

# MANATEE COUNTY GOVERNMENT NOTICE OF INTENT TO NEGOTIATE

<b>RFQ NO./TITLE</b>	23-TA004691ED Professional Engineering Consulting Services for Casa Loma Waterline Replacement	<b>DATE POSTED</b>	MC _____ DS _____	CC _____ BIDSYNC _____
<b>PROCUREMENT REPRESENTATIVE</b>	Emily Diaz Procurement Agent III	<b>DEPARTMENT / DIVISION</b>	Public Works / Project Management Division	
<b>AUTHORIZED BY</b>	Jacob Erickson, Purchasing Official	<b>SIGNATURE DATE</b>		

### NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with Kimley-Horn and Associates, Inc. for the provision of professional engineering consulting services for Casa Loma waterline replacement.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/EVALUATION

The County requested proposals from qualified firms for the provisions of professional engineering consulting services for the Casa Loma Waterline Replacement project to provide for and manage all subconsultant disciplines required to support the County's in-house design staff for the successful design of the Casa Loma Waterline Replacement project.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

- |   |                                   |
|---|-----------------------------------|
| 1. Kimley-Horn and Associates, Inc., St. Petersburg, FL | 2. ZNS Engineering, Bradenton, FL |
|---|-----------------------------------|

The following firms were deemed non-responsive/non-responsiblit: None.

**EVALUATION COMMITTEE MEMBERS:**

- |  |   |
|--|---|
| Emily Diaz, Procurement Division, non-voting         | Ashley Forest, Procurement Division, non-voting |
| Albert Rosenstein, Project Engineer II, Public Works | Daniel Garner, Project Engineer, Public Works   |
| Cody Keime, Project Engineer, Public Works           |   |

**EVALUATION SUMMARY:**

The Evaluation Committee first convened on August 8, 2023 and conducted technical evaluations of the responsible, responsive, proposals received. Clarifying questions was sent to the top rated responsible, responsive firm on August 15, 2023. The Evaluation Committee reconvened on August 24, 2023 for discussions of clarifying questions and provided updated scores and feedback. Clarifying questions were sent to the second rated responsible, responsive firm on August 25, 2023. The Evaluation Committee met for the final time on September 11, 2023 for discussions of the clarifying questions and provided their final scores and feedback. Attached is the final scoring summary.

The Procurement Division and Public Works / Project Management Division request authorization to enter into negotiations with the following firm (s):  
Kimley-Horn and Associates, Inc.

<b>ATTACHMENTS (List in order of attached)</b>	23-TA004691ED Final Evaluation Committee Ranking Form			
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<p align="center"> <b>Technical Evaluation Committee Scoring Form</b>  <b>for</b>  <b>23-TA004691ED</b>  <b>Professional Engineering Consulting Services For Casa</b>  <b>Loma Waterline Replacement</b>    <b>Manatee County Government</b>  <b>Procurement Division</b>  <b>Bradenton, FL</b> </p>	<p align="center"><b>Proposer &amp; Team's Experience</b></p>	<p align="center"><b>Approach to Coordinating Engineering Disciplines for Design</b></p>	<p align="center"><b>Organizational Structure and Capacity</b></p>	<p align="center"><b>Similar Completed Projects</b></p>	<p align="center"><b>TOTAL</b></p>	<p align="center"><b>Final Ranking (as determined by Average Total Score)</b></p>
<p><b>Kimley-Horn &amp; Associates, Inc.</b></p>	18	33	13	28	<b>93</b>	<b>1</b>
<p><b>ZNS Engineering, LC</b></p>	17	31	12	27	<b>87</b>	<b>2</b>

**Technical Evaluation Team Members: Albert Rosenstein, Cody Keime, and Daniel Garner**

Procurement Representative: Emily Diaz

Highest Total number is ranked No. 1