

# MANATEE COUNTY GOVERNMENT

## SOURCE SELECTION

<b>SUBJECT</b>	Authorization to Award #IFB #11-2455-OV / Manatee Convention Center and Visitors Bureau, Electrical Remodeling Project, Palmetto, FL	<b>DATE POSTED</b>	September 19, 2011 Date Posted on Mymanatee.org <u>9/20/2011 M</u>
<b>PURCHASING REPRESENTATIVE</b>	Olga Valcich (749-3055)	<b>DATE CONTRACT SHALL BE AWARDED</b>	Contingent upon the receipt and acceptance of the performance and payment bonds and certificate of insurance
<b>DEPARTMENT</b>	Financial Management Dept. Purchasing Division	<b>CONSEQUENCES IF DEFERRED</b>	N/A
<b>SOURCE RECOMMENDATION</b>	Recommendation from Property Management to Award Project to Electrical Engineering Enterprises, Inc.	<b>AUTHORIZED BY DATE</b>	R.C. "Rob" Cuthbert, C.P.M., CPPO September 19, 2011 <u>9/20/2011</u>
<b>ACTION DESIRED</b>			
<p>Authorization to award Invitation For Bid #11-2455-OV / Manatee Convention Center and Visitors Bureau, Palmetto, FL for the furnishing and installation of a complete and operational Electrical System to the lowest, responsive, responsible bidder meeting all aspects of the terms, conditions, and specifications to <u>Electrical Engineering Enterprises, Inc.</u>, with offices located at <u>5316 E. Henry Avenue, Tampa, FL 33610</u> for a <b>total contract award of \$632,076.62</b>. This contract award includes the <b>Base Bid of \$593,966.62</b> and <b>\$38,110.00 for Bid Alternate 1 through 3</b> (Option "A" 120 calendar days) and a subsequent execution of contract, payment / performance bonds and acceptance of insurance.</p>			
<b>ENABLING/REGULATING AUTHORITY</b>			
<p><b>Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)</b></p> <p>Manatee County Code of Law, Chapter 2-26 Manatee County Purchasing Ordinance, Section 2-26-40 and the Standards and Procedures approved by the County Administrator.</p>			
<b>BACKGROUND/DISCUSSION</b>			
<ul style="list-style-type: none"> <li>• The Work included in this contract consists of the furnishing and installation of a complete and operational Electrical System at the Manatee Convention and Visitors Bureau in accordance with the Contract Documents and all associated plans, specifications and Addenda.</li> <li>• Background/discussion continued on page 2.</li> <li>• Funding Source: Civic Center CIP Fund.</li> </ul>			
<b>SUMMARY</b>	Recommend the award of IFB# 11-2084-OV to Woodruff & Sons, Inc., Bradenton, FL		
<b>ATTACHMENTS:</b> (List in order as attached)	<b>INSTRUCTIONS TO BOARD RECORDS:</b>		
<ul style="list-style-type: none"> <li>• EOR recommendation dated 08/25/2011</li> <li>• Project Management recommendation dated 09/1/2011 (received 09/14/2011)</li> <li>• Bid Tabulation (1 copy)</li> </ul>	N/A		
<b>COST</b>	<b>\$632,076.62</b>	<b>SOURCE (ACCT# &amp; NAME)</b>	<ol style="list-style-type: none"> <li>1. 456-6026313</li> <li>2. 455-0002501/0111015</li> <li>3. 455-0002501/0111008</li> <li>4. 455-0002501/0111011</li> <li>5. 455-0002501/0111014</li> </ol> <p style="text-align: center;">Civic Center CIP Fund</p>
<b>COMMENTS</b>	N/A	<b>AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)</b>	

- The Work included in this contract consists of the furnishing and installation of a complete and operational Electrical System at the Manatee Convention and Visitors Bureau. The Work shall include, but is not limited to: The Conference Toilet Area, Conference Center, Arena Lobby, Arena Lighting and the Exterior of the Facility. Work is to be performed in accordance with the Drawings and Specifications provided with the Invitation for Bid. All ancillary work required to implement the full system are also indicated and included in the Drawings and were made a part of the Invitation for Bid.
- 07/15/2011 through 08/08/2011 – Appropriate bid procedures were followed. Notice of Bid availability was broadcast through DemandStar, [www.mymanagee.org](http://www.mymanagee.org), the Chamber of Commerce. Five (5) Supplemental Suppliers were inputted into the DemandStar website.

