

**MANATEE COUNTY GOVERNMENT**  
**NOTICE OF INTENT TO AWARD**  
**A SINGLE SOURCE CONTRACT**

|                                   |   |                                       |                  |
|-----------------------------------|---|---------------------------------------|------------------|
| <b>SUBJECT/TITLE</b>              | Cope Notes Text Messaging Platform      | <b>DATE POSTED</b>                    | MC Website _____ |
| <b>PROCUREMENT REPRESENTATIVE</b> | Jacob Erickson                          | <b>DATE CONTRACT SHALL BE AWARDED</b> | March 1, 2021    |
| <b>DEPARTMENT</b>                 | Human Resources                         | <b>REQUISITION NO.</b>                | R076373          |
| <b>AUTHORIZED BY</b>              | Jacob Erickson,<br>Procurement Official | <b>SIGNATURE DATE</b>                 |                  |

**NOTICE OF INTENT TO NEGOTIATE FOR AWARD**

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$30,000.00 with Cope Notes LLC for the provision of Cope Notes text messaging platform.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure Cope Notes text messaging platform from Cope Notes without conducting a competitive solicitation process for the following reason(s):

Cope Notes provides a unique voluntary text messaging platform that will engage in push notifications to subscribers regarding the management of mental health issues such as depression and anxiety. This service also is in response to the potential stressors and impacts related to COVID-19 and the economy for the purpose of helping alleviate stress and improving the overall health and wellbeing of County employees. Although there are other text messaging platforms available, Cope Notes is best suited for Employee Health Benefits' overall goals and objectives.

Based upon these and other factors, the County plans to standardize the above referenced product.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than February 26, 2021 for evaluation and consideration.