

IFBC No.  
18-R067493-10V  
PALMA SOLA YACHT BASIN RETAINING  
WALL REPAIR , 959-90  
Project No. 0008128

December 21, 2017

Manatee County BCC  
Procurement Division  
1112 Manatee Avenue West Ste 803  
Bradenton, FL 34205  
[purchasing@mymanatee.org](mailto:purchasing@mymanatee.org)



**ADVERTISEMENT  
INVITATION FOR BID CONSTRUCTION  
NO. 18-R067493-1OV  
PALMA SOLA YACHT BASIN RETAINING WALL REPAIR  
Project No. 0008128**

Manatee County, a political subdivision of the State of Florida (hereinafter referred to as County), will receive sealed bids from individuals, corporations, partnerships, and other legal entities authorized to do business in the State of Florida, to provide marine construction services for Palma Sola Yacht Basin Retaining Wall Repairs, as specified in this Invitation for Bid to include demolition and replacing 67 linear feet of damaged 8-inch concrete sheet pile retaining wall and reconstruction of a new retaining wall with 10-inch concrete sheet pile retaining wall in the same location.

**DATE, TIME AND PLACE DUE:**

The Due Date and Time for submission of Bids in response to this IFBC is **January 24, 2018 at 3:00 P.M. ET**. Bids must be delivered to the following location: Manatee County Administration Building, 1112 Manatee Ave. W., Suite 803, Bradenton, FL 34205 prior to the Due Date and Time. Bids will be opened immediately following the Due Date and Time at the Manatee County Administration Building, Suite 803 and the Bidder's name and total bid amount will be read aloud. Interested parties may attend the opening.

**SOLICITATION INFORMATION CONFERENCE:**

In order to ensure all prospective Bidders have sufficient information and understanding of County's needs, a non-mandatory Information Conference will be held at: 10:00 AM on January 5, 2018 at the Manatee Procurement Division, 1112 Manatee Ave West, Ste. 803, Bradenton, FL 34205. Attendance is not mandatory, but is strongly encouraged.

**DEADLINE FOR QUESTIONS AND CLARIFICATION REQUESTS:**

The deadline to submit all questions, inquiries, or requests concerning interpretation, clarification or additional information pertaining to this Invitation for Bid to the Manatee County Procurement Division is January 9, 2018. Questions and inquiries should be submitted via email to the Designated Procurement Contact shown below.

**Important: A prohibition of lobbying is in place. Review Section A.09 carefully to avoid violation and possible sanctions.**

**DESIGNATED PROCUREMENT CONTACT:** Olga Valcich, CPPB, Contract Specialist  
(941) 749-3055, Fax (941) 749-3034  
Email: [olga.valcich@mymanatee.org](mailto:olga.valcich@mymanatee.org)  
Manatee County Financial Management Department  
Procurement Division

AUTHORIZED FOR RELEASE: 



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## SECTION A INFORMATION FOR BIDDERS

To receive consideration, entities who submit a response to this Invitation for Bid (Bidders) must meet the minimum qualification requirements and comply with the following instructions. Bid responses (Bids) will be accepted from single business entities, joint ventures, partnerships or corporations.

### **A.01 BID DUE DATE**

The Due Date and Time for submission of Bids in response to this Invitation for Bid (IFBC) is **January 24, 2018 at 3:00 P.M. ET**. Bids must be delivered to the following location: Manatee County Administration Building, 1112 Manatee Ave. W., Suite 803, Bradenton, FL 34205 prior to the Due Date and Time.

Bids received after the Due Date and Time will not be considered. It will be the sole responsibility of the Bidder to deliver its bid to the Manatee County Procurement Division for receipt on or before the Due Date and Time. If a bid is sent by U.S. Mail, courier or other delivery services, the Bidder will be responsible for its timely delivery to the Procurement Division. Bids delayed in delivery will not be considered, will not be opened at the public opening, and arrangements will be made for their return at the Bidder's request and expense.

### **A.02 PUBLIC OPENING OF BIDS**

Sealed Bids will be publicly opened at Manatee County Administration Procurement Division, 1112 Manatee Avenue West, 8<sup>th</sup> Floor, Suite 803, Bradenton, Florida 34205, in the presence of County officials immediately upon expiration of the Due Date and Time. Bidders or their representatives may attend the Bid opening.

Manatee County will make public at the opening the names of the business entities which submitted a Bid, the city and state in which they reside, and the total bid price. No review or analysis of the Bids will be conducted at the bid opening.

### **A.03 SUBMISSION OF BIDS**

The contents of the Bid sealed package must include:

- One (1) bound original clearly identifying Bidder and marked "ORIGINAL".
- Two (2) bound copies clearly identifying Bidder and marked "COPY" with all required information and identical to the original.
- One (1) electronic format copies clearly identifying Bidder.

Electronic format copy should be submitted on a Universal Serial Bus (USB) portable flash memory drive or compact disc (CD) in MicroSoft Office® or Adobe Acrobat® portable document format (PDF) in one continuous file. Do not password protect or otherwise encrypt electronic Bid copies. Electronic copies must be searchable and contain an identical Bid to the original.

Submit the Bid package in a sealed container with the following information clearly marked on the outside of the package: IFBC No. 18-R067493-1OV, Palma Sola Yacht Basin Retaining Wall Repair, Project No. 0008128, Bidder's name, and Bidder's address. Bids must be delivered to the Manatee County Procurement Division prior to the Due Date and Time at the following address:

#### **A.04 DISTRIBUTION OF SOLICITATION DOCUMENTS**

All documents issued pursuant to this IFBC are distributed electronically and available for download at no charge at [www.mymanatee.org](http://www.mymanatee.org) > *Bids and Proposals*. This link is located on the left side of the County website home page. Documents may be viewed and downloaded for printing using Adobe Reader® software.

At its sole discretion, the County may utilize a third-party provider, such as DemandStar by Onvia® (DemandStar) to distribute proposals. Visit the DemandStar website at [www.Demandstar.com](http://www.Demandstar.com) for more information regarding this service. Participation in the DemandStar system is not a requirement for doing business with Manatee County.

Additionally, the IFBC and all related documents are available for public inspection at the Manatee County Procurement Division, 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205. Call (941) 749-3014 to schedule an appointment. Documents are available between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday, with the exception of County holidays.

As a courtesy, Manatee County notifies the Manatee County Chamber of Commerce and the Manatee County Black Chamber of Commerce of all active solicitations, who then distributes the information to its members.

#### **A.05 EXAMINATION OF BID DOCUMENTS AND SITE(S)**

It is the responsibility of each bidder before submitting a bid, to (a) examine the IFBC documents thoroughly; (b) visit the Project Site(s) to become familiar with local conditions that may affect cost, progress, performance, or furnishing of the Work; (c) consider federal, state, and local codes, laws, and regulations that may affect costs, progress, performance, or furnishing of the Work; (d) study and carefully correlate bidder's observations with the IFBC documents; and (e) notify County of all conflicts, errors, or discrepancies in the IFBC documents.

Each bidder may, at bidder's own expense, make or obtain any additional examinations, investigations, explorations, tests and studies, and obtain any additional information and data which pertain to the physical conditions at or contiguous to the Project Site(s) or otherwise which may affect cost, progress, performance or furnishing of the Work and which bidder deems necessary to determine his bid for performing and furnishing the Work in accordance with the time, price and other terms and conditions of the IFBC documents. County will provide each bidder access to the site(s) to conduct such explorations and tests.

Bidder shall fill all holes, clean up and restore the Project Site(s) to its former condition upon completion of such explorations. The lands upon which the Work is to be performed, rights-of-way and easements for access thereto, and other lands designated for use by successful bidder in performing the Work are identified in the IFBC documents.

All additional lands and access thereto required for temporary construction facilities or storage of materials and equipment are to be provided by successful bidder. Easements for permanent structures or permanent changes in existing structures are to be obtained and paid for by County unless otherwise provided in the IFBC documents.

Inspection of the Project Site(s) is a requirement to be considered for award of this bid. Prior to

submitting a bid, each bidder shall examine the Project Site(s) and all conditions thereon fully familiarizing themselves with the full scope of the Work. Failure to become familiar with Project Site conditions will in no way relieve the successful bidder from the necessity of furnishing any materials or performing any Work that is required to complete the Project in accordance with the Project Plans and Specifications. Bidder shall acknowledge inspection of the Project Site(s) on his/her signed, submitted Bid Form.

#### **A.06    ADDENDA**

Any interpretations, corrections or changes to this IFBC will be made by addenda. Addenda will be posted on the Procurement Division's web page of the County website at <http://www.mymanatee.org/purchasing> > *Bids and Proposals*. For those solicitations that are advertised on DemandStar, addenda will also be posted on the DemandStar distribution system on the 'Planholders' link.

All addenda are a part of the IFBC and each Bidder will be bound by such addenda. It is the responsibility of each Bidder to read and comprehend all addenda issued. Failure of any Bidder to acknowledge an issued addendum in its Bid will not relieve the Bidder from any obligation contained therein.

#### **A.07    BID FORMS**

Bids must include the forms provided in this IFBC. If needed, additional pages may be attached to a form. Bidders must fully complete and execute all Bid Forms. Bid Forms must be executed by an authorized official of the company who has the legal authority to bind the company.

#### **A.08    BID EXPENSES**

All costs incurred by Bidder in responding to this IFBC will be the sole responsibility of the Bidder.

#### **A.09    QUESTION AND CLARIFICATION PERIOD**

Each Bidder shall examine all IFBC documents and will judge all matters relating to the adequacy and accuracy of such documents. Any questions or requests concerning interpretation, clarification or additional information pertaining to this IFBC, including the sample Agreement, shall be made in writing via email to the Manatee County Procurement Division to the Designated Procurement Contact or to [purchasing@mymanatee.org](mailto:purchasing@mymanatee.org). All questions received and responses given will be provided to potential bidders via an addendum to this IFBC.

Manatee County will not be responsible for oral interpretations given by other sources including County staff, representative, or others. The issuance of a written addendum by the Procurement Division is the only official method whereby interpretation, clarification or additional information will be given.

#### **A.10    FALSE OR MISLEADING STATEMENTS**

Bids which contain false or misleading statements or which provide references which do not support an attribute or condition claimed by the Bidder, may be rejected. If, in the opinion of the County, such information was intended to mislead the County in its evaluation of the Bid, and the attribute, condition or capability is a requirement of this IFBC. Such Bidder will be disqualified from consideration for this IFBC and may be disqualified from submitting a response on future solicitation opportunities with the County.

#### **A.11 CONFIDENTIALITY OF SECURITY RELATED RECORDS**

- a. Pursuant to Florida Statutes § 119.071(3), the following records (hereinafter referred to collectively as “the Confidential Security Records”) are confidential and exempt from the disclosure requirements of Florida Statutes § 119.07(1):
  - i. A Security System Plan or portion thereof for any property owned by or leased to County or any privately owned or leased property held by County.
  - ii. Building plans, blueprints, schematic drawings, and diagrams, including draft, preliminary, and final formats, which depict the internal layout and structural elements of a building, arena, stadium, water treatment facility, or other structure owned or operated by County.
  - iii. Building plans, blueprints, schematic drawings, and diagrams, including draft, preliminary, and final formats, which depict the internal layout or structural elements of an attractions and recreation facility, entertainment or resort complex, industrial complex, retail and service development, office development, or hotel or motel development in the possession of, submitted to County.
- b. Successful Bidder agrees that, as provided by Florida Statute, it shall not, as a result of a public records request, or for other reason disclose the contents of, or release or provide copies of the Confidential Security Records to any other party absent the express written authorization of County’s Property Management Director or to comply with a court order requiring such release or disclosure. To the extent Successful Proposer receives a request for such records, it shall immediately contact the County’s designated Contract administrator who shall coordinate County’s response to the request.

#### **A.12 LOBBYING**

After the issuance of any IFBC, prospective bidders, bidders, or their agents, representatives or persons acting at the request of such bidder shall not contact, communicate with or discuss any matter relating to the IFBC with any officer, agent or employee of Manatee County other than the Procurement Official or the contact identified in this IFBC, pursuant to the Manatee County Code of Laws. This prohibition includes copying such persons on all written communication, including email correspondence. This requirement begins with the issuance of an IFBC and ends upon execution of the final Agreement or when the IFBC has been cancelled. Violators of this prohibition shall be subject to sanctions as provided in the Manatee County Code of Laws.

#### **A.13 UNBALANCED BIDDING PROHIBITED**

County recognizes that large and/or complex projects will often result in a variety of methods, sources, and prices. However, where in the opinion of the County such variation does not appear to be justified given bid requirements and industry and market conditions, the Bid will be presumed to be unbalanced. Examples of unbalanced Bids will include:

- a. Bids showing omissions, alterations of form, additions not specified, or required conditional or unauthorized alternate bids.
- b. Bids quoting prices that substantially deviate, either higher or lower, from those included in the Bids of competitive Bidders for the same line item unit costs.

- c. Bids where the unit costs offered are in excess of, or below reasonable cost analysis values.

In the event County determines that a Bid is presumed unbalanced, it will request the opportunity to and reserves the right to, review all source quotes, bids, price lists, letters of intent, and other supporting documentation which the Bidder obtained and upon which the Bidder relied upon to develop its Bid. County reserves the right to deem any presumptive unbalanced Bid where the Bidder is unable to demonstrate the validity and/or necessity of the unbalanced unit costs as non-responsive.

#### **A.14 FRONT LOADING OF BID PRICING PROHIBITED**

Prices offered for performance and/or acquisition activities which occur early in the Project Schedule, such as mobilization; clearing and grubbing; or maintenance of traffic; that are substantially higher than pricing of competitive bidders within the same portion of the Project Schedule, will be presumed to be front loaded. Front loaded bids could reasonably appear to be an attempt to obtain unjustified early payments creating a risk of insufficient incentive for the bidder to complete the Work or otherwise creating an appearance of an undercapitalized bidder.

In the event County determines that a bid is presumed to be front loaded, it will request the opportunity to, and reserves the right to, review all source quotes, bids, price lists, letters of intent, and other documents which the bidder obtained and upon which the bidder relied upon to develop the pricing or acquisition timing for these bid items. County reserves the right to reject as nonresponsive any presumptive front loaded bids where the bidder is unable to demonstrate the validity and/or necessity of the front-loaded costs.

#### **A.15 WITHDRAWAL OR REVISION OF BIDS**

Bidders may withdraw Bids under the following circumstances:

- b. If Bidder discovers a mistake(s) prior to the Due Date and Time. Bidder may withdraw its Bid by submitting a written notice to the Procurement Division. The notice must be received in the Procurement Division prior to the Due Date and Time for receiving Bids. A copy of the request shall be retained and the unopened Bid returned to the Bidder; or
- c. After the Bids are opened but before a contract is signed, Bidder alleges a material mistake of fact if:
  - 1. The mistake is clearly evident in the solicitation document; or
  - 2. Bidder submits evidence which clearly and convincingly demonstrates that a mistake was made in the Bid. Request to withdraw a Bid must be in writing and approved by the Procurement Official.

#### **A.16 IRREVOCABLE OFFER**

Any Bid may be withdrawn up until the Due Date and Time. Any Bid not so withdrawn shall, upon opening, constitute an irrevocable offer for a period of ninety (90) days to provide the goods or services set forth in this IFB or until one or more of the Bids have been duly accepted by County, whichever occurs first.



#### **A.17 RESERVED RIGHTS**

County reserves the right to accept or reject any and/or all bids, to waive irregularities and minor technicalities, and to request resubmission. Also, County reserves the right to accept all or any part of the bid and to increase or decrease quantities to meet additional or reduced requirements of County. Any sole response received by the first submission date may or may not be rejected by County depending on available competition and current needs of County. For all items combined, the bid of the lowest, responsive, responsible bidder will be accepted, unless all bids are rejected.

The lowest, responsible bidder shall mean that bidder who makes the lowest bid to sell goods and/or services of a quality which meets or exceeds the quality of goods and/or services set forth in the IFBC documents or otherwise required by County.

To be responsive, a bidder shall submit a bid which conforms in all material respects to the requirements set forth in the IFBC.

To be a responsible bidder, the bidder shall have the capability in all respects to perform fully the bid requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment, and credit which will assure good faith performance.

Also, County reserves the right to make such investigation as it deems necessary to determine the ability of any bidder to furnish the service requested. Information County deems necessary to make this determination shall be provided by the bidder. Such information may include, but shall not be limited to current financial statements, verification of availability of equipment and personnel, and past performance records.

#### **A.18 APPLICABLE LAWS**

Bidder must be authorized to transact business in the State of Florida. All applicable laws and regulations of the State of Florida and ordinances and regulations of Manatee County will apply to any resulting Agreement. Any involvement with the Manatee County Procurement Division shall be in accordance with the Manatee County Procurement Ordinance as amended.

#### **A.19 COLLUSION**

By submitting a bid in response to this IFBC, Bidder certifies that it has not divulged, discussed or compared its bid with any other bidder, and has not colluded with any other bidder or parties to this bid whatsoever. Further, Bidder, and in the case of a joint bid each party thereto, certifies as to their own organization, that in connection with this IFBC that:

- a. All prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and/or cost data, with any other bidder or with any competitor;
- b. All prices and/or cost data quoted for this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder, prior to the scheduled opening, directly or indirectly to any other bidder or to any competitor;

- c. No attempt has been made, or will be made, by Bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition;
- d. The only person or persons interested in this bid is/are named in Bidder's Bid and that no person other than those identified has any interest in the Bid or in the resulting Agreement to be entered into.
- e. No person or agency has been employed or retained to solicit or secure the resulting Agreement upon an agreement or understanding or a commission, percentage, brokerage, or contingent fee except bona fide employees or established commercial agencies maintained by Bidder for purpose of doing business.

#### **A.20 CODE OF ETHICS**

With respect to this and any bid, if a Bidder violates, directly or indirectly, the ethics provisions of the Manatee County Procurement Code and/or Florida criminal or civil laws related to public procurement, including but not limited to Florida Statutes Chapter 112, Part II, Code of Ethics for Public Officers and Employees, such Bidder will be ineligible for award to perform the work described in this IFB, and may be disqualified from submitting on any future quote or bid requests to supply goods or services to Manatee County. By submitting a bid, the Bidder represents to County that all statements made and materials submitted are truthful, with no relevant facts withheld.

#### **A.21 PUBLIC CONTRACTING AND ENVIRONMENTAL CRIMES**

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime, as that term is defined in Section 287.133, Florida Statutes, may not submit a bid to provide any goods or services to a public entity; may not submit a bid with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform Work as a contractor, supplier, Subcontractor, or consultant under an agreement with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of thirty-six (36) months following the date of being placed on the convicted list.

In addition, the Manatee County Code of Laws prohibits the award of any bid to any person or entity who/which has, within the past five (5) years, been convicted of, or admitted to in court or sworn to under oath, a public entity crime or of any environmental law that, in the reasonable opinion of the Purchasing Official, establishes reasonable grounds to believe the person or business entity will not conduct business in a responsible matter.

To ensure compliance with the foregoing, the Code requires all persons or entities desiring to do business with County to execute and file with the Purchasing Official an affidavit, executed under the pain and penalties of perjury, confirming that person, entity and any person(s) affiliated with the entity, does not have such a record and is therefore eligible to seek and be awarded business with County. In the case of a business entity other than a partnership or a corporation, such affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, such affidavit shall be executed by the general partner(s). A Public Contracting and Environmental Crimes Certification form is attached herein for this purpose.



**A.22 SCRUTINIZED COMPANIES**

Florida Statutes § 287.135, as amended from time to time, may contain limitations on the part of a company to conduct business with the County. Submission of a response to this solicitation shall be subject to all procedural requirements contained within that statute including the submission of any required certification of eligibility to contract with the County. It shall be the responsibility of the company responding to this solicitation to concurrently review the current version of the statute and ensure it is compliant. To the extent a certification is required, it shall be provided on the form located at Attachment E *Vendor Certification Regarding Scrutinized Companies Lists*.

**A.23 AGREEMENT**

The successful Bidder will be required to execute the Agreement, a sample of which is attached hereto and made a part hereof. The County will transmit the Agreement to the successful Bidder for execution. The successful Bidder agrees to deliver the required number of duly executed copies of the Agreement, with any other required documents, to the County within ten calendar days of receipt.

**A.24 LEGAL NAME**

Bidders shall clearly indicate the full legal name, including any d/b/a, address, email address, and telephone number on the Bid Form. Bid Forms shall be signed above the typed or printed name and title of the signer. The signer must be an official of the organization and have the authority to bind the bidder to the submitted bid.

When bidder is a partnership, the Bid Form shall be signed in the name of the firm and by all partners required under the terms of the partnership agreement. When a corporation is a bidder, the authorized corporate officers shall sign.

Bidders who are corporations or limited partnerships shall provide a certified copy of their permit to transact business in the State of Florida, preferably along with the Bid Form, or within forty-eight (48) hours after request by County.

When submitting a bid as a joint venture, it must have filed paper documents with the Division of Profession's Construction Industry Licensing Board prior to submitting a bid.

**A.25 DISCOUNTS**

All discounts must be incorporated in the prices contained in the bid and not shown separately. Unless otherwise specified in this IFBC, pricing must be all inclusive, including delivery costs. The prices indicated on the Pricing Form shall be the prices used in determining award.

**A.26 TAXES**

Manatee County is exempt from Federal Excise and State Sales Taxes. (F.E.T. Cert. No. 59-78-0089K; Florida Sales Tax Exempt Cert. No. 85-8012622206C-6). Therefore, the Bidder is prohibited from delineating a separate line item in its bid for any sales or service taxes.

The Successful Bidder will be responsible for the payment of taxes of any kind, including but not

limited to sales, consumer, use, and other similar taxes payable on account of the work performed and/or materials furnished under the award in accordance with all applicable laws and regulations.

**A.27 QUALITY**

Unless otherwise specifically provided in the IFBC documents, all goods provided shall be new, the latest make or model, of the best quality, of the highest grade of workmanship, and of the most suitable for the purpose intended.

Unless otherwise specifically provided in the IFBC documents, reference to any equipment, material, article or patented process, by trade name, brand name, make or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition.

**A.28 AUTHORIZED PRODUCT REPRESENTATION**

Bidder, by virtue of submitting the name and specifications of a manufacturer's product, will be required to furnish the named manufacturer's product. Failure to do so may, in the County's sole discretion, be deemed a material breach of the resulting agreement and shall constitute grounds for County's immediate termination of the resulting agreement.

**A.29 ROYALTIES AND PATENTS**

The successful Bidder shall pay all royalties and license fees for equipment or processes in conjunction with the equipment and/or services being furnished. Successful Bidder shall defend all suits or claims for infringement of any patent, trademark or copyright, and shall save County harmless from loss on account thereof, including costs and attorney's fees.

**A.30 AMERICANS WITH DISABILITIES ACT**

Manatee County does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of County's functions including one's access to participation, employment, or treatment in its programs or activities. Anyone requiring reasonable accommodation for an information conference or bid opening should contact the person named on the cover page of this document at least twenty-four (24) hours in advance of either activity.

**A.31 EQUAL EMPLOYMENT OPPORTUNITY**

In accordance with Title VI of the Civil Rights Act of 1964, Title 15, Part 8 of the Code of Federal Regulations and the Civil Rights Act of 1992, Manatee County hereby notifies all Bidders that it will affirmatively ensure minority business enterprises are afforded full opportunity to participate in response to this IFBC and will not be discriminated against on the grounds of race, color, national origin, religion, sex, age, handicap, or marital status in consideration of award.

**A.32 MINORITY AND/OR DISADVANTAGED BUSINESS ENTERPRISES**

The State of Florida Office of Supplier Diversity provides the certification process and maintains the database of certified MBE/DBE firms. Additional information may be obtained at <http://www.osd.dms.state.fl.us/iframe.htm> or by calling (850) 487-0915.

**A.33 DELIVERY**

Unless otherwise specified, all prices shall include all delivery cost (FOB Destination).

#### **A.34 MATHEMATICAL ERRORS**

1. Bid pricing forms without imbedded mathematical formulas: In the event of multiplication/extension error(s), the unit price shall prevail. In the event of addition error(s) the extension totals will prevail. In the event the dollar amount for contract contingency is omitted, it will be added to the total price of the Bid.
2. Bid pricing forms with imbedded mathematical formulas: Interactive bid pricing forms that contain mathematical formulas may be provided to automate lengthy and complex bid forms. In the event bid pricing forms with imbedded formulas are used and a multiplication/extension error(s) is discovered in the formula, the unit price entered by the Bidder shall prevail.
3. Bidder shall assume the responsibility and accuracy of the information input in the bid pricing form and therefore shall verify that the calculations are correct before submitting its Bid.
4. Regardless of the type of bid pricing form used, all Bids shall be reviewed mathematically by the County using these standards.

#### **A.35 SUBCONTRACTORS**

The successful bidder will obtain prior written approval from the County for any subcontractor(s) and the work each will perform. A subcontractor is defined as any entity performing work within the scope of the project who is not an employee of the successful Bidder.

Bidders subcontracting any portion of the work shall include a list of subcontractors along with their bid. The list shall include: name and address of subcontractor, type of work to be performed and the percent of the contract amount to be subcontracted.

#### **A.36 E-VERIFY**

Prior to the employment of any person under this contract, the Successful Bidder shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of (a) all persons employed during the contract term by the Successful Bidder to perform employment duties within Florida and (b) all persons, including subcontractors, assigned by the Successful Bidder to perform work pursuant to the contract with Manatee County. For more information on this process, please refer to United States Citizenship and Immigration Service site at: <http://www.uscis.gov/>.

Only those individuals determined eligible to work in the United States shall be employed under this contract.

By submission of a bid in response to this IFB, the successful Bidder commits that all employees and subcontractors will undergo e-verification before placement on this contract.

The successful Bidder shall maintain sole responsibility for the actions of its employees and subcontractors. For the life of the contract, all employees and new employees brought in after contract award shall be verified under the same requirement stated above.

### **A.37 DISCLOSURE**

Upon receipt, all inquiries and responses to inquiries related to this IFBC become "Public Records," and shall be subject to public disclosure consistent with Florida Statutes, Chapter 119.

Bids become subject to disclosure thirty (30) days after the opening or if a notice of intent to award decision is made earlier than this time as provided by Florida Statutes § 119.071(1)(b). No announcement or review of the bids shall be conducted at the public opening.

Based on the above, County will receive bids at the time and date stated and will make public at the opening the names of the business entities of all that submitted a bid.

If County rejects all bids and concurrently notices its intent to reissue the solicitation, the rejected bids are exempt from public disclosure until such time as County provides notice of an intended decision concerning the reissued solicitation or until County withdraws the reissued solicitation. A bid is not exempt for longer than twelve (12) months after the initial notice rejecting all bids.

Pursuant to Florida Statutes 119.0701, to the extent Successful Bidder is performing services on behalf of the County, Successful Bidder must:

- a. Keep and maintain public records required by public agency to perform the service.
- b. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes, Chapter 119, or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Successful Bidder does not transfer the records to the public agency.
- d. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of contractor or keep and maintain public records required by the public agency to perform the service. If the Successful Bidder transfers all public records to the public agency upon completion of the contract, the Successful Bidder shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Successful Bidder keeps and maintains public records upon completion of the contract, the Successful Bidder shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

**IF THE SUCCESSFUL BIDDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE SUCCESSFUL BIDDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO ANY RESULTING CONTRACT,**

**CONTACT COUNTY'S CUSTODIAN OF PUBLIC RECORDS AT: (941) 742-5845, DEBBIE.SCACCIANOCE@MYMANATEE.ORG, ATTN: RECORDS MANAGER, 1112 MANATEE AVE W., BRADENTON, FL 34205.**

**A.38 LOCAL PREFERENCE**

Local business is defined as a business legally authorized to engage in the sale of the goods and/or services, and which certifies within its Bid that for at least six (6) full months prior to the advertisement of this IFBC it has maintained a physical place of business in Manatee, Desoto, Hardee, Hillsborough, Pinellas or Sarasota County with at least one full-time employee at that location.

Local preference shall not apply to the following categories of agreements:

1. Purchases or agreements which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions governing the funds prohibit the preference.
2. Any bid announcement which specifically provides that local preference, as set forth in this section, is suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either the County Commission or County Administrator, or where such suspension is, in the opinion of the County Attorney, required by law.
3. For a competitive solicitation for construction services in which fifty percent (50%) or more of the cost will be paid from state.
4. To qualify for local preference under this section, **a local business must certify to County** by completing an **"Affidavit as to Local Business Form,"** which is available for download at [www.mymanatee.org/vendor](http://www.mymanatee.org/vendor). Click on "Affidavit for Local Business" to access and print the form. Complete, notarize, and mail the notarized original to the following address: Manatee County Procurement Division, 1112 Manatee Avenue West, Suite 803, Bradenton, FL 34205.
5. It is the responsibility of the bidder to ensure accuracy of the Affidavit as to Local Business and notify County of any changes affecting same.

**A.39 VENDOR REGISTRATION**

Registering your business will provide Manatee County a sourcing opportunity to identify suppliers of needed goods and services and identify local businesses. To register as a supplier with the County go to [www.mymanatee.org/vendor](http://www.mymanatee.org/vendor). For assistance with supplier registration, call the Procurement Division main number at (941) 749-3014. Office hours are Monday – Friday, 8:00 A.M. to 5:00 P.M., excluding County holidays.

A link to Vendor Registration is listed on the Procurement Division's web page at <http://www.mymanatee.org/home/government/departments/financial-management/purchasing.html>. Click on *"Register as a Vendor"*, then *"Vendor Registration Form"*. Registration is not mandatory to submit a Bid.

**A.40 ENVIRONMENTAL SUSTAINABILITY**

All bidders are encouraged to use as many environmentally preferable "green" products, materials, as supplies, as possible to promote a safe and healthy environment. Environmentally preferable are products or services that have a reduced adverse effect on the environment.

Bidder shall acknowledge in its Bid if Bidder has an environmental sustainability initiative. In addition, Bidder shall submit with its Bid a brief summary of its environmental sustainability initiative. This information will be used as a determining factor in the award decision when all other factors, including local preference, are otherwise equal.

**A.41 ePAYABLES**

Manatee County Board of County Commissioners and the Manatee County Clerk of the Circuit Court have partnered to offer the ePayables program, which allows payments to be made to vendors via credit cards.

The Clerk of the Circuit Court will issue a unique credit card number to vendor after goods are delivered or services rendered, vendors submit invoices to the remit to address on the purchase order. When payments are authorized, an email notification is sent to the vendor. The email notification includes the invoice number(s), invoice date(s), and amount of payment. There is no cost for vendors to participate in this program; however, there may be a charge by the company that processes your credit card transactions.

If Bidder is interested in participating in this program, complete the ePayables Application attached herein and return the completed form via to [lori.bryan@manateeclerk.com](mailto:lori.bryan@manateeclerk.com).

**A.42 BASIS OF AWARD**

County will not make award to a Bidder who is delinquent in payment of any taxes, fees, fines, contractual debts, judgments, or any other debts due and owed to the County, or is in default on any contractual or regulatory obligation to the County. By submitting this solicitation response, bidder attests that it is not delinquent in payment of any such debts due and owed to the County, nor is it in default on any contractual or regulatory obligation to the County. In the event the Bidder's statement is discovered to be false, bidder will be subject to suspension and/or debarment and the County may terminate any award it has with bidder.

Award shall be to the lowest, responsive, responsible bidder meeting specifications, qualification requirements, and having the lowest total offer for requirements listed on the Bid Form for the Work as set forth in this IFBC. Bid prices shall include costs for furnishing all labor, equipment and/or materials for the completion of the Work in accordance with and in the manner set forth and described in the IFBC documents to County's satisfaction and within the prescribed time.

Only one (1) schedule for completion of Work shall be considered. Only one award shall be made.

In evaluating Bids, County shall consider the qualifications of the Bidders; and if required, may also consider the qualifications of the subcontractors, suppliers, and other persons and organizations proposed. County may also consider the operating costs, maintenance requirements, performance data and guarantees of major items of materials and equipment proposed for incorporation in the Work.

Whenever two or more bids are equal with respect to price, the bid received from a local business shall be given preference in award.



Whenever two or more bids are equal with respect to price, and all other evaluative factors are otherwise equal, including local preference policies, if the company provides documented environmentally preferable “green” products, materials, or supplies, they shall be given preference in award.

Whenever two or more bids which are equal with respect to price are received, and neither of these bids are from a local business, and neither of these bids provides documented “green” products, the award shall be determined by a chance drawing, coin toss, or similar tie-breaking method conducted by the Procurement Division and open to the public.

#### **A.43 SCOPE OF WORK**

The Successful Bidder shall furnish and install all materials, equipment and labor which is reasonably inferable and necessary for the proper completion of the Work specified in this IFBC, whether specifically indicated in the ITB or not.

The Successful Bidder shall furnish all shop drawings, work drawings, labor, materials, equipment, tools, services and incidentals necessary to complete all Work required by these Specifications.

The Successful Bidder shall perform the Work complete, in place and ready for continuous service and shall include any repairs, replacements, and / or restoration required as a result of damages caused prior to acceptance by the Owner.

Work is for replacing 67 linear feet of damaged eight inch concrete sheet pile retaining wall and reconstruction of a new retaining wall with ten inch concrete sheet pile retaining wall in the same location. Work includes complete demolition and removal of the damaged wall sheet piles and cast-in-place concrete cap to the dimensions specified, the installation of new sheet piles must meet FDOT Standard Index 6040 and the installation of a new-cast-in-place concrete cap and concrete closure pours that tie into the remaining wall and cap sections. A tie-back system may also need to be removed where one anchor bar is known to exist and a new tie-back system that includes six steel anchor bars and concrete deadmen will be included in the construction. Once the wall section has been reconstructed the retained slope will then be reggraded and sodded.

General Design Specifications shall be in accordance with the following:

- a. Manatee County Public Works Standards, Part 3, Highway and Traffic Standards Manual, dated 2015.
- b. FDOT Standard Specifications for Road and Bridge Construction, 2016, FDOT Design Standards, 2016 shall apply.
- c. Florida Greenbook (Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways) dated 2013.
- d. FDOT Structures Design Guidelines (SDG), 2016.
- e. AASHTO Load and Resistance Factor (LRFD) Bridge Design Specifications, 7th Edition with '15 and '16 interims.
- f. FDOT Plans Preparation Manual (PPM), 2016.
- g. ACI Building Code Requirements for Structural Concrete, ACI 318-11

**A.44 COMPLETION OF WORK**

The Work will be completed and ready for final inspection within the specified calendar days from the date the Contract Time commences to run. Only one bid shall be submitted and considered based on 150 calendar days completion time. Only one award shall be made.

**A.45 LIQUIDATED DAMAGES**

If the successful bidder fails to achieve Substantial Completion of the Work within the Contract Time and as otherwise required by the Contract Documents, the Owner shall be entitled to retain or recover from the successful bidder, as liquidated damages and not as a penalty, the sum of \$958.00 per calendar day, commencing upon the first day following expiration of the Contract Time and continuing until the actual date of Substantial Completion. Such liquidated damages are hereby agreed to be a reasonable estimate of damages the Owner will incur because of delayed completion of the Work. The Owner may deduct liquidated damages as described in this paragraph from any unpaid amounts then or thereafter due the successful bidder under this Agreement. Any liquidated damages not so deducted from any unpaid amounts due the successful bidder shall be payable to the Owner at the demand of the Owner, together with interest from the date of the demand at the maximum allowable rate.

**A.46 CONTRACT CONTINGENCY WORK**

Contract contingency is a monetary allowance used solely at County's discretion to handle unexpected conditions as required to satisfactorily complete the Work in accordance with the FBC documents. A Field Directive must be issued by an authorized County representative to authorize use of contract contingency funds.

The percentage for contract contingency is listed on the Bid Form. Bidder shall enter the dollar amount for contract contingency based on the percentage of the total base bid. The total contract award will include contract contingency.

Appropriate uses of contract contingency include increases to existing bid item quantities that do not change the initial scope of Work, which may be directed by County staff; modification items not originally bid which were unforeseen yet necessary during the Work to provide a safe, complete Project and that do not change the initial scope of Work; and unanticipated conflicts and/or design changes required during construction which are necessary to provide a safe, complete Project and that do not change the initial Scope of Work.

Inappropriate uses of contract contingency include anything that changes the initial scope of Work, including the Contract Sum and Contract Time, and adding bid items not previously contemplated that change the initial scope of Work.

**A.47 LICENSES AND PERMITS**

The successful Bidder shall be solely responsible for obtaining all necessary license and permit fees, including, but not limited to, all license fees, permit fees, impact fees, or inspection fees, and responsible for the costs of such fees. Successful Bidder is solely responsible for ensuring all work complies with all Federal, State, local, and Manatee County ordinances, orders, codes, laws, rules, regulations, directives, and guidelines.

**A.48 SOLICITATION SCHEDULE**

The following schedule has been established for this Solicitation process. Refer to the



County's website ([www.mymanatee.org](http://www.mymanatee.org) > Online Services > *Bids & Bids*) for meeting locations and updated information pertaining to any revisions to this schedule.

Scheduled Item	Scheduled Date
Non-Mandatory Solicitation Information Conference: , Bradenton, FL	January 5, 2018 at 10:00 AM
Question and Clarification Deadline	January 9, 2018
Final Addendum Posted	January 17, 2018
Bid Response Due Date and Time	January 24, 2018 at 3:00 PM-
Due Diligence Review Completed	January 30, 2018
Projected Award	February 9, 2018

NOTE: Any statements contained in the Scope of Work, Bid Summary, Construction Agreement, General Conditions of the Construction Agreement and/or Exhibits which vary from the information in Section A, Information for Bidders, shall have precedence over the Information for Bidders.

**END OF SECTION A**

## SECTION B EXHIBITS

**EXHIBIT 1**  
**Special Provisions dated October 17, 2017**

## **EXHIBIT 1**

### **Special Provisions dated October 17, 2017**

**SPECIAL PROVISIONS (10/17/17)**  
**PALMA SOLA YACHT BASIN RETAINING WALL REPAIRS**

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## **SPECIAL PROVISIONS**

### **GENERAL**

This Section amends enhances or otherwise revises the Technical Specifications.

### **STANDARD SPECIFICATIONS**

The standard Specifications to be used for this work shall be Division II and III the Florida Department of Transportation (FDOT) *Standard Specifications for Road and Bridge Construction*, 2016 Edition and all Supplemental Specifications thereto, hereinafter referred to as the *Standard Specifications*, for roadway construction, except as amended under this Contract.

The Contractor's work shall follow the Manatee County Public Works Utility Standards and Specifications (July 2016) for any utility work.

These specifications cover the usual construction requirements for work specified by the County Transportation Department; however, in the event it is determined that the specific work to be done is of such a nature that the method of construction, type and/or kind of material is not defined by the *Standard Specifications*, such work shall be performed in accordance with the Special Provisions.

The apparent silence of the Specifications as to any detail or the apparent omission from them of a detailed description concerning any work to be done and materials to be furnished shall be regarded as meaning that only the best general practice is to prevail and that only material and workmanship of the best quality is to be used. Interpretation of these specifications shall be made upon that basis.

### **NO SEPARATE PAYMENT FOR SPECIAL PROVISIONS**

No separate payment will be made for the Contractor to execute Special Provisions. All expenses borne by the Contractor shall be included in the individual unit prices for the particular pay item.

### **CONSTRUCTION HOURS**

No work shall be done between 7:00 p.m. and 7:00 a.m., or on weekends or legal holidays without written permission of the County, except emergency work.

### **MATERIALS**

- a. **Delivery Tickets:** It will be necessary to submit a copy of all delivery tickets for materials used on the project, regardless of the basis of payment.
- b. **Job Mix Formula for Asphaltic Concrete:** Attention is directed to the requirement that job mix formulas for asphaltic concrete, of the type specified, be submitted at least 14 days before plant operations begin. The submitted formula should be derived, or

approved, by the laboratory approved by the Owner to make test on the Project. Costs for such job mix formulation will be paid by the Contractor directly to the assigned laboratory.

- c. **Job Mix Formula for Portland Cement Concrete:** Attention is directed to the requirement that job mix design formulas for all Portland Cement Concrete, of the type specified, be submitted at least 14 days prior to use on the project. The submitted formulas shall be derived or approved by the Owner and/or its agents. All concrete mix designs shall be as shown in the construction plans or be a minimum of **3000 psi** and meet FDOT Concrete Class mix guidelines, except as follows: when approved, in writing by the Engineer, an Alternate Class I Concrete mix design formula, for concrete curb and gutter to be placed by automated curb machines, may show, as a substitution for #57 aggregate, an amount of #89 aggregate not to exceed 33 percent, by weight, of the #57 aggregate.

## **LABORATORY TESTING**

Testing for the Work shall be performed at no expense to the Contractor. However, any test that fails or is not performed, because of the Contractor's action will, in turn, be back-charged to the Contractor, including the cost of all re-testing due to defective materials or construction. The testing laboratory shall be approved by the Owner.

The samples and tests used for determining the quality and acceptability of the materials and workmanship, which have been or are to be incorporated in the Work, shall conform to the requirements of the State of Florida Department of Transportation Materials Sampling, Testing and Reporting Guide, latest edition.

Testing shall also be in accordance with the applicable portions of Section 6 of the *Standard Specifications* and these specifications.

## **MEASUREMENT AND PAYMENT**

- a. All work completed under the terms of this contract shall be measured according to United States Standard Measures.
- b. All measurements shall be taken horizontally or vertically unless specifically provided otherwise.
- c. No payment will be made for construction over a greater area than authorized, nor for material moved from outside of stakes and data shown on the plans, except when such work is performed upon instructions of the Engineer.
- d. The Contractor shall accept compensation provided under the terms of this contract as full payment for furnishing all materials and for performing all work contemplated and embraced under this contract. Such compensation shall also be for any and all loss or damage arising out of the nature of the work or from the action of the elements, or from any unforeseen difficulties or obstructions encountered during the contract period until final acceptance by the Owner.

- e. Whenever any change, or combination of changes, on the plans results in an increase or decrease in the original contract quantities, and the work added or decreased/eliminated is of the same general character as that called for on the plans, the Contractor shall accept payment in full at the original contract unit prices for the actual quantity of work performed, with no allowance for any loss of anticipated profits.
- f. It is the Contractor's responsibility to perform a detailed quantity take-off from the plans to determine actual quantities for ordering and delivery purposes. The Owner will not be responsible for quantities ordered in excess of those installed and constructed. The Contractor should be aware that some of the pay items may have contingency quantities. Payment shall be made only for final in-place quantities.

No payment shall be made for contingency quantities or additional work unless otherwise directed and approved in writing by the Engineer.

- g. Bid Schedule Completion - the blank spaces in the bid schedule shall be filled in correctly where indicated for each and every item for which a description is given, as the bidder must state the unit prices for which he proposes to do each part of the work contemplated, and the total price for all the parts included in any or all of the combinations of the work. In case of a discrepancy, the written words for "unit price", where stated, shall be considered as being the unit price. If the bid schedule does not use the written words for the unit price, then the numerically correct "total price", shall be considered as being the total price.

## **RESTORATION**

Payment for restoration shall be covered under the applicable restoration Pay Items as specified in the proposal. If a specific restoration Pay Item is not listed in the proposal, the cost of such work shall be included in the applicable Pay Item unless otherwise provided under separate restoration section or pay quantity of these Specifications.

