


# MANATEE COUNTY GOVERNMENT INTENT TO AWARD

<b>ITQ NO./TITLE</b>	18-R069387AJ Golf Course Consulting Services	<b>DATE POSTED</b>	BCC <u>AT 9/7</u> DS <u>AT 9/7</u>	MCC <u>N/A</u> MBC <u>N/A</u>
<b>PROCUREMENT REPRESENTATIVE</b>	Abigail Jenkins	<b>PROJECTED AWARD DATE</b>	September 10, 2018	
<b>DEPARTMENT / DIVISION</b>	Parks and Natural Resources	<b>AUTHORIZED BY / DATE</b>	 Jacob Erickson, Procurement Team Leader	

### NOTICE OF INTENT TO AWARD

The Manatee County Procurement Division provides notice of its intent to award a contract with United States Golf Association (USGA), Inc., for the provision of golf course consulting services.

### ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

### BACKGROUND/DISCUSSION

The solicitation was for a Golf Course Inspector to perform an initial inspection to establish base line conditions at the Buffalo Creek Golf Course and the Manatee Golf Course and for each year thereafter will perform biannual inspections. The inspections will be used as an assessment tool by Manatee County to evaluate the performance of the Golf Course Magnagement firm.

The solicitation was advertised on August 7, 2018 on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce. Responses were received from the following firms:

1. USGA, Inc., Stuart FL.
2. Golf Maintenance Solutions, Carefree, AZ

### EVALUATION RESULTS SUMMARY:

USGA, Inc., was the lowest responsive, responsible bidder. A bid tabulation of the results is attached to this Notice of Intent to Award.

The Procurement Division and the County Parks and Natural Resources recommend award to USGA, Inc..

<b>ATTACHMENTS</b> (List in order of attached)	Memo and Bid-Tab	<b>NAME OF FUNDING SOURCE</b>	0010013502-534000
<b>COST</b>	\$25,000 annually	<b>FUNDS VERIFIED</b>	

ITQ No. 18-R069387AJ Golf Course Consulting Services

Description	Estimated Quantity	USGA	GMS
Initial Inspection (Baseline)	1	\$ 7,400.00	\$ 22,750.00
Biannual Inspection	2	\$ 14,800.00	\$ 13,150.00
Follow-up Inspection	2	\$ 6,400.00	\$ 10,450.00
Estimated annual total for award		\$ 28,600.00	\$ 46,350.00