

MANATEE COUNTY GOVERNMENT

INTENT TO AWARD

SOLICITATION NO./TITLE	RFQ No. 19-TA002896CD: Utility Locate Services	DATE POSTED	MC _____ DS _____	CC _____ BCC _____
PROCUREMENT REPRESENTATIVE	Chris Daley, CPPO, CPPB	PROJECTED AWARD DATE	March 14, 2019	
DEPARTMENT/DIVISION	Utilities Department	AUTHORIZED BY DATE	Chris Daley, Procurement Manager	

NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with McKim & Creed, Inc. for the provision of Utility Locate Services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

The County requested proposals from qualified Proposers for the provision of Professional Utility Locating services for the Utilities Department.

As part of our member obligations, Manatee County is responsible for responding to utility marking requests entered into the Sunshine State One Call of Florida (SSOCOF) system.

The primary purpose of this solicitation is for the successful Proposer to provide one (1) certified utility locating technician to assist Manatee County with meeting their obligations under the SSOCOF regulations.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release of its members. Responses were received from the following firms:

1. Ayres Associates, Inc., Tampa, FL
2. McKim & Creed, Inc., Sarasota, FL

EVALUATION COMMITTEE MEMBERS:

Chris Daley, Procurement Manager, Procurement Division, non-voting
David Schofield Project Manager, Utilities Department
Bob Couch, Utility Locates Superintendent non-voting

Frank Conetta Utilities Records Division Manager

Nick Wagner Utilities Superintendent

EVALUATION SUMMARY:

The Evaluation Committee first convened on December 21, 2018 and conducted technical evaluations of the responsible, responsive, proposals received. During this meeting, the Evaluation Committee determined that both proposers would be invited to provide oral presentations to obtain clarifications of their proposals. The Evaluation Committee convened on January 7, 2019 to provide for the Oral Interview from each firm to demonstrate their full understanding of the required services.

The Evaluation Committee convened on January 11, 2019 for the discussion and review of each of the proposals. The discussions included a review of all the information provided in the proposal responses and oral presentations, and a review of the strengths and weaknesses against all the evaluation criterion.

After deliberation and completion of the scoring form, the Evaluation Committee unanimously voted for continuing the acquisition process and determining a recommendation to the County Administrator.

McKim & Creed, Inc., Sarasota, FL- The incumbent firm demonstrated strong knowledge and experience in the County’s practices with handling utility 811 locates. Their presentation demonstrated an interactive approach with County staff and they responded in detail to all follow up questions in a clear and concise manner. The firm demonstrated their experience and qualifications of key staff members as it related to 811 locate calls as well as SUE locate services. The firm also provided details of their key 811 locate staff and how they would be the same staff responding to the County’s needs for the duration of any resulting Agreement. This coupled with the experience of the key personnel involved with this service helped the Evaluation Committee determine that McKim & Creed, Inc. be recommended for award consideration.

Ayres Associates, Inc., Tampa, FL- This firm’s proposal demonstrated strong qualifications and experience with SUE locates, however their proposal was lacking 811 utility locate experience as compared to the top ranked firm. The firm’s presentation was informative and provided the additional details requested, however the information was not provided in a clear format as compared to the top ranked firm. The firm, while believed capable of providing the services required, was ranked second due to the Evaluation Committee’s perception that the experience of the firm’s key staff and their approach to 811 utility locate services, as outlined in the solicitation, was not as strong when compared to that of the top ranked firm..

RECOMMENDATION

The Evaluation Committee unanimously recommends award to the following firm(s):

McKim & Creed, Inc., Sarasota, FL

<p>ATTACHMENTS (List in order of attached)</p>	<p>None</p>	<p>NAME AND NUMBER OF FUNDING SOURCE</p>	<p>Utility Rates in account 401-0009700-531000</p>
<p>COST</p>	<p>\$150,000 (annual estimate)</p>	<p>FUNDS VERIFIED</p>	<p>Yes</p>