


MANATEE COUNTY GOVERNMENT

REVISED* INTENT TO AWARD

SUBJECT	Request for Proposal # 13-2331JL for Continuity of Operations Exercise	DATE POSTED	MC _____ DS _____ CC _____
PURCHASING REPRESENTATIVE	Jeff Lombard Contract Negotiator	DATE CONTRACT SHALL BE AWARDED	10/17/2013
DEPARTMENT	Public Safety / Emergency Management	CONSEQUENCES IF DEFERRED	Grant Non-Compliance
SOLICITATION	RFP #13-2331JL <i>*This revision corrects the previously invalid RFP number.</i>	AUTHORIZED BY DATE	 Dennis W. Wallace Contracts and Buyer Manager

NOTICE OF INTENT TO AWARD

Notice of Intent to Award **Emergency Response Educators and Consultants, Inc., Ocala, FL**, a contract to perform the Continuity of Operations Exercise.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Background:

The County's Office of Emergency Management has, in accordance with the subject solicitation, accepted proposals for services in support of a functional exercise and test of its continuity of operations plan, and related training to selected Manatee County personnel. Said training will consist of ICS-402 - Incident Command System Overview for Executives and Senior Officials ("ICS-402"). Funding for services in support of the planned Coop Test will reside within the Federal Homeland Security grant agreement for the Office of Emergency Management.

Advertisement Details:

The RFP was advertised on the Manatee County website, DemandStar, in the Bradenton Herald and the Tempo News and was also provided to the Manatee County Chamber of Commerce for release to its members.

Evaluation Committee:

Voting Members:

Rachel Ingle (Public Safety), Sharon Tarman (Public Safety), Jeff Lombard (Purchasing)

Advisory Members:

Steve Simpson (Public Safety)

Responding Proposers: The following six (6) proposals were received:

Local Firms: Unified Disaster Resources, Palmetto, Florida

Manatee County Firms: None

Other:

Blue Skies Professional Services, Lake Panasoffkee, Florida
 Calvin, Giordano & Associates, Inc. ("CG&A") Fort Lauderdale, Florida
 Emergency Response Educators and Consultants, Inc., Ocala, Florida
 Patriot Services Corp., Commerce Township, Michigan
 The Olson Group, LTD, Valrico, Florida

Evaluation Summary:

The Evaluation Committee convened on September 11, 2013 to discuss the proposals returned in response to the subject RFP, discussed the qualifications of each of the proposers, appraised their past work experience, and reviewed their proposals against the RFP criteria. The Evaluation Committee unanimously voted that interviews would not be required, being that the proposals contained information sufficient for evaluation purposes.

Emergency Response Educators and Consultants, Inc. ("EREC")

EREC presented an outstanding proposal, along with requisite credentials (including Florida and coastal community experience), and were thus recommended for selection.

Blue Skies Professional Services

Blue Skies delivered an informative proposal, and represented an impressive emergency services background. As well, certificates evidencing their qualifications were clearly designated. The Committee wished they had more COOP experience.

Calvin, Giordano & Associates, Inc. ("CG&A")

CG&A delivered a satisfactory proposal, including a reasonably well portrayed experience profile. CG&A also represented an extensive portfolio of FEMA and DHS experience. The Committee wished they had provided required pricing.

Patriot Services Corp.

Patriot Services Corporation submitted a proposal suggesting a reasonably well conceived scope of work. Additionally, their proposed team was well credential-ed in areas including Department of Homeland Security ("DHS"), and Federal Emergency Management ("FEMA"). The Committee wished they had more "coastal community" experience.

The Olson Group, LTD

The Olson Group presented its proposal in a concise manner along with a well written statement of work. Additionally, they represented that they were certified for certain National Incident Management System planning, training, and exercise processes. The Committee wished they had some southwest Florida COOP experience.

Unified Disaster Resources

Unified Disaster Resources represented impressive credentials, including experience with FEMA and DHS. As well, they represented certification as a Master Exercise Practitioner. The Committee wished they had more COOP experience.

The above justifications are a generalized summary of major observations intended only to provide the County Administrator a sufficiently detailed overview of the main observations of a majority of Evaluation Committee members. Each Evaluation Committee member may have considered one or more facts or factors more or less important than the other Evaluation Committee members when voting, and this summary of the Evaluation Committee's decision is not an attempt to exhaustively describe each of the relevant factors which motivated the Evaluation Committee members to make the recommendation herein.

The resulting agreement will be managed by the Public Safety Department, Emergency Management.

ATTACHMENTS	FUNDING SOURCE (Acct Number & Name)	<input type="checkbox"/> Funds Verified <input type="checkbox"/> Insufficient Funds
COST \$21,091.00	AMT/FREQ OF RECURRING COSTS (Attach Fiscal Impact Statement)	N/A