

**MANATEE COUNTY GOVERNMENT  
NOTICE OF INTENT TO AWARD  
A SINGLE SOURCE CONTRACT**

<b>SUBJECT/TITLE</b>	Renovations and Installation of FM200 Fire Suppression System	<b>DATE POSTED</b>	MC Website _____
<b>PROCUREMENT REPRESENTATIVE</b>	Abigail Jenkins	<b>DATE CONTRACT SHALL BE AWARDED</b>	June 19, 2020
<b>DEPARTMENT</b>	Property Management	<b>REQUISITION NO.</b>	R074534
<b>AUTHORIZED BY</b>	Jacob Erickson, Interim Procurement Official	<b>SIGNATURE DATE</b>	Jacob Erickson, MBA MBA Digitally signed by Jacob Erickson, MBA Date: 2020.06.12 07:58:53 -04'00'

**NOTICE OF INTENT TO NEGOTIATE FOR AWARD**

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$60,887.00 with Piper Fire Protection, Inc., for the provision of Renovations and Installation of FM200 Fire Suppression System.

**ENABLING/REGULATING AUTHORITY**

**Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.**

Manatee County Code of Laws

**BACKGROUND/DISCUSSION**

Manatee County Procurement Division has completed a due diligence review and intends to procure Renovations and Installation of FM200 Fire Suppression System from Piper Fire Protection Inc., without conducting a competitive solicitation process for the following reason(s):

Piper Fire Protection, Inc., is currently working on 4th floor storage area renovations of the fire suppression system located at 1015 Manatee Ave W., Bradenton, Florida. Piper Fire Protection is the County-authorized vendor for maintenance, repairs and bi-annual and annual services. Piper Fire Protection, Inc., has an intimate knowledge of the existing fire suppression system which will allow for seamless integration of the renovations and new FM200 equipment into the existing fire suppression system.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than Thursday, June 18, 2020 for evaluation and consideration.

# MEMORANDUM

To: Jacob Erickson, Interim Procurement Official

From: David Morehead, Property Management

David  
Morehead

Date: April 1, 2020

Subject: Single Source Approval Request

DEFINITION: Single-source purchases are the acquisition of commodities or services from a specific source or provider based upon standardization, warranty, compatibility, safety considerations and other similar factors where other competitive sources (suppliers) may be available.

Requisition  
No.

R074534

Digitally signed by David  
Morehead  
DN: cn=David Morehead,  
ou=Manatee County,  
ou=Property Management -  
Construction Services,  
email=David.Morehead@my  
manatee.org, c=US  
Date: 2020.05.10 19:33:24  
-0400



**Background (1-2 paragraphs)** indicate the purpose of this item/how it will be used; the uniqueness of the item/service that precludes full and open competition; why this item/service is important to the County, and consequences if the purchase of this item/service is not approved.

Piper Fire Protection, Inc. provides services for maintenance, repairs, bi-annual and annual inspection for the County-Wide fire suppression system. The purpose of this single source is to renovate and install the FM200 Fire Suppression System, located on the 4th-floor storage area at 1051 Manatee Ave W., Bradenton, Florida. Currently, Piper Fire Protection, Inc. is performing renovations of the existing system, and this work will be part of the improvements made to the fire safety equipment.

**Justification: (1-2 paragraphs)** why this particular service/product is required for County's requirements. For example, evidence of compatibility with existing equipment, safety considerations, standardization, warranty, or other similar factors. Attach any other supporting documentation.

Piper Fire Protection, Inc. currently provides maintenance, repairs, bi-annual, and annual inspection services for the County-wide fire suppression system. Piper Fire Protection Inc. has institutional knowledge of County practices, procedures, and intimate knowledge of the existing fire suppression system which will allow for seamless integration of the new equipment into the existing fire suppression system. Utilizing the current Contractor will reduce the installation time and eliminate any learning curbs by contracting with an unknown contractor.

**Market Research: (3-4 sentences)** describe any previous solicitations, current market research has been performed to support this request.

The County has made an effort to ensure a seamless installation for the expansion of the fire suppression system. Although other companies can perform the work, by utilizing Piper Fire Protection, Inc., the County will reduce the installation time, provide cost savings, and eliminate any learning curbs. Piper Fire Protection, Inc. is an authorized vendor to provide maintenance and installation and has an intimate knowledge of the existing fire protection system.

**Pricing: (2-3 sentences)** describe your efforts to obtain the best price/value.

Financial Management Department, Procurement Division  
1112 Manatee Ave. West  
Phone number: (941) 749-3043

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Piper Fire Protection has been working with the County for several years with regards to pricing for labor and materials. Their prices are comparable to similiary provide services.

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Approved. This single-source approval is valid for 60 months from date of approval. This Approval must be attached /referenced for all requisitions for this item/service during the approved term.

Need Additional Information (see below)

Not Approved (see below)

Comments: \_\_\_\_\_

By: JMA  
Jacob Erickson, MBA, Interim Procurement Official    Date: JUNE 12, 2020