## **COOPERATION WITH OTHERS**

The Contractor shall cooperate with the owners of any underground or overhead utility lines in their removal and rearrangement operations, in order that these operations may progress in a reasonable manner and that service rendered by these parties will not be interrupted. The Owner shall not be responsible for costs associated with delays, disruptions and remobilizations attributed to utility agency scheduling.

## **PRIORITY**

In any instance where there is an apparent conflict between these technical specifications special provisions and the corresponding terms of the "Standard Specifications", these special provisions followed by these technical specifications shall be controlling.

## **SITE INVESTIGATION**

The Contractor acknowledges that he has satisfied himself as to the nature and location of the work; the general and local conditions, including but not restricted to those bearing upon



transportation, disposal, handling and storage of materials; availability of labor, water, electric power, roads; and uncertainties of weather, water stages, tides or similar physical conditions at the site; the conformation and conditions of the ground; the character of equipment and facilities needed preliminary to and during prosecution of the work.

The Contractor further acknowledges that he has satisfied himself as to the character, quality and quantity of surface and subsurface materials or obstacles to be encountered, insofar as this information presented by the drawings and Specifications made a part of this contract.

The Contractor shall carefully review and adhere to conditions and recommendations made in the project geotechnical report.

Any failure by the Contractor to acquaint himself with the available information will not relieve him from responsibility for estimating properly the difficulty or cost of successfully performing the work.

The Owner assumes no responsibility for any conclusions or interpretations made by the Contractor on the basis of the information made available by the Owner. The Owner also assumes no responsibility for any understanding or representations made by its officers or agents during or prior to the execution of this Contract, unless (1) such understanding or interpretations are made in writing by the Engineer or are expressly stated in the Contract and (2) the Contract expressly provides that the responsibility therefore is assumed by the Owner.

## **PROJECT IDENTIFICATION SIGN**

The Contractor shall be responsible for furnishing, installing and maintaining one (1) County project identification sign and removal of same upon completion of the construction. Project identification sign shall be constructed and maintained at the project site as directed by the Owner. The Contractor shall erect, maintain and relocate the sign as directed for the duration of the Project.

The Contractor shall mount the sign using 4-inch pressure treated lumber or as approved by the Engineer, and other supports as required, at a location mutually agreed by the Engineer and the Contractor.

The identification sign shall not be less than 32 square feet in area. The Contractor shall coordinate with the Owner for the sign verbiage before fabrication. The sign shall be painted with graphic content to include:

- Title of Project
- Name of Owner
- Names and Titles of authorities, as directed by Owner
- Prime Contractor
- Construction Cost

The sign shall be erected prior to commencement of work at a lighted location of high public visibility, adjacent to the main entrance at each end of the project, as approved by the Engineer and Owner.

The sign shall be a minimum of 8 feet wide and 4 feet high. The sign shall be constructed of high density 3/4-inch exterior plywood without waves or buckles, mounted and braced with pressure treated lumber as necessary and maintained in a presentable condition for the duration of the project. Hardware shall be galvanized. The surface of the sign shall be of exterior softwood plywood with medium density overlay.

Painting shall be constructed with materials to resist weathering and fading during the construction period. Experienced professionals shall perform painting. Graphic design and style shall be in accordance with the following:

- The sign will be placed in accordance with Manatee County Development Code, Ordinance 90-01, Section 724, Signs and Section 713, Visibility Triangles.

Payment for installing and maintaining the project identification sign shall be included as part of the lump sum quantity under Pay Item Number 1 (101-1) for Mobilization. The sign will remain the property of the Owner upon completion of the Project unless otherwise directed.

Refer to Page 6 for the recommended sign content.



## PALMA SOLA YACHT BASIN RETAINING WALL REPAIR

Board of County Commissioners  
BETSY BENAC  
CHAIRWOMAN

PRISCILLA W. TRACE

CHARLES B. SMITH

CAROL WHITMORE

VANESSA BAUGH

ROBIN DiSABATINO

STEPHEN R. JONSSON

CONSTRUCTION COST  
\$Enter Amount

PRIME CONTRACTOR  
Enter Contractor Name

## **SPECIAL TERMS AND CONDITIONS**

### **Soil Erosion and Siltation**

The Contractor shall plan and control the Work to minimize all soil erosion and the siltation of drains and canals resulting from such erosion.

At the pre-construction meeting, the Contractor shall present his proposed plan and schedule, which shall specifically indicate the proposed use of temporary erosion control features. The plan shall include all items necessary to control sediment from leaving the site. The contractor shall reference the **State of Florida Erosion and Sediment Control Designer and Reviewer Manual**, latest edition, prepared for the **Florida Department of Transportation & Florida Department of Environmental Protection**. This document can be found on the FDOT Publications website.

### **Shop Drawings**

The Contractor shall submit to the Engineer for approval, all working drawings and shop drawings with descriptive specifications and engineering calculations necessary for the successful completion of the Work.

The working and shop drawings shall be certified by a Florida licensed Professional Engineer and state that the design is sufficient for the successful completion of the Work. The working drawings and shop drawings shall include, but not be limited to:

- Erosion Control Plan
- Shop Drawings as required by FDOT Standard Specifications or as listed in the Plans

The Contractor is responsible for maintaining a Submittal Activity Record (Logbook) on this project. The logbook shall be updated each day that any Shop Drawing submittal activity occurs.

The following minimum data shall be entered in the logbook for each submittal:

County Project Number  
Submittal Number  
Description of Submittal  
Number of Sheets in the Submittal  
Number of Pages of Calculations, in Reports, in Manuals, etc.  
Date Transmitted by Contractor to the Engineer of Record (EOR)  
Date EOR Sends Shop Drawing Back to Contractor  
Disposition as either "A" (Approved), "AN" (Approved as Noted), "R" (Resubmit) or "NA" (Not Approved).

## **DEWATERING, SHEETING AND BRACING**

Payment for temporary dewatering, sheeting and bracing shall be included in the applicable pay items unless separate pay items are specified.

### **Approval of Dewatering, Sheeting or Bracing Plan:**

At least 10 days prior to the commencement of any temporary dewatering, sheeting or bracing activity, the Contractor shall submit to the Project Manager for record purposes only, a detailed

description of the proposed system. This plan shall include design computations, layout, type, and spacing of dewatering devices, number and size of pumps and other equipment, with a description of the installation and operating procedures or layout and design of temporary or bracing systems to be utilized.

#### **MAINTENANCE OF TRAFFIC**

The Contractor shall provide access to businesses and local residents at all times. No road closures will be allowed without approval from the Engineer.

#### **MAINTENANCE OF STORM DRAINAGE SYSTEM**

The Contractor shall be responsible at all times to maintain the operation of existing stormwater facilities, or, when existing stormwater facilities are removed, to provide equivalent capacity alternate forms of stormwater removal adequate to prevent upstream flooding in excess of existing conditions. This responsibility shall include the installation of temporary connections, bypass pumping, or other temporary means necessary until the new drainage system is fully operational. Payment for these items shall be included under the applicable pay item.

#### **DUST CONTROL**

The Contractor shall control dust resulting from construction operations at all times. The locations and frequencies of applications shall be as directed by the Engineer. Dust control is required to be in accordance with the FDOT *Standard Specifications* Section 102-5. Payment for Dust Control shall be made under Mobilization unless separate pay item for Dust Control is specified.

#### **UNDERGROUND UTILITY LOCATIONS**

The Contractor shall field verify by means of subsurface locating or other approved method all existing utilities to remain and conditions as may be required for the work area. This shall include all areas of potential conflicts with proposed storm, sanitary, force main and water main. The Contractor shall locate all existing utilities to remain at potential conflict locations prior to construction activities and before ordering any proposed structures. The Contractor shall contact and coordinate with "Sunshine" as well the individual utilities prior to and during construction for utility locations, relocation and assistance while installing in potential conflict areas. All utility coordination and relocations shall be factored into the Contractor's construction schedule at no additional cost to the Owner.

The cost of all labor, materials and incidentals required for the performance of any survey and utility location work shall be included under the pay item for Mobilization. A Florida registered land surveyor shall perform all survey work.

#### **UTILITY COORDINATION**

The Contractor shall be responsible for coordination of the work with all affected utility owners. The Contractor must take into consideration the required utility adjustments and relocations in development of his schedule for completing the work including construction of temporary work to allow phased construction of the permanent facilities.

The Contractor shall coordinate and schedule utility relocations and/or adjustments with the utility owners along the project in order to avoid delays. The work includes remobilization if required after utility relocation is complete. The intent is to coordinate utility construction activities so the project construction continues and is not stopped or delayed at any time due to utility work being done. Once Notice to Proceed is issued, the Contractor shall contact the affected utilities to discuss the Contractor's anticipated means and methods so temporary and permanent relocation plans can be implemented as needed to meet OSHA safety requirements.

Payment for Utility Coordination shall be included under the pay item for Mobilization.

### **UTILITY CONFLICTS**

It shall be the Contractor's responsibility to avoid conflicts with other utilities. The Owner will not be responsible for additional costs incurred by the Contractor for incorrect installations, relocations and breaks due to service conflicts.

### **DAILY CLEAN-UP REQUIREMENTS**

The Contractor shall clean up the job site at the end of each workday. Clean up will include the elimination of rubble and waste material on public and private property. Driveways shall remain accessible by residents. Each Friday, the Contractor shall prepare the road surface and barricades in an acceptable manner for weekend traffic use.

### **MAINTENANCE AND RESTORATION OF JOB SITE**

The Contractor shall conduct his operations in such a manner as will result in a minimum of inconvenience to occupants of adjacent homes and business establishments and shall provide temporary access as directed or as may be required by the Project Manager. All final restoration must be performed to an equal or better condition than that which existed prior to construction.

Good housekeeping on this project is extremely important and the Contractor will be responsible for keeping the construction site neat and clean, with debris being removed daily as the work progresses or as otherwise directed by the Project Manager. Good housekeeping at the job site shall include: Removing all tools and temporary structures, dirt, rubbish, etc.; hauling all excess dirt, rock, etc., from excavations to a dump provided by the Contractor; and all clean up shall be accomplished to the satisfaction of the Project Manager. Dust will be controlled daily as may be required. Immediately after construction completion in an area or part thereof (including restoration), barricades, construction equipment and surplus and discarded materials shall be removed by the Contractor.

In the event that the timely clean up and restoration of the job site is not accomplished to the satisfaction of the Project Manager, the Project Manager shall make arrangements to affect the necessary clean up by others. The Contractor shall be charged for these costs through deductions in payment due the contractor. If such action becomes necessary on the part of and in the opinion of the Project Manager, the Owner shall not be responsible for the inadvertent removal from the work site of materials which the Contractor would not normally have disposed of had he affected the required clean up.



## **NOTICE AND SERVICE THEREOF**

All notices, which shall include demands, instructions, requests, approvals, and claims shall be in writing. Any notice to or demand upon the Contractor shall be sufficiently given if delivered to the office of the Contractor specified in the bid (or to such other office as the Contractor may, from time to time, designate to the Owner in writing), or if deposited in the United States mail in a sealed, postage prepaid envelope, or delivered, with charges prepaid, sent via fax transmission, or to any telegraph company for transmission, in each case addressed to such office.

All notices required to be hand delivered to the Owner, unless otherwise specified in writing to the Contractor, shall be delivered to the Project Manager, and any notice to or demand upon the Owner shall be sufficiently given as delivered to the office of the Project Manager, or if deposited in the United States mail in a sealed, postage prepaid envelope, sent via fax transmission, or delivered with charges prepaid to any telegraph company for transmission, in each case addressed to said Project Manager or to such other representative of the Owner or to such other address as the Owner may subsequently specify in writing to the Contractor for such purposes.

Any such notice or demand shall be deemed to have been given or made as of the time of actual delivery or (in the case of mailing) when the same should have been received in due course of post or in the case of a fax transmission or telegram at the time of actual receipt, as the case may be.

## **REQUIREMENTS FOR CONTROL OF THE WORK**

Prior to the start of the Work described in this contract, a pre-construction conference may be held by the Project Manager to be attended by the Contractor and representatives of the various utilities and others as required, for the purpose of establishing a schedule of operations which will coordinate the work to be done under this contract with all related work to be done by others within the limits of the project.

All items of work in this contract shall be coordinated so that progress of each related item will be continuous from week to week. The progress of the work will be reviewed by the Project Manager at the end of each week, and if the progress of any item of work during that week is found to be unsatisfactory, the Contractor shall be required to adjust the rate of progress on that item or other items as directed by the Project Manager without additional compensation. The Contractor will continuously control the work until completed.

## **PROJECT SCHEDULE**

The Contractor shall submit a detailed construction bar chart schedule within 15 days of the notification of award or its intent for the County to review. The submittal shall meet the following requirements:

- Schedule will be submitted on 11-inch by 17-inch paper.
- The time scale (horizontal) shall be in weeks. The activities shall be listed on the left hand side (vertical).

- Activities shall show most Work activities. The listing from top to bottom shall be in a logical sequence of how the Work will be accomplished. Space shall be provided between activities or within bars to allow for marking of actual progress.

A copy of the schedule, clearly showing progress made, shall be submitted on a monthly basis during the progress of the work. Review or acceptance will neither impose on the County responsibility for the progress or scheduling of the Work, nor relieve the Contractor from full responsibility therefore.

The Contractor shall provide a revised Work schedule if, at any time, the County considers the completion date to be in jeopardy because of "activities behind schedule". An activity that cannot be completed by its original or latest completion date shall be deemed to be behind schedule. The revised Work schedule is designed to show how the Contractor intends to accomplish the Work to meet the contractual completion date. The form and method employed by the Contractor shall be the same as for the original Work schedule.

The cost to prepare and revise the schedule is considered incidental to the Work.

## **USE OF PRIVATE PROPERTY**

All construction activities required to complete this project in accordance with the Contract Documents shall be confined to public right-of-way, easements of record or temporary construction easements, unless the Contractor makes specific arrangements with private property owners for his use of their property. Written authorization from the granting property owner shall be placed on file with the Project Manager prior to utilization of said private properties. The Owner assumes no responsibility for damage to private property in such instances. The Contractor is responsible for protection of private property abutting all work areas on this project. Adequate equipment storage and material storage shall also be accomplished outside the Owner's right-of-way. Pipe and other materials shall not be strung out along the right-of-way, but will be delivered in quantities adequate for one day's installation. The Owner will coordinate with the Contractor to identify possible storage sites.

## **CONSTRUCTION PHOTOGRAPHY**

### **General**

The Contractor shall employ a competent photographer to take construction record photographs and perform videotaping, including providing all labor, materials, equipment and incidentals necessary to obtain photographs and/or videotapes of all areas specified in the Contract specifications.

The word "Photograph" includes standard photographic methods involving negatives, prints and slides and it also includes digital photographic methods involving computer technology items such as diskettes and CD-ROMs.

### **Qualifications**

A competent camera operator who is fully experienced and qualified with the specified equipment shall do all photography.



For the videotape recording, the audio portion should be done by a person qualified and knowledgeable in the specifics of the Contract, who shall speak with clarity and diction so as to be easily understood.

### **Project Photographs**

Provide photographs of the entire work area prior to any construction for the purpose of records of conditions prior to construction. Photographs should be spaced at approximately 100-foot intervals. In addition, all special features shall be photographed prior to construction.

Provide three prints of each standard photograph to the Owner. In addition to the CD-ROM media, provide one print of each digital/digitized photograph to the Owner.

The Contractor shall pay all costs associated with the required photography and prints. Any parties requiring additional photography or prints will pay the photographer directly.

All project photographs shall be a single weight, color image. All finishes shall be smooth surface and glossy, and all prints shall be 8 inches by 10 inches.

Each print shall have clearly marked on the back the name of the project, the orientation of view, the date and time of exposure, name and address of photographer and the photographers numbered identification of exposure.

All project photographs shall be taken from locations to adequately illustrate conditions prior to construction, or conditions of construction and state of progress. The Contractor shall consult with the Owner at each period of photography for instructions concerning views required.

The Contractor shall deliver prints in conformance with the above requirements to the Owner. No construction shall begin until pre-construction photographs are completed and submitted to the Owner.

### **Negatives**

The Contractor shall require that photographer maintain negatives for a period of two years from date of Substantial Completion of the Project. Negatives shall be conveyed to Owner at the end of the two-year period.

Photographer shall agree to furnish additional prints to Owner at commercial rates applicable at the time of purchase. Photographer shall also agree to participate as required in any litigation requiring the photographer as expert witness.

### **Videotape Recording**

Videotaping may be used in lieu of construction photographs.

Videotaping shall be accomplished along all routes that are scheduled for construction.

The taping shall, when viewed, depict an image with  $\frac{1}{4}$  of the image being the roadway fronting of property and  $\frac{3}{4}$  of the image being of the property. The taping shall be done so as to show the roadway and property in an oblique view (30 degrees).

A complete view, in sufficient detail, of all driveways, with audio description of the exact location shall be provided.

The Engineering plans shall be used as a reference for stationing in the audio portion of the tapes for easy location identifications. If visible, house numbers shall be mentioned on the audio.

Two complete sets of videotapes shall be delivered to the Owner for the permanent and exclusive use of the Owner prior to the start of any construction on the project.

All videotapes shall contain the name of the project, the date and time of the videotaping, the name and address of the photographer and any other identifying information required.

Payment for this item shall be included under the pay item for Mobilization.

#### **CONTRACTOR TO EXECUTE NPDES "NOTICE OF INTENT"**

Prior to proceeding with construction, the Contractor shall prepare and submit a "Notice of Intent to Use Generic Permit for Stormwater Discharge from Construction Activities that Disturb One or More Acres of Land" to the Florida Department of Environmental Protection (FDEP). The Contractor shall monitor the site at all times and take appropriate action to prevent erosion including the use of BMPs. No pumping of ground or surface water shall be performed without approval from the Water Management District. Following completion of construction, Contractor shall prepare and submit a "Notice of Termination of Generic Permit Coverage" to FDEP. Payment for this item shall be included under the pay item for Mobilization.

#### **WORKSITE TRAFFIC SUPERVISOR**

- a. The Contractor shall have a Worksite Traffic Supervisor who will be responsible for initiating, installing and maintaining all traffic control devices as described in Section 102 of the *FDOT Standard Specifications for Road and Bridge Construction* and in the Plans. The Worksite Traffic Supervisor shall have at least one year of experience directly related to work site traffic control in a supervisory or responsible capacity and shall be certified by the American Traffic Safety Services Association Worksite Traffic Supervisor Certification Program or an equal approved by FDOT. Approved alternate Worksite Traffic Supervisors may be used when necessary.
- b. The Worksite Traffic Supervisor shall be available on a 24-hour per day basis and shall review the project on a day-to-day basis as well as being involved in all changes to traffic control. The Worksite Traffic Supervisor shall have access to all equipment and materials needed to maintain traffic control and handle traffic related situations. The Worksite Traffic Supervisor shall ensure that routine deficiencies are corrected within a 24-hour period.

- c. The Worksite Traffic Supervisor shall be available on the site within 45 minutes after notification of an emergency situation, prepared to positively respond to repair the work zone traffic control or to provide alternate traffic arrangements.
- d. Failure of the Worksite Traffic Supervisor to comply with the provisions of the Sub-article may be grounds for decertification or removal from the project or both. Failure to maintain a designated Worksite Traffic Supervisor or failure to comply with these provisions will result in temporary suspension of all activities except traffic and erosion control and such other activities deemed to be necessary for project maintenance.
- e. Payment for Worksite Traffic Supervisor shall be included under the pay item for Maintenance of Traffic.

#### **CONTRACTOR'S SUPERVISION**

- a. Prosecution of Work: The Contractor shall give the work the constant attention necessary to assure the scheduled progress. He shall cooperate fully with the Engineer and with other Contractors at work in the vicinity.
- b. Contractor's Superintendent: The Contractor shall at all times have on the work site as his agent, a competent superintendent capable of thoroughly interpreting the plans and specifications and thoroughly experienced in the type of work being performed, who shall receive the instructions from the Engineer or his authorized representatives. The superintendent shall have full authority to execute the orders or directions of the Engineer and to supply promptly any materials, tools, equipment, labor and incidentals that may be required. Such superintendence shall be furnished regardless of the amount of work sublet.
- c. The Contractor's superintendent shall speak and understand English, and at least one responsible person who speaks and understands English shall be on the project during all working hours.
- d. Supervision for Emergencies: The Contractor shall have a responsible person available at or reasonably near the work site on a 24-hour basis, 7 days a week, in order that he may be contacted for emergencies and in cases where immediate action must be taken to maintain traffic or to handle any other problem that may arise. The Contractor's responsible person for supervision for emergencies shall speak and understand English. The Contractor shall submit, by certified mail, phone numbers and names of personnel designated to be contacted in cases of emergencies along with a description of the project location to the Florida Highway Patrol and all other local law enforcement agencies.

#### **LIST OF EMERGENCY CONTACT NUMBERS & UTILITY SERVICE MAINTENANCE**

The Contractor shall obtain and maintain a list of emergency contact phone numbers for all utilities during the course of the project. The Contractor shall maintain utility service during the project except for interruptions authorized by the utility owner. If interruptions are required, the Contractor shall notify the Owner 48 hours in advance.

## **PEDESTRIAN ACCESS**

The Contractor shall provide access and make provisions to maintain school zones during construction. The Contractor is to facilitate pedestrian traffic whether for school or public transportation.

## **RECORD DRAWINGS AND PROJECT CERTIFICATION**

The Owner and/or Engineer will furnish the Contractor copies of the bid plans to be used for the record drawings. A Florida Registered Surveyor shall perform a field survey and any differences between the plan elevations or dimensions shall be marked through and the as-built elevation or dimension legibly entered. All elevations and dimensions that are correct shall have a check mark placed beside it.

The Contractor shall keep a complete set of surveyed "As-built" records. These records shall show all items of Work and existing features of utilities revealed by excavation work. The records shall be kept in a professional manner, in a form that shall be approved by the County prior to the Work. These results shall be available at all times during construction for reference by the Engineer and shall be delivered to the Engineer upon completion of the Work. All completed "As-builts" must be certified by a Florida Licensed Surveyor or Engineer per Chapter 61 G 17-6, Florida Administrative Code, pursuant to Sec. 47207, Florida Statutes. At a minimum all Utility Record Drawings shall be in accordance with Manatee County Standards.

The following information is required on the "Record Drawings":

- A. Top of retaining wall cap elevations [20-foot maximum interval].
- B. Basin soundings along retaining wall and 20-feet waterward of the retaining wall [20-foot maximum interval].
- C. Top of deadman anchor blocks and center locations.
- D. Field changes of dimensions and details.
- E. Details not on original contract drawings.
- F. Equipment and piping relocations.
- G. Benchmarks and elevation datum shall be indicated.
- H. Additional elevations or dimensions as required by the Engineer

Following completion of construction and prior to final payment, the Contractor shall submit a Certification by the Contractor and Manufacturer including test data that the materials (filter fabric, filter media, etc.) installed meet plan specifications and regulatory requirements.

Upon completion of the work, one (1) set of draft "Record Drawings" shall be submitted to the Owner for review. Such drawings shall accurately show all approved field changes to the original Construction Drawings, including actual locations, dimensions and elevations and shall be subject to a field review in the presence of the Engineer or his designated representative. The drawings are to be prepared by competent personnel, neatly drafted and certified, signed and sealed by a Florida Registered Surveyor.

The Contractor shall incorporate any comments from the Owner and/or Engineer and shall submit one write-only CD-ROM, and two sets of 11-inch by 17-inch certified prints with the Surveyor's certification.

All Digital Drawings shall be identical to those submitted as hard copy. The Digital Drawing files shall be AutoCAD format (Release 2004 or later) and shall include all external reference drawings, text fonts, shape files and all other files necessary to make use of the drawings.

In addition, \$25,000 or five percent (whichever is smaller) of the Contract price shall be retained until the Owner has approved the "Record Drawings". The Owner and/or Engineer will review and approve the "Record Drawings" within 30 days unless additional information is required. No final payment shall be made until such time as the "Record Drawings" have been approved and accepted.

**COMPLIANCE WITH THE SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT (SWFWMD) STORMWATER MANAGEMENT AND DISCHARGE PERMIT REQUIREMENTS AND/OR THE DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) DREDGE AND FILL PERMIT REQUIREMENTS**

Southwest Florida Water Management District Stormwater Management and Discharge permits or exemptions, if any, and/or a Department of Environmental Protection Dredge and Fill permit, if any, required for this project have been obtained by the Owner. The Contractor shall comply with the stipulations of the Permits or Exemptions as stated herein.

The Contractor shall allow periodic inspection of the work by authorized representatives of the Department of Environmental Protection, the Southwest Florida Water Management District, as well as other duly authorized law enforcement officers of the State.

**CLARIFICATION OF SPECIFIC LINE ITEMS**

Clarification of the County's expectations of work to be performed as it relates to specific line items and/or item No. listed on the Bid Form is included in the FDOT Basis of Estimate Manual version 2015. Where such item number is not available, the description shows herein will prevail.

Line item # 7, Embankment, shall be in place.

**CONTRACT CONTINGENCY**

The discretionary work (Contingency) pay item shall cover the cost for various contingencies and contract amendments authorized by the Owner. Any amount of extra work and/or alterations to the proposed work charged to the allowance shall be fully documented and authorized by the Project Manager before the start of the work. No payment shall be made for work completed without written authorization from the Owner or Engineer.

## MATERIAL TESTING TABLE

ITEM	TEST	TEST IDENTIFICATION	TEST REQUIREMENTS VERTICAL	TEST FREQUENCY HORIZONTAL
SUBGRADE	MAXIMUM DENSITY OPTIMUM MOISTURE	AASHTO T-180	N/A	PER SOIL CLASSIFICATION/ PER LABORATORY ONE PER 200 LF
	FIELD DENSITY	AASHTO T-310	PER PLANS	
LIMEROCK/ SHELL BASE	MAXIMUM DENSITY OPTIMUM MOISTURE	AASHTO T-180	N/A	PER SOIL CLASSIFICATION/ PER LABORATORY ONE PER 200 LF
	FIELD DENSITY	AASHTO T-310	PER PLANS	
CONCRETE	COMPRESSIVE STRENGTH (THREE CYLINDERS/TEST)	AASHTO T-22	PER SPECS	PER SPECS/MIN. OF ONE SET/DAY FOR POURS BETWEEN 10 & 50 CY ADDITIONAL SET FOR EACH 50 CY DAILY OR 1 PER 50 CY MAX
	SLUMP, AIR CONTENT	AASHTO T-119 AND AASHTO T-152	PER SPECS	

## METHOD OF MEASUREMENT AND BASIS OF PAYMENT

Payment for authorized work shall be per Division I Section 9 of the 2016 FDOT Standard Specifications.

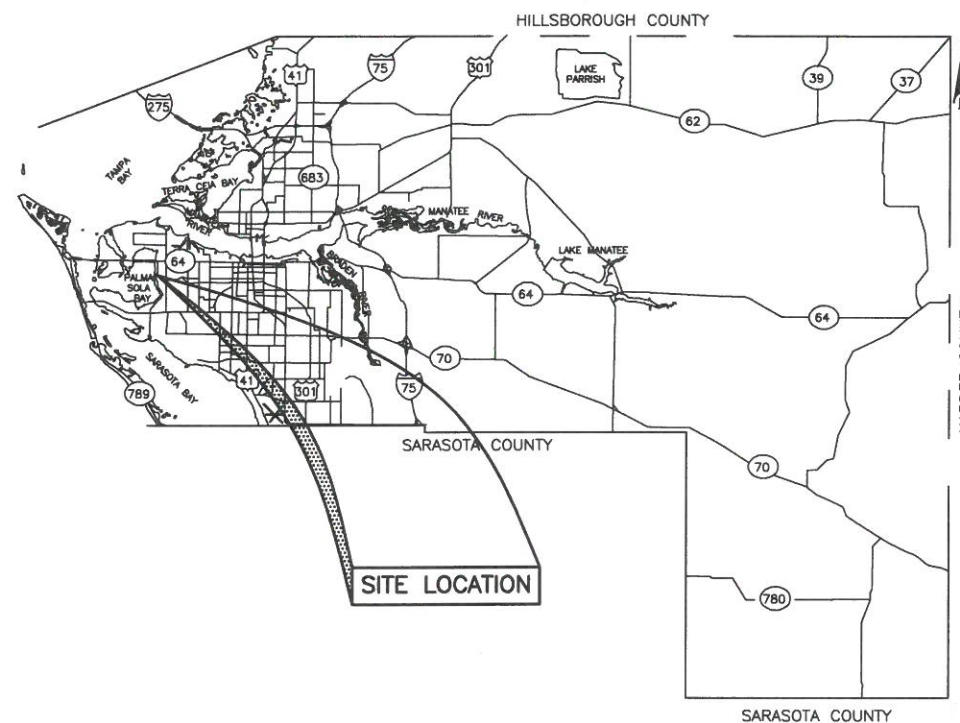
**EXHIBIT 2**  
**PLAN SET (OCT. 18, 2017)**





# PALMA SOLA YACHT BASIN RETAINING WALL REPAIR

## PROJECT SITE



## SITE LOCATION

NO.										
REVISION DESCRIPTION										
BY										
DATE										

PROJECT #						000-0000000						
SURVEY #						0000						
SEC./TWN./RGE						2B/33S/18E						
SCALE						N.T.S						
						BY			DATE			
DESIGNED						Hyatt			03/2017			
DRAWN						SML			08/2017			
CHECKED						CLM			09/2017			
									10/2017			



Signature & Date



GENERAL NOTES

1. ALL CONSTRUCTION ACTIVITIES SHALL BE COORDINATED WITH THE PROJECT MANAGEMENT DIVISION. THE PROJECT MANAGER IS: STEVE LANEY AND CAN BE REACHED AT (941) 708-7450.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MEETING ALL CONDITIONS AND REQUIREMENTS OF ALL PERMITS AND ALL GOVERNING FEDERAL, STATE, AND LOCAL AGENCIES. THE CONTRACTOR SHALL OBTAIN AND PAY FOR ALL REQUIRED PERMITS THAT ARE NOT PROVIDED IN THE BID DOCUMENTS, AT NO ADDITIONAL COST TO THE OWNER.
3. ALL CONTRACTORS ARE DIRECTED, PRIOR TO BIDDING, TO CONDUCT WHATEVER INVESTIGATION THEY MAY DEEM NECESSARY TO ARRIVE AT THEIR OWN CONCLUSIONS REGARDING THE ACTUAL CONDITIONS THAT WILL BE ENCOUNTERED, AND UPON WHICH THEIR BIDS WILL BE BASED
4. THE CONTRACTOR SHALL REVIEW AND VERIFY ALL DIMENSIONS ON THE PLANS AND REVIEW ALL FIELD CONDITIONS THAT MAY AFFECT CONSTRUCTION. SHOULD DISCREPANCIES OCCUR, THE CONTRACTOR SHALL NOTIFY THE ENGINEER TO OBTAIN THE ENGINEER'S CLARIFICATION BEFORE COMMENCING WITH CONSTRUCTION.
5. AT LEAST 48 HOURS PRIOR TO ANY EXCAVATION, THE CONTRACTOR SHALL CONTACT SUNSHINE STATE ONE CALL OF FLORIDA AT 1-800-432-4770 OR THE NATIONAL 811 ONE CALL NUMBER WHEN APPLICABLE FOR UTILITY LOCATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING WITH ALL UTILITIES FOR THE POSSIBLE RELOCATION OR THE TEMPORARY MOVEMENT OF ANY EXISTING UTILITIES WITHIN THE RIGHT-OF-WAY.
6. NO WORK, EXCEPT FOR EMERGENCY TYPE, SHALL BE PERFORMED AFTER 7:00 PM AND BEFORE 7:00 AM. FOR ADDITIONAL PROJECT RESTRAINTS, REFER TO SECTION 01310 OF THE SPECIFICATIONS.
7. THE CONTRACTOR SHALL PROVIDE AND INSTALL ALL NECESSARY STORM WATER, EROSION, AND SEDIMENTATION CONTROL MEASURES IN ACCORDANCE WITH THE FDEP "FLORIDA STORM WATER, EROSION AND SEDIMENTATION CONTROL INSPECTOR'S MANUAL". IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO CONTROL AND PREVENT EROSION AND TRANSPORT OF SEDIMENT TO SURFACE DRAINS AND TO DITCHES DURING CONSTRUCTION. REFER TO THE EROSION CONTROL SHEETS FOR DETAILS.
8. ALL CONSTRUCTION ACTIVITIES SHALL BE LIMITED TO WITHIN THE MANATEE COUNTY RIGHT-OF-WAY AND/OR EASEMENTS SHOWN ON THE DRAWINGS.
9. THE CONTRACTOR SHALL PROTECT ALL EXISTING STRUCTURES, WATER AND SEWER LINES, STORM DRAINS, UTILITIES. DRIVEWAYS, SIDEWALKS. SIGNS, MAIL BOXES, FENCES, TREES, LANDSCAPING, AND ANY OTHER IMPROVEMENT OR FACILITY IN THE CONSTRUCTION AREA. THE CONTRACTOR SHALL REPAIR AND/OR REPLACE ANY DAMAGED ITEM DUE TO HIS CONSTRUCTION ACTIVITIES TO EQUAL OR BETTER THAN PRE-CONSTRUCTION CONDITIONS AT NO ADDITIONAL COST TO THE OWNER.
10. THE EXHAUST SYSTEM OF ALL GASOLINE AND DIESEL ENGINES SHALL BE EQUIPPED WITH MUFFLERS THAT MEET THE EQUIPMENT MANUFACTURER'S REQUIREMENTS FOR NOISE SUPPRESSION. THE CONTRACTOR SHALL INSTALL NOISE ABATEMENT BAFFLES POSITIONED TO BREAK LINE-OF-SITE FROM THE NOISE SOURCE TO AFFECTED RESIDENCES, AS APPROVED BY THE ENGINEER.
11. THE CONTRACTOR IS TO CONTROL ALL FUGITIVE DUST ORIGINATING ON THIS PROJECT BY WATERING OR OTHER METHODS AS REQUIRED.

12. INGRESS AND EGRESS TO ALL PROPERTIES IN THE CONSTRUCTION AREA SHALL BE MAINTAINED AT ALL TIMES.
13. PRIOR APPROVAL WILL BE REQUIRED FOR REMOVAL OF ANY TREE WITHIN THE CONSTRUCTION AREA.
14. SAFETY:
- 14.1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLIANCE WITH THE FLORIDA TRENCH SAFETY ACT, 90-96, LAWS OF FLORIDA EFFECTIVE OCTOBER 1, 1990 AND THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION EXCAVATION SAFETY STANDARDS, 29 CFR 1926.650, SUBPART P, AS AMENDED. THE CONTRACTOR SHALL INCLUDE IN THE TOTAL BID PRICE ALL COSTS FOR COMPLIANCE WITH THESE REGULATIONS.
- 14.2. THE CONTRACTOR SHALL USE ALL NECESSARY SAFETY PRECAUTIONS TO AVOID CONTACT WITH OVERHEAD AND UNDERGROUND UTILITIES, POWER LINES, ETC.
- 14.3. THESE DRAWINGS DO NOT INCLUDE NECESSARY COMPONENTS FOR CONSTRUCTION SAFETY. THIS EXCLUSION DOES NOT ALLEVIATE THE CONTRACTOR FOR PROVIDING A CONTINUOUS SAFE WORKSPACE.DOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, 2016.
15. GENERAL DESIGN SPECIFICATIONS:
- 15.1. MANATEE COUNTY PUBLIC WORKS STANDARDS; PART 3 - HIGHWAY & TRAFFIC STANDARDS MANUAL, 2015.
- 15.2. FDOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, 2016.
- 15.3. FDOT DESIGN STANDARDS, 2016.
16. DESIGN SPECIFICATIONS:
- 16.1. FLORIDA GREENBOOK (MANUAL OF UNIFORM MINIMUM STANDARDS FOR DESIGN, CONSTRUCTION AND MAINTENANCE FOR STREETS AND HIGHWAYS) 2013.
- 16.2. FDOT STRUCTURES DESIGN GUIDELINES (SDG), 2016.
- 16.3. AASHTO LOAD AND RESISTANCE FACTOR (LRFD) BRIDGE DESIGN SPECIFICATIONS, 7TH ED., WITH '15 AND '16 INTERIMS.
- 16.4. FDOT PLANS PREPARATION MANUAL (PPM), 2016.
- 16.5. ACI BUILDING CODE REQUIREMENTS FOR STRUCTURAL CONCRETE, ACI 318-11.
17. VERTICAL DATUM:
- 17.1. NAVD 1988.
18. ENVIRONMENT:
- 18.1. RETAINING WALL: EXTREMELY AGGRESSIVE.
19. DESIGN METHOD:
- 19.1. ALLOWABLE STRESS DESIGN (ASD) FOR TIED BACK RETAINING WALLS.
- 19.2. LOAD AND RESISTANCE FACTOR DESIGN (LRFD) FOR CONCRETE ELEMENTS AND ANCHOR BAR.

20. DESIGN LOADINGS:
- 20.1. REFER TO CONCRETE SHEET PILE WALL DATA.

21. MATERIALS:

- 21.1. REINFORCING STEEL: ASTM A651 GRADE 60 CARBON STEEL PER FDOT SPECIFICATIONS SECTION 931.
- 21.2. CONCRETE:

Concrete Class	Min. 28-Day Compressive Strength, psi	Location
IV (W/Silica Fume)	5500	CAP
IV	5500	DEADMAN
V SPECIAL (W/Silica Fume)	6000	SHEET PILING

21.3. CONCRETE COVER:

CAST-IN-PLACE CONCRETE CAP	-	3 IN.
PRECAST SHEET PILING	-	3 IN.
CAST-IN-PLACE DEADMAN	-	4 IN.

CONCRETE COVER DIMENSIONS SHOWN IN THE PLANS DO NOT INCLUDE PLACEMENT AND FABRICATION TOLERANCES UNLESS SHOWN AS "MINIMUM COVER". SEE SPECIFICATIONS SECTION 415 FOR ALLOWABLE TOLERANCES. ALL DIMENSIONS PERTAINING TO THE LOCATION OF REINFORCING STEEL ARE TO CENTERLINE OF BAR EXCEPT WHERE CLEAR DIMENSION IS NOTED TO FACE OF CONCRETE.

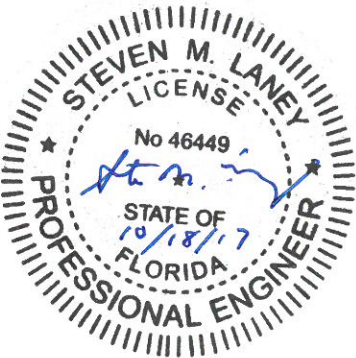
- 21.4. PROVIDE  $\frac{3}{4}$ " CHAMFERS ON ALL EXPOSED CONCRETE EDGES EXCEPT AS OTHERWISE NOTED.

22. APPLIED FINISH COATING:

- 22.1. A CLASS 5 FINISH COATING SHALL BE APPLIED TO THE TOP AND SIDES OF THE RETAINING WALL CAP IN ACCORDANCE WITH FDOT STANDARD SPECIFICATION 400 AND 975.
- 22.2. THE CLASS 5 COATING SHALL BE IN THE FDOT APPROVED PRODUCTS LIST.

23. CONSTRUCTION JOINTS:

- 23.1. CONSTRUCTION JOINTS WILL BE PERMITTED ONLY AT THE LOCATIONS INDICATED IN THE PLANS. ADDITIONAL CONSTRUCTION JOINTS OR ALTERATIONS TO THOSE SHOWN SHALL REQUIRE APPROVAL OF THE ENGINEER.



**PALMA SOLA YACHT BASIN  
RETAINING WALL REPAIR**  
**GENERAL NOTES (1 OF 2)**

NO.	REVISION	DESCRIPTION	BY	DATE
PROJECT #	000-0000000			
SURVEY #	0000			
SEC./TWN./RGE	28/33S/18E			
SCALE	N.T.S			
	BY	DATE		
SURVEYED	Hyatt	03/2017		
DESIGNED	SML	08/2017		
DRAWN	SML	09/2017		
CHECKED	CLM	10/2017		
STEVEN M. LANEY, P.E.				
FLORIDA P.E. # 46449				
Signature & Date				
SHEET 2 OF 17				



GENERAL NOTES (CONT'D)

24. ANCHOR BAR:

- 24.1. THE ANCHOR BAR SHALL BE HOT-DIPPED GALVANIZED IN ACCORDANCE TO ASTM 767.
- 24.2. CORROSION PROTECTION OF THE ANCHOR BAR SHALL BE TAPECOAT 20 HOT APPLIED COAL TAR TAPE OR APPROVED EQUAL SYSTEM MEETING FDOT STANDARD SPECIFICATION 926-8 FOR TYPE M COMPOUND AND AMERICAN WATER WORKS ASSOCIATION (AWWA) C203 STANDARD.
- 24.3. INSTALLATION OF THE CORROSION PROTECTION SYSTEM TO BE IN ACCORDANCE TO THE MANUFACTURER'S RECOMMENDATIONS.
- 24.4. 1.11. A MINIMUM OF 2' OF SOIL COVER IS REQUIRED BEFORE HEAVY EQUIPMENT CAN PASS OVER THE ANCHOR BARS.
- 24.5. 1.12. THE ANCHOR BARS ARE TO BE PROTECTED WHEN STORED ON SITE AND SHALL BE SUPPORTED OR PROTECTED AS FILL IS BEING PLACED AND COMPACTED IN ORDER TO AVOID DEFORMATION OF THE BARS.
- 24.6. EXCESSIVELY DEFORMED TIE ROD ANCHOR BARS AS DETERMINED BY THE ENGINEER SHALL BE REPLACED BY THE CONTRACTOR AT NO COST TO THE COUNTY.
- 24.7. FOR CORROSION SYSTEM DAMAGE, THE CONTRACTOR SHALL SUBMIT REPAIR PROCEDURES TO THE ENGINEER FOR REVIEW AND APPROVAL.

25. PLAN DIMENSIONS:

- 25.1. ALL DIMENSIONS IN THESE PLANS ARE MEASURED IN FEET EITHER HORIZONTALLY OR VERTICALLY UNLESS OTHERWISE NOTED.

