


MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

SUBJECT	2015 Manatee County Calendar	DATE POSTED	MC 10/24/14 ✓ SE DS N/A CC 10/24/14 ✓ SE
PURCHASING REPRESENTATIVE	Bonnie Sietman, Sr. Buyer x3046 	DATE CONTRACT SHALL BE AWARDED	Contingent upon the acceptance of Purchasing Official (7 days)
DEPARTMENT	County Administrator	CONSEQUENCES IF DEFERRED	N/A
SOLICITATION	RFQ #14-2770BS	AUTHORIZED BY DATE	

NOTICE OF INTENT TO AWARD

Notice of Intent to Award, Request for Quotation #14-2770BS, 2015 MCG Calendar to the lowest, responsive, responsible quoter Interprint Web Printing located in Clearwater, Florida.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

- This procurement is for the 2015 Manatee County Government (MCG) Calendar.
- The intent of this Request for Quotation (RFQ) is to establish a single award to the lowest, responsive, responsible quoter meeting specifications.
- The annual estimated expenditure is \$18,000.00.
- The County solicited Request for Quotation #14-2770BS, 2015 MCG Calendar from October 8, 2014 through October 16, 2104, appropriate quotation procedures were followed.
- Notice of RFQ #14-2770BS was directly solicited to seven vendors, solicited on MyManatee.org, and the Manatee County Chamber.
- Four quotations were received from Coastal Printing, Horizon Concepts, Interprint Web Printing, and Manatee Printers (see attachment).
- October 23, 2014, received an email from Nicholas Azzara, Information Outreach Manager, County Administration, recommending award to Interprint Web Printing.

ATTACHMENTS (List in order of attached)	• tabulation	FUNDING SOURCE (Acct Number & Name)	<input checked="" type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST	Annual Estimate \$60,100.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	0010000204-547000

<u>RFQ #14-2770BS</u>		<u>Coastal Printing Inc.</u>	<u>Horizon Concepts</u>	<u>Interprint Web Printing</u>	<u>Manatee Printers, Inc.</u>
<u>2015 MCG Calendar</u>		<u>Sarasota, FL</u>	<u>Bellmare, NY</u>	<u>Clearwater, FL</u>	<u>Bradenton, FL</u>
<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Price</u>	<u>Price</u>	<u>Price</u>
Size 8½ x 11; (+/- overrun, 1-proof, delivered)	30,000	\$ 20,188.00	\$ 18,156.00	\$ 15,717.00	\$ 17,640.00
Size 9 x 12; (+/- overrun, 1-proof, delivered)	30,000	\$ 20,820.00	\$ 18,456.00	\$ 17,541.00	\$ 19,957.50
1) 2 nd proof if applicable (not included in total)	1	\$ 140.00	N/C	\$ 55.00	\$ 140.00
2) Freight, if not included	1	N/C	N/C	N/C	N/C
Digital file to printer		11/4/2014	10/20/2014	11/6/2014	11/3/2014
Proof from printer		11/7/2014	10/23/2014	11/7/2014	11/5/2014
Final proof to printer		11/10/2014	10/25/2014	11/11/2014	11/7/2014
to Meet 11/19/2014 delivery requirement (NOT including second proof if required)					

Notes: additional costs, if applicable

alterations @ \$20/pg