DemandStar notified 900 suppliers. Forty-one (41) bidders obtained copies of the bid from Onvia DemandStar. (Note: Onvia Website shows a redundancy of four (4) firms). Six firms (6) were from Manatee County, five (5) firms were from Sarasota County, eight (8) firms were from Hillsborough County, two (2) firms were from Pinellas County, three (3) firms were from Broward County, two (2) firms were from Lee County and one (1) firm each were from Brevard, Duval, Hernando, Martin, Marion, Orange and Seminole Counties. Four (4) firms from outside the state of Florida obtained copies of the bid.

- Of the six bids (6) received, three were from Hillsborough County and three (3) were from Sarasota County.
- The six (6) bids received are listed in ascending order.

<b>Contractor</b>	<b>Base Bid A</b>	<b>Base Bid B</b>	<b>Bid Alternate 1 through 3)</b>
	<b>(Based on 120 Calendar Days)</b>	<b>(Based on 130 Calendar Day)</b>	
Electrical Engineering Enterprises (Tampa, Hillsborough County)	\$593,966.62	\$593,966.62	\$38,110.00
Mission Critical Solutions (Tampa, Hillsborough County)	\$685,117.99	\$685,117.99	\$32,265.00
Henriquez Electric Corp. (Tampa, Hillsborough County)	\$737,209.82	\$737,209.82	\$44,490.00
WPCS International (Sarasota, Sarasota County)	\$743,118.00	\$738,199.00	\$61,848.00
Bay Area Electric, Inc. (Sarasota, Sarasota County)	\$794,181.01	\$794,181.01	\$61,848.00
Florida Power Solutions, Inc. (Sarasota, Sarasota County)	\$826,071.00	\$826,071.00	\$48,581.00

- 09/14/2011 – Memorandum dated 09/01/2011 from Property Management recommending award to the lowest responsive, responsible bidder, Electrical Engineering Enterprises, Inc., Tampa, FL, Hillsborough County, for a total cost of **\$632,076.62 (Base Bid “A” at \$593,966.62 and Bid Alternate 1 and 2 at \$38,110.00)** with a construction **completion time of 120 calendar days.**
- Funding Source: Civic Center CIP Fund.

*Olga*

# MEMORANDUM



Property Management Dept.  
1112 Manatee Avenue West  
Bradenton, FL 34205

Phone: 941.748.4501, ext.3005  
Fax: 941.749.3018  
[www.mymanatee.org](http://www.mymanatee.org)

## MANATEE COUNTY FLORIDA

**To:** Melissa Assha, Contracts and Buyer Manager, Purchasing Division

*R 04 8586*

**From:** Charlie Bishop, Director *CB*

**Date:** Sept. 1, 2011

**Subject:** RFB Request for  
Manatee Convention Center Electrical Remodeling Project

The bids for the above referenced project have been reviewed by County staff and Global MEP Engineers. It is recommended by our department that the contract for the Manatee Convention Center Electrical Remodeling project be awarded to the low bidder, Electrical Engineering Enterprises, Inc. of Tampa, in the base amount of \$593,966.62 and to include the Bid Alternates 1 through 3 amounting to an additional \$38,110.00, making the total award amount equal to \$632,076.62, with work being completed within 120 calendar days, and in accordance with the terms and conditions of the bid package. The funding source for this contract is the Civic Center CIP fund numbers: 456-6026313; 455-0002501/0111015; 455-0002501/0111008; 455-0002501/0111011; & 455-0002501/0111014 .