26. CONCRETE SHEET PILE DATA:

- 26.1. REFER TO FDOT STANDARD INDEX 6040.
- 26.2. CONCRETE SHEET PILE WALL THICKNESS = 10".
- 26.3. X DIMENSION FOR GROOVE LENGTH AND BOTTOM OF FABRIC:
- A. 10'- 0" FOR 22' LONG SHEET PILES.
- B. 8'- 0" FOR 18' LONG SHEET PILES.
- 26.1. MAXIMUM ANCHOR SPACING = 10'- 0".
- 26.2. REQUIRED ANCHOR RESISTANCE = 2.17 KIPS/FT.
- 26.3. FACTORED ANCHOR BAR RESISTANCE = 38.6 KIPS.
- 26.4. DESIGN WALL EXPOSED HEIGHT = 10'- 0"
- 26.5. DESIGN WATER ELEVATION - BACK OF WALL = TOP OF WALL
- 26.6. DESIGN WATER ELEVATION - FRONT OF WALL = 2'- 0" BELOW TOP
- 26.7. DESIGN LIVE LOAD = 1.0' SURCHARGE

27. SOIL DESIGN PARAMETERS:

- 27.1. REFER TO GETOECHNICAL INVESTIGATION REPORT PREPARED BY TERRACON, DATED APRIL 18, 2017.
- 27.2. DESIGN BASED ON EXISTING SOIL PARAMETERS
- 27.3. SOIL TOTAL UNIT WEIGHT = 105 PCF
- 27.4. SOIL SUBMERGED UNIT WEIGHT = 42.6 PCF
- 27.5. FRICTION ANGLE = 29°
- 27.6. ACTIVE LATERAL SOIL COEFFICIENT = 0.347
- 27.7. PASSIVE LATERAL SOIL COEFFICIENT = 2.88
- 27.8. EMBEDMENT SAFETY FACTOR = 1.4

28. PLASTIC FILTER FABRIC:

- 28.1. REFER TO FDOT STANDARD INDEX 6040 FOR LIMITS OF FABRIC AND NOTE 25 FOR "X" DIMENSIONS.
- 28.2. FILTER FABRIC SHALL MEET THE REQUIREMENTS FOR A TYPE D MATERIAL AND BE IN ACCORDANCE TO FDOT STANDARD SPECIFICATION 985.
- 28.3. THE FILTER FABRIC SHALL BE IN THE FDOT APPROVED PRODUCTS LIST AND NO SLIT FILM GEOTEXTILE IS ALLOWED.
- 28.4. PAYMENT FOR FILTER FABRIC MATERIAL AND INSTALLATION TO BE INCLUDED IN THE COST OF THE CONCRETE SHEET PILING.

29. EMBANKMENT:

- 29.1. REFER TO FDOT STANDARD SPECIFICATIONS 120 AND 125 FOR MATERIAL, INSTALLATION AND TESTING REQUIREMENTS.
- 29.2. EMBANKMENT MATERIAL TO BE PLACED BEHIND THE RETAINING WALL TO REPLACE THE LOSS OF SOIL DUE TO THE DAMAGED WALL
- 29.3. PAYMENT WILL BE BY TRUCK METHOD OR OTHER SUITABLE METHOD AS APPROVED BY THE ENGINEER.

30. PERFORMANCE TURF:

- 30.1. INSTALL BAHIA SOD TO THE DISTURBED AREAS IN ACCORDANCE TO FDOT STANDARD INDEX 570.
- 30.2. DISTURBED AREAS INCLUDE THE AREAS TO REGRADE THE SLOPE ADJACENT TO THE RETAINING WALL REPLACEMENT AND FOR THE EXCAVATION FOR THE TIE BACK ANCHORS AND DEADMAN.
- 30.3. MEASUREMENT AND PAYMENT IS BASED ON PLAN QUANTITY FOR AN AREA DETERMINED BY THE PERIMETER SURROUNDING THE EXCAVATION NEEDED FOR THE DEADMAN AND TIE BACKS AT A 1:1 SLOPED EXCAVATION AND THE LENGTH OF THE RETAINING WALL TO BE REPLACED.
- 30.4. THE QUANTITY IS BASED ON AN APPROXIMATE AREA OF 67' LONG X 34' WIDE AREA = 2278 SF = 255 SY.
- 30.5. ANY OTHER AREA DAMAGED BY THE CONTRACTOR SHALL BE REPAIRED AT NO EXPENSE TO THE COUNTY.

31. SHELL DRIVEWAY:

- 31.1. THE CONTRACTOR SHALL REMOVE THE SHELL MATERIAL FROM THE PARK DRIVEWAY ONLY AS REQUIRED THAT IS IN THE WAY OF OPERATIONS AND STOCKPILE AT A LOCATION FOR REUSE.
- 31.2. MATCH THE EXISTING PAVEMENT DEPTH WHEN REPLACING SHELL MATERIAL FOR DRIVEWAY.
- 31.3. PAYMENT FOR TEMPORARILY MOVING AND REPLACING SHALL MATERIAL TO BE INCLUDED WITH CLEARING AND GRUBBING.

32. DRIVEWAY BOULDERS:

- 32.1. FOR THE PARK DRIVEWAY, TEMPORARILY MOVE THE LANDSCAPE BOULDERS IN THE WAY OF CONSTRUCTION OPERATIONS AND REPLACE BACK TO APPROXIMATE ORIGINAL POSITION WHEN COMPLETE.
- 32.2. PAYMENT TO BE INCLUDED WITH CLEARING AND GRUBBING.

33. PIEZOMETERS:

- 33.1. FOR THE 2 EXISTING PIEZOMETERS SHOWN IN THE PLANS, REMOVE AND DISPOSE OF THE PVC PIPING.
- 33.2. PAYMENT TO BE INCLUDED WITH CLEARING AND GRUBBING.

34. TIMBER POST AND BEAM FENCE:

- 34.1. THE CONTRACTOR IS TO REMOVE THE TIMBER POST AND BEAM FENCE LOCATED AROUND THE DAMAGE AREA AND PLACE THE MATERIALS AT AN APPROVED LOCATION ON SITE FOR THE REMOVAL BY COUNTY PERSONNEL.
- 34.2. THE CONTRACTOR WILL COORDINATE WITH THE COUNTY PROJECT MANAGER FOR SCHEDULING THE REMOVAL OF THE TIMBER MATERIALS FROM THE SITE.
- 34.3. PAYMENT TO BE INCLUDED WITH CLEARING AND GRUBBING.

35. TURBIDITY BARRIER AND SILT FENCE:

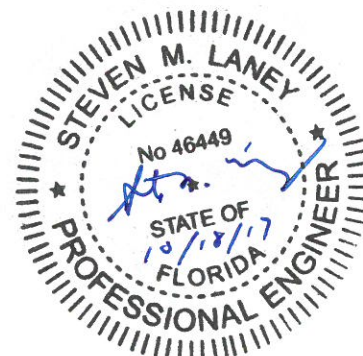
- 35.1. REFER TO EROSION CONTROL DETAILS.

36. MANATEE PROTECTION AND SEA TURTLE AND SMALLTOOTH SAWFISH CONDITIONS:

- 36.1. REFER TO EROSION CONTROL DETAILS.

SUMMARY OF QUANTITIES

ITEM No.	ITEM	UNIT	QUANTITY
104-10-3	SEDIMENT BARRIER	LF	150.00
104-11	FLOATING TURBIDITY BARRIER	LF	240.00
104-18	INLET PROTECTION SYSTEM	EA	1
110-1-1	CLEARING AND GRUBBING	AC	0.10
110-73	REMOVE EXISTING BULKHEAD	LF	67.00
120-6	EMBANKMENT	CY	105.00
125-3	SELECT BEDDING MATERIAL	CY	10.00
400-4-8	CONCRETE CLASS IV, BULKHEAD CAP	CY	7.17
400-4-8	CONCRETE CLASS IV, DEADMAN (6)	CY	8.89
400-4-8	CONCRETE CLASS IV, CLOSURE POUR (2)	CY	2.31
415-1-8	REINFORCING STEEL, BULKHEAD CAP	LB	1494
415-1-8	REINFORCING STEEL, DEADMAN (6)	LB	986
415-1-8	REINFORCING STEEL, CLOSURE POUR (2)	LB	198
415-1-8	REINFORCING STEEL, ANCHOR BARS (6)	LB	636
455-14-3	CONCRETE SHEET PILING, 10"X30" - 22' LONG (20)	LF	440.00
455-14-3	CONCRETE SHEET PILING, 10"X30" - 18' LONG (5)	LF	90.00
570-1-2	PERFORMANCE TURF, SOD	SY	255.00



REVISION	DESCRIPTION	DATE	BY
NO.			
PROJECT #	000-0000000		
SURVEY #	0000		
SEC./TWN./RGE	28/33S/18E		
SCALE	N.T.S.		
	BY	DATE	
SURVEYED	Hyatt	03/2017	
DESIGNED	SML	08/2017	
DRAWN	SML	09/2017	
CHECKED	CLM	10/2017	

STEVEN M. LANEY, P.E.  
FLORIDA P.E. # 46449

Signature & Date



TOPOGRAPHIC SURVEY  
PALMA SOLA YACHT BASIN  
MANATEE COUNTY, FLORIDA

PLAN SHEET

GENERAL NOTES

1. THE FOLLOWING NGS VERTICAL CONTROL MONUMENTS WERE RECOVERED AND UTILIZED FOR THE ELEVATIONS INDICATED HEREIN:  
DESIGNATION: "ROCKLEDGE" NAVD 1988 ELEVATION 5.56'
2. HORIZONTAL CONTROL WAS DOUBLE OBSERVED USING THE TRIMBLE VRSNOW NETWORK.
3. THIS SURVEY IS REFERENCED TO A PROJECTION OF THE FLORIDA STATE PLANE COORDINATE SYSTEM (WEST ZONE NAD 1983/2011 ADJUSTMENT).
4. THIS IS NOT A BOUNDARY OR MEAN HIGH WATER SURVEY. TITLE WORK WAS NOT PROVIDED.
5. THIS SURVEY IS SUBJECT TO PERTINENT EASEMENTS, RIGHTS-OF-WAY AND RESTRICTIONS OF RECORD, IF ANY.
6. THIS SURVEY DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF THE PARTY OR PARTIES CERTIFIED TO BELOW FOR THE EXPRESS PURPOSE STATED HEREON AND/OR CONTAINED IN THE CONTRACT BETWEEN HYATT SURVEY SERVICES, INC. AND THE CLIENT FOR THIS PROJECT. COPYING, DISTRIBUTING AND/OR USING THIS DRAWING, IN WHOLE OR IN PART FOR ANY PURPOSE OTHER THAN ORIGINALLY INTENDED WITHOUT WRITTEN CONSENT FROM HYATT SURVEY SERVICES, INC. IS STRICTLY PROHIBITED AND RENDERS THE SURVEYOR'S CERTIFICATION, SIGNATURE AND SEAL NULL AND VOID. ANY QUESTIONS CONCERNING THE CONTENT OR PURPOSE OF THIS DRAWING SHOULD BE DIRECTED TO HYATT SURVEY SERVICES, INC.
7. THE MEAN HIGH WATERLINE ELEVATION WAS DETERMINED USING LABINS. THE PRIMARY TIDE STATION IS:  
ID: "6233" NAME: "PALMA SOLA BAY SOUTH" MHWL ELEVATION: 0.43' NAVD 1988

HYATT SURVEY SERVICES, INC.  
L.B. NO. 7203  
11007 8TH AVENUE EAST BRADENTON, FLORIDA 34212  
PHONE: (941) 748-4693 FAX: (941) 744-1643

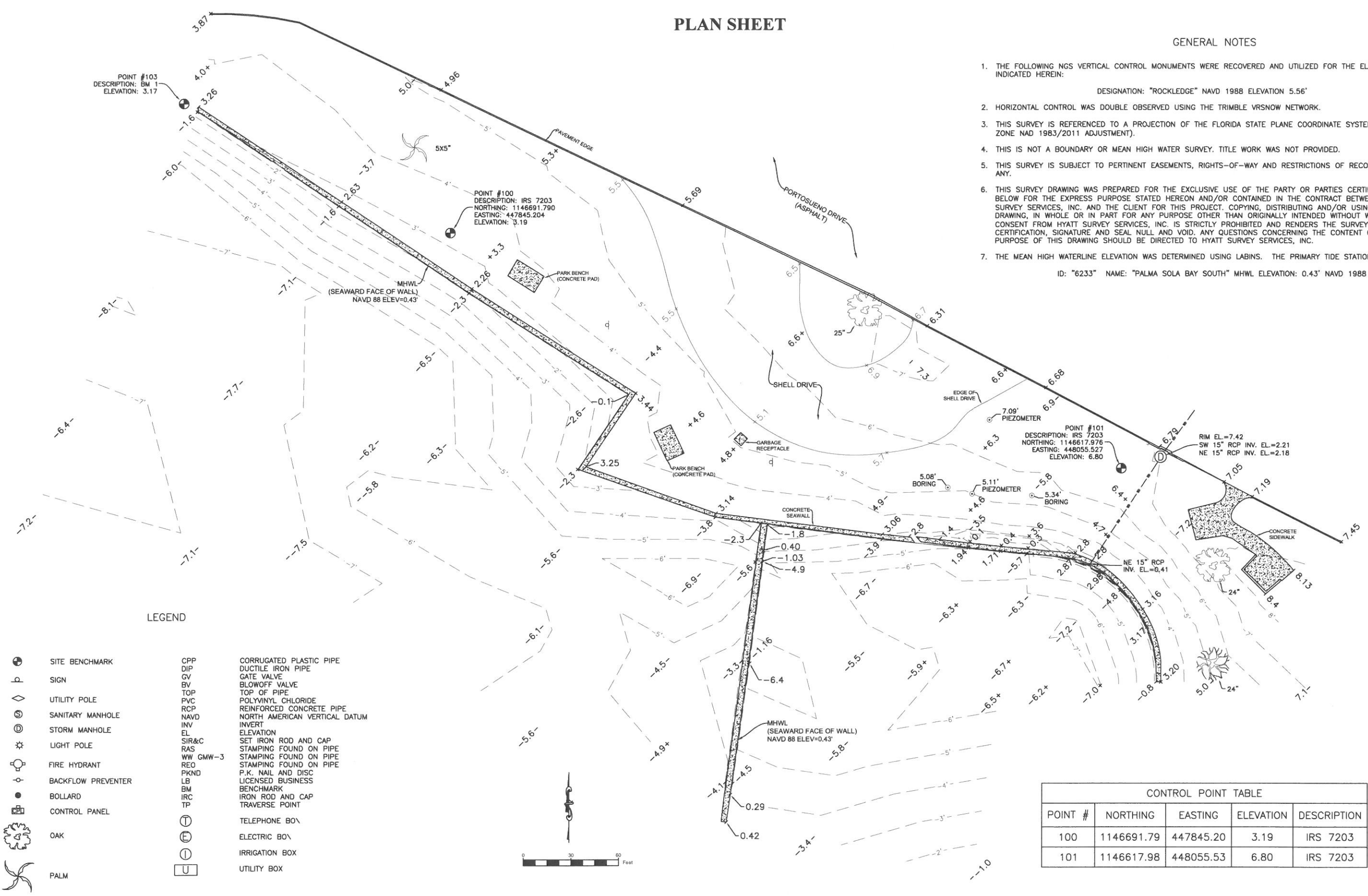
Date: 2017.10.17  
14:23:29 -04'00'

THIS SURVEY IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.

SHANE ALAN CHRISTY, PSM  
FLORIDA SURVEYORS REGISTRATION NO. 7100

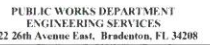
NO.	DATE	BY	REVISION DESCRIPTION
1	10/17/17	SC	SIGNED & SEALED
PROJECT # 17-2099			
SURVEY # 17-2099			
SECTION TWN RNG 31-34-17			
SCALE 1" = 30'			
SURVEYED HYATT 03/2017			
DESIGNED			
DRAWN SC			
CHECKED SC 10/2017			

CONTROL POINT TABLE				
POINT #	NORTHING	EASTING	ELEVATION	DESCRIPTION
100	1146691.79	447845.20	3.19	IRS 7203
101	1146617.98	448055.53	6.80	IRS 7203



LEGEND

- SITE BENCHMARK
- SIGN
- UTILITY POLE
- SANITARY MANHOLE
- STORM MANHOLE
- LIGHT POLE
- FIRE HYDRANT
- BACKFLOW PREVENTER
- BOLLARD
- CONTROL PANEL
- OAK
- PALM
- CPP
- DIP
- GV
- BV
- TOP
- PVC
- RCP
- NAVD
- INV
- EL
- SIR&C
- RAS
- WW GMW-3
- REO
- PKND
- LB
- BM
- IRC
- TP
- TELEPHONE BO\
- ELECTRIC BO\
- IRRIGATION BOX
- UTILITY BOX
- CORRUGATED PLASTIC PIPE
- DUCTILE IRON PIPE
- GATE VALVE
- BLOWOFF VALVE
- TOP OF PIPE
- POLYVINYL CHLORIDE
- REINFORCED CONCRETE PIPE
- NORTH AMERICAN VERTICAL DATUM
- INVERT
- ELEVATION
- SET IRON ROD AND CAP
- STAMPING FOUND ON PIPE
- STAMPING FOUND ON PIPE
- STAMPING FOUND ON PIPE
- P.K. NAIL AND DISC
- LICENSED BUSINESS
- BENCHMARK
- IRON ROD AND CAP
- TRAVERSE POINT



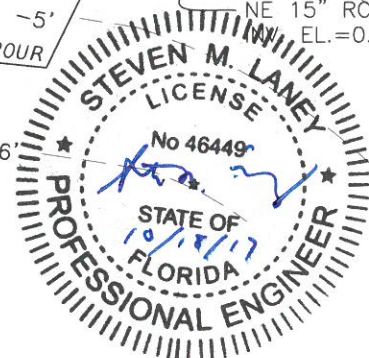
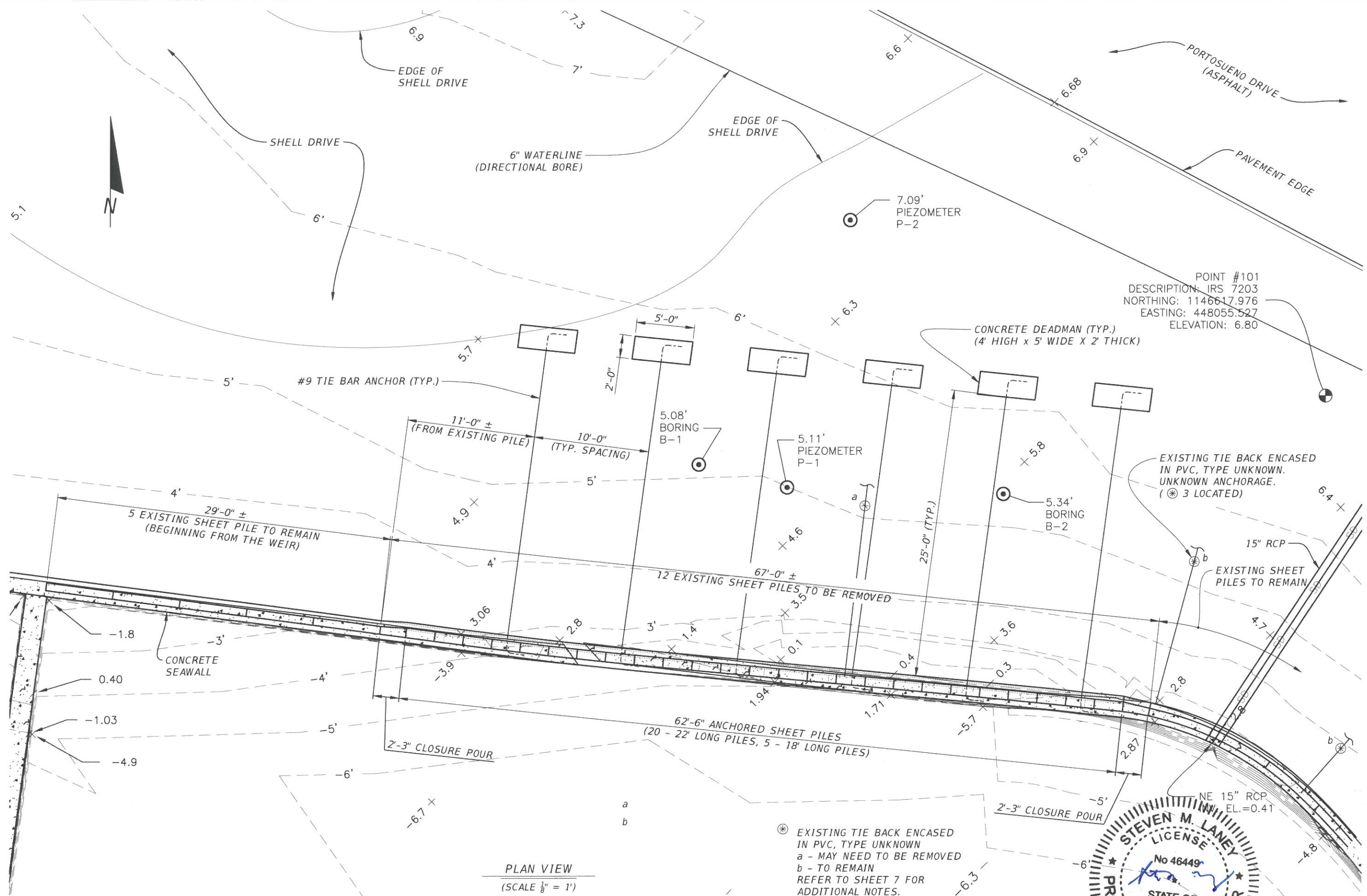
## PLAN VIEW

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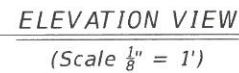
STEVEN M. LANEY, P.E.  
FLORIDA P.E. # 46449

Signature &amp; Date

SHEET 5 OF 17







REFER TO SHEET 7 FOR ADDITIONAL NOTES.



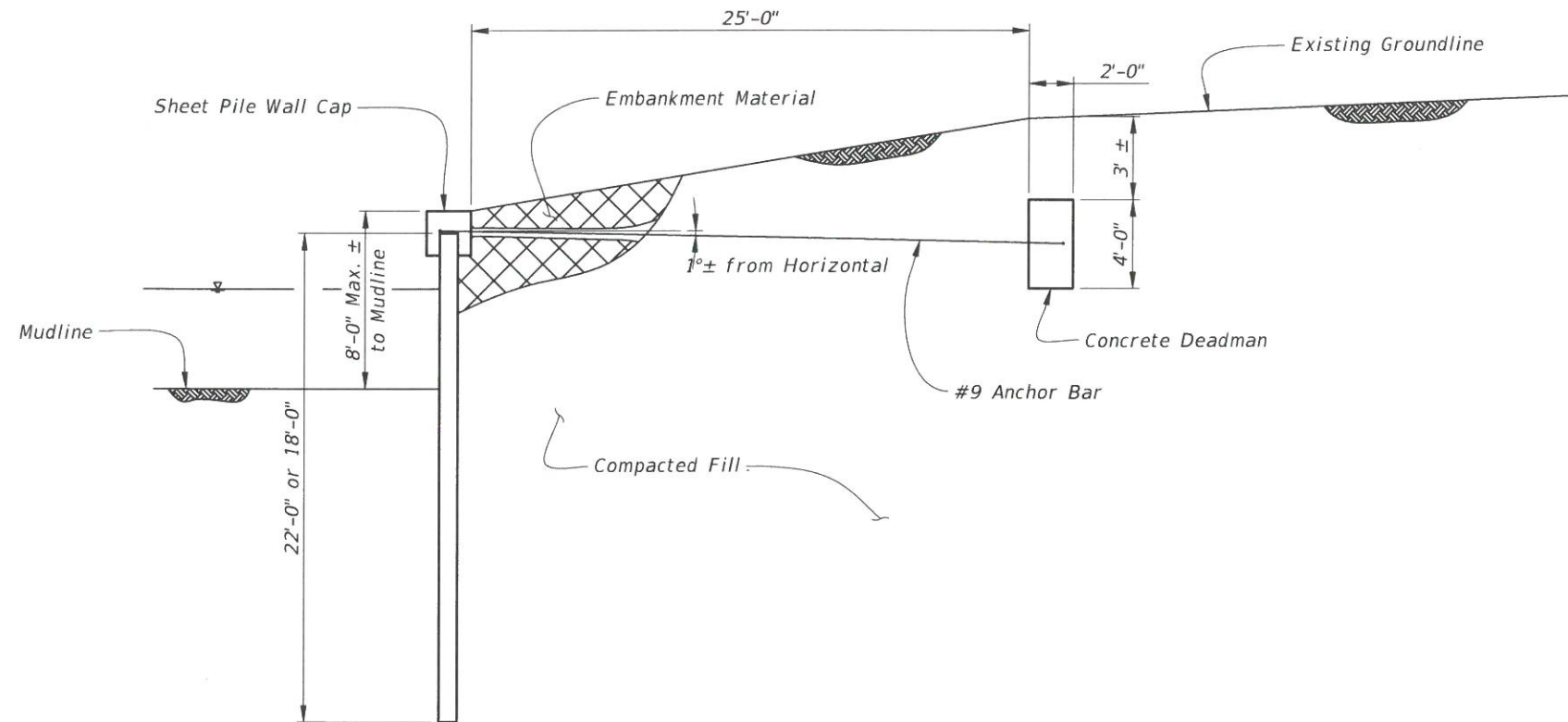
STEVEN M. LANEY, P.E.  
FLORIDA P.E. # 46449

\_\_\_\_\_  
Signature & Date

SHEET 6 OF 17



F:\Projects\Palma Sola Yacht Basin Retaining Wall Repair\07 DWG\Palma Sola Ret Wall.dwg Section View, 10/18/2017 3:23 PM Steven Laney, 1:1, ANSI Full Bleed B (11.00 x 17.00 inches)



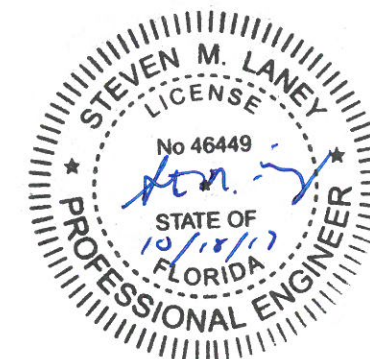
SECTION VIEW  
(Scale  $\frac{1}{8}'' = 1'$ )

NOTES:

- EXISTING DEADMAN AND TIE BACK ANCHOR BARS EXIST. 3 VISIBLE ANCHOR BARS ENCASED IN PVC CONDUIT ARE SHOWN IN THE PLAN VIEW AT APPROXIMATE LOCATIONS. THE CONTRACTOR SHALL TAKE PRECAUTIONS DURING EXCAVATION AND REMOVAL OF THE DAMAGED RETAINING WALL SECTION AS ADDITIONAL TIE BACK SYSTEMS MAY EXIST. NOTE THAT THE SPACING OF THE KNOWN ANCHOR BARS DID NOT APPEAR TO BE CONSISTENT IN THE DAMAGED RETAINING WALL SECTION.
- THE 2 DEADMAN AND ANCHOR BARS THAT ARE VISIBLE TO THE EAST OF THE WORK AREA AS SHOWN IN THE PLANS ARE TO REMAIN IN PLACE. THE CONTRACTOR SHALL PROTECT AND/OR PROVIDE SUPPORT DURING CONSTRUCTION OPERATIONS TO STABILIZE THE EXISTING WALL TO REMAIN. PAYMENT FOR ANY BRACING TO STABILIZE THE EXISTING WALL DURING CONSTRUCTION WILL BE INCLUDED IN THE COST OF THE SHEET PILE WALL.
- THE DEADMAN AND ANCHOR BAR WITHIN THE WORK AREA KNOWN TO EXIST MAY NEED TO BE REMOVED. THE SIZE AND LOCATION OF THE DEADMAN BLOCK IS UNKNOWN. ONCE THE AREA AROUND THE DEADMAN AND ANCHOR BAR HAS BEEN EXCAVATED AND ELEMENTS EXPOSED, THE CONTRACTOR WILL NOTIFY THE ENGINEER FOR DIRECTION. THE DEADMAN AND ANCHOR BAR WILL NOT BE REQUIRED TO BE REMOVED IF NOT IN CONFLICT WITH THE PROPOSED TIE BACK SYSTEM. PAYMENT FOR THE REMOVAL OF EXISTING DEADMEN AND ANCHOR BARS, IF REQUIRED, WILL BE INCLUDED WITH THE PAY ITEM REMOVE EXISTING BULKHEAD.
- FOR DEMOLITION OF THE EXISTING CAP, THE CONTRACTOR SHALL SAWCUT AT THE DESIGNATED CUT LINE TO PROVIDE A CLEAN BREAK FROM THE REMAINING CAP SECTION.

- FOR THE EXISTING SHEET PILE PANELS TO BE REMOVED, THE ENTIRE SHEET PILE PANEL IS TO BE REMOVED AND PROPERLY DISPOSED OF AT AN APPROVED SITE.
- THE CONTRACTOR IS RESPONSIBLE FOR THE STABILITY OF THE EXISTING WALL AND NEW WALL AT ALL TIMES DURING CONSTRUCTION. TEMPORARY SHORING OR BRACING MAY BE REQUIRED.
- THE CONTRACTOR SHOULD ANTICIPATE SATURATED, LOOSE, FINE-GRAINED SANDS WHICH ARE PRONE TO INSTABILITY DURING EXCAVATION.
- THE BAY SIDE FACE OF THE PROPOSED WALL AND CAP IS TO MATCH THE EXISTING WALL AND CAP FACE.
- MATCH THE CONCRETE FINISH OF THE NEW CAP TO THE EXISTING CONCRETE CAP.
- BACKFILL AND COMPACT MATERIAL AROUND DEADMAN BLOCKS AND ANCHOR BARS BEFORE PLACING FILL ADJACENT TO THE SHEET PILE WALL.
- BACKFILL IN ACCORDANCE TO FDOT STANDARD SPECIFICATION 125 AND COMPACT TO A MINIMUM DENSITY OF 95% OF STANDARD PROCTOR. PAYMENT FOR BACKFILLING AND COMPACTING TO BE INCLUDED IN THE PAY ITEMS FOR CONCRETE SHEET PILING.
- SHEET PILES ARE TO BE INSTALLED THE FULL LENGTH AS SHOWN IN THE PLANS.

- ALL SHEET PILING IS TO BE INSTALLED BEFORE INSTALLING THE CAP.
- DEBRIS FROM DEMOLITION AND ITEMS INDICATED TO BE REMOVED SH BE REMOVED FROM THE PROJECT SITE AND PROPERLY DISPOSED OF E THE CONTRACTOR AT AN APPROVED DISPOSAL SITE.
- THE CONTRACTOR SHALL PROVIDE AN AS-BUILT SURVEY AND DRAWING OF COMPLETED WORK TO THE ENGINEER.



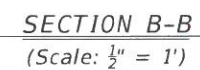
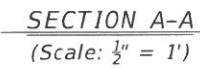
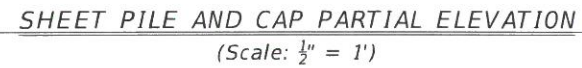
**PALMA SOLA YACHT BASIN  
RETAINING WALL REPAIR**

**SECTION VIEW**

DATE									
BY									
REVISION DESCRIPTION									
NO.									
PROJECT #		000-0000000							
SURVEY #		0000							
SEC./TWN./RGE		28/33S/18E							
SCALE		1" = 5'							
		BY		DATE					
SURVEYED		Hyatt		03/2017					
DESIGNED		SML		08/2017					
DRAWN		SML		09/2017					
CHECKED		CLM		10/2017					
STEVEN M. LANEY, P.E.									
FLORIDA P.E. # 46449									
Signature & Date									
SHEET 7 OF 17									



## DETAILS (1 OF 3)

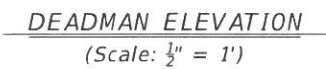
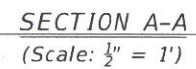
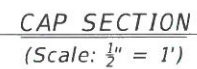


Signature & Date

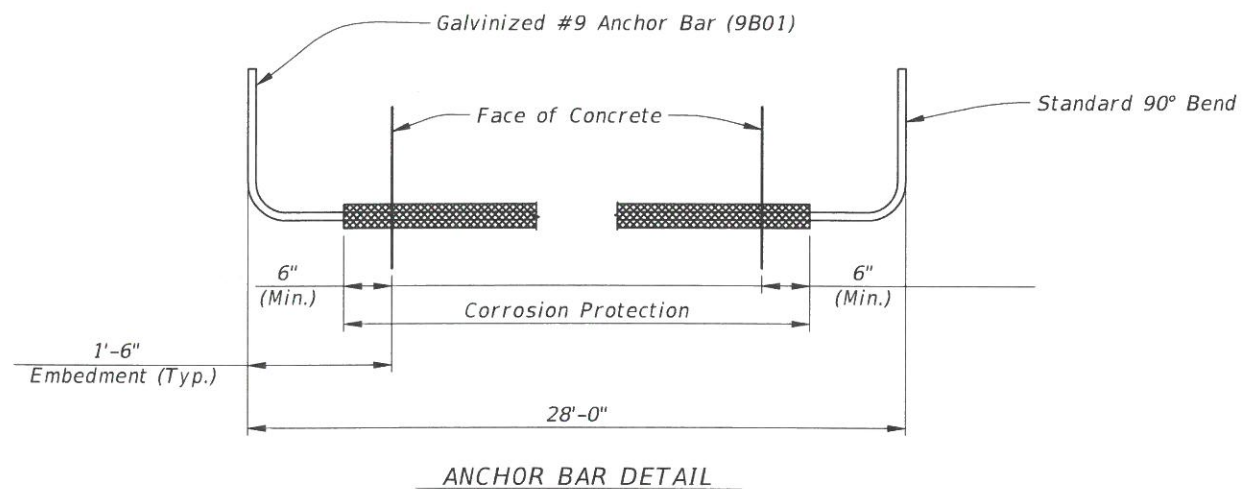
SHEET 8 OF 17

**DETAILS (20F 3)**

DATE									
BY									
REVISION DESCRIPTION									
NO.									
PROJECT #		000-0000000							
SURVEY #		0000							
SEC./TWN./RGE		28/33S/18E							
SCALE		As Noted							
	BY	DATE							
SURVEYED	Hyatt	03/2017							
DESIGNED	SML	08/2017							
DRAWN	SML	09/2017							
CHECKED	CLM	10/2017							
STEVEN M. LANEY, P.E.									
FLORIDA P.E. # 46449									
Signature & Date									
SHEET 9 OF 17									

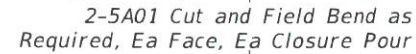


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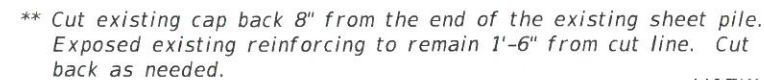




1-5A04 & 2-5A05 Stirrups  
Each Closure Pour  
Contractor to Verify Dimensions



Existing Concrete Cap      New Concrete Cap (68'- 4" ±)

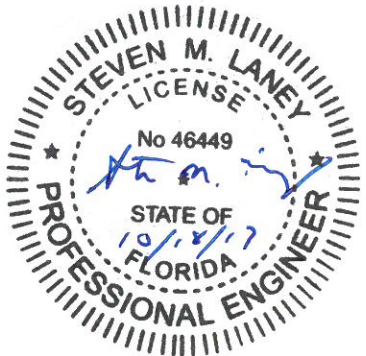


VIEW B-B  
(Scale:  $\frac{1}{2}'' = 1'$ )

### DETAILS (30F 3)

SHEET 10 OF 17

## REBAR LSI

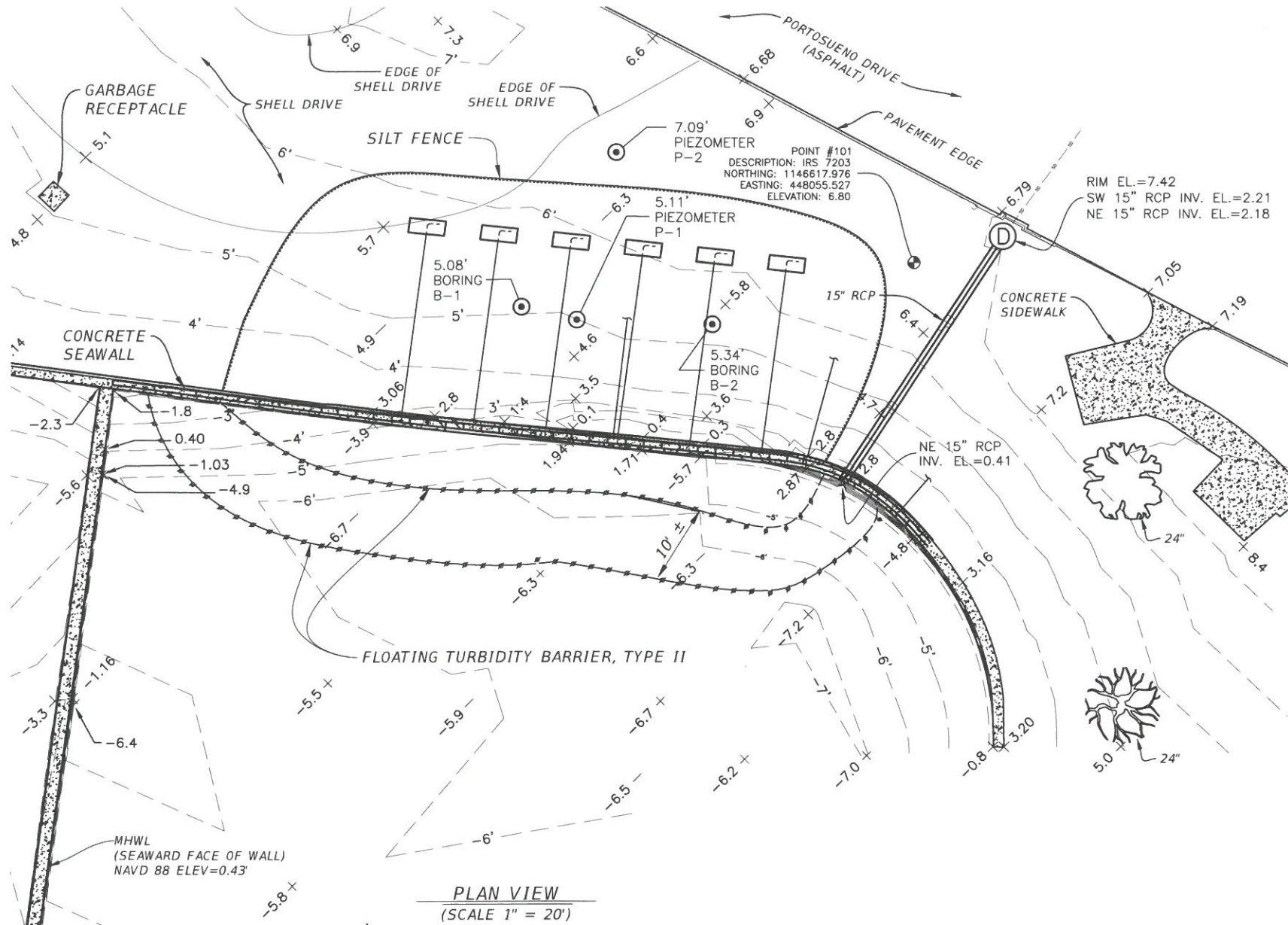
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NO.							
REVISION DESCRIPTION							
BY							
DATE							
PROJECT #	000-0000000						
SURVEY #	0000						
SEC./TWN./RGE	28/33S/18E						
SCALE	NTS						
	BY	DATE					
SURVEYED	Hyatt	03/2017					
DESIGNED	SML	08/2017					
DRAWN	SML	09/2017					
CHECKED	CLM	10/2017					
STEVEN M. LANEY, P.E.							
FLORIDA P.E. # 46449							

Signature &amp; Date



F:\Projects\Palma Sola Yacht Basin Retaining Wall\DWG\Palma Sola Ret Wall.dwg, Erosion Control (1 of 3), 10/18/2017 3:44 PM Steven Laney, 1:1, ANSI Full bleed B (11.00 x 17.00 inches)



#### SEA TURTLE AND SMALLTOOTH SAWFISH CONSTRUCTION CONDITIONS:

##### 1. THE CONTRACTOR SHALL FOLLOW THE FOLLOWING CONDITIONS:

- THE CONTRACTOR SHALL INSTRUCT ALL PERSONNEL ASSOCIATED WITH THE PROJECT OF THE POTENTIAL PRESENCE OF THESE SPECIES AND THE NEED TO AVOID COLLISIONS WITH SEA TURTLES AND SMALLTOOTH SAWFISH. ALL CONSTRUCTION PERSONNEL ARE RESPONSIBLE FOR OBSERVING WATER-RELATED ACTIVITIES FOR THE PRESENCE OF THESE SPECIES.
- THE CONTRACTOR SHALL ADVISE ALL PERSONNEL THAT THERE ARE CIVIL AND CRIMINAL PENALTIES FOR HARMING, HARASSING, OR KILLING SEA TURTLES OR SMALLTOOTH SAWFISH, WHICH ARE PROTECTED UNDER THE ENDANGERED SPECIES ACT OF 1973.
- SILTATION BARRIERS SHALL BE MADE OF MATERIAL IN WHICH A SEA TURTLES OR SMALLTOOTH SAWFISH CANNOT BECOME ENTANGLED, BE PROPERLY SECURED, AND BE REGULARLY MONITORED TO AVOID PROTECTED SPECIES ENTRAPMENT. BARRIERS MAY NOT BLOCK SEA TURTLE OR SMALLTOOTH SAWFISH ENTRY TO OR EXIT FROM DESIGNATED CRITICAL HABITAT WITHOUT PRIOR AGREEMENT FROM THE NATIONAL MARINE FISHERIES SERVICE'S PROTECTED RESOURCES DIVISION, ST. PETERSBURG, FLORIDA.

e. IF A SEA TURTLE OR SMALLTOOTH SAWFISH IS SEEN WITHIN 100 YARDS OF THE ACTIVE DAILY CONSTRUCTION/DREDGING OPERATION OR VESSEL MOVEMENT, ALL APPROPRIATE PRECAUTIONS SHALL BE IMPLEMENTED TO ENSURE ITS PROTECTION. THESE PRECAUTIONS SHALL INCLUDE CESSATION OF OPERATION OF ANY MOVING EQUIPMENT CLOSER THAN 50 FEET OF A SEA TURTLE OR SMALLTOOTH SAWFISH. OPERATION OF ANY MECHANICAL CONSTRUCTION EQUIPMENT SHALL CEASE IMMEDIATELY IF A SEA TURTLE OR SMALLTOOTH SAWFISH IS SEEN WITHIN A 50-FT RADIUS OF THE EQUIPMENT. ACTIVITIES MAY NOT RESUME UNTIL THE PROTECTED SPECIES HAS DEPARTED THE PROJECT AREA OF ITS OWN VOLITION.

f. ANY COLLISION WITH AND/OR INJURY TO A SEA TURTLE OR SMALLTOOTH SAWFISH SHALL BE REPORTED IMMEDIATELY TO THE NATIONAL MARINE FISHERIES SERVICE'S PROTECTED RESOURCES DIVISION (727-824-5312) AND THE LOCAL AUTHORIZED SEA TURTLE STRANDING/RESCUE ORGANIZATION.

