



MANATEE COUNTY

September 7, 2011

TO: ALL INTERESTED PROPOSERS

REFERENCE: REQUEST FOR PROPOSAL #11-3174-DW / ADVANCED TRAFFIC
MANAGEMENT SYSTEM PHASE II RETIMING PROJECT

ADDENDUM No. 1

Proposers are hereby notified that this Addendum shall be acknowledged by them within their proposal and shall be made a part of the above named Proposal and Contract Documents.

The following items are issued to add to, modify, and clarify the Proposal and/or Contract Documents. These items shall have the same force and effect as the original Proposal and /or Contract Documents. Proposals are to be submitted on the specified date and shall conform to the additions and revisions listed herein.

Item 1: Section B.01, Minimum Qualifications, **ADD** the following:

E. Evidence of Prequalification with Florida Department of Transportation. Unlimited prequalification level for Work Type 6.1, "Traffic Engineering Studies," and Work Type 6.2, "Traffic Signal Timing."

Item 2: **REMOVE** Page 9 of the original Request for Proposal and **REPLACE** with the enclosed revised Page 9.

All other terms and conditions of the original Request For Proposal remain unchanged.

If you have submitted a proposal prior to receiving this addendum, you may request in writing that your original, sealed proposal be returned to your firm. All sealed Proposals received will be opened on the date stated.

Sincerely,

MANATEE COUNTY

Dennis W. Wallace
Contract Negotiator

Enclosure

Financial Management – Purchasing Division
Suite 803 - 1112 Manatee Avenue West, Bradenton, FL 34205
PHONE: 941.749.3014 * FAX: 941.749.3034
www.mymanatee.org

SECTION B: FORM OF PROPOSAL

This section identifies specific evaluation factors which are to be given written responses. The contents of each proposal shall be **separated** and **arranged with tabs** in the same order as listed in Sections B.01 through B.04 identifying the response to each specific item.

The information that Proposers provide shall be used to determine whether the Proposer has the ability to perform the Scope of Services as stated in this Request for Proposal in a way which best meet the needs of Manatee County. A review with those Proposers reasonably susceptible of being selected for award may be conducted for the purposes of clarification of both ability and benefit to Manatee County. See Section C, "Selection."

B.01 MINIMUM QUALIFICATIONS

Proposals may be presented by one or more sole proprietorship, corporation, or partnership.

Prior to any consideration of the responses to the criteria in this Request For Proposals, Proposers are to document in their Proposals they have provided **Traffic Management Systems** services that are similar in complexity and nature for the last three (3) years.

To validate experience, expertise and capabilities, Proposers shall provide:

- A. A copy of Proposer's license, as applicable;
- B. The state, county or city where the services were rendered;
- C. Name of the entity who issued the contracts;
- D. Contract Administrator for the named contracts. Include telephone and email address information.
- E. Evidence of prequalification with Florida Department of Transportation. Unlimited Prequalification Level for Work Type 6.1, "Traffic Engineering Studies," and Work Type 6.2, "Traffic Signal Timing."

After Manatee County staff validates the Minimum Qualifications have been met, those Proposals found to be in compliance will be considered.

B.02 ADMINISTRATIVE SUBMITTAL

Proposers shall complete, sign, and return the following with your proposal:

- a. Proposal Signature Form.
- b. Public Contracting and Environmental Crimes Certification (Attachment A)
- c. Drug Free Work Place Certification (Attachment B)
- d. Consultant Affidavit (Attachment D)
- e. DBE Participation Statement (Attachment E)
- f. Certification Regarding Debarment (Attachment F)
- g. Certification for Disclosure of Lobbying Activities (Attachment G)
- h. Truth In Negotiation Certification (Attachment H)
- i. Bid Opportunity List (Attachment I)