

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

SUBJECT/TITLE	Wizehive, Inc.	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Emily Diaz Procurement Agent III	DATE CONTRACT SHALL BE AWARDED	September 13, 2023
DEPARTMENT	Convention & Visitors Bureau	REQUISITION NO.	N004692
AUTHORIZED BY	Jacob Erickson Purchasing Official	SIGNATURE DATE	

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$10,294.00 annually with Wizehive, Inc. for the provision of an annual Zengine Premium Software License subscription renewal for the period of October 1, 2023 through September 29, 2024.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Zengine Premium Software Licenses from Wizehive, Inc. without conducting a competitive solicitation process for the following reason(s):

Manatee County has utilized Zengine software for the past three years since August 2019. This purchase was based on County requirements, best value and efficiencies. This subscription has been integrated into standard County operations to maintain and track sponsorships as it relates to each event grant.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than September 12, 2023 for evaluation and consideration.