#### MANATEE PROTECTION NOTES

- THIS PROJECT SITE IS A KNOWN MANATEE SWIMMING AREA.
- THE CONTRACTOR SHALL FOLLOW THE STANDARD MANATEE CONDITIONS FOR IN-WATER WORK:
  - ALL PERSONNEL ASSOCIATED WITH THE PROJECT SHALL BE INSTRUCTED ABOUT THE PRESENCE OF MANATEES AND MANATEE SPEED ZONES, AND THE NEED TO AVOID COLLISIONS WITH AND INJURY TO MANATEES. THE CONTRACTOR SHALL ADVISE ALL CONSTRUCTION PERSONNEL THAT THERE ARE CIVIL AND CRIMINAL PENALTIES FOR HARMING, HARASSING, OR KILLING MANATEES WHICH ARE PROTECTED UNDER THE MARINE MAMMAL PROTECTION ACT, THE ENDANGERED SPECIES ACT, AND THE FLORIDA MANATEE SANCTUARY ACT.
  - ALL VESSELS ASSOCIATED WITH THE CONSTRUCTION PROJECT SHALL OPERATE AT "IDLE SPEED/NO WAKE" AT ALL TIMES WHILE IN THE IMMEDIATE AREA AND WHILE IN WATER WHERE THE DRAFT OF THE VESSEL PROVIDES LESS THAN A FOUR-FOOT CLEARANCE FROM THE BOTTOM. ALL VESSELS WILL FOLLOW ROUTES OF DEEP WATER WHENEVER POSSIBLE.
  - SILTATION OR TURBIDITY BARRIERS SHALL BE MADE OF MATERIAL IN WHICH MANATEES CANNOT BECOME ENTANGLED, SHALL BE PROPERLY SECURED, AND SHALL BE REGULARLY MONITORED TO AVOID MANATEE ENTANGLEMENT OR ENTRAPMENT. BARRIERS MUST NOT IMPEDE MANATEE MOVEMENT.
  - ALL ON-SITE PROJECT PERSONNEL ARE RESPONSIBLE FOR OBSERVING WATER-RELATED ACTIVITIES FOR THE PRESENCE OF MANATEE(S). ALL IN-WATER OPERATIONS, INCLUDING VESSELS, MUST BE SHUT DOWN IF A MANATEE(S) COMES WITHIN 50 FEET OF THE OPERATION. ACTIVITIES WILL NOT RESUME UNTIL THE MANATEE(S) HAS MOVED BEYOND THE 50-FOOT RADIUS OF THE PROJECT OPERATION, OR UNTIL 30 MINUTES ELAPSES IF THE MANATEE(S) HAS NOT REAPPEARED WITHIN 50 FEET OF THE OPERATION. ANIMALS MUST NOT BE HERDED AWAY OR HARASSED INTO LEAVING.
  - ANY COLLISION WITH OR INJURY OR ENTANGLEMENT TO A MANATEE SHALL BE REPORTED IMMEDIATELY TO THE FWC HOTLINE AT 1-888-404-3922. COLLISION AND/OR INJURY SHOULD ALSO BE REPORTED TO THE U.S. FISH AND WILDLIFE SERVICE IN JACKSONVILLE (1-904-731-3336) FOR NORTH FLORIDA OR VERO BEACH (1-772-562-3909) FOR SOUTH FLORIDA, AND TO FWC AT IMPERILEDSPESIES@MYFWC.COM.
  - TEMPORARY SIGNS CONCERNING MANATEES SHALL BE POSTED PRIOR TO AND DURING ALL IN-WATER PROJECT ACTIVITIES. ALL SIGNS ARE TO BE REMOVED BY THE CONTRACTOR UPON COMPLETION OF THE PROJECT. TEMPORARY SIGNS THAT HAVE ALREADY BEEN APPROVED FOR THIS USE BY THE FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION (FWC) MUST BE USED (SEE MYFWC.COM/MANATEE). ONE SIGN WHICH READS CAUTION: BOATERS MUST BE POSTED. A SECOND SIGN MEASURING AT LEAST 8 1/2" BY 11" EXPLAINING THE REQUIREMENTS FOR "IDLE SPEED/NO WAKE" AND THE SHUT DOWN OF IN-WATER OPERATIONS MUST BE POSTED IN A LOCATION PROMINENTLY VISIBLE TO ALL PERSONNEL ENGAGED IN WATER-RELATED ACTIVITIES. QUESTIONS CONCERNING THESE SIGNS CAN BE SENT TO THE EMAIL ADDRESS LISTED ABOVE. REFER TO THE FIGURE BELOW FOR A REPRESENTATIVE SHUT DOWN SIGN TO BE POSTED AT THE SITE:

#### CAUTION: MANATEE HABITAT

All project vessels  
**IDLE SPEED / NO WAKE**

When a manatee is within 50 feet of work  
all in-water activities must

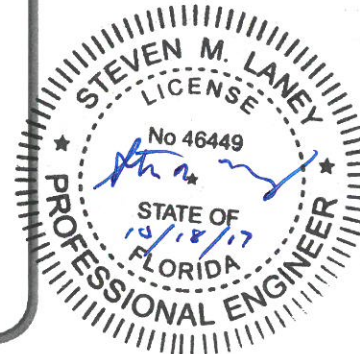
**SHUT DOWN**

Report any collision with or injury to a manatee:

Wildlife Alert:

**1-888-404-FWCC(3922)**

cell \*FWC or #FWC



## PALMA SOLA YACHT BASIN RETAINING WALL REPAIR

### EROSION CONTROL DETAILS (1 OF 3)

NO.	REVISION DESCRIPTION	BY	DATE
PROJECT #	000-0000000		
SURVEY #	0000		
SEC./TWN./RGE	28/33S/18E		
SCALE	As Noted		
SURVEYED	Hyatt	03/2017	
DESIGNED	SML	08/2017	
DRAWN	SML	09/2017	
CHECKED	CLM	10/2017	
STEVEN M. LANEY, P.E.			
FLORIDA P.E. # 46449			
Signature & Date			



F:\Projects\Palma Sola Yacht Basin Retaining Wall Repair\07 DWG\Palma Sola Ret Wall.dwg, Erosion Control (2 of 3), 10/18/2017 3:29 PM Steven Laney, 1:1, ANSI full bleed B (11.00 x 17.00 inches)

SEDIMENT AND EROSION CONTROL NOTES

1. THE CONTRACTOR SHALL SUBMIT A SEDIMENT AND EROSION CONTROL PLAN AT THE PRECONSTRUCTION CONFERENCE DETAILING THE CONDITIONS OF ANY SPECIAL REQUIREMENTS OF ANY PERMITS OR IN ACCORDANCE TO FDOT STANDARD SPECIFICATION 104.
2. ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE INSTALLED PRIOR TO CONSTRUCTION ACTIVITIES. ALL SEDIMENT CONTROL MEASURES TO MEET FDOT STANDARD SPECIFICATION 104 AND APPLICABLE STATE, FEDERAL AND LOCAL WATER QUALITY STANDARDS.
3. THE PROPOSED DUAL FLOATING TURBIDITY BARRIERS WILL BE PLACED AS SHOWN ON THE PLANS AND WILL REMAIN IN PLACE THROUGHOUT THE DURATION OF THE PROJECT. ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES WILL BE IMPLEMENTED AS REQUIRED TO MAINTAIN WATER QUALITY STANDARDS THROUGHOUT THE PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE TO ADJUST, RELOCATE, AND MAINTAIN EROSION CONTROLS TO MEET APPLICABLE WATER QUALITY STANDARDS.
4. THE MAINTENANCE SCHEDULE FOR THE EROSION AND TURBIDITY/SEDIMENT CONTROL WILL BE DAILY.
5. EROSION AND TURBIDITY/SEDIMENT CONTROL BEST MANAGEMENT PRACTICES (BMP'S) IN ADDITION TO THOSE PRESENTED ON THE PLANS SHALL BE IMPLEMENTED AS NECESSARY TO PREVENT TURBIDITY OR OTHER WATER QUALITY VIOLATIONS. BMP'S SHALL BE MAINTAINED TO ENSURE THAT APPLICABLE SURFACE WATER QUALITY STANDARDS ARE MET.
6. THE CONTRACTOR SHALL FAMILIARIZE HIMSELF WITH ALL APPLICABLE SURFACE WATER QUALITY STANDARDS (STATE, FEDERAL AND LOCAL) TO ENSURE THE PROJECT DOES NOT RESULT IN APPLICABLE SURFACE WATER QUALITY VIOLATIONS. TURBIDITY WHICH EXCEEDS 29 NTU'S ABOVE BACKGROUND SHALL BE CORRECTED IMMEDIATELY AND SUCH INCIDENTS SHALL BE REPORTED TO THE COUNTY ENGINEER AND STATE WARNING POINT NO LATER THAN 24 HOURS AFTER THE OCCURRENCE. THE REPORT SHALL INCLUDE THE CAUSE OF THE EXCEEDANCE AND CORRECTIVE ACTION TAKEN.
7. WATER QUALITY SAMPLES FOR TURBIDITY WILL BE AT THE EXPENSE OF THE CONTRACTOR IF NECESSARY IN THE EVENT A WATER QUALITY VIOLATION OR TURBIDITY PLUME OCCURS OR EROSION AND SEDIMENT CONTROLS ARE COMPROMISED OR OTHERWISE NOT PROVIDING FOR THE REQUIRED PROTECTION NECESSARY TO MEET APPLICABLE SURFACE WATER QUALITY STANDARDS. IF REQUIRED, AN ADEQUATE MIXING ZONE MAY BE ESTABLISHED IN ACCORDANCE WITH FAC CHAPTERS 62-4 AND 62-302 AND WILL BE APPROVED BY THE APPLICABLE REGULATORY AGENCY. WHERE REQUIRED, MONITORING WILL OCCUR WITHIN THE AFFECTED AREA AND AT A DOWNSTREAM UNIMPACTED BACKGROUND LOCATION. SAMPLES WILL BE COLLECTED AT THE SURFACE AND AT MID-DEPTH. MONITORING WILL CONTINUE ON NO LESS THAN A DAILY BASIS UNTIL WATER QUALITY STANDARDS ARE MET. ALL CONSTRUCTION ACTIVITY WILL CEASE IN EVENT WATER QUALITY VIOLATIONS OCCUR AS A RESULT OF THE PROJECT.
8. THE CONTRACTOR IS TO BE SOLELY RESPONSIBLE FOR CONTROL OF EROSION WITHIN THE WORK SITE AND PREVENTION OF SEDIMENTATION AND TURBIDITY OF ANY ADJACENT OR DOWNSTREAM WATERWAYS. THE EROSION AND SEDIMENT/TURBIDITY CONTROL MEASURES SHOWN ON THE PLANS ARE THE MINIMUM REQUIREMENTS. THE CONTRACTOR'S METHOD OF OPERATION MAY DICTATE ADDITIONAL EROSION AND SEDIMENTATION/TURBIDITY CONTROL MEASURES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING AND INSTALLING ADDITIONAL MEASURES.
9. ALL TEMPORARY EROSION CONTROL DEVICES SHALL BE REMOVED AT THE COMPLETION OF THE PROJECT.

10. ENVIRONMENTAL:

- A. STOCKPILES SHALL BE PROTECTED AT ALL TIMES BY ON-SITE DRAINAGE CONTROLS WHICH PREVENT EROSION OF THE STOCKPILED MATERIAL. CONTROL OF DUST FROM SUCH STOCKPILES IS REQUIRED, DEPENDING UPON THEIR LOCATION AND THE EXPECTED LENGTH OF TIME THE STOCKPILES WILL BE PRESENT. IN NO CASE SHALL ANY STOCKPILED MATERIAL REMAIN AFTER THIRTY (30) CALENDAR DAYS.
- B. STORM WATER INLETS IN THE VICINITY OF THE PROJECT SHALL BE PROTECTED BY SEDIMENT TRAPS SUCH AS SECURED HAY BALES, SOD, STONE, ETC.. WHICH SHALL BE MAINTAINED AND MODIFIED AS REQUIRED BY CONSTRUCTION PROGRESS, AND WHICH MUST BE APPROVED BY THE ENGINEER BEFORE INSTALLATION. THIS WILL BE MAINTAINED TO PREVENT DEGRADATION OF THE WATERS OF THE COUNTY AND STATE.
- C. SEDIMENT BASINS AND TRAPS, PERIMETER BERMS, SEDIMENT BARRIERS, VEGETATIVE BUFFERS, AND OTHER MEASURES INTENDED TO TRAP SEDIMENT AND/OR PREVENT THE TRANSPORT OF SEDIMENT ONTO ADJACENT PROPERTIES, OR INTO EXISTING BODIES OF WATER, MUST BE INSTALLED, CONSTRUCTED, OR IN THE CASE OF VEGETATIVE BUFFERS, PROTECTED FROM DISTURBANCE, AS A FIRST STEP IN THE LAND ALTERATION PROCESS. SUCH SYSTEMS SHALL BE FULLY OPERATIVE BEFORE ANY OTHER DISTURBANCE OF THE SITE BEGINS. EARTHEN STRUCTURES INCLUDING BUT NOT LIMITED TO BERMS, EARTH FILTERS, DAMS OR DIKES SHALL BE STABILIZED AND PROTECTED FROM DRAINAGE DAMAGE OR EROSION WITHIN ONE (1) WEEK OF INSTALLATION.
- D. ALL SWALES, DITCHES, AND CHANNELS LEADING FROM 11-1E SITE SHALL BE PROTECTED FROM SILTATION AND EROSION DURING CONSTRUCTION AND BE SODDED WITHIN THREE (3) DAYS OF EXCAVATION.
- E. SOIL DISPLACED BY CONSTRUCTION WILL BE REMOVED. EROSION CONTROL SHALL BE IMPLEMENTED IN AREAS WHICH ARE CONSIDERED ENVIRONMENTALLY SENSITIVE. EROSION CONTROL SYSTEMS SHALL BE REQUIRED FOR ALL WORK WITHIN JURISDICTIONAL AREAS. THESE SYSTEMS MAY INCLUDE STAKED HAY BALES, SILT SCREENS, FILTER FABRIC, AND TURBIDITY SCREENS.
- F. ALL EROSION AND POLLUTION CONTROL DEVICES SHALL BE CHECKED REGULARLY, ESPECIALLY AFTER EACH RAINFALL AND SHALL BE CLEANED OUT AND/OR REPAIRED AS REQUIRED.

11. SITE DESCRIPTION:

- A. CONSTRUCTION ACTIVITY: THE PROJECT INCLUDES THE REMOVAL OF APPROXIMATELY 67 LF OF CONCRETE SHEET PILE RETAINING WALL AND CONCRETE CAP AND THEN THE INSTALLATION OF A NEW CONCRETE TIED BACK SHEET PILE RETAINING WALL AT THE SAME LOCATION OF THE EXISTING WALL. EXCAVATION OF THE EMBANKMENT ABOVE THE RETAINING WALL WILL BE REQUIRED IN ORDER TO INSTALL THE ANCHOR BAR AND DEADMAN TIE BACK SYSTEM. DREDGING WATERWARD OF THE RETAINING WALL IS NOT REQUIRED.
- B. CONSTRUCTION SEQUENCE OF MAJOR SOIL DISTURBING ACTIVITIES: AS PART OF THE SEDIMENT AND EROSION CONTROL PLAN, THE CONTRACTOR SHALL PROVIDE A DETAILED SEQUENCE OF OPERATIONS FOR ALL CONSTRUCTION OPERATIONS. THE MAJOR OPERATION ACTIVITIES INCLUDE:
  1. REMOVAL OF DAMAGED EXISTING RETAINING WALL.

2. EXCAVATION OF EMBANKMENT FOR THE INSTALLATION OF THE TIE BACK SYSTEM.
3. BACKFILLING AND COMPACTING THE EXCAVATED EMBANKMENT AREA.
- C. AREA ESTIMATE TO BE DISTURBED = 0.05 ACRES
- D. THE RECONSTRUCTED SLOPE WILL BE APPROXIMATELY AT A 6:1 SLOPE ABOVE THE RETAINING WALL CAP.
- E. SURFACE WATER RUNOFF WILL DISCHARGE TO A SEDIMENT BASIN AT THE END OF PALMA SOLA BAY BRANCH THAT IN TURN DISCHARGES INTO PALMA SOLA BAY.

12. STABILIZATION PRACTICES:

- A. IN THE SEDIMENT AND EROSION CONTROL PLAN, THE CONTRACTOR SHALL DETAIL THE TEMPORARY AND PERMANENT STABILIZATION PRACTICES PROPOSED TO CONTROL EROSION. STABILIZATION MEASURES ARE TO BE INSTALLED AS SOON AS PRACTICAL BUT NO MORE THAN 7 DAYS WHERE ACTIVITIES HAVE CEASED.
- B. NOTE THAT ALCAZAR DRIVE HAS A GUTTER INLET ADJACENT TO THE SITE TO BE ADDRESSED FOR STORMWATER RUNOFF CONTROL MEASURES FROM THE PROJECT.

12. WASTE DISPOSAL:

- A. IN THE SEDIMENT AND EROSION CONTROL PLAN, THE CONTRACTOR SHALL DETAIL THE PROPOSED METHODS TO PREVENT THE DISCHARGE OF SOLID MATERIALS SUCH AS EMBANKMENT MATERIAL OR CONCRETE WASTE MATERIAL TO THE BAY.
- B. INCLUDE LITTER CONTROL AND DISPOSAL MEASURES IN THE PLAN.

13. OFF-SITE VEHICLE TRACKING & DUST CONTROL:

- A. IN THE SEDIMENT AND EROSION CONTROL PLAN, THE CONTRACTOR SHALL DETAIL THE PROPOSED METHODS TO FOR MINIMIZING OFFSITE VEHICLE TRACKING OF SEDIMENTS AND GENERATING DUST.

14. INSPECTIONS:

- A. THE CONTRACTOR SHALL PROVIDE QUALIFIED PERSONNEL TO INSPECT THE EROSION AND SEDIMENT CONTROL MEASURES. THE NAME AND TELEPHONE NUMBER FOR THE RESPONSIBLE PERSON SHALL BE PROVIDED. ALONG WITH ROUTINE INSPECTION AND MAINTENANCE, THE CONTRACTOR SHALL ALSO INSPECT THE MEASURES AFTER SIGNIFICANT STORM EVENTS WITH RAINFALL OF 0.50" OR GREATER.
- B. REPAIR TO ELEMENTS IN NOT GOOD WORKING ORDER SHALL BE INITIATED WITHIN 24 HOURS.
- C. IF EROSION AND SEDIMENT CONTROL MEASURES SHOW TO BE INSUFFICIENT, ADDITIONAL MEASURES SHALL BE PROVIDED APPROVED BY THE ENGINEER.

15. NON-STORMWATER DISCHARGES:

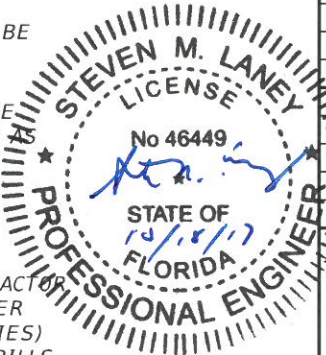
- A. IN THE SEDIMENT AND EROSION CONTROL PLAN, THE CONTRACTOR SHALL DETAIL THE MEASURES TO PREVENT NON-STORMWATER DISCHARGES (EXCEPT FLOWS FROM FIRE FIGHTING ACTIVITIES) THAT COULD BE ANTICIPATED SUCH AS EQUIPMENT FUEL SPILLS.



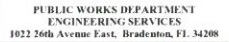
PUBLIC WORKS DEPARTMENT  
ENGINEERING SERVICES  
1022 26th Avenue East, Bradenton, FL 34208

PALMA SOLA YACHT BASIN  
RETAINING WALL REPAIR  
EROSION CONTROL DETAILS (2 OF 3)

DATE					
BY					
REVISION DESCRIPTION					
NO.					
PROJECT #	000-0000000				
SURVEY #	0000				
SEC./TWN./RGE	28/33S/18E				
SCALE	As Noted				
	BY	DATE			
SURVEYED	Hyatt	03/2017			
DESIGNED	SML	08/2017			
DRAWN	SML	09/2017			
CHECKED	CLM	10/2017			
STEVEN M. LANEY, P.E.					
FLORIDA P.E. # 46449					
Signature & Date					
SHEET 13 OF 17					







**PALMA SOLA YACHT BASIN  
RETAINING WALL REPAIR  
EROSION CONTROL DETAILS (3 OF 3)**

REVISION DESCRIPTION						BY	DATE
<b>PROJECT #</b>					000-0000000		
<b>SURVEY #</b>					0000		
<b>SEC./TWN./RGE</b>					28/33S/18E		
<b>SCALE</b>					As Noted		
<b>VERTICAL DATUM</b>							
					<b>BY</b>	<b>DATE</b>	
<b>SURVEYED</b>					Hvatt	03/2017	
<b>DESIGNED</b>					SML	08/2017	
<b>DRAWN</b>					SML	09/2017	
STEVEN M. LANEY, P.E.							
FLORIDA P.E. # 46449							

Signature & Date

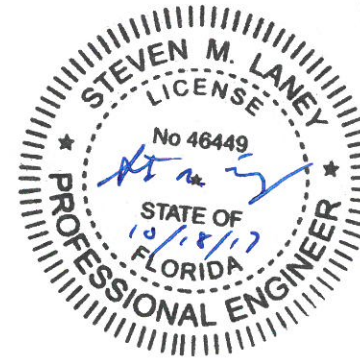
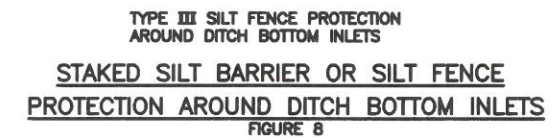
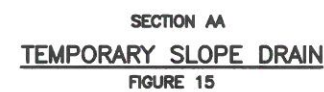
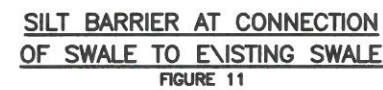
SHEET 14 OF 17



NOTE:  
REFERENCE THE FDOT DESIGN STANDARDS  
LATEST EDITION FOR ALL TEMPORARY  
EROSION CONTROL MEASURES.



TYPICAL SILT FENCE  
FIGURE 2





SHEET PILE DESIGN CRITERIA AND NOTES

DESCRIPTION:  
This Design Standard includes details for five types of piles with two thicknesses. Types "B1", "B2", "C1" and "C2" piles (corner piles) are of reinforced concrete construction, and Type "A" is of prestressed concrete construction. The piles shall be manufactured, cured and installed in accordance with the requirements of the contract documents.

MATERIALS: (for materials not listed refer to the Specifications)  
CONCRETE  
Class: V (Special) for slightly and moderately aggressive environments  
V (Special w/ Silica Fume) for extremely aggressive environment  
Unit weight: 150 pcf  
Modulus of Elasticity: Based on the use of Florida limerock concrete

REINFORCING STEEL  
ASTM A615 Grade 60  
PRESTRESSING STEEL  
ASTM A416 Grade 270 (Low-Relaxation Strand)

DESIGN PARAMETERS:  
Type "A"  
Concrete Compressive Strength at release of prestressing: 4000 psi minimum  
Uniform compression after prestressing losses: 1000 psi minimum  
Pick-up, Storage and Transportation: 0.0 psi tension with 1.5 times pile self weight  
Types "B1", "B2", "C1" & "C2"  
Pick-up, Storage and Transportation: Minimum compressive strength  $f'_{ci} \geq 4000$  psi required.

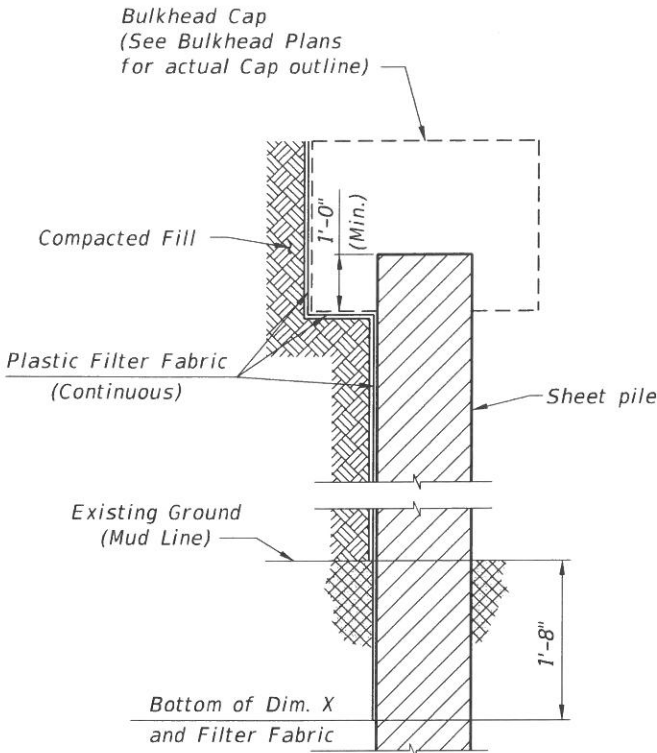
ENVIRONMENT:  
The pile designs are applicable to all Environments.

PLASTIC FILTER FABRIC:  
The plastic filter fabric shall extend to the bottom of the "X" dimension.

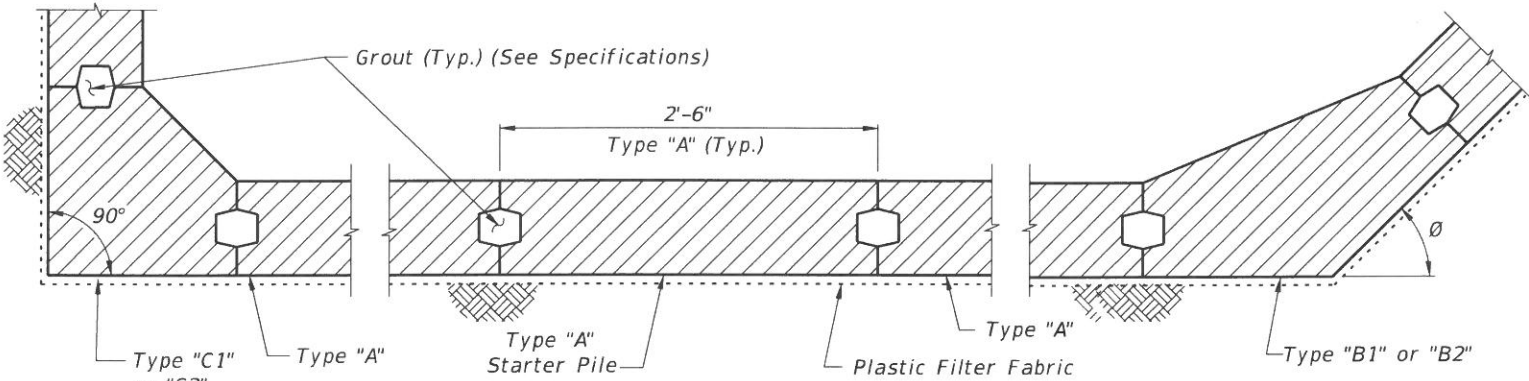
PILE PICK-UP AND HANDLING:  
Type "A"  
Pick-up of pile may be either a single point pick-up or a two point pick-up as shown below.  
Types "B1", "B2", "C1" & "C2"  
Two point pick-up for lifting out of forms & two point support for storage & transportation.  
Single point pick-up for installation only.

PILE FIT-UP:  
The 2'-6" Sheet Pile dimension is nominal. This dimension may be shortened by the Manufacturer up to  $\frac{1}{2}$ " to allow for Sheet Pile fit-up in its final position. Minimum Sheet Pile width is 2'-5 $\frac{1}{2}$ ". No changes shall be made to the tongues or grooves.

CROSS REFERENCES:  
For Dimensions L and X see Sheet  
Pile Wall Data Table in Structures Plans.

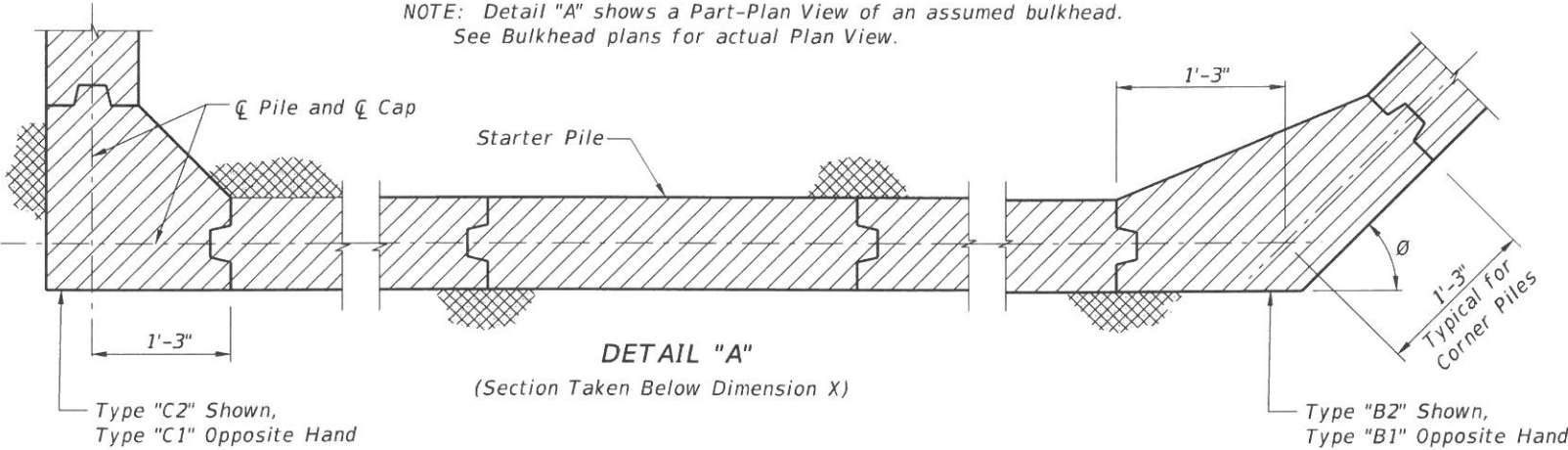


SECTION THRU BULKHEAD  
(Showing Plastic Filter Fabric)



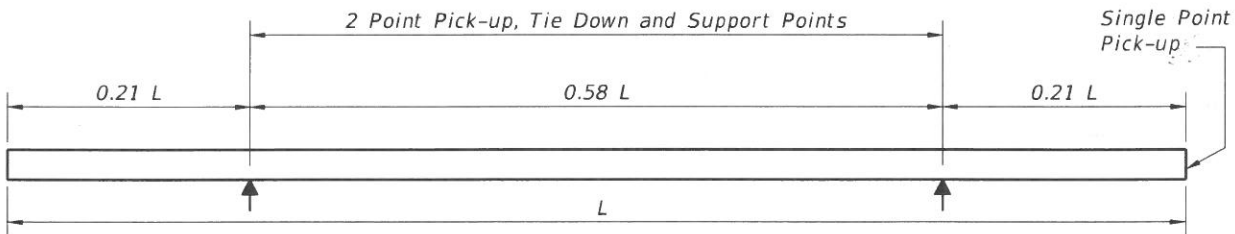
DETAIL "A"  
(Cap and Anchoring System Not Shown)  
(Section Taken Above Dimension X)

NOTE: Detail "A" shows a Part-Plan View of an assumed bulkhead.  
See Bulkhead plans for actual Plan View.



DETAIL "A"  
(Section Taken Below Dimension X)

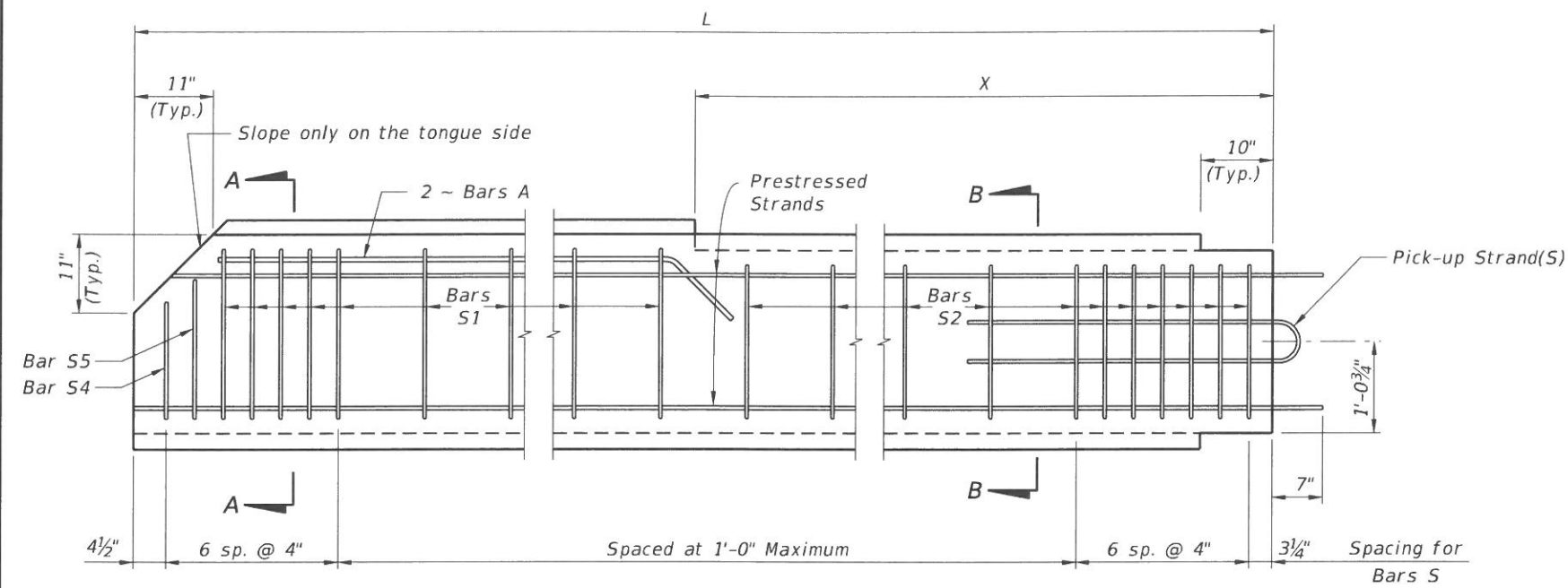
PALMA SOLA BAY YACHT BASIN RETAINING WALL REPAIR 10/2017



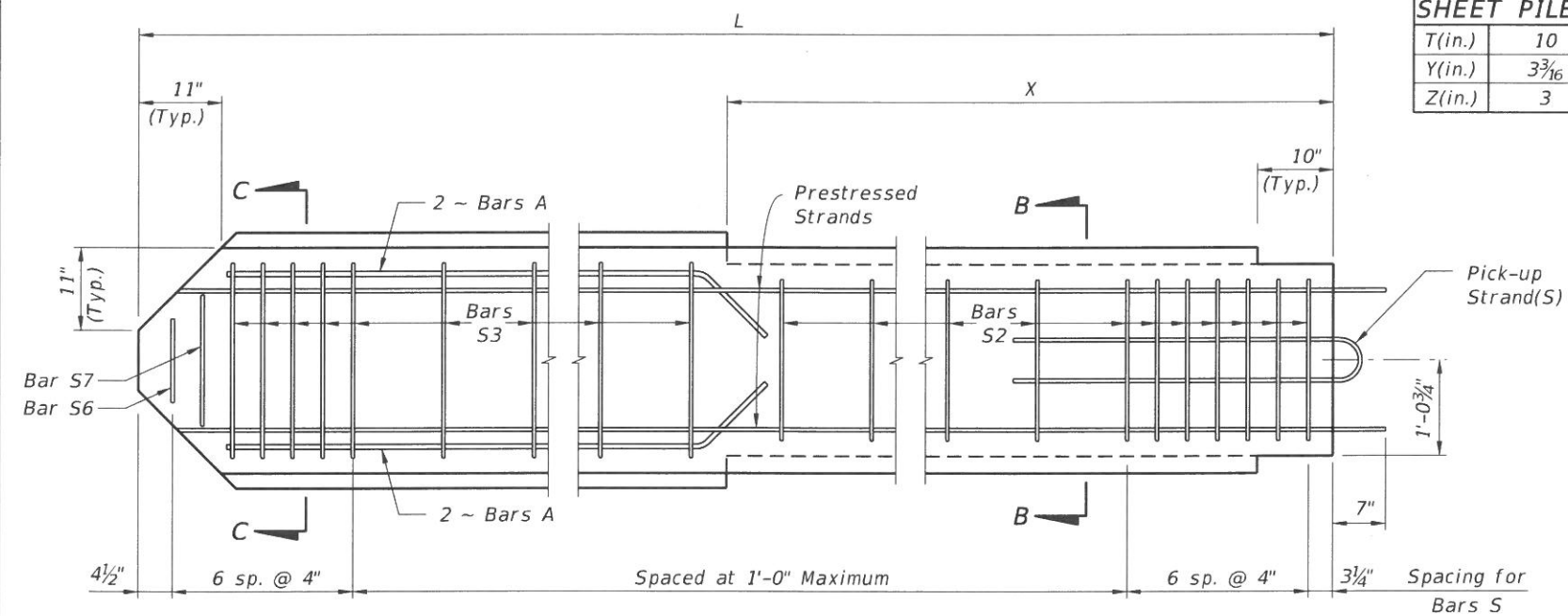
PILE STORAGE AND TRANSPORTATION SUPPORT DETAILS

SHEET 15 OF 17  
NOTES AND DETAILS

LAST REVISION 07/01/12	REVISION	DESCRIPTION:	FDOT 2016 DESIGN STANDARDS	PRECAST CONCRETE SHEET PILE WALL	INDEX NO. 6040	SHEET NO. 1 of 4
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TYPICAL PILE



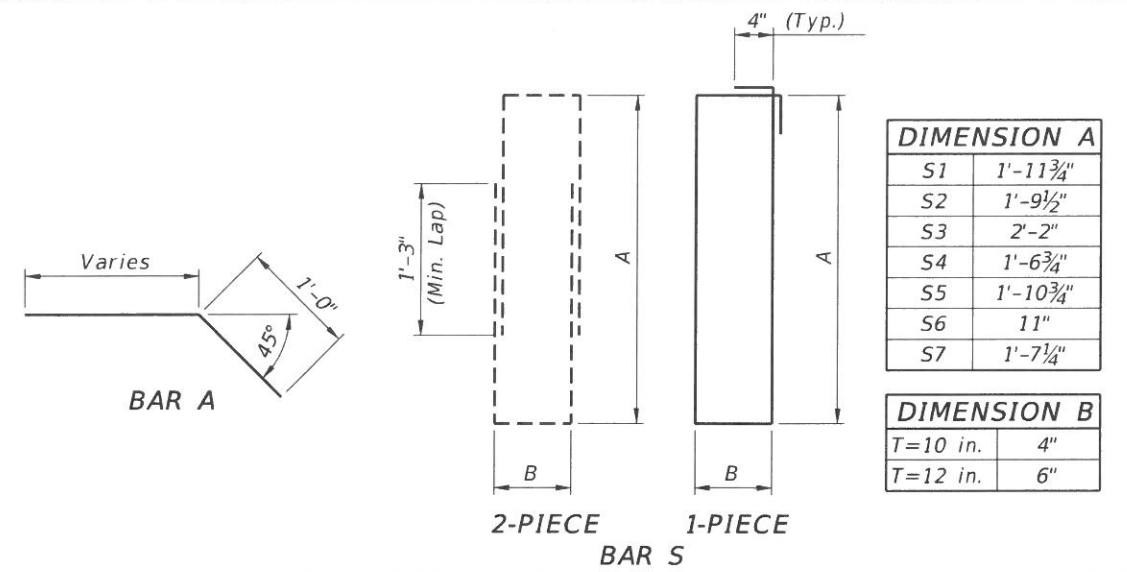
STARTER PILE

Wall Thickness	STRAND DIA. (in.)	MAXIMUM L	n	D (in.)	TOTAL # OF STRANDS	SECTION MODULUS (in. <sup>3</sup> )	* STRESS (psi)
T=10 in.	0.5	28'-0"	6	3 1/4	14	500	1150
	0.6	27'-0"	4	5	10	500	1160
T=12 in.	0.5	31'-0"	7	2 7/8	16	720	1100
	0.6	30'-0"	5	4	12	720	1160

\* Unit Prestress after losses.

