

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

SUBJECT/TITLE	Accela Software Projects & Training Support	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Charles Bentley, 941-749-3036	DATE CONTRACT SHALL BE AWARDED	March 22, 2023
DEPARTMENT	Development Services	REQUISITION NO.	R081391
AUTHORIZED BY	For: Jacob Erickson, Purchasing Official	SIGNATURE DATE	March 14, 2023

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$52,200.00 with Byrne Software Technologies, Inc. for the provision of licensed, professional, offsite Accela software support services, including but not limited to:

- Validation Enhancements
- Inspections Areas Updates
- Onsite Reports Training
- Power BI Reporting and Dashboards
- Custom Report Development for Building Permit and Process Revisions
- Custom Report Development for Planning Module and Process Revisions

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Accela software support services from Byrne Software Technologies, Inc without conducting a competitive solicitation process for the following reason(s):

Byrne Software Technologies, Inc. (Byrne) is a partner of Accela. Byrne wrote the code in Accela’s software used to support County staff and the public. Byrne charges the County an hourly rate of \$145.00, compared to new clients at \$173.50. Accela’s hourly software support rate is \$210.00.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than March 21, 2023, for evaluation and consideration.