

# MANATEE COUNTY GOVERNMENT

## AGENDA MEMORANDUM

<b>SUBJECT</b>	Norma Lloyd Park Improvements – Phase 1	<b>TYPE AGENDA ITEM</b>	Consent
<b>DATE REQUESTED</b>	December 9, 2008	<b>DATE SUBMITTED/REVISED</b>	November 20, 2008
<b>BRIEFINGS? Who?</b>	N/A	<b>CONSEQUENCES IF DEFERRED</b>	N/A
<b>DEPARTMENT/DIVISION</b>	Financial Management / Purchasing	<b>AUTHORIZED BY TITLE</b>	Jim Seuffert, Director
<b>CONTACT PERSON TELEPHONE/EXTENSION</b>	Olga Valcich, Purchasing x3055 R.C. "Rob" Cuthbert, CPM, CPPO, Purchasing, x3014	<b>PRESENTER/TITLE TELEPHONE/EXTENSION</b>	Jim Staples, Director, Property Management Department x3083
<b>ADMINISTRATIVE APPROVAL</b>			
<b>ACTION DESIRED</b> INDICATE WHETHER 1) REPORT; 2) DISCUSSION; 3) FORM OF MOTION; OR 4) OTHER ACTION REQUIRED			
<p><b>Authorization to award IFB #08-2952OV, Norma Lloyd Park Improvements, Phase 1, to the lowest responsive, responsible bidder meeting all aspects of the terms and conditions, and specifications to Superior Asphalt, Inc., Oneco, FL for a total cost of \$352,554.50 (Option "A" – 60 calendar days); and execution of contract, simultaneous dating of performance/payment bonds and acceptance of insurance certificate.</b></p>			
<b>ENABLING/REGULATING AUTHORITY</b>			
Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy			
Ordinance 08-43, Manatee County Purchasing Code Section 2-26-45, Contracts Administration			
<b>BACKGROUND/DISCUSSION</b>			
<ul style="list-style-type: none"> <li>• Project involves the Improvements to Norma Lloyd Park, Phase 1 located in Bradenton, FL.</li> <li>• Funding Source: Florida Recreation Development Assistance Program (FRDAP Grant) which was awarded to The City of Bradenton: \$200,000.00.</li> <li>• Local match Central Community Redevelopment Agency (CCRA), through The City of Bradenton, \$200,000.00.</li> <li>• Background / discussion continued on Page 2.</li> </ul>			
<b>COUNTY ATTORNEY REVIEW</b>			
<b>Check appropriate box</b>			
<input type="checkbox"/>	NOT REVIEWED (No apparent legal issues.)		
<input checked="" type="checkbox"/>	NOT REVIEWED (Utilizes exact form or procedure previously approved by CAO.)		
<input type="checkbox"/>	OTHER		
<b>ATTACHMENTS: (List in order as attached)</b>		<b>INSTRUCTIONS TO BOARD RECORDS:</b>	
<ol style="list-style-type: none"> <li>1) Agenda dated 11/7/06 approving lease agreement between The City of Bradenton &amp; Manatee County for Norma Lloyd Park</li> <li>2) Department Memorandums dated 11/19/08</li> <li>3) Bid Tabulation</li> <li>4) Contract (2)</li> <li>5) Performance/Payment Bonds (2)</li> <li>6) Insurance Certificate (2)</li> </ol>		Original to Board Records, Superior Asphalt, PO Box 2489, Oneco, FL 34264. Copy of Signature page to Olga Valcich / Purchasing and Dianne Aiken / Property Management Department	
<b>COST:</b>	\$352,554.50	<b>SOURCE (ACCT # &amp; NAME):</b>	3036066601(Norma Lloyd Park)
<b>COMMENTS:</b>	N/A	<b>AMT./FREQ. OF RECURRING COSTS: (ATTACH FISCAL IMPACT STATEMENT)</b>	N/A

#13 RJN

- On November 7, 2006, the Board of County Commissioners approved the agreement between The City of Bradenton and Manatee County Government for the lease and capital improvements to Norma Lloyd Park. The agreement states that the County will lease Norma Lloyd Park from The City of Bradenton for a period of fifty (50) years commencing November 7, 2006. The agreement states that the County will perform overall management responsibilities for the Park, including capital improvements which will be funded by The City of Bradenton, CCRA and various grants, and constructed by the County.
- This project provides for the following improvements to Norma Lloyd Park, Phase 1. Excavation of a retention pond, grading, installation of drainage piping, all piping tie-in, the removal of asphalt in the sports field area, removal of trees, installation of a irrigation-rotor system for the sports field, including booster pump, backflow and meter, sodding the outside of the sports field and planting tifway 419 plugs for the soccer fields.
- Manatee County firms that were directly contacted and made aware of this Bid were as follows:
  - 1. AAA Striping Plus Sod and Signs, Inc., Bradenton
  - 2. C2 – C Square, Bradenton
  - 3. DeLesline Construction, Inc., Palmetto
  - 4. Dieter's Sod Service, Inc., Bradenton
  - 5. E.T. MacKenzie Company of Florida, Bradenton
  - 6. Fawley Bryant Architects, Inc., Bradenton
  - 7. Flanary Surveying and Mapping, Inc., Palmetto
  - 8. Gator Grading & Paving, LLC, Bradenton
  - 9. Gigliotti Contracting, Inc., Bradenton
  - 10. Jason Bennett Contracting, Inc., Bradenton
  - 11. JC Tee and Landscape, Bradenton
  - 12. Lovin Construction, Bradenton
  - 13. Mathur & Gerdes, Bradenton
  - 14. Nations Fence, Inc., Bradenton
  - 15. Pat Cook Construction, Bradenton
  - 16. Rod-Runner Highway Signs, Inc., Bradenton
  - 17. Stately Contractors, Inc., Bradenton
  - 18. Sun State Landscaping of Bradenton, Inc., Parrish
  - 19. Superior Asphalt, Inc., Oneco
  - 20. Tri Tech Construction, Inc., Bradenton
  - 21. Turner Tree & Landscape, Bradenton
  - 22. W.G. Mills, Inc., Bradenton
  - 23. Westra Construction, Bradenton
  - 24. Woodruff & Sons, Inc., Bradenton

- 10/14/2008 through 11/10/2008 Appropriate bid procedures were followed. Bid was posted on the Manatee County Web Site and notice directly delivered via Onvia DemandStar to two thousand one hundred fifty-four (2154) prospective bidders including twenty-four (24) Manatee County firms listed above. One hundred forty-five (145) firms requested Bid Documents, including the twenty-four (24) Manatee County firms. Eight (8) bids were received. Of the eight (8) bids received, three (3) bids were from Manatee County firms and five (5) from the surrounding area.
- The apparent low bidder, Gator Grading and Paving, LLC, Bradenton, FL exceeded the maximum of 45% threshold for the amount of subcontracted work as detailed in Section D.07 of the Invitation for Bid Requirements.

**Section D.07, Subcontractors, Suppliers and Other** states "No more than 45% of the Total Bid Price, including labor and materials shall be performed by subcontractors".

Superior Asphalt, Inc., Oneco, FL is the lowest responsive, responsible Bidder meeting all Terms and Conditions of the Information for Bid.

- Property Management Department recommends Bid "A", 60 calendar day completion time.
- Estimated completion date is: March 30, 2009.