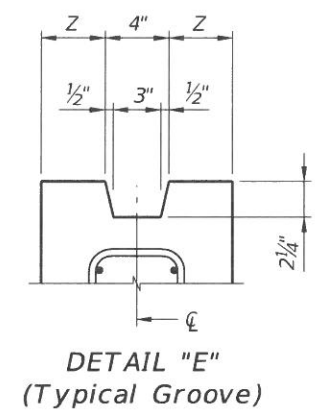
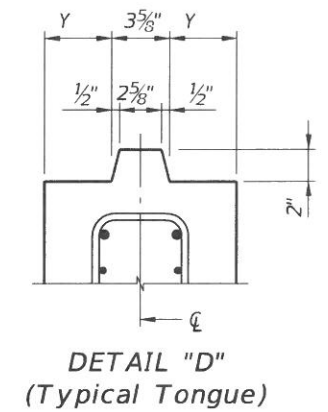
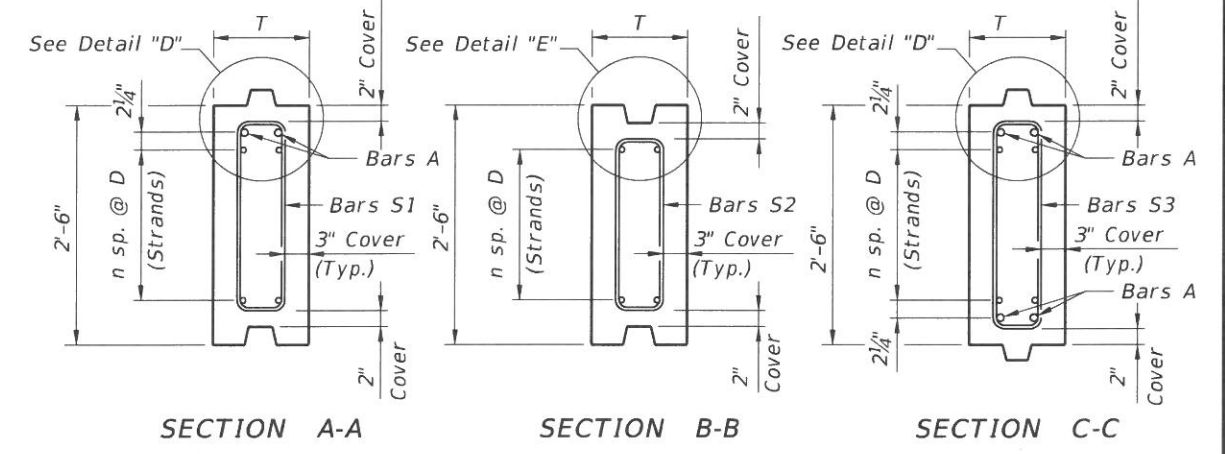
SHEET PILE DIMENSIONS		
T(in.)	10	12
Y(in.)	3 3/16	4 3/16
Z(in.)	3	4

BAR BENDING DIAGRAMS



NOTES:

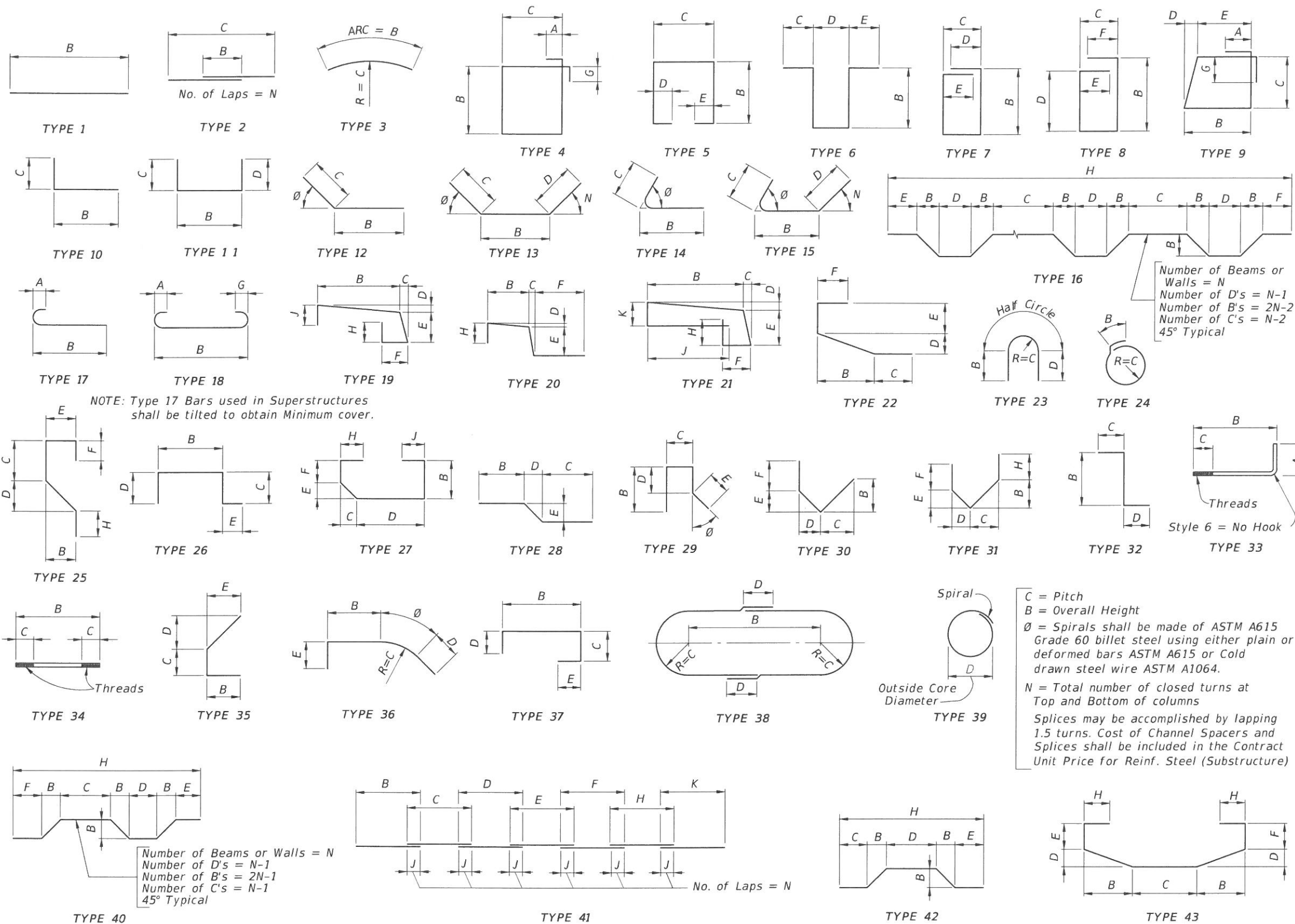
- Intermediate Prestress Strands not shown in Elevations and Sections.
- All bar dimensions are out-to-out.
- Bars A are #5 and Bars S are #4.
- At the Contractor's option Bars S may be fabricated as a two piece bar as shown in the Bar Bending Diagram.
- The Contractor may use Deformed Welded Wire Reinforcement meeting the requirements of Specification Section 931 in lieu of Bars A and Bars S if the wire size and spacing provide the same area of reinforcing steel per foot as the Bars shown.
- For Dimensions L and X see Sheet Pile Data Table in Structures Plans.



SHEET 16 OF 17

TYPE "A" STANDARD SECTION

PALMA SOLA BAY YACHT BASIN RETAINING WALL REPAIR 10/2017



HOOK DETAILS				
180°		90°		
Detailing Dim.		Detailing Dim.		
Hook A or G		Hook A or G		
180° HOOKS		90° HOOKS		
BAR SIZE	D	A OR G	J	A OR G
#3	2 1/4"	5"	3"	6"
#4	3"	6"	4"	8"
#5	3 3/4"	7"	5"	10"
#6	4 1/2"	8"	6"	1'-0"
#7	5 1/4"	10"	7"	1'-2"
#8	6"	11"	8"	1'-4"
#9	9 1/2"	1'-3"	11 3/4"	1'-7"
#10	10 3/4"	1'-5"	1'-1 1/4"	1'-10"
#11	12"	1'-7"	1'-2 3/4"	2'-0"
#14	18 1/4"	2'-3"	1'-9 3/4"	2'-7"
#18	24"	3'-0"	2'-4 1/2"	3'-5"
STYLE		1		3

STIRRUPS (TIES SIMILAR)				
90°		135°		
Detailing Dim.		Detailing Dim.		
Hook A or G		Hook A or G		
90° HOOKS		135° HOOKS		
BAR SIZE	D	A or G	A or G	H *
#3	1 1/2"	4"	4"	2 1/2"
#4	2"	4 1/2"	4 1/2"	3"
#5	2 1/2"	6"	5 1/2"	3 3/4"
#6	4 1/2"	1'-0"	8"	4 1/2"
#7	5 1/4"	1'-2"	9"	5 1/4"
#8	6"	1'-4"	10 1/2"	6"
STYLE		4		5

**RECOMMENDED STIRRUP & TIE HOOK DIMENSIONS**

**STYLE 6 = NO HOOK**

\* Dimension is approximate.  
Hook Styles Detailed on this sheet are for Illustration Only.  
Actual Hook Style for any particular bar will be shown under A or G Heading on REINFORCING BAR LIST sheet(s) in Structures Plans.  
All Dimensions are out-to-out.

NOTE: For Bar Dimensions See REINFORCING BAR LIST Sheet(s) in Structures Plans.

PALMA SOLA BAY YACHT BASIN RETAINING WALL REPAIR 10/2017

SHEET 17 OF 17

LAST REVISION	DESCRIPTION:	FY 2016-17	STANDARD BAR BENDING DETAILS	INDEX NO.	SHEET NO.
07/01/14		DESIGN STANDARDS		21300	1 of 1



**EXHIBIT 3**  
**PHOTOS 1-4 PALMA SOLA RETAINING WALL**





09/12/2017





09/12/2017



09/12/2017





09/12/2017





## EXHIBIT 4 INSURANCE REQUIREMENTS

Work under the resulting Agreement cannot commence until all insurance coverages indicated herein have been obtained. The cost for insurance coverages is the sole responsibility of successful Proposer. The Successful Proposer shall obtain and submit to the Procurement Division within ten (10) calendar days from the date of notice of intent to award, proof the following minimum amounts of insurance on a standard ACORD form (inclusive of any amounts provided by an umbrella or excess policy):

STANDARD INSURANCES	REQUIRED LIMITS
1. <input checked="" type="checkbox"/> <b>Automobile Liability:</b>	<p>Coverage must be afforded under a per occurrence policy form including coverage for all owned, hired and non-owned vehicles.  \$ <u>1,000,000</u> combined single limit; OR  \$ <u>500,000</u> bodily injury and \$ <u>500,000</u> property damage.  \$10,000 Personal Injury Protection (No Fault)  \$ _____ Hired, Non-Owned Liability  \$10,000 Medical Payments.  <i>This policy shall contain severability of interests' provisions.</i></p>
2. <input checked="" type="checkbox"/> <b>Commercial General Liability: (Occurrence Form - patterned after the current ISO form)</b>	<p>Coverage shall be afforded under a per occurrence policy form.  \$ <u>1,000,000</u> single limit per occurrence;  \$ <u>2,000,000</u> aggregate  \$ _____ Products/Completed Operations Aggregate  \$ <u>1,000,000</u> Personal and Advertising Injury Liability  \$ <u>1 00,000</u> Fire Damage Liability  \$ <u>100,000</u> Medical Expense, and  \$ _____ Third Party Property Damage.  \$ _____ Project Specific Aggregate (Required on projects valued at over \$10,000,000)  <i>This policy shall contain severability of interests' provisions.</i></p>
3. <input checked="" type="checkbox"/> <b>Employer's Liability</b>	<p>\$<u>100,000</u> each accident  \$ _____ disease each employee  \$ _____ disease policy limit</p>
4. <input checked="" type="checkbox"/> <b>Worker's Compensation</b> <input checked="" type="checkbox"/> <b>US Longshoremen &amp; Harbor Workers Act coverage</b> <input checked="" type="checkbox"/> <b>Jones Act coverage</b>	<p>Statutory Limits of Chapter 440, Florida Statutes, and all Federal Government Statutory Limits &amp; Requirements.</p> <p>If any operations are to be undertaken on or about navigable waters, coverage must be included for the US Longshoremen &amp; Harbor Workers Act and Jones Act.</p> <p><u>Note:</u> Should 'leased employees' be retained for any part of the project or service, the employee leasing agency shall provide</p>



	<p>The policy shall not carry a self-insured retention/deductible greater than \$<u>10,000</u>.</p>
<p>10. <input type="checkbox"/> <b>Cyber Liability</b></p>	<p>Coverage must comply with Florida Statute 501.171 and must be afforded under a per occurrence policy form for limits not less than</p> <p>\$_____ Security Breach Liability</p> <p>\$_____ Security Breach Expense (each occurrence)</p> <p>\$_____ Security Breach Expense (aggregate)</p> <p>\$_____ Replacement or Restoration of Electronic Data</p> <p>\$_____ Extortion Threats</p> <p>\$_____ Business Income and Extra Expense</p> <p>\$_____ Public Relations Expense</p> <p>The policy must not carry a self-insured retention/deductible greater than \$_____.</p>
<p>11. <input type="checkbox"/> <b>Hazardous Materials Insurances (as noted)</b></p>	<p>Hazardous materials include all materials and substances that are currently designated or defined as hazardous by Florida or Federal law or rules of regulations.</p> <p><input type="checkbox"/> <b>Pollution Liability</b></p> <p>Coverage must be afforded under a per occurrence policy form for limits not less than the value of the contract, subject to a \$_____ minimum, for Bodily Injury and Property Damage to include sudden and gradual release, each claim and aggregate.</p> <p><input type="checkbox"/> <b>Asbestos Liability (If handling within scope of Contract)</b></p> <p>Coverage must be afforded under a per occurrence policy form for limits not less than the value of the contract, subject to a \$_____ minimum, for Bodily Injury and Property Damage to include sudden and gradual release, each claim and aggregate.</p> <p><input type="checkbox"/> <b>Disposal</b></p> <p>Coverage must be afforded under a per occurrence policy form for limits not less than the value of the contract, subject to a \$_____ minimum, for Liability for Sudden and Accidental Occurrences, each claim and an aggregate</p>

	<p>and not less than the value of the contract, subject to a \$_____ minimum, for Liability for Non-Sudden Occurrences, each claim and aggregate.</p> <p><input type="checkbox"/> <b><i>Hazardous Waste Transportation Insurance</i></b></p> <p>Coverage must be afforded under a per occurrence policy form for limits not less than the value of the contract, subject to a \$_____ minimum, per accident.</p> <p>The Successful Proposer shall designate the hauler and have the hauler furnish a Certificate of Insurance for Automobile Liability Insurance with Endorsement MCS-90 for liability arising out of the transportation of hazardous materials.</p> <p>The Successful Proposer must also provide the EPA Identification Number.</p>
12. <input type="checkbox"/> <b>Liquor Liability</b>	<p>Coverage must be afforded under a per occurrence policy form for limits not less than</p> <p>\$_____ Each Occurrence and Aggregate.</p>
13. <input type="checkbox"/> <b>Garage Keeper's Liability</b>	<p>Coverage shall be required if the maintenance, servicing, cleaning or repairing of any County motor vehicles is inherent or implied within the provision of the contract.</p> <p>Coverage must be afforded under a per occurrence policy form for limits not less than equal to the full replacement value of the lot or garage</p>
14. <input type="checkbox"/> <b>Bailee's Customer</b>	<p>Coverage must be afforded under a per occurrence policy form for limits not less than equal to the full replacement value of the lot or garage.</p>
15. <input type="checkbox"/> <b>Watercraft</b>	<p>\$_____ per occurrence</p>

### BOND REQUIREMENTS

1. <input checked="" type="checkbox"/> Bid Bond	<p><b>A construction project over \$150,000</b> requires a Bid Bond in the amount of 5% of the total bid offer. Bid bond shall be submitted with the sealed bid and shall include project name, location, and / or address and project number.</p> <p>In lieu of the bond, the bidder may file an alternative form of security in the amount of 5% of the total bid price/offer, in the form of a money order, a certified check, a cashier's check, or an irrevocable letter of credit issued to County.</p>
2. <input checked="" type="checkbox"/> Payment and Performance Bond	<p><b>A construction project over \$150,000</b> requires a Payment and Performance Bond be submitted by Successful Bidder for 100% of the award amount. Contractor shall present the Performance and Payment Bond to County within ten (10) calendar days of issuance of the Notice of Intent to Award.</p>
3. <input type="checkbox"/> Construction Bond	<p>For construction projects to protect against an adverse event that causes disruptions, failure to complete the project, or failure to meet the contract specifications in an amount of \$</p>

Approved by Risk: \_\_\_\_\_

Date: \_\_\_\_\_

## INSURANCE REQUIREMENTS

### I. THE POLICIES BELOW ARE TO CONTAIN, OR BE ENDORSED TO CONTAIN, THE FOLLOWING PROVISIONS:

#### 1. Commercial General Liability and Automobile Liability Coverages

- a. **“Manatee County, a Political Subdivision of the State of Florida,” is to be named as an Additional Insured in respect to:** Liability arising out of activities performed by or on behalf of the Successful Proposer, his agents, representatives, and employees; products and completed operations of the Successful Proposer; or automobiles owned, leased, hired or borrowed by the Successful Proposer. The coverage shall contain no special limitation(s) on the scope of protection afforded to the County, its officials, employees or volunteers.

In addition to furnishing a Certificate of Insurance, the Successful Proposer shall provide the endorsement that evidences Manatee County being listed as an Additional Insured. This can be done in one of two ways: (1) an endorsement can be issued that specifically lists “Manatee County, a Political Subdivision of the State of Florida,” as Additional Insured; or, (2) an endorsement can be issued that states that all Certificate Holders are Additional Insured with respect to the policy.

- b. The Successful Proposer's insurance coverage shall be primary insurance with respect to the County, its officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officials, employees or volunteers shall be excess of Successful Proposer's insurance and shall be non-contributory.
- c. The insurance policies must be on an occurrence form.

#### 2. Workers' Compensation and Employers' Liability Coverages

The insurer shall agree to waive all rights of subrogation against the County, its officials, employees and volunteers for losses arising from work performed by the Successful Proposer for the County.

### II. GENERAL INSURANCE PROVISIONS APPLICABLE TO ALL POLICIES:

1. Prior to the execution of contract, or issuance of a Purchase Order, and then annually upon the anniversary date(s) of the insurance policy's renewal date(s) for as long as this contract remains in effect, Successful Proposer shall furnish the County with a Certificate(s) of Insurance (using an industry accepted certificate form, signed by the Issuer, with applicable endorsements, and containing the solicitation or contract number, and title or description) evidencing the coverage set forth above and naming “Manatee County, a Political Subdivision of the State of Florida” as an Additional Insured on the applicable coverage(s) set forth above.
2. If the policy contains an aggregate limit, confirmation is needed in writing (letter, email, etc.) that the aggregate limit has not been eroded to procurement representative when supplying Certificate of Insurance.



In addition, when requested in writing from the County, Successful Proposer will provide the County with a certified copy of all applicable policies. The address where such certificates and certified policies shall be sent or delivered is as follows:

**Manatee County, a Political Subdivision of the State of Florida**  
**Attn: Risk Management Division**  
**1112 Manatee Avenue West, Suite 969**  
**Bradenton, FL 34205**

3. The project's solicitation number and title shall be listed on each certificate.
4. Successful Proposer shall provide thirty (30) days written notice to the Risk Manager of any cancellation, non-renewal, termination, material change, or reduction in coverage of any insurance policies to procurement representative including solicitation number and title with all notices.
5. Successful Proposer agrees that should at any time Successful Proposer fail to meet or maintain the required insurance coverage(s) as set forth herein, the County may terminate this contract.
6. The Successful Proposer waives all subrogation rights against Manatee County, a Political Subdivision of the State of Florida, for all losses or damages which occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not.
7. The Successful Proposer has sole responsibility for all insurance premiums and policy deductibles.
8. It is the Successful Proposer's responsibility to ensure that his agents, representatives and subcontractors comply with the insurance requirements set forth herein. Successful Proposer shall include his agents, representatives, and subcontractors working on the project or at the worksite as insured under its policies, or Successful Proposer shall furnish separate certificates and endorsements for each agent, representative, and subcontractor working on the project or at the worksite. All coverages for agents, representatives, and subcontractors shall be subject to all of the requirements set forth to the procurement representative.
9. All required insurance policies must be written with a carrier having a minimum A.M. Best rating of A- FSC VII or better. In addition, the County has the right to review the Successful Proposer's deductible or self-insured retention and to require that it be reduced or eliminated.

III. Successful Proposer understands and agrees that the stipulated limits of coverage listed herein in this insurance section shall not be construed as a limitation of any potential liability to the County, or to others, and the County's failure to request evidence of this insurance coverage shall not be construed as a waiver of Successful Proposer's obligation to provide and maintain the insurance coverage specified.

- IV. The enclosed Hold Harmless Agreement shall be signed by the Successful Proposer and shall become a part of the contract.
- V. Successful Proposer understands and agrees that the County does not waive its immunity and nothing herein shall be interpreted as a waiver of the County's rights, including the limitation of waiver of immunity, as set forth in Florida Statutes 768.28, or any other statutes, and the County expressly reserves these rights to the full extent allowed by law.
- VI. No award shall be made until the Procurement Division has received the Certificate of Insurance and Hold Harmless Agreement in accordance with this section.

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**EXHIBIT 5**  
**GEOTECHNICAL REPORT (APRIL 18, 2017)**

# Terracon *GeoReport*

## Palma Sola Yacht Basin Retaining Wall

Terracon Project No. HC165087

### Prepared for:

Manatee County Public Works

1022 26<sup>th</sup> Avenue East

Bradenton, Florida

April 18, 2017

[terracon.com](http://terracon.com)

# Terracon

Environmental



Facilities



Geotechnical



Materials

April 18, 2017



Manatee County Public Works  
1022 26<sup>th</sup> Avenue East  
Bradenton, Florida 34208

Attn: Mr. Steven Laney, P.E.  
Senior Bridge Engineer

Re: Proposal for Geotechnical Engineering Services & Underwater Inspection Services  
Palma Sola Yacht Basin Retaining Wall  
Work Assignment No. 24  
Bradenton, Manatee County, Florida  
Terracon Project No. PHC165087

Dear Mr. Laney:

Terracon Consultants, Inc. (Terracon) is pleased to submit our Geotechnical Engineering Report for the above referenced project. This work was performed in accordance with our proposal number PHC165087 dated January 16, 2017. We trust that this report is responsive to your project needs. Please contact us if you have any questions or if we can be of further assistance.

We appreciate the opportunity to work with you on this project and look forward to providing additional Geotechnical Engineering and Construction Materials Testing services in the future.

Sincerely,  
**Terracon Consultants, Inc.**

*Sruthi M*  
Sruthi Mantri, E.I.  
Staff Engineer



Terracon Consultants, Inc. 8260 Vico Court, Unit B Sarasota, FL 34240  
P [941] 379 0621 F [941] 379 5061 terracon.com

Environmental

Facilities

Geotechnical

Materials

## REPORT TOPICS\*



PROJECT DESCRIPTION

EXPECTED GEOTECHNICAL CONDITIONS

EXPLORATION AND TESTING PROCEDURES

GEOTECHNICAL CHARACTERIZATION

SEISMIC CONSIDERATIONS

GEOTECHNICAL OVERVIEW

RECOMMENDATIONS

GENERAL COMMENTS

## ATTACHMENTS

SITE LOCATION

EXPLORATION PLAN

EXPLORATION RESULTS (Boring Logs and Laboratory Data)

SUPPORTING INFORMATION (General Notes and USCS, etc.)

TOPOGRAPHIC SURVEY

UNDERWATER INSPECTIONS

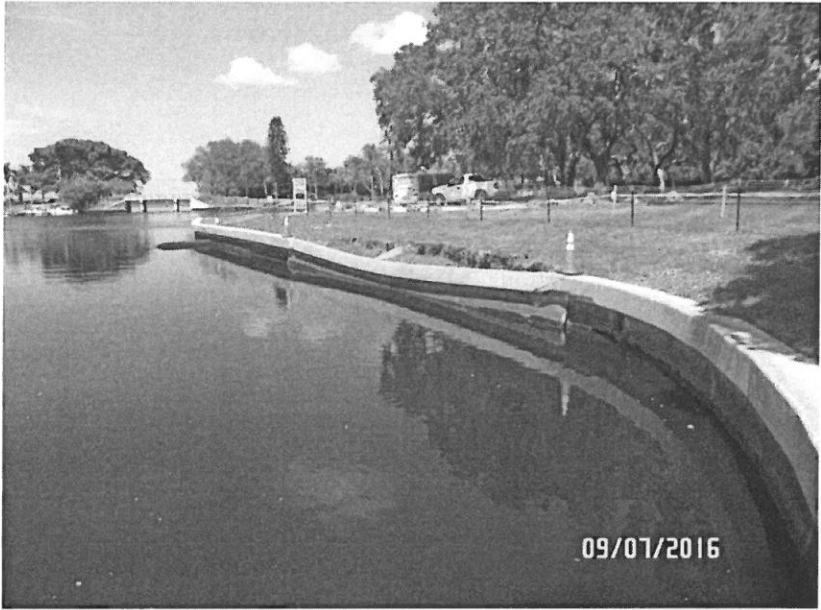
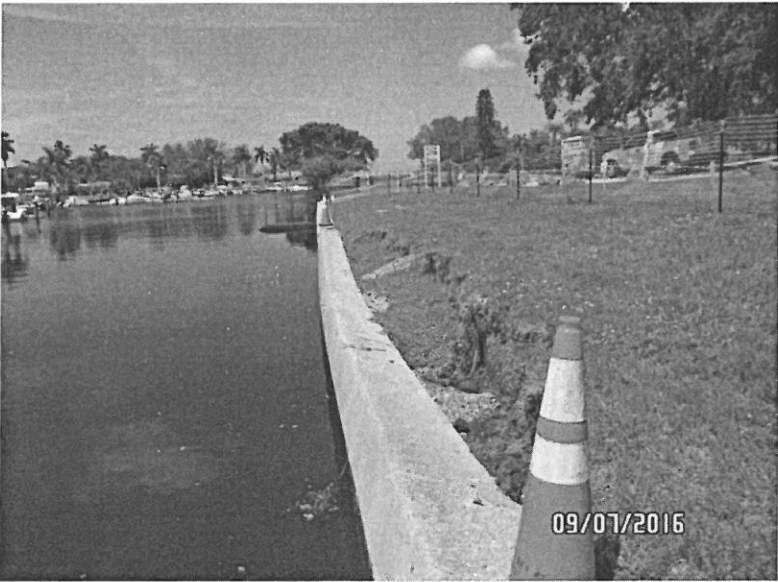
**\*This is a paper rendition of a web-based Geotechnical Engineering Report.**



## PROJECT DESCRIPTION

Our initial understanding of the project was provided in our proposal and was discussed in the project planning stage. A period of collaboration has transpired since the project was initiated and our final understanding of the project conditions is as follows:

Item	Description
<b>Project location</b>	An approximately 100-foot section of retaining wall located on the north side of the silt basin for the Palma Sola Yacht Basin. The Palma Sola Yacht Basin is on the east side of Palma Sola Bay, and is encircled between Alcazar Drive to the north and east, Alhambra Drive to the south, and Palma Sola Blvd. to the west in Bradenton, Manatee County, Florida. (See Exhibit 1: Site Location)
<b>Existing Improvements</b>	A 100-foot length of concrete sheet pile retaining wall has experienced toe failure. The failure occurred in early September 2016 following a heavy rainfall event.  We understand that the sheet pile retaining wall was originally constructed in the 1960's (i.e. more than 50 years ago).
<b>Proposed construction</b>	Replacement of the failed concrete retaining wall
<b>Grading</b>	Elevation data was provided on a plan sheet titled "Topographic Survey Palma Sola Yacht Basin", dated March 2017 by Hyatt Survey Services, LLC, Inc. Approximate elevation of the bottom of the basin: -6' to -7' (NAVD) Mean High Water Line Elevation : +0.43' (NAVD) Approximate elevation of the existing retaining wall cap: +3' (NAVD) Approximate elevation of the existing road on the north of the basin : +6' to +7' (NAVD)  We assumed that site grades are to remain unchanged.
<b>Estimated start of construction</b>	November 2017

Item	Description
Failure of the existing retaining wall	
Failure of the existing retaining wall	

## EXPECTED GEOTECHNICAL CONDITIONS

In order to develop a program of exploration that provides a geotechnical characterization sufficient for the planned construction we have developed an opinion of the geotechnical conditions expected. This opinion is based upon information available in the public domain as well as Terracon's historical records in the vicinity of the project site. This data review allows a prediction of the geotechnical conditions that will be encountered at the site, and it provides the understanding necessary to develop our scope of services for field exploration and laboratory testing. Our opinion is based upon this data alone, without the benefit of site-specific data. Therefore, the opinions stated in this section cannot be used for design, and must be confirmed with site-specific exploration.

### Information Sources

Terracon has developed concepts for developing and managing subsurface characterization data, using GIS methods for the following information:

- Publicly available information related to:
  - Topography – USGS Topographic Map
  - Soil Survey Maps – USDA Soil Survey of Manatee County, Florida, issued April 1983
  - Aerial Photographs (FDOT Aerial photo lookup system and Google Earth)– 1973, 1977, 1980, 1991, 1994, 1998, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2010, 2012, 2013, 2014 and 2016
- Terracon's Historic Information related to
  - Soil Borings (including laboratory test results)
  - Groundwater information
  - Geotechnical engineering reports

### Expected Geotechnical Conditions

The results of our review of the above-listed data indicate that the site is relatively level and the shading on the USGS Topographic Map shows the site as built-up land (i.e. developed). The USDA Soil Survey shows the Palma Sola Basin is being mapped with Soil Unit 9, Canaveral sand on the western half of the site and Soil unit 20, EauGallie fine sand and Soil Unit 42, Pomello fine sand on the eastern half of the site.

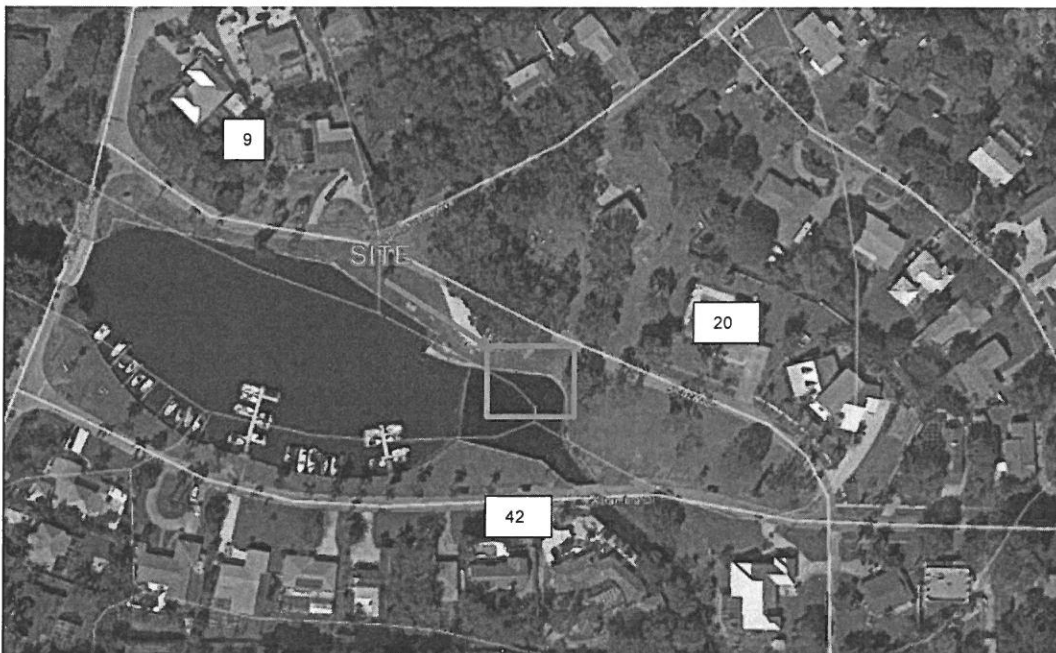
Unit 9, Canaveral sand, filled, is comprised of nearly level, moderately well drained to somewhat poorly drained soil that consists of sand and shells that have been dredged or excavated from water areas and then leveled and smoothed, mainly for urban use. The fill material varies within



short distances and ranges from about 20 to 80 inches in thickness. The typical soil profile consists of fine to coarse sand with shell and may contain balls of clayey or loamy material in some places. The Seasonal High Groundwater Table (SHGWT) is reported to lie at a depth of 40 to 60 inches and is dependent on the thickness of the fill material.

Unit 20, EauGallie fine sand, is comprised of nearly-level, poorly drained soil in broad areas of flatwoods. The typical soil profile consists of fine sand to a depth of 42 inches and underlain by loamy fine sand to a depth of 65 inches. Under natural (pre-development) conditions, the Seasonal High Groundwater Table (SHGWT) is reported to lie at a depth of less than 10 inches below the land surface (bls) for 2 to 4 months of the year.

Unit 42, Pomello fine sand, 0 to 2 percent slopes, is comprised of nearly level, moderately well drained soil on low ridges in flatwoods. The typical soil profile consists of fine sand to a depth of 80 inches. Under natural (pre-development) conditions, the Seasonal High Groundwater Table (SHGWT) is reported to lie at a depth of 24 to 40 inches for 1 to 4 months of the year. The soil survey map is shown below. (Scale: 1" = 200')



9. Canaveral Sand; 20. EauGallie fine sand; 42. Pomello fine sand

Historical aerial photographs show the existing basin and retaining wall in place by 1973. The site remains generally unchanged from 1973 to the present day.

Additionally, based on Terracon's Historic Information for a site located approximately 1 mile northwest of the site, we expect the borings to find fine sands with varying amounts of silt to a depth of about 35 feet bgs.

## EXPLORATION AND TESTING PROCEDURES

Based on our understanding of the project as noted in *Project Understanding*, and as requested by you, we completed the following scope of services for field exploration and laboratory testing for this project.

### Field Exploration

Our field exploration work included the drilling and sampling of exploratory soil borings consistent with the following schedule.

Number of Borings	Boring Depth (ft.)	Planned Location
2	30	Back of the retaining wall
2 piezometer wells	10	Between Alcazar Drive and top of the existing retaining wall

Locations of soil borings are provided on our *Exploration Plan*. The locations are limited to the planned sheet pile wall replacement area. The locations were established in the field by Terracon's exploration team using a hand-held GPS unit. The locations and elevations of the borings and piezometer locations were surveyed by Hyatt Surveying and provided to us. The survey titled "Topographic Survey Palma Sola Yacht Basin" dated March 2017, is presented in Addition Files of Geo Report.

We advanced the soil borings with a track-mounted drill rig using a cutting head and stabilizing with the use of bentonite (drillers' mud). We obtained representative samples primarily by the split-barrel sampling procedure. In the split-barrel sampling procedure, a standard, 2-inch O.D., split-barrel sampling spoon is driven into the boring with a 140-pound rope and cathead operated SPT (Standard Penetration Test) hammer falling 30 inches. We recorded the number of blows required to advance the sampling spoon the middle 12 inches of a 24-inch sampling interval as the standard penetration resistance value, N.

Our exploration team prepared field boring logs as part of the drilling operations. These field logs include visual classifications of the materials encountered during drilling and the driller's interpretation of the subsurface conditions between samples. Ground water observations were also recorded. The final boring logs included with this report represent the engineer's interpretation of the field logs and include modifications based on observations and tests of the samples in the laboratory.

Terracon subcontracted Bolt Underwater Services, Inc. to perform underwater inspection services and provide a report. The underwater inspection report can be seen in *Exploration Results*.



## Laboratory Testing

The project engineer reviewed the field data and assigned various laboratory tests to better understand the engineering properties of the various soil and rock strata as necessary for this project. Procedural standards noted below are for reference to methodology in general. In some cases, variations to methods are applied as a result of local practice or professional judgment. Standards noted below include reference to other, related standards. Such references are not necessarily applicable to describe the specific test performed.

- ASTM D2216-10: Standard Test Methods for Laboratory Determination of Water (Moisture) Content of Soil and Rock by Mass
- ASTM D422-63(2007)e2: Standard Test Method for Particle-Size Analysis of Soils
- Standard Test Method for laboratory determination of pH (EPA 9045C), resistivity (ASTM D1125) , sulfate content (EPA 9056), and chloride content (EPA 300.0)

The laboratory testing program also included examination of soil samples by an engineer. Based on observation and test data, the engineer classified the soil samples in accordance with the Unified Soil Classification System (ASTM D2487). Additionally, two (2) samples were transported to Palm Beach Environmental Laboratories, Inc. for corrosion series testing (pH, resistivity, sulfate content, and chloride content). The results of the corrosion series tests are summarized below and also presented in Exploration Results.

Boring	Depth (ft.)	pH	Resistivity (ohms-cm)	Sulfate Content (mg/kg)	Chloride Content (mg/kg)
B-1	6 to 8	5.5	1870	201	184
B-2	22 to 24	7.5	2950	60.8	107

## GEOTECHNICAL CHARACTERIZATION

Subsurface conditions on the project site can be generalized as follows:

Stratum	Approximate Depth to Bottom of Stratum	Material Description	Consistency/Density
1	0 to 22 feet	Poorly graded SAND (SP)	Loose to medium dense
2	22 to 30 feet	Poorly graded SAND with trace amounts of silt and shell fragments (SP-SM)	Loose to medium dense

Conditions encountered at each boring location are indicated on the individual boring logs. Stratification boundaries on the boring logs represent the approximate location of changes in soil types; in situ, the transition between materials may be gradual. Details for each of the borings can be found in **Exploration Results**. A discussion of field sampling and laboratory testing procedures and test results are presented in **Exploration and Testing Procedures**.

Please note that the borings were drilled approximately 18 feet behind the back of the existing retaining wall for safety reasons, and the soils immediately behind the failed retaining wall are likely significantly looser in terms of relative density.

### Groundwater

The boreholes were observed while drilling for the presence and level of groundwater. The water levels observed in the boreholes can be found in **Exploration Results**, and are summarized below.

Boring number	Ground Surface Elevation at Boring (feet-NAVD)	Elevation of the groundwater while drilling (feet-NAVD)
B-1	+5.08	-1.42
B-2	+5.34	-0.66

1. Elevation data was provided on a plan sheet titled "Topographic Survey Palma Sola Yacht Basin", dated March 2017 by Hyatt Survey Services, LLC, Inc.

The groundwater measurements are influenced by the drilling process and ambient weather conditions which have been seasonably dry.

Groundwater level fluctuations occur due to seasonal variations in the amount of rainfall, runoff and other factors not evident at the time the borings were performed. Therefore, groundwater levels during construction or at other times in the life of the structure may be higher or lower than

the levels indicated on the boring logs. The possibility of groundwater level fluctuations should be considered when developing the design and construction plans for the project.

Two (2) shallow piezometers were installed to collect stabilized groundwater levels. Groundwater level measurements were made in the shallow piezometers are summarized in the table below.

Piezometer No.	Ground Surface Elevation at Piezometer (feet-NAVD)	Mean High Water Line Elevation (feet-MHWL) <sup>1</sup>	Elevation of Groundwater (feet-NAVD)	
			3-28-17	4-4-17
PZ-1	+5.11	+0.43	-0.14	-0.06
PZ-2	+7.09	+0.43	+1.59	+1.49

1. Elevation data was provided on a plan sheet titled "Topographic Survey Palma Sola Yacht Basin", dated March 2017 by Hyatt Survey Services, LLC, Inc.



## **SEISMIC CONSIDERATIONS**

Florida is under the jurisdiction of its own building code as opposed to the International Building Code. Florida is generally regarded to be in a zone of low seismic risk. Therefore, we do not consider seismic effects to be a concern at this site.

## GEOTECHNICAL OVERVIEW

In general, the borings found fine sands with varying amounts of silt from the surface to the maximum borehole termination depth of 30 feet bgs.

In general, the borings found fine sands with varying amounts of silt from the surface to the maximum borehole termination depth of 30 feet bgs. The parameters for the lateral earth pressures are presented in **Recommendations** section.

The groundwater behind the future retaining wall is expected to raise to an elevation of about the top of the retaining wall (i.e. +3 feet NAVD) during the wet season. Therefore, the increase in the hydrostatic pressure on the wall should be considered in the new design.

## RECOMMENDATIONS

### General Overview

The contractor should anticipate saturated, loose, fine-grained sands which are prone to instability during excavation.

### Lateral Earth Pressure Parameters

The soil parameters shown in the table below, based on an empirical correlation (ref: Florida Department of Transportation Soils and Foundations Handbook, 2017) with SPT blow counts (N-Values), should be assumed for excavation in the vicinity of the SPT borings.

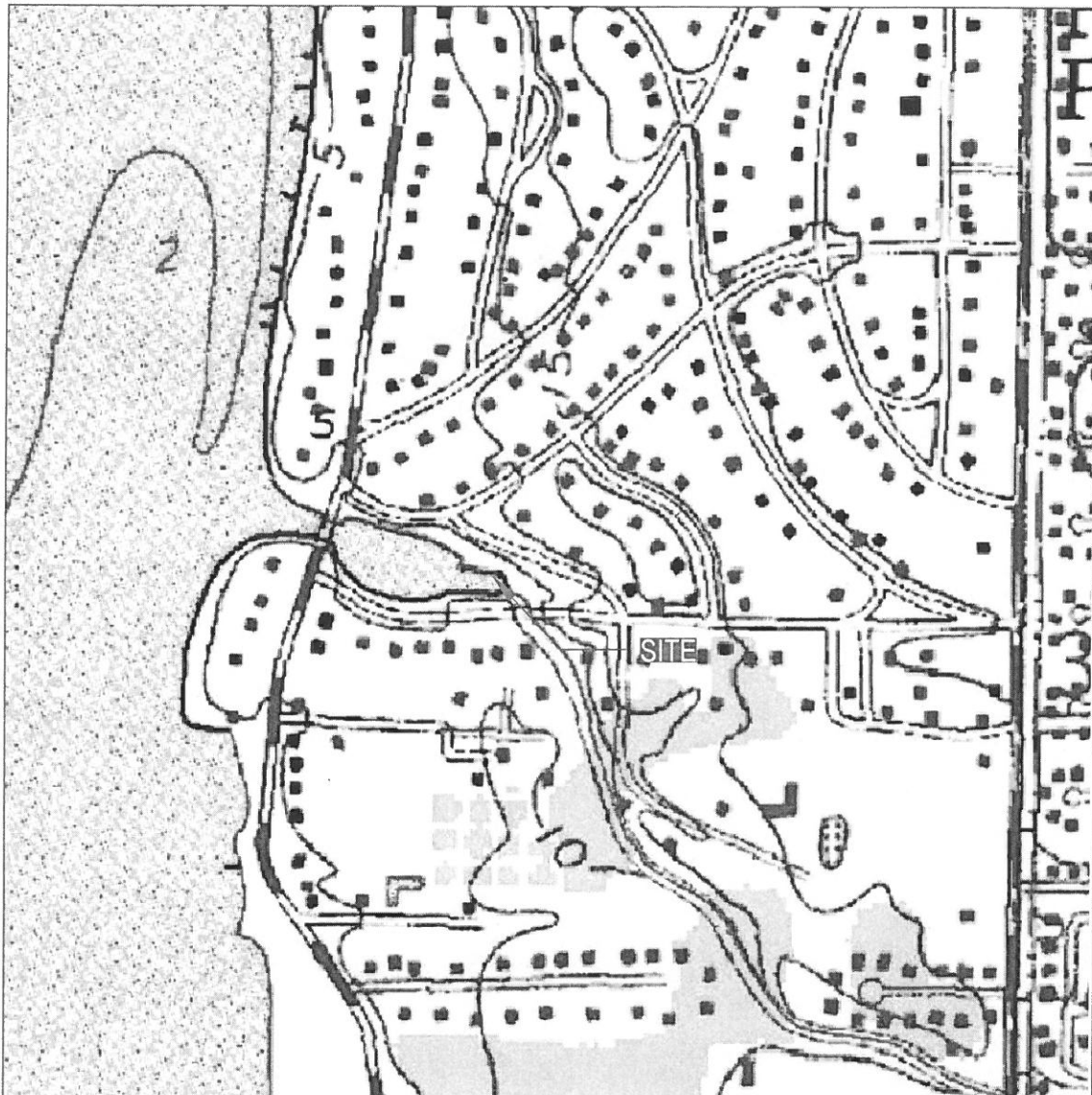
Stratum	USCS Classification	Depth (ft, bgs)	Approximate Elevation (ft-NAVD)	SPT N-Values	Total Weight (pcf)	Submerged Weight (pcf)	Friction Angle (phi)	Cohesion (psf)	Coefficients		
									Active (Ka)	Passive (Kp)	At-Rest (K <sub>0</sub> )
1	SP	0 to 14	+5.2 to -8.8	5 to 12	105	42.6	29	0	0.347	2.88	0.515
1	SP	14 to 18	-8.8 to -12.8	13 to 17	110	47.6	31	0	0.320	3.12	0.485
1	SP	18 to 22	-12.8 to -16.8	22 to 48	120	57.6	36	0	0.259	3.85	0.412
2	SP-SM	22 to 30	-16.8 to -24.8	5 to 13	105	42.6	29	0	0.347	2.88	0.515
2	SP-SM	22 to 30	-16.8 to -24.8	15 to 22	110	47.6	32	0	0.307	3.25	0.470

Note: Borings were drilled approximately 18 feet behind the back of the existing retaining wall for safety reasons, and the soils immediately behind the failed retaining wall are likely significantly looser in terms of relative density.

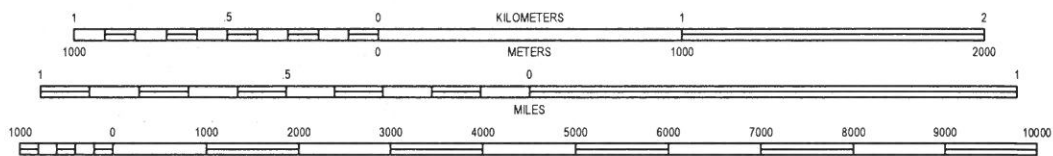
### Environmental Classification

The FDOT corrosion series test, for pH, resistivity, sulfate content, and chloride content, was performed on select samples from Strata 1 and 2. The results of the testing, based on the FDOT environmental classification for substructures, indicate that soils from Stratum 1 are extremely aggressive and Stratum 2 are moderately aggressive for both steel and concrete. The details of the corrosion series tests can be seen in the Exploration Results.





