

MANATEE COUNTY GOVERNMENT

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

SUBJECT/TITLE	Phase II - Classification Study	DATE POSTED	MC Website _____
PROCUREMENT REPRESENTATIVE	Thomas Couchois Jr, Procurement Agent II	DATE CONTRACT SHALL BE AWARDED	May 20, 2025
DEPARTMENT	Human Resources	AUTHORIZED BY DATE	Jacob Erickson, Purchasing Official
TASK NO.	25-R087447TC		

NOTICE OF INTENT TO AWARD A SINGLE SOURCE CONTRACT

The Manatee County Procurement Division provides notice of its intent to award a single source contract with a value of \$48,500.00 with Evergreen Solutions, LLC for the provision of Phase II - Classification Study.

ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.

Manatee County Code of Laws

BACKGROUND/DISCUSSION

Manatee County Procurement Division has completed a due diligence review and intends to procure Phase II - Classification Study from Evergreen Solutions, LLC without conducting a competitive solicitation process for the following reason(s):

Manatee County's completion of a compensation study in the fiscal year 2024 through Evergreen Solutions, LLC has proven to be immensely beneficial. With access to a comprehensive database of around 1,150 County positions and job analysis tools developed during the study, Evergreen Solutions, LLC now possesses a thorough understanding of the County's organizational structure and pay levels. The proposal to engage the same company for a classification study exhibits foresight and efficiency, as it eliminates the need to replicate the processes of conducting discovery interviews, questionnaires, and data cleaning. By leveraging the expertise of Evergreen Solutions, LLC in this manner, Manatee County stands to save valuable time and resources in streamlining their classification study effectively.

Any company that believes it can provide this good/service, must submit detailed information about its good/service to the Manatee County Procurement Division at purchasing@mymanatee.org no later than May 19, 2025 for evaluation and consideration.