understanding	Approach	Fees	Interviews	TOTAL	PERCENTAGE OF PERFECT SCORE	
	Maximum Score	30	20	20	15	15	100	
	Ally - dba - City Wide Maintenance	24.0	17.7	16.0	11.0	11.7	80.3053	80%
	American Janitorial Inc.	27.0	16.7	19.0	7.0	13.7	83.3333	83%
	At Your Service	23.7	15.7	15.3	6.0	11.7	72.3333	72%
	Boro Building & Property Maintenance	21.3	17.3	18.7	14.0	12.0	83.3333	83%
	Sunshine Cleaning Systems	27.3	18.7	18.3	13.0	14.3	91.6667	92%
	United States Services Industries	26.0	17.7	14.0	8.0	6.7	72.3333	72%

Technical Evaluation Team Members:
Gary Phillips, Sable Santana, David Thompson