SCALE 1:600



CONTOUR INTERVAL: 5 FEET  
NATIONAL GEODETIC VERTICAL DATUM OF 1929

BRADENTON, FL

7.5 MINUTE SERIES (TOPOGRAPHIC)



Project Mgr:	SP	Project No.	HC165087
Drawn By:	SM	Scale:	AS-SHOWN
Checked By:	SP	File No.	HC165087-1
Approved By:	DD	Date:	3-1-17

**Terracon**  
Consulting Engineers and Scientists  
8260 VICO COURT, UNIT B SARASOTA, FL 34240  
PH. (941) 379-0621 FAX. (941) 379-5061

**SITE LOCATION**  
GEOTECHNICAL ENGINEERING REPORT  
**PALMA SOLA YACHT BASIN RETAINING WALL**  
1206 ALCAZAR DRIVE  
MANATEE COUNTY, FLORIDA

EXHIBIT

1



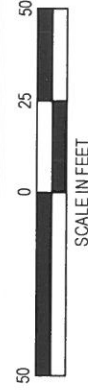
SOURCE: GOOGLE EARTH PRO

# LEGEND



APPROXIMATE LOCATION OF  
PIEZOMETER WELL

APPROXIMATE LOCATION OF STANDARD  
PENETRATION TEST BORING



Project Mgr.	SP
Drawn By	SM
Checked By	SP
Approved By	DD

Project No.	HC165087
Scale	AS-SHOWN
File No.	HC165087-2
Date	3-1-2017

**Terracon**  
Consulting Engineers and Scientists

8260 VICO COURT, UNIT B SARASOTA, FL 34240  
PH. (941) 379-0621 FAX. (941) 379-5061

EXPLORATION PLAN  
GEOTECHNICAL ENGINEERING REPORT  
**PALMA SOLA YACHT BASIN RETAINING WALL**  
1206 ALCAZAR DRIVE  
MANATEE COUNTY, FLORIDA

EXHIBIT

2

# BORING LOG NO. B-1

Page 1 of 1

PROJECT: Palma Sola Yacht Basin Retaining Wall

CLIENT: Manatee County Public Works  
Bradenton, FL

SITE: Alcazar Drive and Alhambra Drive  
Bradenton, Florida

GRAPHIC LOG	LOCATION See Exploration Plan	DEPTH (Ft.)	WATER LEVEL OBSERVATIONS	SAMPLE TYPE	FIELD TEST RESULTS	WATER CONTENT (%)	ATTERBERG LIMITS	PERCENT FINES
	Latitude: 27.486603° Longitude: -82.64213°						LL-PL-PI	
	DEPTH							
	<b>POORLY GRADED SAND (SP)</b> , fine grained, brown, loose to dense				3-3-5-7 N=8			
					5-5-5-5 N=10			
		5			3-3-2-2 N=5			
					3-2-3-2 N=5			
		10			4-3-2-3 N=5	24		3
					2-2-3-3 N=5			
		15			1-5-7-7 N=12			
					4-7-8-10 N=15			
					8-9-8-9 N=17			
		20			4-9-13-19 N=22			
					14-20-22-21 N=42			
		25			13-11-9-7 N=20			
					3-4-9-12 N=13			
					6-11-11-13 N=22			
		30			13-7-8-6 N=15			
	<b>Boring Terminated at 30 Feet</b>							

Stratification lines are approximate. In-situ, the transition may be gradual.

Hammer Type: Rope and Cathead

Advancement Method:  
Mud Rotary Drilling

See Exploration and Testing Procedures for a description of field and laboratory procedures used and additional data (if any).

Notes:

WH indicates sampler advanced due to the weight of the hammer

Abandonment Method:  
Boring backfilled with cement grout upon completion.

See Supporting Information for explanation of symbols and abbreviations.

## WATER LEVEL OBSERVATIONS

Groundwater encountered at 6.5' while drilling

**Terracon**

8260 Vico Ct Unit B  
Sarasota, FL

Boring Started: 3/9/2017

Boring Completed: 3/9/2017

Drill Rig: BR-2500

Driller: SK

Project No.: HC165087

THIS BORING LOG IS NOT VALID IF SEPARATED FROM ORIGINAL REPORT. GEO SMART LOG-NO WELL HC165087.GPJ TERRACON DATATEMPLATE.GDT 4/4/17



# BORING LOG NO. B-2

Page 1 of 1

**PROJECT:** Palma Sola Yacht Basin Retaining Wall

**CLIENT:** Manatee County Public Works  
Bradenton, FL

**SITE:** Alcazar Drive and Alhambra Drive  
Bradenton, Florida

GRAPHIC LOG	LOCATION See Exploration Plan Latitude: 27.48657° Longitude: -82.64193°	DEPTH (FL)	WATER LEVEL OBSERVATIONS	SAMPLE TYPE	FIELD TEST RESULTS	WATER CONTENT (%)	ATTERBERG LIMITS	PERCENT FINES
							LL-PL-PI	
	DEPTH							
	<b>POORLY GRADED SAND (SP)</b> , fine grained, brown and gray, loose to dense				2-4-8-6 N=12			
					4-5-4-5 N=9			
		5			3-2-1-1 N=3			
					3-5-5-6 N=10			
					4-5-5-4 N=10			
		10			3-3-4-4 N=7			
					1-2-4-6 N=6			
		15			4-6-7-8 N=13			
					3-6-8-6 N=14			2
					7-12-21-22 N=33			
		20			14-24-24-19 N=48			
					13-7-4-2 N=11			
		25			4-5-7-8 N=12			9
					8-7-8-6 N=15			
					3-2-3-2 N=5			
	<b>Boring Terminated at 30 Feet</b>	30						

Stratification lines are approximate. In-situ, the transition may be gradual.

Hammer Type: Rope and Cathead

Advancement Method:  
Mud Rotary Drilling

See Exploration and Testing Procedures for a description of field and laboratory procedures used and additional data (If any).

Notes:

Abandonment Method:  
Boring backfilled with cement grout upon completion.

See Supporting Information for explanation of symbols and abbreviations.

## WATER LEVEL OBSERVATIONS

Groundwater encountered at 6' while drilling

**Terracon**  
8260 Vico Ct Unit B  
Sarasota, FL

Boring Started: 3/9/2017

Boring Completed: 3/9/2017

Drill Rig: BR-2500

Driller: SK

Project No.: HC165087

THIS BORING LOG IS NOT VALID IF SEPARATED FROM ORIGINAL REPORT. GEO SMART LOG-NO WELL HC165087.GPJ TERRACON DATATEMPLATE.GDT 4/4/17



Palm Beach Environmental  
Laboratories Inc.



Sruthi Mantri  
Terracon-Sarasota  
Sarasota, FL 34240  
(702) 499-0021  
LOG #: 0015373

April 07, 2017

Enclosed is the laboratory report for your project. All results meet the requirements of the NELAC standards.

Please note the following:

- (1) The samples were received as stated on the chain of custody, correctly labeled and at the proper temperature unless otherwise noted. The results contained in this report relate only to the items tested or to the samples as received by the laboratory.
- (2) This report may not be reproduced except in full, without the written approval of the laboratory. Any anomalies are noted in the case narrative.
- (3) Results for all solid matrices are reported in dry weight unless otherwise noted.
- (4) Results for all liquid matrices are analyzed as received in the laboratory unless otherwise noted.
- (5) Samples are disposed of within 30 days of their receipt by the laboratory.
- (6) A statement of Qualifiers is available upon request.
- (7) Certain analyses are subcontracted to outside NELAC certified laboratories and are designated on your report.
- (8) Precision & Accuracy will be provided when clients require a measure of estimated uncertainty.
- (9) The issuance of the final Certificate of Analysis takes precedence over any previous Preliminary Report. Preliminary Data should not be used for regular purposes. Authorized signature(s) is provided on final report only.

Please contact me if you have any questions or concerns regarding this report.

Sincerely,

Pamela Shore  
QA Officer



Palm Beach Environmental  
Laboratories Inc.

## CERTIFICATE OF ANALYSIS

Terracon-Sarasota  
8620 Vico Court, Unit B  
Sarasota, FL 34240

ATTN: Sruthi Mantri

PHONE: (702) 499-0021 FAX: .

LOG #: 0015373

COC#: 11153

REPORTED: 4/7/2017 3:06:48PM

PROJECT #: [none]

PROJECT: Palma Sola

Description: B-1; SS-4

Lab ID: 0015373-01

Sampled: 03/09/17 00:00

Matrix: Soil

Sampled By: Client

Received: 03/30/17 10:30

### pH

CAS #	Parameter	Results	Q	Units	Method	DF	MDL	PQL	Extraction Date	Analysis Date	Analyst
NA	pH	5.5	JEE	S.U.	EPA 9045C	1	0.10	1.0	04/05/17	04/07/17	SL

### Resistivity

CAS #	Parameter	Results	Q	Units	Method	DF	MDL	PQL	Extraction Date	Analysis Date	Analyst
NA	Resistivity	1870	JEE	ohms*cm	ASTM-D1125	1	1.0	3.0	04/03/17	04/07/17	SL

### SM4500CL-B

CAS #	Parameter	Results	Q	Units	Method	DF	MDL	PQL	Extraction Date	Analysis Date	Analyst
16887-00-6	Chloride	184.0	JEE	mg/kg	EPA 300.0	1	3.3	9.8	04/01/17	04/01/17	SL

### Sulfate

CAS #	Parameter	Results	Q	Units	Method	DF	MDL	PQL	Extraction Date	Analysis Date	Analyst
148-08-798	Sulfate as SO <sub>4</sub>	201	JEE	mg/kg	EPA 9056	1	3.3	9.8	04/01/17	04/01/17	SL



Palm Beach Environmental  
Laboratories Inc.

## CERTIFICATE OF ANALYSIS

Terracon-Sarasota  
8620 Vico Court, Unit B  
Sarasota, FL 34240

ATTN: Sruthi Mantri

PHONE: (702) 499-0021 FAX: .

LOG #: 0015373

COC#: 11153

REPORTED: 4/7/2017 3:06:48PM

PROJECT #: [none]

PROJECT: Palma Sola

Description: B-2; SS-12

Lab ID: 0015373-02

Sampled: 03/09/17 00:00

Matrix: Soil

Sampled By: Client

Received: 03/30/17 10:30

### pH

CAS #	Parameter	Results	Q	Units	Method	DF	MDL	PQL	Extraction Date	Analysis Date	Analyst
NA	pH	7.5	JEE	S.U.	EPA 9045C	1	0.10	1.0	04/05/17	04/07/17	SL

### Resistivity

CAS #	Parameter	Results	Q	Units	Method	DF	MDL	PQL	Extraction Date	Analysis Date	Analyst
NA	Resistivity	2950	JEE	ohms*cm	ASTM-D1125	1	1.0	3.0	04/03/17	04/07/17	SL

### SM4500CL-B

CAS #	Parameter	Results	Q	Units	Method	DF	MDL	PQL	Extraction Date	Analysis Date	Analyst
16887-00-6	Chloride	60.8	JEE	mg/kg	EPA 300.0	1	3.4	10.2	04/01/17	04/01/17	SL

### Sulfate

CAS #	Parameter	Results	Q	Units	Method	DF	MDL	PQL	Extraction Date	Analysis Date	Analyst
148-08-798	Sulfate as SO4	107	JEE	mg/kg	EPA 9056	1	3.4	10.2	04/01/17	04/01/17	SL
















Palm Beach Environmental  
Laboratories Inc.

### Notes and Definitions

JEE Analysis performed by Florida Environmental Cert#E86006  
1460 W McNabb Road Ft. Lauderdale FL 33309

# GENERAL NOTES

## DESCRIPTION OF SYMBOLS AND ABBREVIATIONS

SAMPLING			WATER LEVEL		Water Initially Encountered	FIELD TESTS	(HP)	Hand Penetrometer	
	Auger	Split Spoon			Water Level After a Specified Period of Time		(T)	Torvane	
					Water Level After a Specified Period of Time		(b/f)	Standard Penetration Test (blows per foot)	
	Shelby Tube	Macro Core		Water levels indicated on the soil boring logs are the levels measured in the borehole at the times indicated. Groundwater level variations will occur over time. In low permeability soils, accurate determination of groundwater levels is not possible with short term water level observations.			(PID)	Photo-Ionization Detector	
							(OVA)	Organic Vapor Analyzer	
	Ring Sampler	Rock Core							
									
	Grab Sample	No Recovery							

## DESCRIPTIVE SOIL CLASSIFICATION

Soil classification is based on the Unified Soil Classification System. Coarse Grained Soils have more than 50% of their dry weight retained on a #200 sieve; their principal descriptors are: boulders, cobbles, gravel or sand. Fine Grained Soils have less than 50% of their dry weight retained on a #200 sieve; they are principally described as clays if they are plastic, and silts if they are slightly plastic or non-plastic. Major constituents may be added as modifiers and minor constituents may be added according to the relative proportions based on grain size. In addition to gradation, coarse-grained soils are defined on the basis of their in-place relative density and fine-grained soils on the basis of their consistency.

## LOCATION AND ELEVATION NOTES

Unless otherwise noted, Latitude and Longitude are approximately determined using a hand-held GPS device. The accuracy of such devices is variable. Surface elevation data annotated with +/- indicates that no actual topographical survey was conducted to confirm the surface elevation. Instead, the surface elevation was approximately determined from topographic maps of the area.

STRENGTH TERMS	RELATIVE DENSITY OF COARSE-GRAINED SOILS (More than 50% retained on No. 200 sieve.) Density determined by Standard Penetration Resistance			CONSISTENCY OF FINE-GRAINED SOILS (50% or more passing the No. 200 sieve.) Consistency determined by laboratory shear strength testing, field visual-manual procedures or standard penetration resistance		
	Descriptive Term (Density)	Standard Penetration or N-Value Blows/Ft.	Ring Sampler Blows/Ft.	Descriptive Term (Consistency)	Unconfined Compressive Strength, Qu, psf	Standard Penetration or N-Value Blows/Ft.
	Very Loose	0 - 3	0 - 6	Very Soft	less than 500	0 - 1
	Loose	4 - 9	7 - 18	Soft	500 to 1,000	2 - 4
	Medium Dense	10 - 29	19 - 58	Medium-Stiff	1,000 to 2,000	4 - 8
	Dense	30 - 50	59 - 98	Stiff	2,000 to 4,000	8 - 15
	Very Dense	> 50	≥ 99	Very Stiff	4,000 to 8,000	15 - 30
				Hard	> 8,000	> 30
						> 42

## RELATIVE PROPORTIONS OF SAND AND GRAVEL

Descriptive Term(s) of other constituents	Percent of Dry Weight
Trace	< 15
With	15 - 29
Modifier	> 30

## GRAIN SIZE TERMINOLOGY

Major Component of Sample	Particle Size
Boulders	Over 12 in. (300 mm)
Cobbles	12 in. to 3 in. (300mm to 75mm)
Gravel	3 in. to #4 sieve (75mm to 4.75 mm)
Sand	#4 to #200 sieve (4.75mm to 0.075mm)
Silt or Clay	Passing #200 sieve (0.075mm)

## RELATIVE PROPORTIONS OF FINES

Descriptive Term(s) of other constituents	Percent of Dry Weight
Trace	< 5
With	5 - 12
Modifier	> 12

## PLASTICITY DESCRIPTION

Term	Plasticity Index
Non-plastic	0
Low	1 - 10
Medium	11 - 30
High	> 30

# UNIFIED SOIL CLASSIFICATION SYSTEM

Criteria for Assigning Group Symbols and Group Names Using Laboratory Tests <sup>A</sup>					Soil Classification	
					Group Symbol	Group Name <sup>B</sup>
Coarse Grained Soils: More than 50% retained on No. 200 sieve	Gravels: More than 50% of coarse fraction retained on No. 4 sieve	Clean Gravels: Less than 5% fines <sup>C</sup>	$Cu \geq 4$ and $1 \leq Cc \leq 3$ <sup>E</sup>	GW	Well-graded gravel <sup>F</sup>	
			$Cu < 4$ and/or $1 > Cc > 3$ <sup>E</sup>	GP	Poorly graded gravel <sup>F</sup>	
		Gravels with Fines: More than 12% fines <sup>C</sup>	Fines classify as ML or MH	GM	Silty gravel <sup>F,G,H</sup>	
			Fines classify as CL or CH	GC	Clayey gravel <sup>F,G,H</sup>	
	Sands: 50% or more of coarse fraction passes No. 4 sieve	Clean Sands: Less than 5% fines <sup>D</sup>	$Cu \geq 6$ and $1 \leq Cc \leq 3$ <sup>E</sup>	SW	Well-graded sand <sup>I</sup>	
			$Cu < 6$ and/or $1 > Cc > 3$ <sup>E</sup>	SP	Poorly graded sand <sup>I</sup>	
		Sands with Fines: More than 12% fines <sup>D</sup>	Fines classify as ML or MH	SM	Silty sand <sup>G,H,I</sup>	
			Fines classify as CL or CH	SC	Clayey sand <sup>G,H,I</sup>	
Fine-Grained Soils: 50% or more passes the No. 200 sieve	Silts and Clays: Liquid limit less than 50	Inorganic:	$PI > 7$ and plots on or above "A" line <sup>J</sup>	CL	Lean clay <sup>K,L,M</sup>	
			$PI < 4$ or plots below "A" line <sup>J</sup>	ML	Silt <sup>K,L,M</sup>	
		Organic:	Liquid limit - oven dried	< 0.75	OL	Organic clay <sup>K,L,M,N</sup>
			Liquid limit - not dried		Organic silt <sup>K,L,M,O</sup>	
	Silts and Clays: Liquid limit 50 or more	Inorganic:	$PI$ plots on or above "A" line	CH	Fat clay <sup>K,L,M</sup>	
			$PI$ plots below "A" line	MH	Elastic Silt <sup>K,L,M</sup>	
		Organic:	Liquid limit - oven dried	< 0.75	OH	Organic clay <sup>K,L,M,P</sup>
			Liquid limit - not dried		Organic silt <sup>K,L,M,Q</sup>	
Highly organic soils:	Primarily organic matter, dark in color, and organic odor			PT	Peat	

<sup>A</sup> Based on the material passing the 3-inch (75-mm) sieve

<sup>B</sup> If field sample contained cobbles or boulders, or both, add "with cobbles or boulders, or both" to group name.

<sup>C</sup> Gravels with 5 to 12% fines require dual symbols: GW-GM well-graded gravel with silt, GW-GC well-graded gravel with clay, GP-GM poorly graded gravel with silt, GP-GC poorly graded gravel with clay.

<sup>D</sup> Sands with 5 to 12% fines require dual symbols: SW-SM well-graded sand with silt, SW-SC well-graded sand with clay, SP-SM poorly graded sand with silt, SP-SC poorly graded sand with clay

$$^E Cu = D_{60}/D_{10} \quad Cc = \frac{(D_{30})^2}{D_{10} \times D_{60}}$$

<sup>F</sup> If soil contains  $\geq 15\%$  sand, add "with sand" to group name.

<sup>G</sup> If fines classify as CL-ML, use dual symbol GC-GM, or SC-SM.

<sup>H</sup> If fines are organic, add "with organic fines" to group name.

<sup>I</sup> If soil contains  $\geq 15\%$  gravel, add "with gravel" to group name.

<sup>J</sup> If Atterberg limits plot in shaded area, soil is a CL-ML, silty clay.

<sup>K</sup> If soil contains 15 to 29% plus No. 200, add "with sand" or "with gravel," whichever is predominant.

<sup>L</sup> If soil contains  $\geq 30\%$  plus No. 200 predominantly sand, add "sandy" to group name.

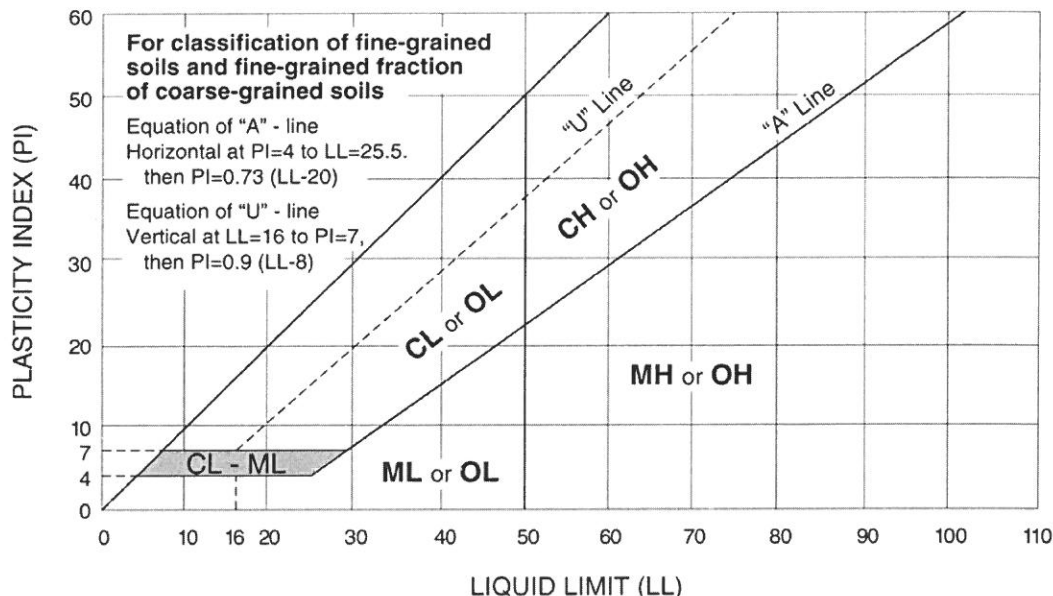
<sup>M</sup> If soil contains  $\geq 30\%$  plus No. 200, predominantly gravel, add "gravelly" to group name.

<sup>N</sup>  $PI \geq 4$  and plots on or above "A" line.

<sup>O</sup>  $PI < 4$  or plots below "A" line.

<sup>P</sup>  $PI$  plots on or above "A" line.

<sup>Q</sup>  $PI$  plots below "A" line.







**Special Underwater Bridge Inspection Report**  
**BOLT UNDERWATER SERVICES, INC.**  
for  
**MANATEE COUNTY**

NBI Structure ID. (8): **Palma Sola Yacht Basin**

Underwater Date (93): 03/15/17

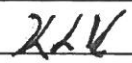
**Structure/Roadway Identification:**

District (2): 01  
County (3): Manatee County  
Feature Intersected (6): Palma Sola Yacht Basin  
Facility Carried (7): N/A

**Underwater Inspection Details:**

Special Crew Hours: 8.0  
Max. Depth: 6ft.  
Type of Dive Insp.: Level II (SCUBA)  
Type of Boat Used: N/A  
Water Type/Marine Growth: Salt

**Inspection Personnel:**

Field Personnel:	Title	C.B.I. No.:	Duty:	Signature:
Hoogland, Keith S.	C.B.I. Diver-Inspector	00341/Lead	Dive	
Jensen, Denise R.	Diver-Inspector		Dive	
Brewer, James D.	Diver-Inspector		Tend	

**PROCEDURE**

Divers inspected the damaged area of the seawall and 5 panels to the west and 6 to the east. Original numbering that is written on the cap has the panels numbered from damaged area west 1 to 4 west and fifth panel is marked 0. The damaged area is numbered 1 to 9 west to east with the 6 panels to the east numbered 1 to 6 east. Representative on site asked to number from weir to west of area. Numbers in brackets below represents what is written on the cap. Panels are 5.5ft. wide. Cap to groundline was measured at the center of each panel.

**FINDINGS**

- Panel 4 from Weir (Panel 0 W): West interface horizontal hairline crack in upper 12in. 4.6ft. from cap to groundline.
- Panel 5 from Weir (Panel 4 W): horizontal cracks up panel width by 1/8in. wide, 4.6ft. from cap to groundline.
- Panel 6 from Weir (Panel 3 W): Horizontal crack 26in. below cap, panel width by 1/16in wide and a 1/4in. wide horizontal crack, full width 3ft. below cap, 4.8ft. from cap to groundline.
- Panel 7 from Weir (Panel 2 W): Intermittent horizontal crack 26in. below cap, panel width by 1/16in. wide and a 1/4in. wide horizontal crack, full width, 3ft. below cap. 5ft. from cap to groundline.
- Panel 8 from Weir (Panel 1 W): Horizontal crack 1/4in. wide by width 32in. below cap, 5ft. from cap to groundline.
- Panels 9, 10, 13 and 17 from Weir (Panels 1, 2, 5, 9): Damaged area fractured/buckled, approximately 32in. below cap. Panel 9 has exposed 1/2in. diameter rebar, 8 1/2in. apart in the crack up to 100% section loss.
- Panels 11, 12, 14, 15 and 16 from Weir (Panels 3, 4, 6, 7, 8): Panels are kicked out at the bottom with horizontal cracks, up to 1/2in. wide x panel width approximately 3ft. below the cap. 7ft. below cap to bottom end of panel.
- Panel 18 from Weir (Panel 1 E): Hairline crack in top 14in. full width. 5.1ft. from cap to groundline.
- Panel 19 from Weir (Panel 2 E): 5.6ft. from cap to groundline.
- Drainage pipe between Panel 18 and 19 from Weir has 3/4in. wide crack 7in. back from face of seawall.
- Panel 20 from Weir (Panel 3 E): 7.5ft. to cap to bottom of panel. 6.4ft. from cap to groundline.
- Panel 21 from Weir (Panel 4 E): 6.4ft. from cap to groundline.
- Panel 22 from Weir (Panel 5 E): 32in. below cap, horizontal fractures 1in. wide (not buckled). 6.6ft. from cap to groundline.
- Panel 23 from Weir (Panel 6 E): 6.0 from cap to groundline.
- All joints in panels that are not fractured/buckled have spalls up to 30in. H x 4in. W x penetration to backfill.

**BOLT UNDERWATER SERVICES, INC.**

Structure ID: Palma Sola Yacht Basin

District: 01

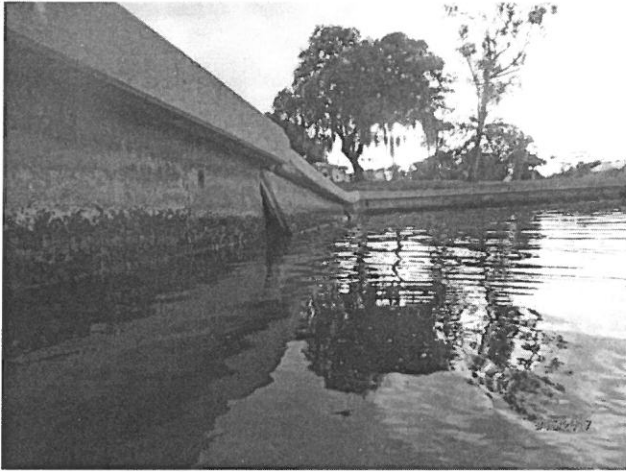
Inspection Date: 03/15/17

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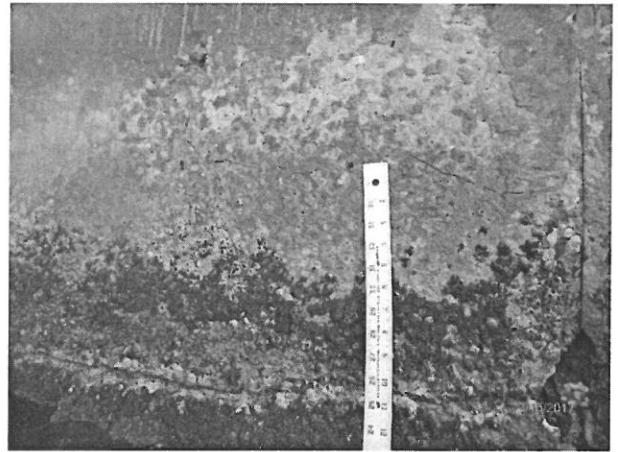
PHOTO LOG:

- No. 1: Damaged seawall area
- No. 2: Panel 5, cracks
- No. 3: Panel 6 cracks
- No. 4: Panel 7, 1/4in. wide crack
- No. 5: Panel 8, 1/4in. wide crack
- No. 6, 7: West end of damaged area panel, 9 buckled
- No. 8, 9: Panel 17, damaged area crack with exposed rebar
- No. 10, 11: Drainage pipe, 3/4in. wide crack
- No. 12: Panel 22 east, horizontal fracture 1in. wide

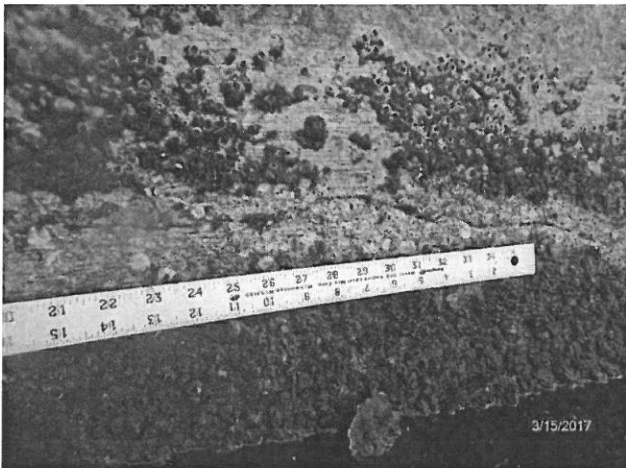
**Under Water Inspection Photo Log**  
Palma Sola Yacht Basin Retaining Wall ■ Bradenton, Florida  
April 17, 2017 ■ Terracon Project No. HC165087



**Photo #1 Damaged seawall area**



**Photo #2 Panel 5, cracks**



**Photo #3 Panel 6, cracks**

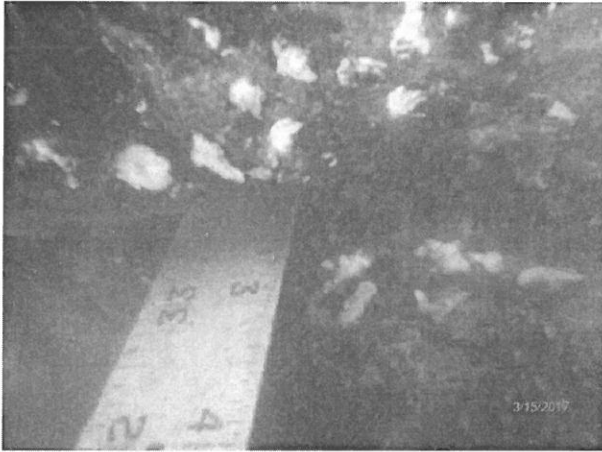


**Photo #4 Panel 7, 1/4 inch wide crack**

**Under Water Inspection Photo Log**

Palma Sola Yacht Basin Retaining Wall ■ Bradenton, Florida

April 17, 2017 ■ Terracon Project No. HC165087



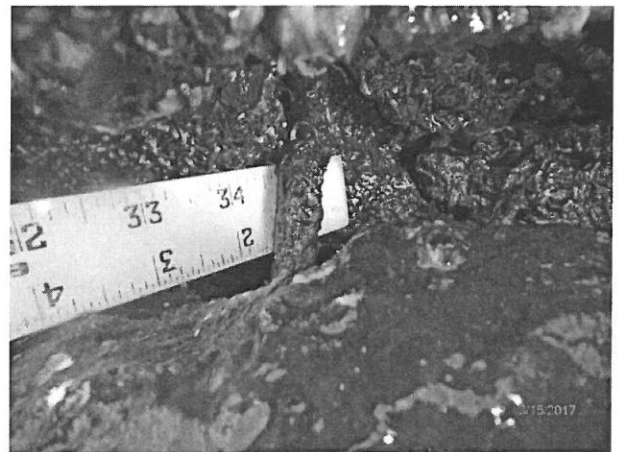
**Photo #5 Panel 8, 1/4 inch wide crack**



**Photo #6 West end of damaged area panel 9 buckled**



**Photo #7 West end of damaged area panel 9 buckled**



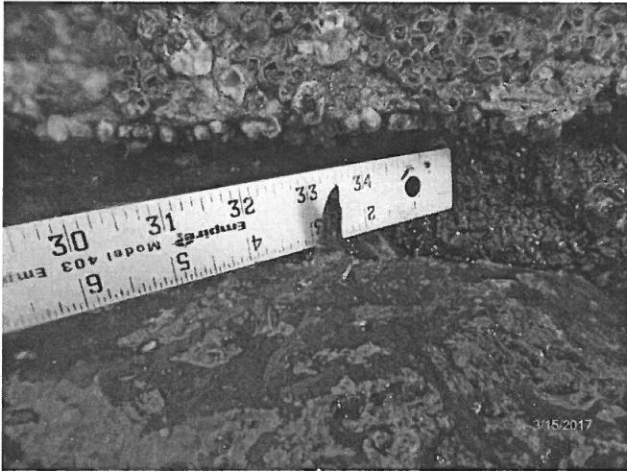
**Photo #8 Panel 17, damaged area crack with exposed rebar**



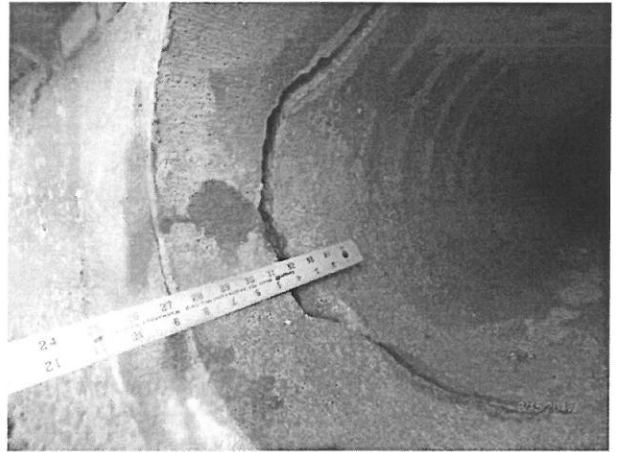
**Under Water Inspection Photo Log**

Palma Sola Yacht Basin Retaining Wall ■ Bradenton, Florida

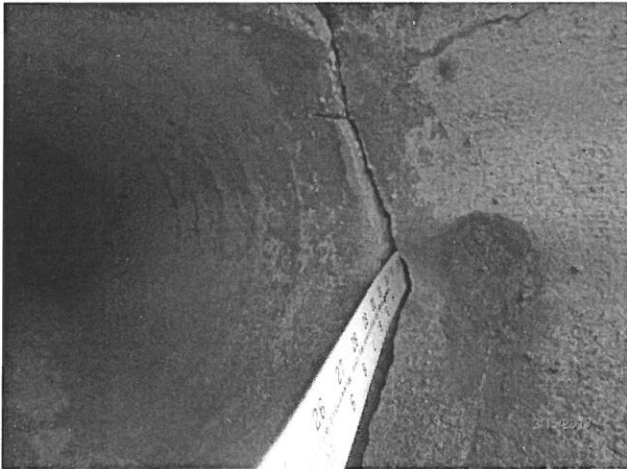
April 17, 2017 ■ Terracon Project No. HC165087



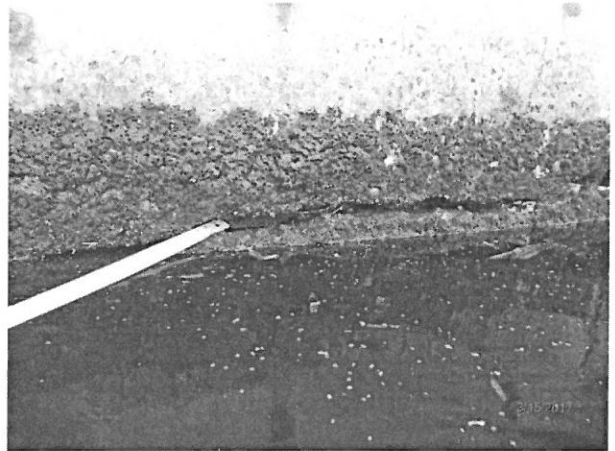
**Photo #9 Panel 17, damaged area crack with exposed rebar**



**Photo #10 Drainage pipe, 3/4 inch wide crack**



**Photo #11 Drainage pipe, 3/4 inch wide crack**



**Photo #12 Panel 22 east, horizontal fracture 1 inch wide**

**EXHIBIT 6**  
**SPECIAL PROVISIONS –FEDERAL GRANTS**

**1. CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS**

In addition to other provisions required, all contracts made by the County that are funded in whole, or in part, by a Federal grant the following provisions will apply:

- a) **Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708)** - Where applicable, successful Bidders for Federal grant funded contracts awarded by the County in excess of \$100,000 that involve the employment of mechanics or laborers must comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act. The successful Bidder must compute the wages of every mechanic and laborer based on a standard work week of 40 hours.

Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or underworking conditions which are unsanitary, hazardous or dangerous.

NOTE: These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

- b) **Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33U.S.C. 1251–1387), as amended** - If awarded, successful Bidder agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C.1251–1387). Successful Bidder shall report all violations of such Acts to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- c) **Debarment and Suspension (Executive Orders 12549 and 12689)** - Any Bidder listed on the government-wide exclusions in the System for Award Management (SAM), will not be eligible for award of this IFB in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- d) **Byrd Anti-Lobbying Amendment (31U.S.C. 1352)** – Bidders for an award exceeding \$100,000 must file the required anti-lobbying certification. Each tier must certify to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of

Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. See § 200.322 Procurement of recovered materials.

- e) **Minority/Women-owned/Labor Surplus Firms' Participation** - The County, in accordance with the requirements as stated in C.F.R. 200.321 encourages the active participation of minority businesses, women-owned business enterprises and labor surplus area firms as a part of any subsequent agreement whenever possible. If subcontracts are to be let, by the successful Bidder, successful Bidder shall be required to take the affirmative steps listed in items 1 through 5 below:
1. Place qualified small and minority businesses and women-owned business enterprises on its solicitation lists;
  2. Assure that small and minority businesses, and women-owned business enterprises are solicited whenever they are potential sources;
  3. Divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small, minority, and women-owned business enterprises;
  4. Establish delivery schedules, where the requirement permits, which encourage participation by small, minority, and women-owned business enterprises;
  5. Use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
- f) **Contract Cost and Price** - County will perform a cost or price analysis in connection with this IFB prior to the Due Date and Time.
1. The County will negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration will be given to the complexity of the work to be performed, the risk borne by the successful Bidder, successful Bidder's investment, the amount of subcontracting, the quality of the subcontractor's record of past performance, and industry profit rates in the surrounding geographical area for similar work.
  2. Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the County under Subpart E - Cost Principles of this part.
  3. The cost plus a percentage of cost method will not be used.

[Remainder of page intentionally left blank]

## **SECTION C**

### **BID FORMS**

(The following Appendices must be completed and returned with  
Bidder's Bid)



**APPENDIX A  
BIDDER'S QUESTIONNAIRE**

**Bidder must fully complete and return this form with its Bid. Bidder warrants the truth and accuracy of all statements and answers herein contained. (Attach additional pages if necessary.)**

**THIS QUESTIONNAIRE MUST BE COMPLETED AND SUBMITTED WITH YOUR BID**

**1. Contact Information:**

FEIN #: \_\_\_\_\_  
License #: \_\_\_\_\_  
License Issued to: \_\_\_\_\_  
Date License Issued (MM/DD/YR): \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
City: \_\_\_\_\_ State of Incorporation: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone Number: ( ) \_\_\_\_\_ Fax Number: ( ) \_\_\_\_\_  
Email address: \_\_\_\_\_

**2. Bidding as: an individual \_\_; a partnership \_\_; a corporation \_\_; a joint venture \_\_**

**3. If a partnership, list names and addresses of partners; if a corporation, list names of officers, directors, shareholders, and state of incorporation; if joint venture, list names and address of ventures' and the same if any venture are a corporation for each such corporation, partnership, or joint venture:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Bidder is authorized to do business in the State of Florida: ☐ Yes ☐ No**

**For how many years?** \_\_\_\_\_

**5. Your organization has been in business (under this firm's name) as a**

\_\_\_\_\_

**Is this firm in bankruptcy?** \_\_\_\_\_

**6. Attach a list of projects where this specific type of Work was performed.**

**BIDDER:** \_\_\_\_\_

7. Is this firm currently contemplating or in litigation? Provide summary details.

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8. Have you ever been assessed liquidated damages under a contract during the past five (5) years? If so, state when, where (contact name, address and phone number) and why.

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9. Have you ever failed to complete Work awarded to you? Or failed to complete projects within contract time? If so, state when, where (contact name, address, phone number) and why.

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10. Have you ever been debarred or prohibited from providing a bid to a governmental entity? If yes, name the entity and describe the circumstances.

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11. Will you subcontract any part of this Work? If so, describe which portion(s) and to whom.

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12. If any, list MBE/DBE (with Agreement amount) to be utilized:

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BIDDER: \_\_\_\_\_

13. What equipment do you own to accomplish this Work? (A listing may be attached)

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14. What equipment will you purchase/rent for the Work? (Specify which)

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15. Supervisor Qualifications: Contractor shall provide a Supervisor who shall remain on the project site during the entirety of the project. The Supervisor shall have a minimum of five years' experience in supervising marine construction work. Attach a resume for the proposed Supervisor and include a minimum of three (3) projects wherein the Supervisor has performed marine construction work.  
Provide contact name, email and contact phone number for each project:

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16. List the following in connection with the surety which is providing the bond(s):

Surety's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Name, address, phone number and email of surety's resident agent for service of process in Florida:

Agent's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

BIDDER: \_\_\_\_\_

17. Is Bidder a local business as defined in Section A.38, Local Preference?

☐ Yes

☐ No

If yes, by signing below Bidder certifies that for at least six months prior to the advertisement date of this IFB it has maintained a physical place of business in Manatee, Desoto, Hardee, Hillsborough, Pinellas or Sarasota counties with at least one full-time employee at that location.

BIDDER: \_\_\_\_\_

BY: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE/DATE: \_\_\_\_\_

PHYSICAL ADDRESS OF QUALIFYING LOCAL LOCATION: \_\_\_\_\_

NAME OF QUALIFYING EMPLOYEE AT LOCAL LOCATION: \_\_\_\_\_

18. Confirm if Bidder has an environmental sustainability initiative as defined in Section A.40.

☐ Yes

☐ No

If yes, submit a brief summary (2-3 paragraphs) of the environmental sustainability initiative.

BIDDER: \_\_\_\_\_



**APPENDIX B**  
**ENVIRONMENTAL CRIMES CERTIFICATION**  
SWORN STATEMENT PURSUANT TO ARTICLE V,  
MANATEE COUNTY PROCUREMENT CODE

**Bidder must fully complete and return this form with its Bid. This form must be signed and sworn to in the presence of a notary public or other official authorized to administer oaths.**

This sworn statement is submitted to the Manatee County Board of County Commissioners by

\_\_\_\_\_  
[Print individual's name and title]

\_\_\_\_\_ for \_\_\_\_\_ [Print name of entity submitting sworn statement]

whose \_\_\_\_\_ business \_\_\_\_\_ address \_\_\_\_\_ is \_\_\_\_\_

and (if applicable) its Federal Employer Identification Number (FEIN) is \_\_\_\_\_. If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: \_\_\_\_\_.

