

**MANATEE COUNTY GOVERNMENT
NOTICE OF INTENT TO AWARD
A SINGLE SOURCE CONTRACT**

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|-----------------------------------|---|---------------------------------------|-------------------|
| SUBJECT/TITLE | Innovative Interfaces Incorporated/Polaris Library System | DATE POSTED | MC Website _____ |
| PROCUREMENT REPRESENTATIVE | Brooke Baker, CPPB, NIGP-CPP, Procurement Agent III | DATE CONTRACT SHALL BE AWARDED | November 10, 2023 |
| DEPARTMENT | Community and Veterans Services | REQUISITION NO. | R083211 |
| AUTHORIZED BY | Jacob Erickson, MBA, CPPO, NIGP-CPP, Purchasing Official | SIGNATURE DATE | |

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$461,676.49 with Innovative Interfaces Incorporated for the provision of Polaris Library System.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Polaris Library System from Innovative Interfaces Incorporated without conducting a competitive solicitation process for the following reason(s):

In 2015, through a competitive solicitation process, Manatee County contracted with Innovative Interfaces Incorporated for the provision of the Polaris Library System. The terms and condition of the contract have been updated and therefore a replacement contract needs to be issued. The replacement four-year contract requires annual software, hosting, maintenance, and support services fees in the estimated aggregate amount of \$461,676.49. With the Polaris Library System in place, the County cannot reasonably utilize a competitive solicitation process for the provision of the System’s software, hosting, maintenance, and support services because the goods/services are proprietary to and sold exclusively by Innovative Interfaces Incorporated.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than November 9, 2023 for evaluation and consideration.

