

# MANATEE COUNTY GOVERNMENT

## NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT

<b>SUBJECT/TITLE</b>	Code Enforcement Manager (CEM) and Animal Control Manager (ACM) Software License Fees	<b>DATE POSTED</b>	MC _____
<b>PROCUREMENT REPRESENTATIVE</b>	Charles Bentley, 941-749-3036	<b>DATE CONTRACT SHALL BE AWARDED</b>	March 8, 2022
<b>DEPARTMENT</b>	Public Safety	<b>CONSEQUENCES IF DEFERRED</b>	Longer response times for complaints and information requests.
<b>REQUISITION NO.</b>	R078811	<b>AUTHORIZED BY DATE</b>	Jacob Erickson, Procurement Official

### NOTICE OF INTENT TO AWARD A SOLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a sole source contract with a value of \$80,571.00 with Comcate Software, Inc. for the provision of a three-year license fee for Code Enforcement Manager and Animal Control Manager cloud-based software with GIS Enterprise and QScend 3-1-1 software integrations, and onsite training.

### ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

### BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure three-year annual license fees for from Comcate Software, Inc. without conducting a competitive solicitation process for the following reason(s).

Comcates' CEM and ACM software solutions offer unique and otherwise unavailable functionality for code enforcement and animal services operations including field access to case history with recorded violations, GIS features with automatic identification of location attributes, and CDBG tracking features with detailed reporting. Additionally, it works in cooperation with the 3-1-1's QScend software.

Other software options were explored. However, they were neither intuitive nor easy to use.

Any company that believes they can provide this good or service must provide, in writing, convincing technical data sufficient to support their position to the Manatee County Procurement Division at [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org) no later than March 7, 2022.