I understand that no person or entity shall be awarded or receive an Owner's Agreement for public improvements, procurement of goods or services (including professional services) or an Owner's lease, franchise, concession or management agreement, or shall receive a grant of Owner's monies unless such person or entity has submitted a written certification to Owner that it has not:

(1) been convicted of bribery or attempting to bribe a public officer or employee of Manatee County, the State of Florida, or any other public entity, including, but not limited to the Government of the United States, any state, or any local government authority in the United States, in that officer's or employee's official capacity; or

(2) been convicted of an agreement or collusion among bidders or prospective bidders in restraint of freedom of competition, by agreement to bid a fixed price, or otherwise; or

(3) been convicted of a violation of an environmental law that, in the sole opinion of Owner's Purchasing Official, reflects negatively upon the ability of the person or entity to conduct business in a responsible manner; or

(4) made an admission of guilt of such conduct described in items (1), (2) or (3) above, which is a matter of record, but has not been prosecuted for such conduct, or has made an admission of guilt of such conduct, which is a matter of record, pursuant to formal prosecution. An admission of guilt shall be construed to include a plea of nolo contendere; or

(5) where an officer, official, agent or employee of a business entity has been convicted of or has admitted guilt to any of the crimes set forth above on behalf of such an entity and pursuant to the direction or authorization of an official thereof (including the person committing the offense, if he is an official of the business entity), the business shall be chargeable with the conduct herein above set forth. A business entity shall be chargeable with the conduct of an affiliated entity, whether wholly owned, partially owned, or one which has common ownership or a common

Board of Directors. For purposes of this Form, business entities are affiliated if, directly or indirectly, one business entity controls or has the power to control another business entity, or if an individual or group of individuals controls or has the power to control both entities. Indicia of control shall include, without limitation, interlocking management or ownership, identity of interests among family members, shared organization of a business entity following the ineligibility of a business entity under this Article, or using substantially the same management, ownership or principles as the ineligible entity.

(Continued)

Any person or entity who claims that this Article is inapplicable to him/her/it because a conviction or judgment has been reversed by a court of competent jurisdiction shall prove the same with documentation satisfactory to Owner's Purchasing Official. Upon presentation of such satisfactory proof, the person or entity shall be allowed to contract with Owner.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR MANATEE COUNTY IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT ANY AGREEMENT OR BUSINESS TRANSACTION SHALL PROVIDE FOR SUSPENSION OF PAYMENTS, OR TERMINATION, OR BOTH, IF THE CONTRACTING OFFICER OR COUNTY ADMINISTRATOR DETERMINES THAT **SUCH** PERSON OR ENTITY HAS MADE FALSE CERTIFICATION.

\_\_\_\_\_  
[Signature]

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_

Who is personally known / has produced \_\_\_\_\_ as identification  
[Type of identification]

My commission expires \_\_\_\_\_

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
[Print, type or stamp Commissioned name of Notary Public]

**Signatory Requirement** - In the case of a business entity other than a partnership or a corporation, this affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, this affidavit shall be executed by the general partner(s). In the case of a corporation, this affidavit shall be executed by the corporate president.

**APPENDIX C  
FLORIDA TRENCH SAFETY ACT**

**Bidder must fully complete and return this form with its Bid. This form must be signed in the presence of a notary public or by an officer authorized to administer oaths.**

1. This Sworn Statement is submitted with **IFBC NO. 18-R067493-1OV**
2. This Sworn Statement is submitted by \_\_\_\_\_ whose business address is \_\_\_\_\_ and, if applicable, its Federal Employer Identification Number (FEIN) is \_\_\_\_\_. If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement \_\_\_\_\_.
3. Name of individual signing this Sworn Statement is: \_\_\_\_\_, Whose relationship to the above entity is: \_\_\_\_\_.
4. The Trench Safety Standards that will be in effect during the construction of this project shall include, but are not limited to: Laws of Florida, Chapters 90-96, TRENCH SAFETY ACT, and OSHA RULES AND REGULATIONS 29 CFR 1926.650 Subpart P, effective October 1, 1990.
5. The undersigned assures that the entity will comply with the applicable Trench Safety Standards and agrees to indemnify and hold harmless the County and Engineer of Record, and any of their agents or employees from any claims arising from the failure to comply with said standard.
6. The undersigned has appropriated the following costs for compliance with the applicable standards:

Trench Safety Measure (Description)	Units of Measure (LF, SY)	Unit Quantity	Unit Cost	Extended Cost
a. _____	_____	_____	\$ _____	_____
b. _____	_____	_____	\$ _____	_____
c. _____	_____	_____	\$ _____	_____
d. _____	_____	_____	\$ _____	_____

7. The undersigned intends to comply with these standards by instituting the following procedures:

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THE UNDERSIGNED, in submitting this bid, represents that they have reviewed and considered all available geotechnical information and made such other investigations and tests as they may deem necessary to adequately design the trench safety system(s) to be utilized on this project.

\_\_\_\_\_  
(Authorized signature / Title)

SWORN to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**(Impress official seal)**

Notary Public, State of Florida: \_\_\_\_\_

My commission expires: \_\_\_\_\_



# Angelina M. Colonneseo

CLERK OF THE CIRCUIT COURT AND COMPTROLLER OF MANATEE COUNTY

1115 Manatee Avenue West, Bradenton, Florida 34205 - Phone (941) 749-1800 Fax (941) 741-4082, P.O. Box 25400, Bradenton, Florida 34206 - [www.manateeclerk.com](http://www.manateeclerk.com)

**Bidder must fully complete and return this form with its Bid.**

## APPENDIX D: ePAYABLES APPLICATION

Company name\_\_\_\_\_

Contact person\_\_\_\_\_

Phone number\_\_\_\_\_

Email Address\_\_\_\_\_

FINANCE USE ONLY

Open orders: YES or NO

PEID \_\_\_\_\_

CREATE DATE \_\_\_\_\_

CONFIRMED WITH

\_\_\_\_\_  
Name and phone number

IFAS \_\_\_\_\_

BANK \_\_\_\_\_

INITIALS \_\_\_\_\_

Return completed form to:

Via email to:

[lori.bryan@manateeclerk.com](mailto:lori.bryan@manateeclerk.com)

Via fax to: (941) 741-4011

Via mail:

PO Box 1000

Bradenton, FL 34206

Revised: September 30, 2015

**"Pride in Service with a Vision to the Future"**

Clerk of the Circuit Court – Clerk of Board of County Commissioners – County Comptroller – Auditor and Recorder



**APPENDIX E**  
**Scrutinized Company Certification**

This certification is required pursuant to Florida State Statute Section 287.135.

As of July 1, 2011, a company that, at the time of bidding or submitting a proposal for a new contract or renewal of an existing contract, is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List is ineligible for, and may not bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services of \$1 million or more.

**Bidder must fully complete and return this form with its Bid.**

Company \_\_\_\_\_ FID or EIN No. \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I, \_\_\_\_\_, as a representative of \_\_\_\_\_  
certify and affirm that this company is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**APPENDIX F**  
**MANATEE COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA**  
**INDEMNITY AND HOLD HARMLESS**

**Bidder must fully complete and return this form with its Bid.**

Bidder shall defend, indemnify and hold harmless the County and all of the County's officers, agents, employees, and volunteers from and against all claims, liability, loss and expense, including reasonable costs, collection expenses, attorneys' fees, and court costs which may arise because of the negligence (whether active or passive), misconduct, or other fault, in whole or in part (whether joint, concurrent, or contributing), of Respondent, its officers, employees, representatives and agents in performance or non-performance of its obligations under the Contract/Agreement. Bidder recognizes the broad nature of this indemnification and hold harmless clause, as well as the provision of a legal defense to the County when necessary, and voluntarily makes this covenant and expressly acknowledges the receipt of such good and valuable consideration provided by the County in support of these indemnification, legal defense and hold harmless contractual obligations in accordance with the laws of the State of Florida. This clause shall survive the termination of this Contract/Agreement. Compliance with any insurance requirements required elsewhere within this Contract/Agreement shall not relieve Bidder of its liability and obligation to defend, hold harmless and indemnify the County as set forth in this article of the Contract/Agreement.

Nothing herein shall be construed to extend the County's liability beyond that provided in section 768.28, Florida Statutes.

<b>PROJECT NUMBER AND/OR NAME</b>	
<b>INSURANCE AGENT</b>	
<b>RESPONDENT SIGNATURE</b>	<b>DATE</b>

Acknowledgement:

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_ by \_\_\_\_\_ [FULL LEGAL NAME], who is  
personally known to me / has produced \_\_\_\_\_ as identification.

Notary Signature \_\_\_\_\_

Print Name \_\_\_\_\_

## APPENDIX G

### MINIMUM QUALIFICATIONS

Bidders must submit the information and documentation requested in this Attachment that confirms Bidder meets the following minimum qualification requirement(s):

1. Must have been registered with the State of Florida, Division of Corporations to do business in Florida for the past three years, since November 15, 2014.

**No documentation is required. The County will verify registration.**

2. Bidder, or its representative attended the mandatory solicitation Information Conference.

**No documentation is required. The County will verify attendance from the Information Conference sign-in sheets.**

3. Bidder, or its representative(s), has made an inspection of the construction site for work specified in this ITBC on or after the date of advertisement of this ITBC and prior to the Due Date and Time.

**If a mandatory site visit is required for this ITBC, no documentation is required. County will verify attendance from the site visit sign-in sheet. If no mandatory site visit is required for this ITBC, Bidder must submit a statement on company letterhead and signed by an authorized official of Bidder that Bidder or its representative(s) has made an inspection of the construction site, listing the date of the inspection and the individuals, by name, who conducted the inspection.**

4. Must have possessed a current, valid General Contractor's or Certified Specialty Contractor, Marine Specialty license issued by the Florida Department of Business and Professional Regulation for a period of at least three consecutive years from January 15, 2015 through the Due Date for submission of bids for this IFBC.

**Provide a copy of Bidder's General Contractor's license or Certified Specialty Contractor in Marine Work issued by the Florida Department of Business and Professional Regulation and documentation confirming Bidder has been licensed and/or certified for the period of January 15, 2015 through the date of submission of bids for this IFBC.**

5. Bidder has provided marine construction services for at least three clients since January 15, 2015 in which each project included at least two of the following components:
  - a) Construction of concrete retaining wall
  - b) Demolition of a concrete retaining wall
  - c) Manatee County Public Works Standards, Part 3, Highway and Traffic Standards
  - d) FDOT Standard Specifications for Road and Bridge Construction
  - e) AASHTO Load and Resistance Factor Bridge Design Specifications
  - f) ACI Building Code Requirements for Structural Concrete

**Provide the following information for the three qualifying clients.**

- a) Name of client**
- b) Location (City/State)**
- c) Client contact name**
- d) Contact phone**
- e) Contact email**
- f) Service dates (Start/End)**
- g) Components of the project (from list above)**

6. Bidder, on the day the bid is submitted, has a certified or registered Qualifying Agent, as required by Section 489.119, Florida Statutes, and that Qualifying Agent has been the same Qualifying Agent of Bidder for a period of at least three consecutive years, since January 15, 2015.

**Submit a copy of Bidder's Qualifying Agent's registration or certification along with supporting documentation confirming Qualifying Agent has been the Qualifying Agent for Bidder for three years, since January 15, 2015.**

7. If Bidder is submitting as a joint venture must file the required documents with the Florida Department of Business and Professional Regulation as required by Florida Statute Section 489.119, prior to the Due Date and Time.

**If Bidder is a joint venture, provide a copy of Proposer's approved filing with the Florida Department of Business and Professional Regulation. If Bidder is not a joint venture, provide a statement to that effect.**

8. Bidder has inspected the work site located at north side of the Palma Sola Yacht Basin east of Palma Sola Boulevard and south of Alcazar Drive. prior to submission of its Bid.

**Provide a statement on company letterhead and signed by an authorized official of Bidder confirming the individual making the inspection, the address of the location inspected, and the date the inspection was conducted.**

9. Bidder has no reported conflict of interests in relation to this IFBC.

**Disclose the name of any officer, director or agent who is also an employee of the County. Disclose the name of any County employee who owns, directly or indirectly, any interest in the Proposer's firm or any of its branches. If no conflicts of interests are present, Proposer must submit a statement to that affect.**



**APPENDIX H  
INSURANCE STATEMENT**

**Bidder must fully complete and return this form with its Bid.**

THE UNDERSIGNED has read and understands the insurance requirements of this ITBC applicable to any contract resulting from this solicitation and shall provide the insurances required by this Attachment within ten (10) days from the date of Notice of Intent to Award.

Proposer Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature  
(Authorized  
Official): \_\_\_\_\_

Printed  
Name/Title: \_\_\_\_\_

Insurance Agency: \_\_\_\_\_

Agent Name: \_\_\_\_\_ Agent Phone: \_\_\_\_\_

**APPENDIX I**  
**ACKNOWLEDGMENT OF ADDENDA**

The undersigned acknowledges receipt of the following addenda:

Addendum No. _____	Date Received: _____
Addendum No. _____	Date Received: _____
Addendum No. _____	Date Received: _____
Addendum No. _____	Date Received: _____
Addendum No. _____	Date Received: _____
Addendum No. _____	Date Received: _____
Addendum No. _____	Date Received: _____
Addendum No. _____	Date Received: _____
Addendum No. _____	Date Received: _____

Print or type Bidder’s information below:

_____	_____	
Name of Bidder	Telephone Number	
_____		
Street Address	City/State/Zip	
_____		
Email Address		
_____		
_____	_____	_____
Print Name & Title of Authorized Officer	Signature of Authorized Official	Date

**APPENDIX J**  
**FEDERAL GRANT FORMS**

**FEDERAL GRANT FORM 1**

**CLEAN AIR AND FEDERAL WATER POLLUTION CONTROL ACTS**

Bidder must fully complete and return this form with its Bid.

**Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33U.S.C. 1251–1387), as amended** - If awarded, successful Bidder agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C.1251–1387). Successful Bidder shall report all violations of such Acts to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Acknowledged by:

---

Firm Name (print)

---

Signature

Date

---

Printed Name and Title



**FEDERAL GRANT FORM 2  
DEBARMENT AND SUSPENSION**

Bidder must fully complete and return this form with its Bid.

By signing below, Bidder confirms that it **is not** listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension."

---

Signature

Date

---

Printed Name and Title

---

Printed Firm Name

---

**Appendix K, Bid Pricing Form  
(Submit in Duplicate)  
IFBC No. 18-R067493-1OV**

IFB18-R067493OV

**Rebid of Palma Sola Yacht Basin Retaining Wall Repair (Project No. 0008128)  
BID Based on Completion Time of 150 Calendar Days**

ITEM #	FDOT ITEM	DESCRIPTION	QTY	U/M	BID PRICE PER UNIT	TOTAL BID PRICE
1	101-1	MOBILIZATION	1	LS	\$	\$
2	104-10-3	SEDIMENT BARRIER	100	LF	\$	\$
3	104-11	FLOATING TURBIDITY BARRIER	250	LF	\$	\$
4	104-18	INLET PROTECTIN SYSTEM	1	EA	\$	\$
5	110-1-1	CLEARING AND GRUBBING	0.10	AC	\$	\$
6	110-73	REMOVE EXISTING BULKHEAD	67	LF	\$	\$
7	120-6	EMBANKMENT	105	CY	\$	\$
8	125-3	SELECT BEDDING MATERIAL	10	CY	\$	\$
9	400-4-8	CONCRETE CLASS IV, BULKHEAD CAP	7.17	CY	\$	\$
10	415-1-8	REINFORCING STEEL - BULKHEAD CAP	1,494	LB	\$	\$

Bidder:\_\_\_\_\_

Authorized  
Signature:\_\_\_\_\_

00300-2  
Palma Sola Yacht Basin  
Retaining Wall Repair  
Based on 150 Cal. Day Completion  
IFBC18-R067493-1OV

**Appendix K, Bid Pricing Form  
(Submit in Duplicate)  
IFBC No. 18-R067493-1OV**

IFB18-R067493OV

**Rebid of Palma Sola Yacht Basin Retaining Wall Repair (Project No. 0008128)  
BID Based on Completion Time of 150 Calendar Days**

ITEM #	FDOT ITEM	DESCRIPTION	QTY	U/M	BID PRICE PER UNIT	TOTAL BID PRICE
11	400-4-8	CONCRETE CLASS IV, BULKHEAD DEADMEN	8.89	CY	\$	\$
12	415-1-8	REINFORCING STEEL - BULKHEAD DEADMEN	986	LB	\$	\$
13	400-4-8	CONCRETE CLASS IV, BULKHEAD CLOSURE	2.31	CY	\$	\$
14	415-1-8	REINFORCING STEEL - BULKHEAD CLOSURE	198	LB	\$	\$
15	415-1-8	STEEL ANCHORS (1 - #9 BAR WITH CORROSION PROTECTION)	636	LB	\$	\$
16	455-14-3	CONC SHEET PILING, 10" x 30" - 22' LONG	440	LF	\$	\$
17	455-14-3	CONC SHEET PILING, 10" x 30" - 18' LONG	90	LF	\$	\$
18	570-1-2	PERFORMANCE TURF, SOD	255	SY	\$	\$
		<b>TOTAL BASE BID (ITEMS 1 - 18) BASED ON A COMPLETION TIME OF 150 CALENDAR DAYS</b>				\$
		<b>CONTRACT CONTINGENCY (10% OF TOTAL BASE BID (Used only with County Approval))</b>				\$
		<b>TOTAL CONTRACT AWARD WITH 10% CONTRACT CONTINGENCY</b>				\$

Bidder:\_\_\_\_\_

Authorized  
Signature:\_\_\_\_\_

00300-3  
Palma Sola Yacht Basin  
Retaining Wall Repair  
Based on 150 Cal. Day Completion  
IFBC18-R067493-1OV

<b>MBE / WBE Participation of Project</b> <b>(Submit in Duplicate)</b> <b>IFB 18-R067493-1OV</b> <b>Palma Sola Yacht Basin Retaining Wall Repair</b> <b>BID Based on Completion Time of 150 Calendar Days</b>					
ITEM	FDOT				DESCRIPTION OF WORK BY
#	ITEM	DESCRIPTION	%	DBE/WBE	SUBCONTRACTOR
1	101-1	MOBILIZATION			
2	104-10-3	SEDIMENT BARRIER			
3	104-11	FLOATING TURBIDITY BARRIER			
4	104-18	INLET PROTECTIN SYSTEM			
5	110-1-1	CLEARING AND GRUBBING			
6	110-73	REMOVE EXISTING BULKHEAD			
7	120-6	EMBANKMENT			
8	125-3	SELECT BEDDING MATERIAL			
9	400-4-8	CONCRETE CLASS IV, BULKHEAD CAP			
10	415-1-8	REINFORCING STEEL - BULKHEAD CAP			
11	400-4-8	CONCRETE CLASS IV, BULKHEAD DEADMEN			

Bidder:\_\_\_\_\_

Authorized  
Signature:\_\_\_\_\_

00300-4  
150 Calendar Day Completion Time  
%Of Subcontractor  
IFBC 18-R067493-1OV



<div>MBE / WBE Participation of Project</div> <div>(Submit in Duplicate)</div> <div>IFB 18-R067493-1OV</div> <div>Palma Sola Yacht Basin Retaining Wall Repair</div> <div>BID Based on Completion Time of 150 Calendar Days</div>					
ITEM	FDOT				DESCRIPTION OF WORK BY
#	ITEM	DESCRIPTION	%	DBE/WBE	SUBCONTRACTOR
12	415-1-8	REINFORCING STEEL - BULKHEAD DEADMEN			
13	400-4-8	CONCRETE CLASS IV, BULKHEAD CLOSURE			
14	415-1-8	REINFORCING STEEL - BULKHEAD CLOSURE			
15	415-1-8	STEEL ANCHORS (1 - #8 BAR WITH CORROSION PROTECTION			
16	455-14-3	CONC SHEET PILING, 10" x 30" - 22' LONG			
17	455-14-3	CONC SHEET PILING, 10" x 30" - 18' LONG			
18	570-1-2	PERFORMANCE TURF, SOD			
THIS IS A DUPLICATION OF THE BID ITEMS WHERE THE BIDDER SHALL STATE THE PERCENT OF WORK (OF EACH ITEM LISTED) AND A DESCRIPTION OF THE WORK WHICH SHALL BE PERFORMED BY A SUBCONTRACTOR					

Bidder:\_\_\_\_\_

Authorized  
Signature:\_\_\_\_\_

00300-5

150 Calendar Day Completion Time

%Of Subcontractor

IFBC 18-R067493-1OV

**FEDERAL GRANT FORM 3**  
**Byrd Anti-Lobbying Amendment**

Bidder must fully complete and return this form with its Bid.

By signing below, Bidder confirms that it has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352

---

Signature

Date

---

Printed Name and Title

---

Printed Firm Name

---

**FEDERAL GRANT FORM 4**  
**MINORITY/WOMEN-OWNED/LABOR SURPLUS FIRMS' PARTICIPATION**

Bidder must fully complete and return this form with its Bid.

Pursuant to C.F.R. 200.321 successful Bidder, agrees to take the affirmative steps listed in items 1 through 5 below:

1. Place qualified small and minority businesses and women-owned business enterprises on its solicitation lists;
2. Assure that small and minority businesses, and women-owned business enterprises are solicited whenever they are potential sources;
3. Divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small, minority, and women-owned business enterprises;
4. Establish delivery schedules, where the requirement permits, which encourage participation by small, minority, and women-owned business enterprises;
5. Use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

Company. \_\_\_\_\_

Address. \_\_\_\_\_

County. \_\_\_\_\_

State. \_\_\_\_\_

Zip. \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

**APPENDIX K**  
**BID PRICING FORM**



SECTION D

SAMPLE  
CONSTRUCTION AGREEMENT

*for*

STIPULATED SUM

*between*

MANATEE COUNTY (AS OWNER)

*and*

\_\_\_\_\_ (AS CONTRACTOR)

**CONSTRUCTION AGREEMENT FOR  
STIPULATED SUM  
[PROJECT NAME]**

**THIS AGREEMENT** ("Agreement") is made and entered into by and between Manatee County, a political subdivision of the State of Florida, referred to herein as "Owner", and the firm of \_\_\_\_\_, incorporated in the State of \_\_\_\_\_ and registered and licensed to do business in the State of Florida (license # \_\_\_\_\_), referred to herein as "Contractor."

**WHEREAS**, the Owner intends to construct **[PROJECT DESCRIPTION]**, the aforementioned improvements being hereinafter referred to and defined as the "Project"; and

**WHEREAS**, in response to Owner's Invitation for Bid No. \_\_\_\_\_ (the "IFB"), Contractor has submitted its Bid (the "Contractor's Bid") to provide the construction services.

**NOW THEREFORE**, the Owner and the Contractor, in consideration of the mutual covenants hereinafter set forth, the sufficiency of which is hereby acknowledged, agree as follows:

**1. Contract Documents.** The Contract Documents consist of this Agreement and attached Exhibits, the attached General Conditions of the Construction Agreement, Supplementary Conditions (if any), Special Conditions (if any), Drawings (the titles of which are attached hereto as Exhibit A), Specifications (the titles of which are attached hereto as Exhibit B), Addenda issued prior to execution of this Agreement, the Invitation for Bid (including any Instructions to Bidders, Scope of Work, Bid Summary, Supplements, and Technical Specifications), any interpretations issued pursuant to the Invitation for Bid, the Contractor's Bid, permits, notice of intent to award, Notice to Proceed, purchase order(s), any other documents listed in this Agreement, and Modifications [to include written Amendment(s), Change Order(s), Work Directive Change(s) and Field Directive(s)] issued after execution of this Agreement. These form the Agreement, and are as fully a part of the Agreement as if attached or repeated herein. This Agreement represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. No other documents shall be considered Contract Documents.

**2. Work.** The Contractor shall fully execute the Work described in the Contract Documents, except to the extent specifically indicated in the Contract Documents to be the responsibility of others.

**3. Date of Commencement and Substantial Completion.**

A. Date of Commencement. The date of commencement of the Work shall be the date fixed in a Notice to Proceed issued by the Owner.

B. Contract Time. The Contract Time shall be measured from the date of commencement.

C. Substantial Completion. The Contractor shall achieve Substantial Completion of the entire Work not later than \_\_\_\_ days from the date of commencement, or as follows:

## Portion of Work

## Substantial Completion Date

subject to adjustments of this Contract Time as provided in the Contract Documents.

Time is of the essence in the Contract Documents and all obligations thereunder. If the Contractor fails to achieve Substantial Completion of the Work within the Contract Time and as otherwise required by the Contract Documents, the Owner shall be entitled to retain or recover from the Contractor, as liquidated damages and not as a penalty, the sum of \$\_\_\_\_\_ per calendar day, commencing upon the first day following expiration of the Contract Time and continuing until the actual date of Substantial Completion. Such liquidated damages are hereby agreed to be a reasonable estimate of damages the Owner will incur because of delayed completion of the Work. The Owner may deduct liquidated damages as described in this paragraph from any unpaid amounts then or thereafter due the Contractor under this Agreement. Any liquidated damages not so deducted from any unpaid amounts due the Contractor shall be payable to the Owner at the demand of the Owner, together with interest from the date of the demand at the maximum allowable rate.

### 4. Contract Sum.

A. Payment. The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be \_\_\_\_\_ Dollars and Zero Cents (\$\_\_\_\_\_), subject to additions and deductions as provided in the Contract Documents.

B. Alternates. The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner. *(State the numbers or other identification of accepted alternates. If decisions on other alternates are to be made by the Owner subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)*

C. Unit Prices. Unit prices, if any, are reflected in the Contractor's Bid.

### 5. Payments.

#### A. Progress Payments.

- (1) Based upon Applications for Payment submitted to the Architect/Engineer by the Contractor and Certificates for Payment issued by the Architect/Engineer, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.
- (2) The period covered by each Application for Payment shall be one calendar month ending on the last day of the month.
- (3) Payments shall be made by Owner in accordance with the requirements of Section 218.735, Florida Statutes.

- (4) Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect/Engineer may require. This schedule, unless objected to by the Owner or Architect/Engineer, shall be used as a basis for reviewing the Contractor's Applications for Payment.
- (5) Applications for Payment shall indicate the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.
- (6) Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:
- i. Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of ten percent (10.00%). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 3.3.B. of the General Conditions;
  - ii. Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), supported by paid receipts, less retainage of ten percent (10.00%);
  - iii. Subtract the aggregate of previous payments made by the Owner; and
  - iv. Subtract amounts, if any, for which the Architect/Engineer has withheld or nullified an Application for Payment, in whole or in part as provided in Section 3.3.C. of the General Conditions.
- (7) The progress payment amount determined in accordance with Section 5.A(6) shall be further modified under the following circumstances:
- i. Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect/Engineer shall determine for incomplete Work, retainage applicable to such work and unsettled claims.



- ii. Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 3.2.B. of the General Conditions.

- (8) Reduction or limitation of retainage, if any, shall be as follows:

Notwithstanding the foregoing, upon completion of at least 50% of the Work, as determined by the Architect/Engineer and Owner, the Owner shall reduce to five percent (5%) the amount of retainage withheld from each subsequent progress payment.

- (9) Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

- B. Final Payment. Final Payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when:

- (1) The Contractor has fully performed the Work except for the Contractor's responsibility to correct Work as provided in Section 2.4.C. of the General Conditions, and to satisfy other requirements, if any, which extend beyond final payment; and

- (2) A final Application for Payment has been approved by the Architect/Engineer.

## **6. Termination or Suspension.**

- A. Termination. The Agreement may be terminated by the Owner or the Contractor as provided in Article XIV of the General Conditions.

- B. Suspension by Owner. The Work may be suspended by the Owner as provided in Article XIV of the General Conditions.

## **7. Other Provisions.**

- A. Substantial Completion Defined. Substantial Completion shall be defined as provided in Article I of the General Conditions. In the event a temporary certificate of occupancy or completion is issued establishing Substantial Completion, the Contractor shall diligently pursue the issuance of a permanent certificate of occupancy or completion.

- B. Project Meetings. There shall be a project meeting, at the jobsite or other location acceptable to the parties, on a regularly scheduled basis. The meeting will be attended by a representative of the Contractor, Architect/Engineer and Owner. These representatives shall be authorized to make decisions that are not otherwise contrary to the requirements of this Agreement.

- C. Weather. Any rainfall, temperatures below 32 degrees Fahrenheit or winds greater than 25 m.p.h. which actually prevents Work on a given day, shall be considered lost time and an

additional day added to the Contract Time, provided no work could be done on site, and provided written notice has been submitted to the Owner by the Contractor documenting same.

D. Shop Drawings; Critical Submittals. In consideration of the impact of timely review of submittals and shop drawings on the overall progress of the Work, it is hereby agreed that the Owner shall cause his agents and design professionals to accomplish the review of any particular "critical" submittals and/or shop drawings and return same to the Contractor within fourteen (14) days.

E. Applications for Payment. Applications for Payment shall be submitted once monthly at regular intervals and shall include detailed documentation of all costs incurred.

F. Punch List. Within 30 days after obtainment of Substantial Completion, the Owner shall generate a "punch list" of all work items requiring remedial attention by the Contractor. Within 5 days thereafter the Architect/Engineer shall assign a fair value to the punch list items, which sum shall be deducted from the next scheduled progress payment to the Contractor. Upon satisfactory completion of the punch list items, as certified by the Architect/Engineer, the previously deducted sum shall be paid to the Contractor.

G. Closeout documentation. Within 30 days after obtainment of Substantial Completion and before final payment, Contractor shall gather and deliver to Owner all warranty documentation, all manufacturer's product and warranty literature, all manuals (including parts and technical manuals), all schematics and handbooks, and all as-built drawings.

H. Governing Provisions; Conflicts. In the event of a conflict between this Agreement and the Specifications or as between the General Conditions and the Specifications, the Specifications shall govern.

I. E-Verify. The Contractor's employment of unauthorized aliens is a violation of Section 274(e) of the Federal Immigration and Employment Act. The Contractor shall utilize the U.S. Department of Homeland Security E-Verify system to verify the employment eligibility of all new employees hired during the term of this Agreement, and shall require the same verification procedure of all Subcontractors.

**8. Insurance and Bonding.** If and to the extent required by the Invitation for Bid documents, the Contractor shall furnish insurance coverage for (but not necessarily limited to) workers' compensation, commercial general liability, auto liability, excess liability, and builder's risk. The Contractor shall furnish to the Owner all appropriate policies and Certificate(s) of Insurance. The Contractor shall also post a Payment and Performance Bond for the Contract Sum, within ten (\_\_\_) days following notification of intent to award, and otherwise in accordance with the Invitation for Bid documents.

**9. Independent Contractor.** The Contractor acknowledges that it is functioning as an independent contractor in performing under the terms of this Agreement, and it is not acting as an employee of the Owner.

**10. Entire Agreement.** This Agreement (inclusive of the Contract Documents incorporated herein by reference) represents the full agreement of the parties.

**11. Amendments; Waivers; Assignment.**

A. Amendments. This Agreement may be amended only pursuant to an instrument in writing that has been jointly executed by authorized representatives of the parties hereto.

B. Waivers. Neither this Agreement nor any portion of it may be modified or waived orally. However, each party (through its governing body or properly authorized officer) shall have the right, but not the obligation, to waive, on a case-by-case basis, any right or condition herein reserved or intended for the benefit or protection of such party without being deemed or considered to have waived such right or condition for any other case, situation, or circumstance and without being deemed or considered to have waived any other right or condition. No such waiver shall be effective unless made in writing with an express and specific statement of the intent of such governing body or officer to provide such waiver.

C. Assignment. The rights and obligations of either party to this Agreement may be assigned to a third party only pursuant to a written amendment hereto.

**12. Validity.** Each of the Owner and Contractor represents and warrants to the other its respective authority to enter into this Agreement.

**13. Covenant To Defend.** Neither the validity of this Agreement nor the validity of any portion hereof may be challenged by any party hereto, and each party hereto hereby waives any right to initiate any such challenge. Furthermore, if this Agreement or any portion hereof is challenged by a third party in any judicial, administrative, or appellate proceeding (each party hereby covenanting with the other party not to initiate, encourage, foster, promote, cooperate with, or acquiesce to such challenge), the parties hereto collectively and individually agree, at their individual sole cost and expense, to defend in good faith its validity through a final judicial determination or other resolution, unless all parties mutually agree in writing not to defend such challenge or not to appeal any decision invalidating this Agreement or any portion thereof.

**14. Disclaimer of Third-Party Beneficiaries; Successors and Assigns.** This Agreement is solely for the benefit of the parties hereto, and no right, privilege, or cause of action shall by reason hereof accrue upon, to, or for the benefit of any third party. Nothing in this Agreement is intended or shall be construed to confer upon or give any person, corporation, partnership, trust, private entity, agency, or other governmental entity any right, privilege, remedy, or claim under or by reason of this Agreement or any provisions or conditions hereof. This Agreement shall be binding upon, and its benefits and advantages shall inure to, the successors and assigns of the parties hereto.

**15. Construction.**

A. Headings and Captions. The headings and captions of articles, sections, and paragraphs used in this Agreement are for convenience of reference only and are not intended to define or limit their contents, nor are they to affect the construction of or be taken into consideration in interpreting this Agreement.

B. Legal References. All references to statutory sections or chapters shall be construed to include subsequent amendments to such provisions, and to refer to the successor provision

of any such provision. References to “applicable law” and “general law” shall be construed to include provisions of local, state and federal law, whether established by legislative action, administrative rule or regulation, or judicial decision.

**16. Severability.** The provisions of this Agreement are declared by the parties hereto to be severable. In the event any term or provision of this Agreement shall be held invalid by a court of competent jurisdiction, such invalid term or provision should not affect the validity of any other term or provision hereof; and all such terms and provisions hereof shall be enforceable to the fullest extent permitted by law as if such invalid term or provision had never been part of this Agreement; provided, however, if any term or provision of this Agreement is held to be invalid due to the scope or extent thereof, then, to the extent permitted by law, such term or provision shall be automatically deemed modified in order that it may be enforced to the maximum scope and extent permitted by law.

**17. Governing Law; Venue.** This Agreement shall be governed by the laws of the State of Florida. Venue for any petition for writ of certiorari or other court action allowed by this Agreement shall be in the Circuit Court of the Twelfth Judicial Circuit in and for Manatee County, Florida.

**18. Attorney’s Fees and Costs.** In any claim dispute procedure or litigation arising from this Agreement, each party hereto shall be solely responsible for paying its attorney’s fees and costs.

**19. Notices.** All notices, comments, consents, objections, approvals, waivers, and elections under this Agreement shall be in writing and shall be given only by hand delivery for which a receipt is obtained, or certified mail, prepaid with confirmation of delivery requested, or by electronic mail with delivery confirmation. All such communications shall be addressed to the applicable addressees set forth below or as any party may otherwise designate in the manner prescribed herein.

To the Owner:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_

To the Contractor:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_

Notices, comments, consents, objections, approvals, waivers, and elections shall be deemed given when received by the party for whom such communication is intended at such party’s address herein specified, or such other physical address or email address as such party may have substituted by notice to the other.

**20. Exhibits.** Exhibits to this Agreement are as follows:

Exhibit A—Drawings (Insert Title(s) of Drawings)

Exhibit B—Specifications (Insert Title(s) of Specifications)

Exhibit C—Affidavit of No Conflict

Exhibit D—Certificate(s) of Insurance

Exhibit E—Payment and Performance Bond

Exhibit F—Standard Forms

- 1—Application for Payment
- 2—Certificate of Substantial Completion
- 3—Final Reconciliation / Warranty / Affidavit
- 4—Change Order



**WHEREFORE, the parties hereto have executed this Agreement as of the date last executed below.**

\_\_\_\_\_  
Name of Contractor

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**MANATEE COUNTY**, a political subdivision  
of the State of Florida

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## SECTION E

### GENERAL CONDITIONS

*of the*

### CONSTRUCTION AGREEMENT

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SAMPLE

## GENERAL CONDITIONS

### ARTICLE I DEFINITIONS

**1.1 Definitions.** For purposes of the Contract Documents, the following terms shall have the following meanings.

A. Acceptance: The acceptance of the Project into the Owner's operating public infrastructure.

B. Application for Payment: The form approved and accepted by the Owner, which is to be used by Contractor in requesting progress payments or final payment and which is to include such supporting documentation as is required by the Contract Documents.

C. Architect/Engineer: \_\_\_\_\_, a \_\_\_\_\_ corporation, registered and licensed to do business in the State of Florida.

D. Change Order: A written order signed by the Owner, the Architect/Engineer and the Contractor authorizing a change in the Project Plans and/or Specifications and, if necessary, a corresponding adjustment in the Contract Sum and/or Contract Time, pursuant to Article V.

E. Compensable Delay: Any delay beyond the control and without the fault or negligence of the Contractor resulting from Owner-caused changes in the Work, differing site conditions, suspensions of the Work, or termination for convenience by Owner.

F. Contractor's Personnel: The Contractor's key personnel designated by Contractor.

G. Construction Services: The Construction Services to be provided by Contractor pursuant to Section 2.4, in accordance with the terms and provisions of the Contract Documents.

H. Contract Sum: The total compensation to be paid to the Contractor for Construction Services rendered pursuant to the Contract Documents, as set forth in Contractor's Bid (or Guaranteed Maximum Price Addendum), unless adjusted in accordance with the terms of the Contract Documents.

I. Construction Team: The working team established pursuant to Section 2.1.B.

J. Contract Time: The time period during which all Construction Services are to be completed pursuant to the Contract Documents, to be set forth in the Project Schedule.

K. Days: Calendar days except when specified differently. When time is referred to in the Contract Documents by days, it will be computed to exclude the first and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or legal holiday, such day will be omitted from the computation.

L. Defective: When modifying the term “Work”, referring to Work that is unsatisfactory, faulty or deficient, or does not conform to the Contract Documents, or that does not meet the requirements of any inspection, reference standard, test or approval referred to in the Contract Documents, or that has been damaged prior to Owner’s approval of final payment (unless responsibility for the protection thereof has been assumed by Owner).

M. Excusable Delay: Any delay beyond the control and without the negligence of the Contractor, the Owner, or any other contractor caused by events or circumstances such as, but not limited to, acts of God or of a public enemy, fires, floods, freight embargoes, acts of government other than Owner or epidemics. Labor disputes and above average rainfall shall give rise only to excusable delays.

N. Field Directive: A written order issued by Owner which orders minor changes in the Work not involving a change in Contract Time, to be paid from the Owner’s contingency funds.

O. Final Completion Date: The date upon which the Project is fully constructed and all Work required on the Project and Project Site is fully performed as verified in writing by the Owner.

P. Float or Slack Time: The time available in the Project Schedule during which an unexpected activity can be completed without delaying substantial completion of the Work.

Q. Force Majeure: Those conditions constituting excuse from performance as described in and subject to the conditions described in Article XII.

R. Inexcusable Delay: Any delay caused by events or circumstances within the control of the Contractor, such as inadequate crewing, slow submittals, etc., which might have been avoided by the exercise of care, prudence, foresight or diligence on the part of the Contractor.

S. Non-prejudicial Delay: Any delay impacting a portion of the Work within the available total Float or Slack Time and not necessarily preventing Substantial Completion of the Work within the Contract Time.

T. Notice to Proceed: Written notice by Owner (after execution of Contract) to Contractor fixing the date on which the Contract Time will commence to run and on which Contractor shall start to perform the Work.

U. Owner: Manatee County, a political subdivision of the State of Florida.



V. Owner's Project Representative: The individual designated by Owner to perform those functions set forth in Section 7.8.

W. Payment and Performance Bond: The Payment and Performance Bond security posted pursuant to Section 2.4.Y to guarantee payment and performance by the Contractor of its obligations hereunder.

X. Permitting Authority: Any applicable governmental authority acting in its governmental and regulatory capacity which is required to issue or grant any permit, certificate, license or other approval which is required as a condition precedent to the commencement or approved of the Work, or any part thereof, including the building permit.

Y. Prejudicial Delay: Any excusable or compensable delay impacting the Work and exceeding the total float available in the Project Schedule, thus preventing completion of the Work within the Contract Time unless the Work is accelerated.

Z. Progress Report: A report to Owner that includes all information required pursuant to the Contract Documents and submitted in accordance with Section 2.4.EE, hereof.

AA. Project: The total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by Owner and by separate contractors. For the purposes of the Contract Documents, the term Project shall include all areas of proposed improvements and all areas which may reasonably be judged to have an impact on the Project.

BB. Project Costs: The costs incurred by the Contractor to plan, construct and equip the Project and included within, and paid as a component of, the Contract Sum.

CC. Project Manager: Subject to the prior written consent of Owner, the individual designated to receive notices on behalf of the Contractor, or such other individual designated by the Contractor, from time to time, pursuant to written notice in accordance with the Contract Documents.

DD. Project Plans and Specifications: The one hundred percent (100%) construction drawings and specifications prepared by the Architect/Engineer, and any changes, supplements, amendments or additions thereto approved by the Owner, which shall also include any construction drawings and final specifications required for the repair or construction of the Project, as provided herein.

EE. Project Schedule: The schedule and sequence of events for the commencement, progression and completion of the Project, developed pursuant to Section 2.3., as such schedule may be amended as provided herein.

FF. Project Site: The site depicted in the Project Plans and Specifications, inclusive of all rights of way, temporary construction easements or licensed or leased sovereign lands.

GG. Pre-operation Testing: All field inspections, installation checks, water tests, performance tests and necessary corrections required of Contractor to demonstrate that individual components of the Work have been properly constructed and do operate in accordance with the Contract Documents for their intended purposes.

HH. Procurement Ordinance: The Manatee County Procurement Code, Chapter 2-26 of the Manatee County Code of Laws, as amended from time to time.

II. Punch List Completion Date: The date upon which all previously incomplete or unsatisfactory items, as identified by the Contractor, the Architect/Engineer and/or the Owner are completed in a competent and workmanlike manner, consistent with standards for Work of this type and with good building practices in the State of Florida.

JJ. Subcontractor: Any individual (other than a direct employee of the Contractor) or organization retained by Contractor to plan, construct or equip the Project pursuant to Article IV.

KK. Substantial Completion and Substantially Complete: The stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use; provided, however, that as a condition precedent to Substantial Completion, the Owner has received all certificates of occupancy or completion and other permits, approvals, licenses, and other documents from any governmental authority which are necessary for the beneficial occupancy of the Project.

LL. Substantial Completion Date: The date on which the Project is deemed to be Substantially Complete, as evidenced by receipt of (i) the Architect/Engineer's certificate of Substantial Completion, (ii) written Acceptance of the Project by the Owner, and (iii) approvals of any other authority as may be necessary or otherwise required.

MM. Substitute: Materials or equipment offered by the Contractor as an alternative to that set forth in the Project Plans and Specifications, where (i) the Project Plans and Specifications do not authorize an "approved equal", or (ii) the Owner, in its reasonable discretion, determines that a pre-authorized "approved equal" will result in a substantial change to the Work because of cost, quality or other difference in comparison to the materials or equipment specified.

NN. Unit Price Work: Work to be paid for on the basis of unit prices.

OO. Work: The term “Work” means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all labor, materials, equipment and services provided or to be provided by the Contractor to fulfill the Contractor’s obligations. The Work may constitute the whole or a part of the Project.