Please contact Frank J. Monhart III AIA, ASID, Project Manager, if you have any questions regarding the attached documents.

*Bid A = 120 cal. days*  
*Bid B = 130 " "*

Thank you for your continued assistance.

cc: Elliott Falcione, Director, Convention & Visitors Bureau  
Tom Yarger, Division Manager *TY*  
Frank J. Monhart III, AIA, ASID, Project Manager *FJM*  
Project File : Electrical Remodeling

MANATEE COUNTY  
2011 SEP 14 AM 9 48  
PURCHASING



## GLOBAL MEP & FIRE ENGINEERING, INC.

Mechanical • Electrical • Plumbing • Fire Protection

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816 Manatee Avenue E. Suite 18, Bradenton, FL 34208

Phone: 941-758-2551 Fax: 941-739-6383

August 25, 2011

Mr. Frank Monhart, AIA  
Project Manager  
Construction Services Division  
Property Management Department  
Manatee County Government  
1112 Manatee Avenue  
Bradenton, FL 34205

Subject: Recommendation to Award – Manatee County  
Convention Center Electrical Remodeling Project (IFB 11-2455-OV)

Dear Mr. Monhart:

In a review of the responses of the bid opening for the Manatee County Convention Center Electrical Systems Remodeling Project, we have the following evaluation of the bids, and recommendation of award.

### **Background**

On August 8, 2011, the closed submittals of bids were opened by Manatee County Government Purchasing agent. Six potential contractors submitted bids for the project with the results varying. The bids are outlined in the Bid Tabulation, attached, outlining the line item pricing, as well as adherence to the Invitation For Bid.

### **Bid Evaluation**

While in the process of evaluating the submittals for the responsive, responsible bidders, each firm was evaluated on criteria based on previous completion of similar projects in Florida, and having the registrations and certifications to perform all tasks indicated on the construction documents and the Invitation For Bid, as deemed necessary by the State of Florida.

It is the opinion of Global MEP and Fire Engineering, Inc. that a company specifically suited for primarily electrical lighting and lighting control systems installations shall be listed by the State of Florida as an Electrical Contractor, and having performed this type

and size of contract work locally in order to be considered for this project. Also evaluated was the cost benefit of the bids provided and the Bid Alternates, based on conservative estimate for this construction project. We feel that the prices provided are in the ranges that were to be expected for this project.

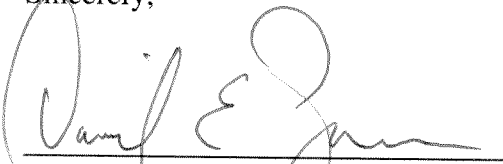
As the Manatee Convention Center will be operational throughout the construction period, it is important that the awarded contractor be both familiar with Manatee County standards, personnel, and the facility.

In review of the bids, there were multiple calculation errors by multiple contractors bidding this project. We have provided a Bid Tabulation of the submitted bids, with noted calculation errors highlighted. The revised extended pricing has been used to total the Bid Sections, and total Bid Price, in accordance with Article 829 (mathematical errors updates). Based on our evaluation of the bids and the bidders, Global MEP and Fire recommends award to bidder Electrical Engineering Enterprises, Inc. of Tampa, Florida, for the base bid of \$593,966.62. We also feel it would be equitable to proceed with accepting Bid Alternates 1 through 3. We were not able to verify all the project references provided for similar work, however, we are familiar with this contractor's work in this facility. This contractor is currently serving Manatee County Government as the electrical sub-contractor for the mechanical systems replacement in this facility, and is quite familiar with the existing electrical systems. It is our belief that this contractor will be able to meet the requirements as indicated on the construction documents.

We have enclosed a Bid Tabulation, and a line item Bid Tabulation with the corrected values indicating updated values for your use.

If you should have any questions, please contact Mr. David E. Greene, Senior Project Manager, at (941) 758-2551.

Sincerely,



David E. Greene  
Senior Project Manager