PP. Work Directive Change: A written directive to Contractor, issued on or after the effective date of the Agreement pursuant to Section 5.8 and signed by Owner’s Project Representative, ordering an addition, deletion or revision in the Work, or responding to differing or unforeseen physical conditions under which the Work is to be performed or responding to emergencies.

## **ARTICLE II RELATIONSHIP AND RESPONSIBILITIES**

**2.1 Relationship between Contractor and Owner.** The Contractor accepts the relationship of trust and confidence established with Owner pursuant to the Contract Documents. The Contractor shall furnish its best skill and judgment and cooperate with Owner and Owner’s Project Representative in furthering the interests of the Owner. The Contractor agrees to provide the professional services required to complete the Project consistent with the Owner’s direction and the terms of the Contract Documents. All services provided hereunder by Contractor, either directly or through Subcontractors, shall be provided in accordance with sound construction practices and applicable professional construction standards.

A. Purpose. The purpose of the Contract Documents is to provide for the provision of construction services for the Project on the Project Site by the Contractor, and construction of the Project by the Contractor in accordance with the Project Plans and Specifications. The further purpose of the Contract Documents is to define and delineate the responsibilities and obligations of the parties to the Contract Documents and to express the desire of all such parties to cooperate to accomplish the purposes and expectations of the Contract Documents.

B. Construction Team. The Contractor, Owner and Architect/Engineer shall be called the “Construction Team” and shall work together as a team commencing upon full execution of the Contract Documents through Substantial Completion. As provided in Section 2.2, the Contractor and Architect/Engineer shall work jointly through completion and shall be available thereafter should additional services be required. The Contractor shall provide leadership to the Construction Team on all matters relating to construction. The Contractor understands, acknowledges and agrees that the Architect/Engineer shall provide leadership to the Construction Team on all matters relating to design.

C. Owner’s Reliance on Bid (or Guaranteed Maximum Price Addendum). The Contractor acknowledges that the representations, statements, information and pricing contained

in its Bid (or Guaranteed Maximum Price Addendum) have been relied upon by the Owner and have resulted in the award of this Project to the Contractor.

**2.2 General Contractor Responsibilities.** In addition to the other responsibilities set forth herein, the Contractor shall have the following responsibilities pursuant to the Contract Documents:

A. Personnel. The Contractor represents that it has secured, or shall secure, all personnel necessary to perform the Work, none of whom shall be employees of the Owner. Primary liaison between the Contractor and the Owner shall be through the Owner's Project Representative and Contractor's Project Manager. All of the services required herein shall be performed by the Contractor or under the Contractor's supervision, and all personnel engaged in the Work shall be fully qualified and shall be authorized or permitted under law to perform such services.

B. Cooperation with Architect/Engineer. The Contractor's services shall be provided in conjunction with the services of the Architect/Engineer. In the performance of professional services, the Contractor acknowledges that time is critical for Project delivery. The Contractor acknowledges that timely construction utilizing the services of an Architect/Engineer and a Contractor requires maximum cooperation between all parties.

C. Timely Performance. The Contractor shall perform all services as expeditiously as is consistent with professional skill and care and the orderly progress of the Work, in accordance with the Project Schedule. Verification of estimated Project Schedule goals will be made as requested by the Owner.

D. Duty to Defend Work. In the event of any dispute between the Owner and any Permitting Authority that relates to the quality, completeness or professional workmanship of the Contractor's services or Work, the Contractor shall, at its sole cost and expense, cooperate with the Owner to defend the quality and workmanship of the Contractor's services and Work.

E. Trade and Industry Terminology. It is the intent of the Contract Documents to describe a functionally complete Project (or part thereof) to be constructed in accordance with the Contract Documents. Any Work, materials or equipment that may reasonably be inferred from the Contract Documents as being required to produce the intended result will be supplied whether or not specifically called for. When words which have a well-known technical or trade meaning are used to describe Work, materials, or equipment, such words shall be interpreted in accordance with that meaning. Reference to standard specifications, manuals or codes of any technical society, organization or association, or to the laws or regulations of any governmental authority, whether such reference be specific or by implication, shall mean the latest standard specification, manual, code or laws or regulations in effect at the time of opening of Bids (or at the time of execution of the Guaranteed Maximum Price Addendum), except as may be otherwise specifically stated. However, no provision of any referenced standard specification, manual or code (whether or not specifically incorporated by reference in the Contract Documents) shall be effective to change the

duties and responsibilities of Owner or Contractor, or any of their agents or employees from those set forth in the Contract Documents. Computed dimensions shall govern over scaled dimensions.

**2.3 Project Schedule.** The Contractor, within ten (10) days after being awarded the Agreement, shall prepare and submit for the Owner's and Architect/Engineer's information a Contractor's construction schedule for the Work. The schedule shall not exceed time limits current under the Contract Documents, shall be revised at appropriate intervals as required by the conditions of the Work and Project, shall be related to the entire Project to the extent required by the Contract Documents, and shall provide for expeditious and practicable execution of Work.

- A. The Project Schedule shall show a breakdown of all tasks to be performed, and their relationship in achieving the completion of each phase of Work, subject to review of Owner and Architect/Engineer and approval or rejection by Owner. The Project Schedule shall show, at a minimum, the approximate dates on which each segment of the Work is expected to be started and finished, the proposed traffic flows during each month, the anticipated earnings by the Contractor for each month and the approximate number of crews and equipment to be used. The Project Schedule shall include all phases of procurement, approval of shop drawings, proposed Change Orders in progress, schedules for Change Orders, and performance testing requirements. The Project Schedule shall include a construction commencement date and Project Substantial Completion Date, which dates shall accommodate known or reasonably anticipated geographic, atmospheric and weather conditions.
- B. The Project Schedule shall serve as the framework for the subsequent development of all detailed schedules. The Project Schedule shall be used to verify Contractor performance and to allow the Owner's Project Representative to monitor the Contractor's efforts.
- C. The Project Schedule may be adjusted by the Contractor pursuant to Article V. The Owner shall have the right to reschedule Work provided such rescheduling is in accord with the remainder of terms of the Contract Documents.
- D. The Contractor shall prepare a submittal schedule, promptly after being awarded the Agreement and thereafter as necessary to maintain a current submittal schedule, and shall submit the schedule(s) for the Architect/Engineer's approval. The Architect/Engineer's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect/Engineer reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time



required for review of submittals.

- E. The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner and Architect/Engineer.

**2.4 Construction Services.** The Contractor shall provide the following Construction Services:

A. Construction of Project. The Contractor shall work from the receipt of a Notice to Proceed through the Substantial Completion of the Project in accordance with the terms of the Contract Documents to manage the construction of the Project. The Construction Services provided by the Contractor to construct the Project shall include without limitation (1) all services necessary and commensurate with established construction standards, and (2) all services described in the Invitation for Bid (or Request for Proposal) and the Bid (or Guaranteed Maximum Price Addendum).

B. Notice to Proceed. A Notice to Proceed may be given at any time within thirty (30) days after the effective date of the Agreement. Contractor shall start to perform the Work on the date specified in the Notice to Proceed, but no Work shall be done at the site prior to the issuance of the Notice to Proceed.

C. Quality of Work. If at any time the labor used or to be used appears to the Owner as insufficient or improper for securing the quality of Work required or the required rate of progress, the Owner may order the Contractor to increase its efficiency or to improve the character of its Work, and the Contractor shall conform to such an order. Any such order shall not entitle Contractor to any additional compensation or any increase in Contract Time. The failure of the Owner to demand any increase of such efficiency or any improvement shall not release the Contractor from its obligation to secure the quality of Work or the rate of progress necessary to complete the Work within the limits imposed by the Contract Documents. The Owner may require the Contractor to remove such personnel as the Owner deems incompetent, careless, insubordinate or otherwise objectionable, or whose continued employment on the Project is deemed to be contrary to the Owner's interest. The Contractor shall provide good quality workmanship and shall promptly correct construction defects without additional compensation. Acceptance of the Work by the Owner shall not relieve the Contractor of the responsibility for subsequent correction of any construction defects.

D. Materials. All materials and equipment shall be of good quality and new, except as otherwise provided in the Contract Documents. If required by Architect/Engineer, Contractor shall furnish satisfactory evidence (including reports of required tests) as to the kind and quality of materials and equipment. All materials and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with the instruction of the applicable supplier except as otherwise provided in the Contract Documents.

E. Accountability for Work. The Contractor shall be solely accountable for its Work, including plans review and complete submittals. The Contractor shall be solely responsible for means, methods, techniques, sequences and procedures of construction. If a specific means, method, technique, sequence or procedure of construction is required by the Contract Documents, the Contractor may utilize an alternative means, method, technique, sequence or procedure acceptable to the Architect/Engineer if the Contractor submits sufficient information to allow the Architect/Engineer to determine that the alternative is equivalent to that required by the Contract Documents.

F. Contract Sum. The Contractor shall construct the Project so that the Project can be built for a cost not to exceed the Contract Sum.

G. Governing Specifications. The Project shall be constructed in accordance with applicable Owner design standards and guidelines. In the absence of specified Owner design standards or guidelines, the Architect/Engineer shall use, and the Contractor shall comply with, the most recent version of the applicable FDOT or AASHTO design standards. In general, the Project shall be constructed by the Contractor in accordance with applicable industry standards. The Contractor shall be responsible for utilizing and maintaining current knowledge of any laws, ordinances, codes, rules, regulations, standards, guidelines, special conditions, specifications or other mandates relevant to the Project or the services to be performed.

H. Adherence to Project Schedule. The development and equipping of the Project shall be undertaken and completed in accordance with the Project Schedule, and within the Contract Time described therein.

I. Superintendent. The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project Site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

(1) The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner through the Architect/Engineer the name and qualifications of the proposed superintendent. The Architect/Engineer may reply within 14 days to the Contractor in writing stating (1) whether the Owner or the Architect/Engineer has reasonable objection to the proposed superintendent or (2) that the Architect/Engineer requires additional time to review. Failure of the Architect/Engineer to reply within 14 days shall constitute notice of no reasonable objection.

(2) The Contractor shall not employ a proposed superintendent to whom the Owner or Architect/Engineer has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not be unreasonably withheld or delayed.

J. Work Hours. Contractor shall provide competent, suitable qualified

personnel to survey and lay out the Work and perform construction as required by the Contract Documents. Contractor shall at all times maintain good discipline and order at the site. Except in connection with the safety or protection of persons or the Work or property at the site or adjacent thereto and except as otherwise indicated in the Contract Documents, all Work at the site shall be performed during regular working hours, and Contractor shall not permit overtime work or the performance of Work on a Saturday, Sunday or legal holiday without Owner's written consent given after prior notice to Architect/Engineer (at least seventy-two (72) hours in advance).

K. Overtime-Related Costs. Contractor shall pay for all additional Architect/Engineering charges, inspection costs and Owner staff time for any overtime work which may be authorized. Such additional charges shall be a subsidiary obligation of Contractor and no extra payment shall be made by Owner because such overtime work. At Owner's option, such overtime costs may be deducted from Contractor's monthly payment request or Contractor's retainage prior to release of final payment.

L. Insurance, Overhead and Utilities. Unless otherwise specified, Contractor shall furnish and assume full responsibility for all bonds, insurance, materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, temporary facilities and all other facilities and incidentals necessary for the furnishing, performance, testing, start-up and completion of the Work.

M. Cleanliness. The Contractor shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery and surplus materials from and about the Project Site. Contractor shall restore to original conditions all property not designated for alteration by the Contract Documents. If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and Owner shall be entitled to reimbursement from Contractor.

N. Loading. Contractor shall not load nor permit any part of any structure to be loaded in any manner that will endanger the structure, nor shall Contractor subject any part of the Work or adjacent property to stresses or pressures that will endanger it.

O. Safety and Protection. Contractor shall comply with the Florida Department of Commerce Safety Regulations and any local safety regulations. Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. Contractor shall take all necessary precautions for the safety of and shall provide the necessary protection to prevent damage, injury or loss to:

- (1) All employees on the Work and other persons and organizations who may be affected thereby;
- (2) All the Work and materials and equipment to be incorporated therein, whether in storage on or off the Project Site; and

- (3) Other property at the Project Site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, utilities and underground facilities not designated for removal, relocation or replacement during construction.

Contractor shall comply with all applicable laws and regulations of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss, and shall erect and maintain all necessary safeguards for such safety and protection. Contractor shall provide and maintain all passageways, guard fences, lights and other facilities for the protection required by public authority or local conditions. Contractor shall provide reasonable maintenance of traffic for the public and preservation of the Owner's business, taking into full consideration all local conditions. Contractor's duties and responsibilities for safety and protection with regard to the Work shall continue until such time as all the Work is completed.

P. Emergencies. In emergencies affecting the safety or protection of persons or the Work or property at the Project Site or adjacent thereto, Contractor, without special instruction or authorization from Architect/Engineer or Owner, shall act to prevent threatened damage, injury or loss. Contractor shall give Owner prompt written notice if Contractor believes that any significant changes in the Work or variations from the Contract Documents have been caused thereby. If Owner determines that a change in the Project is required because of the action taken in response to an emergency, a Work Directive Change or Change Order will be issued to document the consequences of the changes or variation.

Q. Substitutes. For Substitutes not included with the Bid (or Guaranteed Maximum Price Addendum), but submitted after the effective date of the Agreement (or Guaranteed Maximum Price Addendum), Contractor shall make written application to Architect/Engineer for acceptance thereof, certifying that the proposed Substitute will perform adequately the functions and achieve the results called for by the general design, be similar and of equal substance to that specified and be suited to the same use as that specified. The application will also contain an itemized estimate of all costs and delays or schedule impacts that will result directly or indirectly from review, acceptance and provision of such Substitute, including costs of redesign and claims of other contractors affected by the resulting change, all of which will be considered by the Architect/Engineer in evaluating the proposed Substitute. Architect/Engineer may require Contractor to furnish at Contractor's expense, additional data about the proposed Substitute. In rendering a decision, Owner, Architect/Engineer and Contractor shall have access to any available Float Time in the Project Schedule. If Substitute materials or equipment not included as part of the Bid (or Guaranteed Maximum Price Addendum), but proposed after the effective date of the Agreement, are accepted and are less costly than the originally specified materials or equipment, then the net difference in cost shall be credited to the Owner and an appropriate Change Order executed to adjust the Contract Sum.

- (1) Architect/Engineer will be allowed a reasonable time within which to evaluate each proposed Substitute. Architect/Engineer will be the sole judge of

acceptability and no Substitute will be ordered, installed or utilized without Architect/Engineer's prior written acceptance which will be evidenced by either a Change Order or an approved shop drawing. Owner may require Contractor to furnish at Contractor's expense a special performance guarantee or other surety with respect to any Substitute.

- (2) Contractor shall reimburse Owner for the charges of Architect/Engineer and Architect/Engineer's Consultants for evaluating each proposed Substitute submitted after the effective date of the Agreement and all costs resulting from any delays in the Work while the Substitute was undergoing review.

R. Surveys and Stakes. The Contractor shall furnish, free of charge, all labor, stakes, surveys, batter boards for structures, grade lines and other materials and supplies and shall set construction stakes and batter boards for establishing lines, position of structures, slopes and other controlling points necessary for the proper prosecution of the Work. Where rights-of-way, easements, property lines or any other conditions which make the lay-out of the Project or parts of the Project critical are involved, the Contractor shall employ a competent surveyor who is registered in the State of Florida for lay-out and staking. These stakes and marks shall constitute the field control by and in accord with which the Contractor shall govern and execute the Work. The Contractor shall be held responsible for the preservation of all stakes and marks and if for any reason any of the stakes or marks or batter boards become destroyed or disturbed, they shall be immediately and accurately replaced by the Contractor.

S. Suitability of Project Site. The Contractor has, by careful examination, satisfied itself as to the nature and location of the Work and all other matters which can in any way affect the Work, including, but not limited to details pertaining to borings, as shown on the drawings. Such boring information is not guaranteed to be more than a general indication of the materials likely to be found adjacent to holes bored at the Project Site, approximately at the locations indicated. The Contractor has examined boring data, where available, made its own interpretation of the subsurface conditions and other preliminary data, and has based its Bid (or Guaranteed Maximum Price Addendum) on its own opinion of the conditions likely to be encountered. Except as specifically provided in Sections 2.4.U., 5.4 and 5.5, no extra compensation or extension of time will be considered for any Project Site conditions that existed at the time of bidding (or at the time of execution of the Guaranteed Maximum Price Addendum). No verbal agreement or conversation with any officer, agent or employee of the Owner, before or after the execution of the Agreement, shall affect or modify any of the terms or obligations herein contained.

T. Project Specification Errors. If the Contractor, during the Work, finds that the drawings, specifications or other Contract Documents cannot be followed, the Contractor shall immediately inform the Owner in writing, and the Owner shall promptly check the accuracy of the information. Any Work done after such discovery, until any necessary changes are authorized, will be done at the Contractor's sole risk of non-payment and delay.

U. Remediation of Contamination: Owner and Contractor recognize that



remediation of subsurface conditions may be necessary due to potential hazardous materials contamination. Because the presence or extent of any contamination is not known, Contractor shall include no cost in the Contract Sum, and no time in the Project Schedule, for cost or delays that might result from any necessary remediation. The Project Schedule will provide a period of time between demolition activities and the start of the next activity to commence any remediation if needed. Contractor shall use all reasonable efforts in scheduling the Project to minimize the likelihood that remediation delays construction. Any hazardous materials remediation Work which Contractor agrees to perform shall be done pursuant to a Change Order or amendment consistent with the following:

- (1) The dates of Substantial Completion shall be equitably adjusted based on delays, if any, incurred in connection with remediation efforts.
- (2) Contractor, and any Subcontractors which have mobilized on the Project Site, shall be paid for demonstrated costs of overhead operations at the Project Site during any period of delay of more than seven (7) days, except to the extent that Work proceeds concurrently with remediation. The categories of costs to be reimbursed are limited to those reasonably incurred at the jobsite during the delay period (such as trailers or offices, telephones, faxes, and the like); equipment dedicated to the Project and located at the Project Site; salaries and associated costs of personnel dedicated to the Project to the extent that they do not perform work on other projects; and other jobsite costs that are reasonable and which are incurred during the delay period. Subcontractors and suppliers which have not mobilized are limited to the costs set forth in Section 2.4.U(3).
- (3) Contractor and any Subcontractor or supplier on the Project who is eligible for compensation shall be paid any demonstrated costs of escalation in materials or labor, and reasonable costs of off-site storage of materials identified to the Project, arising because of any delay of more than seven (7) days. Such Contractor, Subcontractors and suppliers are obligated to take all reasonable steps to mitigate escalation costs, such as through early purchase of materials.
- (4) Contractor, for itself and all Subcontractors and suppliers on the Project, hereby agrees that the extension of time for delays under Section 2.4.U(1), and payment of the costs identified in Sections 2.4.U(2) and/or Section 2.4.U(3), are the sole remedies for costs and delays described in this Section, and waives all claims and demands for extended home office overhead (including, but not limited to, "Eichleay" claims), lost profit or lost opportunities, and any special, indirect, or consequential damages arising as a result of delays described in this Section. The Contract Sum shall be adjusted to reflect payment of allowable costs.

- (5) If any delay described in this section causes the time or cost for the Project to exceed the Contract Time or the Contract Sum, then the Owner may terminate the Agreement pursuant to Section 14.2.
- (6) Contractor and any Subcontractor or supplier seeking additional costs under this Section 2.4.U. shall promptly submit estimates or any costs as requested by Owner, and detailed back-up for all costs when payment is sought or whenever reasonably requested by Owner. All costs are auditable, at Owner's discretion. Bid, estimate and pricing information reasonably related to any request for additional compensation will be provided promptly upon request.
- (7) Contractor shall include provisions in its subcontracts and purchase orders consistent with this Section.

V. Interfacing.

- (1) The Contractor shall take such measures as are necessary to ensure proper construction and delivery of the Project, including but not limited to providing that all procurement of long-lead items, the separate construction Subcontractors, and the general conditions items are performed without duplication or overlap to maintain completion of all Work on schedule. Particular attention shall be given to provide that each Subcontractor bid package clearly identifies the Work included in that particular separate subcontract, its scheduling for start and completion, and its relationship to other separate contractors.
- (2) Without assuming any design responsibilities of the Architect/Engineer, the Contractor shall include in the Progress Reports required under this Section 2.4 comments on overlap with any other separate subcontracts, omissions, lack of correlation between drawings, and any other deficiencies noted, in order that the Architect/Engineer may arrange for necessary corrections.

W. Job Site Facilities. The Contractor shall arrange for all job site facilities required and necessary to enable the Contractor and Architect/Engineer to perform their respective duties and to accommodate any representatives of the Owner which the Owner may choose to have present on the Project Site.

X. Weather Protection. The Contractor shall provide temporary enclosures of building areas to assure orderly progress of the Work during periods when extreme weather conditions are likely to be experienced. The Contractor shall also be responsible for providing weather protection for Work in progress and for materials stored on the Project Site. A contingency plan shall be prepared upon request of the Owner for weather conditions that may affect the construction.

Y. Payment and Performance Bond. Prior to the construction commencement date, the Contractor shall obtain, for the benefit of and directed to the Owner, a Payment and Performance Bond satisfying the requirements of Section 255.05, Florida Statutes, covering the faithful performance by the Contractor of its obligations under the Contract Documents, including but not limited to the construction of the Project on the Project Site and the payment of all obligations arising thereunder, including all payments to Subcontractors, laborers, and materialmen. The surety selected by the Contractor to provide the Payment and Performance Bond shall be approved by the Owner prior to the issuance of such Bond, which approval shall not be unreasonably withheld or delayed provided that the surety is rated A or better by Best's Key Guide, latest edition. For Changes in the Work that result in an increase in the Contract Sum, Owner reserves the right to require the Contractor to secure and deliver additive riders to the Payment and Performance Bond.

Z. Construction Phase; Building Permit; Code Inspections. Unless otherwise provided, Contractor shall obtain and pay for all construction permits and licenses. Owner shall assist Contractor, when necessary, in obtaining such permits and licenses. Contractor shall pay all governmental charges and inspection fees necessary for the prosecution of the Work.

- (1) Building Permit. The Owner and Architect/Engineer shall provide such information to any Permitting Authority as is necessary to obtain approval from the Permitting Authority to commence construction prior to beginning construction. The Contractor shall pull any required building permit, and shall be responsible for delivering and posting the building permit at the Project Site prior to the commencement of construction. The cost of the building permit is included in the Contract Sum. The Owner and Architect/Engineer shall fully cooperate with the Contractor when and where necessary.
- (2) Code Inspections. The Project requires detailed code compliance inspection during construction in disciplines determined by any Permitting Authority. These disciplines normally include, but are not necessarily limited to, structural, mechanical, electrical, plumbing, general building and fire. The Contractor shall notify the appropriate inspector(s) and the Architect/Engineer, no less than 24 hours in advance, when the Work is ready for inspection and before the Work is covered up. All inspections shall be made for conformance with the applicable ordinances and building codes. Costs for all re-inspections of Work found defective and subsequently repaired shall not be included as Project Costs and shall be borne by the Contractor or as provided in the contract between Contractor and Subcontractor.
- (3) Contractor's Personnel. The Contractor shall maintain sufficient off-site support staff and competent full-time staff at the Project Site authorized to act on behalf of the Contractor to coordinate, inspect, and provide general direction of the Work and progress of the Subcontractors. At all times during

the performance of the Work, the Owner shall have the right to demand replacement of Contractor Personnel to whom the Owner has reasonable objection, without liability to the Contractor.

- (4) Lines of Authority. To provide general direction of the Work, the Contractor shall establish and maintain lines of authority for its personnel and shall provide this information to the Owner and all other affected parties, such as the code inspectors of any Permitting Authority, the Subcontractors, and the Architect/Engineer. The Owner and Architect/Engineer may attend meetings between the Contractor and his Subcontractors; however, such attendance is optional and shall not diminish either the authority or responsibility of the Contractor to administer the subcontracts.

AA. Quality Control. The Contractor shall develop and maintain a program, acceptable to the Owner and Architect/Engineer, to assure quality control of the construction. The Contractor shall be responsible for and supervise the Work of all Subcontractors, providing instructions to each when their Work does not conform to the requirements of the Project Plans and Specifications, and the Contractor shall continue to coordinate the Work of each Subcontractor to ensure that corrections are made in a timely manner so as to not affect the efficient progress of the Work. Should a disagreement occur between the Contractor and the Architect/Engineer over the acceptability of the Work, the Owner, at its sole discretion and in addition to any other remedies provided herein, shall have the right to determine the acceptability, provided that such determination is consistent with standards for construction projects of this type and generally accepted industry standards for workmanship in the State of Florida.

BB. Management of Subcontractors. All Subcontractors shall be compensated in accordance with Article IV. The Contractor shall solely control the Subcontractors. The Contractor shall negotiate all Change Orders and Field Orders with all affected Subcontractors and shall review the costs and advise the Owner and Architect/Engineer of their validity and reasonableness, acting in the Owner's best interest. When there is an imminent threat to health and safety, and Owner's Project Representative concurrence is impractical, the Contractor shall act immediately to remove the threats to health and safety and shall subsequently fully inform Owner of all such action taken. The Contractor shall also carefully review all shop drawings and then forward the same to the Architect/Engineer for review and actions. The Architect/Engineer will transmit them back to the Contractor, who will then issue the shop drawings to the affected Subcontractor for fabrication or revision. The Contractor shall maintain a suspense control system to promote expeditious handling. The Contractor shall request the Architect/Engineer to make interpretations of the drawings or specifications requested of him by the Subcontractors and shall maintain a business system to promote timely response. The Contractor shall inform the Architect/Engineer which shop drawings or requests for clarification have the greatest urgency, so as to enable the Architect/Engineer to prioritize requests coming from the Contractor. The Contractor shall advise the Owner and Architect/Engineer when timely response is not occurring on any of the above.

CC. Job Requirements.

- (1) The Contractor shall provide each of the following as a part of its services hereunder:
- (a) Maintain a log of daily activities, including manpower records, equipment on site, weather, delays, major decisions, etc;
  - (b) Maintain a roster of companies on the Project with names and telephone numbers of key personnel;
  - (c) Establish and enforce job rules governing parking, clean-up, use of facilities, and worker discipline;
  - (d) Provide labor relations management and equal opportunity employment for a harmonious, productive Project;
  - (e) Provide and administer a safety program for the Project and monitor for subcontractor compliance without relieving them of responsibilities to perform Work in accordance with best acceptable practice;
  - (f) Provide a quality control program as provided under Section 2.4.C above;
  - (g) Provide miscellaneous office supplies that support the construction efforts which are consumed by its own forces;
  - (h) Provide for travel to and from its home office to the Project Site and to those other places within Manatee County as required by the Project;
  - (i) Verify that tests, equipment, and system start-ups and operating and maintenance instructions are conducted as required and in the presence of the required personnel and provide adequate records of same to the Architect/Engineer;
  - (j) Maintain at the job site orderly files for correspondence, reports of job conferences, shop drawings and sample submissions, reproductions of original Contract Documents including all addenda, change orders, field orders, additional drawings issued after execution of the Agreement, Owner/Architect/Engineer's clarifications and interpretations of the Contract Documents, progress reports, as-built drawings, and other project related documents;



- (k) Keep a diary or log book, recording hours on the job site, weather conditions, data relative to questions of extras or deductions; list of visiting officials and representatives or manufacturers, fabricators, suppliers and distributors; daily activities, decisions, observations in general and specific observations in more detail as in the case of observing test procedures, and provide copies of same to Owner/Architect/Engineer;
  - (l) Record names, addresses and telephone numbers of all Contractors, Subcontractors and major suppliers of materials and equipment;
  - (m) Furnish Owner/Architect/Engineer periodic reports, as required, of progress of the Work and Contractor's compliance with the approved progress schedule and schedule of shop drawing submissions;
  - (n) Consult with Owner/Architect/Engineer in advance of scheduling major tests, inspections or start of important phases of the Work;
  - (o) Verify, during the course of the Work, that certificates, maintenance and operations manuals and other data required to be assembled and furnished are applicable to the items actually installed, and deliver same to Owner/Architect/Engineer for review prior to final Acceptance of the Work; and
  - (p) Cooperate with Owner in the administration of grants.
- (2) The Contractor shall provide personnel and equipment, or shall arrange for separate Subcontractors to provide each of the following as a Project Cost:
- (a) Services of independent testing laboratories, and provide the necessary testing of materials to ensure conformance to contract requirements; and
  - (b) Printing and distribution of all required bidding documents and shop drawings, including the sets required by Permitting Authority inspectors.

DD. As-Built Drawings. The Contractor shall continuously review as-built drawings and mark up progress prints to provide as much accuracy as possible. Prior to, and as a requirement for authorizing final payment to the Contractor due hereunder, the Contractor shall provide to the Owner an original set of marked-up, as-built Project Plans and Specifications and an electronic format of those records showing the location and dimensions of the Project as constructed, which documents shall be certified as being correct by the Contractor and the Architect/Engineer. Final as-built drawings shall be signed and sealed by a registered Florida surveyor.

EE. Progress Reports. The Contractor shall forward to the Owner, as soon as practicable after the first day of each month, a summary report of the progress of the various parts of the Work, to include those parts of the Work in fabrication and in the field, stating the existing status, estimated time of completion and cause of delay, if any. Together with the summary report, the Contractor shall submit any necessary revisions to the original schedule for the Owner's review and approval. In addition, more detailed schedules may be required by the Owner for daily traffic control.

FF. Contractor's Warranty. The Contractor warrants to the Owner and Architect/Engineer that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements will be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect/Engineer, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

- (1) Contractor shall use its best efforts and due diligence to ensure that during the warranty period, those entities or individuals who have provided direct warranties to the Owner as required by the Contract Documents perform all required warranty Work in a timely manner and at the sole cost and expense of such warranty providers. Any such cost or expense not paid by the warranty providers shall be paid by the Contractor, to include any costs and attorney's fees incurred in warranty-related litigation between Contractor and any Subcontractors.
- (2) The Contractor shall secure guarantees and warranties of Subcontractors, equipment suppliers and materialmen, and assemble and deliver same to the Owner in a manner that will facilitate their maximum enforcement and assure their meaningful implementation. The Contractor shall collect and deliver to the Owner any specific written guaranties or warranties given by others as required by subcontracts.
- (3) At the Owner's request, the Contractor shall conduct, jointly with the Owner and the Architect/Engineer, no more than two (2) warranty inspections within three (3) years after the Substantial Completion Date.

GG. Apprentices. If Contractor employs apprentices, their performance of Work shall be governed by and shall comply with the provisions of Chapter 446, Florida Statutes.

HH. Schedule of Values. Unit prices shall be established for this Contract by the submission of a schedule of values within ten (10) days of receipt of the Notice to Proceed. The schedule shall include quantities and prices of items equaling the Contract Sum and will subdivide the Work into components in sufficient detail to serve as the basis for progress payments during construction. Such prices shall include an appropriate amount of overhead and profit applicable to each item of Work. Upon request of the County, the Contractor shall support the values with data which will substantiate their correctness.

II. Other Contracts. The Owner reserves the right to let other contracts in connection with this Work. The Contractor shall afford other contractors reasonable opportunity for the introduction and storage of their materials and execution of their work, and promptly connect and coordinate the Work with theirs.

### **ARTICLE III COMPENSATION**

**3.1 Compensation.** The Contract Sum constitutes the total compensation (subject to authorized adjustments) payable to Contractor for performing the Work. All duties, responsibilities and obligations assigned to or undertaken by Contractor shall be at Contractor's expense without change in the Contract Sum.

A. Adjustments. The Contract Sum may only be changed by Change Order or by a written amendment. Any claim for an increase or decrease in the Contract Sum shall be based on written notice delivered by the party making the claim to the other party. Notice of the amount of the claim with supporting data shall be delivered within fifteen (15) days from the beginning of such occurrence and shall be accompanied by claimant's written statement that the amount claimed covers all known amounts (direct, indirect and consequential) to which the claimant is entitled as a result of the occurrence of said event. Failure to deliver a claim within the requisite 15-day period shall constitute a waiver of the right to pursue said claim.

B. Valuation. The value of any Work covered by a Change Order or of any claim for an increase or decrease in the Contract Sum shall be determined in one of the following ways (at Owner's discretion):

- (1) In the case of Unit Price Work, in accordance with Section 3.1.C, below; or
- (2) By mutual acceptance of a lump sum; or
- (3) On the basis of the cost of the Work, plus a negotiated Contractor's fee for overhead and profit. Contractor shall submit an itemized cost breakdown together with supporting data.

C. Unit Price Work. The unit price of an item of Unit Price Work shall be subject to re-evaluation and adjustment pursuant to a requested Change Order under the following conditions:

- (1) If the total cost of a particular item of Unit Price Work amounts to 5% or more of the Contract Sum and the variation in the quantity of the particular item of Unit Price Work performed by Contractor differs by more than 15% from the estimated quantity of such item indicated in the Agreement; and
- (2) If there is no corresponding adjustment with respect to any other item of Work; and
- (3) If Contractor believes that it has incurred additional expense as a result thereof; or
- (4) If Owner believes that the quantity variation entitles it to an adjustment in the unit price; or
- (5) If the parties are unable to agree as to the effect of any such variations in the quantity of Unit Price Work performed.

**3.2 Schedule of Compensation.** All payments for services and material under the Contract Documents shall be made in accordance with the following provisions.

A. Periodic Payments for Services. The Contractor shall be entitled to receive payment for Construction Services rendered pursuant to Section 2.4 in periodic payments which shall reflect a fair apportionment of cost and schedule of values of services furnished prior to payment, subject to the provisions of this Section.

B. Payment for Materials and Equipment. In addition to the periodic payments authorized hereunder, payments may be made for material and equipment not incorporated in the Work but delivered and suitably stored at the Project Site, or another location, subject to prior approval and acceptance by the Owner on each occasion.

C. Credit toward Contract Sum. All payments for Construction Services made hereunder shall be credited toward the payment of the Contract Sum as Contractor's sole compensation for the construction of the Project.

**3.3 Invoice and Payment.** All payments for services and materials under the Contract Documents shall be invoiced and paid in accordance with the following provisions.

A. Invoices. The Contractor shall submit to the Owner periodic invoices for payment, in a form acceptable to the Owner, which shall include a sworn statement certifying that, to the best of the Contractor's knowledge, information and belief, the construction has progressed

to the point indicated, the quality and the Work covered by the invoice is in accord with the Project Plans and Specifications, and the Contractor is entitled to payment in the amount requested, along with the cost reports required pursuant to Article II, showing in detail all monies paid out, Project Costs accumulated, or Project Cost incurred during the previous period. This data shall be attached to the invoice.

B. Additional Information; Processing of Invoices. Should an invoiced amount appear to exceed the Work effort believed to be completed, the Owner may, prior to processing of the invoice for payment, require the Contractor to submit satisfactory evidence to support the invoice. All progress reports and invoices shall be delivered to the attention of the Owner's Project Representative. Invoices not properly prepared (mathematical errors, billing not reflecting actual Work done, no signature, etc.) shall be returned to the Contractor for correction.

C. Architect/Engineer's Approval. Payment for Work completed shall be subject to the Architect/Engineer approving the payment requested by the Contractor and certifying the amount thereof that has been properly incurred and is then due and payable to the Contractor, and identifying with specificity any amount that has not been properly incurred and that should not be paid.

D. Warrants of Contractor with Respect to Payments. The Contractor warrants that (1) upon payment of any retainage, materials and equipment covered by a partial payment request will pass to Owner either by incorporation in construction or upon receipt of payment by the Contractor, whichever occurs first; (2) Work, materials and equipment covered by previous partial payment requests shall be free and clear of liens, claims, security interests, or encumbrances; and (3) no Work, materials or equipment covered by a partial payment request which has been acquired by the Contractor or any other person performing Work at the Project Site, or furnishing materials or equipment for the Project, shall be subject to an agreement under which an interest therein or an encumbrance thereon is retained by the seller or otherwise imposed by the Contractor or any other person.

E. All Compensation Included. Contractor's compensation includes full payment for services set forth in the Contract Documents, including but not limited to overhead, profit, salaries or other compensation of Contractor's officers, partners and/or employees, general operating expenses incurred by Contractor and relating to this Project, including the cost of management, supervision and data processing staff, job office equipment and supplies, and other similar items.

## **ARTICLE IV SUBCONTRACTORS**

**4.1 Subcontracts.** At the Owner's request, the Contractor shall provide Owner's Project Representative with copies of all proposed and final subcontracts, including the general and supplementary conditions thereof.



A. Subcontracts Generally. All subcontracts shall: (1) require each Subcontractor to be bound to Contractor to the same extent Contractor is bound to Owner by the terms of the Contract Documents, as those terms may apply to the portion of the Work to be performed by the Subcontractor, (2) provide for the assignment of the subcontracts from Contractor to Owner at the election of Owner, upon termination of Contractor, (3) provide that Owner will be an additional indemnified party of the subcontract, (4) provide that Owner will be an additional insured on all insurance policies required to be provided by the Subcontractor, except workers' compensation, (5) assign all warranties directly to Owner, and (6) identify Owner as an intended third-party beneficiary of the subcontract.

(1) A Subcontractor is a person or entity who has a direct contract with Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a separate contractor or subcontractors of a separate contractor.

(2) A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

B. No Damages for Delay. Except when otherwise expressly agreed to by Owner in writing, all subcontracts shall provide:

"LIMITATION OF REMEDIES – NO DAMAGES FOR DELAY. The Subcontractor's exclusive remedy for delays in the performance of the contract caused by events beyond its control, including delays claimed to be caused by the Owner or Architect/Engineer or attributable to the Owner or Architect/Engineer and including claims based on breach of contract or negligence, shall be an extension of its contract time and shall in no way involve any monetary claim."

Each subcontract shall require that any claims by the Subcontractor for delay must be submitted to the Contractor within the time and in the manner in which the Contractor must submit such claims to the Owner, and that failure to comply with the conditions for giving notice and submitting claims shall result in the waiver of such claims.

C. Subcontractual Relations. The Contractor shall require each Subcontractor to assume all the obligations and responsibilities which the Contractor owes the Owner pursuant to the Contract Documents, by the parties to the extent of the Work to be performed by the Subcontractor. Said obligations shall be made in writing and shall preserve and protect the rights of the Owner and Architect/Engineer, with respect to the Work to be performed by the Subcontractor,

so that the subcontracting thereof will not prejudice such rights. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with its sub-subcontractors.

D. Insurance; Acts and Omissions. Insurance requirements for Subcontractors shall be no more stringent than those requirements imposed on the Contractor by the Owner. The Contractor shall be responsible to the Owner for the acts and omissions of its employees, agents, Subcontractors, their agents and employees, and all other persons performing any of the Work or supplying materials under a contract to the Contractor.

**4.2 Relationship and Responsibilities.** Except as specifically set forth herein with respect to direct materials acquisitions by Owner, nothing contained in the Contract Documents or in any Contract Document does or shall create any contractual relation between the Owner or Architect/Engineer and any Subcontractor. Specifically, the Contractor is not acting as an agent of the Owner with respect to any Subcontractor. The utilization of any Subcontractor shall not relieve Contractor from any liability or responsibility to Owner, or obligate Owner to the payment of any compensation to the Subcontractor or additional compensation to the Contractor.

**4.3 Payments to Subcontractors; Monthly Statements.** The Contractor shall be responsible for paying all Subcontractors from the payments made by the Owner to Contractor pursuant to Article III, subject to the following provisions:

A. Payment. The Contractor shall, no later than ten (10) days after receipt of payment from the Owner, out of the amount paid to the Contractor on account of such Subcontractor's Work, pay to each Subcontractor the amount to which the Subcontractor is entitled in accordance with the terms of the Contractor's contract with such Subcontractor. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to sub-Subcontractors in a similar manner. After receipt of payment from Owner, if the need should arise to withhold payments to Subcontractors for any reason, as solely determined by Contractor, the Contractor shall promptly restore such monies to the Owner, adjusting subsequent pay requests and Project bookkeeping as required.

B. Final Payment of Subcontractors. The final payment of retainage to Subcontractors shall not be made until the Project has been inspected by the Architect/Engineer or other person designated by the Owner for that purpose, and until both the Architect/Engineer and the Contractor have issued a written certificate that the Project has been constructed in accordance with the Project Plans and Specifications and approved Change Orders. Before issuance of final payment to any Subcontractor without any retainage, the Subcontractor shall submit satisfactory evidence that all payrolls, material bills, and other indebtedness connected with the Project have been paid or otherwise satisfied, warranty information is complete, as-built markups have been submitted, and instruction for the Owner's operating and maintenance personnel is complete. Final payment may be made to certain select Subcontractors whose Work is satisfactorily completed prior to the completion of the Project, but only upon approval of the Owner's Project Representative.

**4.4 Responsibility for Subcontractors.** As provided in Section 2.4.BB, Contractor shall be

fully responsible to Owner for all acts and omissions of the Subcontractors, suppliers and other persons and organizations performing or furnishing any of the Work under a direct or indirect Contract with Contractor just as Contractor is responsible for Contractor's own acts and omissions.

**4.5 Contingent Assignment of Subcontracts.** Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that:

- (1) assignment is effective only after termination of the Contract by the Owner for cause pursuant to Article XIV and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor in writing; and
- (2) assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Agreement.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract. Upon such assignment, if the Work has been suspended for more than thirty (30) days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension. Upon such assignment to the Owner, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.

## **ARTICLE V CHANGES IN WORK**

**5.1 General.** Changes in the Work may be accomplished after execution of the Agreement, and without invalidating the Agreement, by Change Order, Work Directive Change or order for a minor change in the Work, subject to the limitations stated in this Article V and elsewhere in the Contract Documents. A Change Order shall be based upon agreement among the Owner, Contractor and Architect/Engineer; a Work Directive Change requires agreement by the Owner and Architect/Engineer and may or may not be agreed to by the Contractor; an order for a minor change in the Work may be issued by the Architect/Engineer alone. Changes in the Work shall be performed under applicable provisions of the Contract Documents, and the Contractor shall proceed promptly, unless otherwise provided in the Change Order, Work Directive Change or order for a minor change in the Work.

**5.2 Minor Changes in the Work.** The Owner or Architect/Engineer shall have authority to order minor changes in the Work not involving adjustment in the Contract Sum or extension of the Contract Time and not inconsistent with the intent of the Contract Documents. Such change will be effected by written order signed by the Architect/Engineer and shall be binding on the Owner and Contractor. The Contractor shall abide by and perform such minor changes. Such changes shall

be effected by a Field Directive or a Work Directive Change. Documentation of changes shall be determined by the Construction Team, and displayed monthly in the Progress Reports. Because such changes shall not affect the Contract Sum to be paid to the Contractor, they shall not require a Change Order pursuant to Section 5.6.

**5.3 Emergencies.** In any emergency affecting the safety of persons or property, the Contractor shall act at its discretion to prevent threatened damage, injury, or loss. Any increase in the Contract Sum or extension of time claimed by the Contractor because emergency Work shall be determined as provided in Section 5.6. However, whenever practicable, the Contractor shall obtain verbal concurrence of the Owner's Project Representative and Architect/Engineer where the act will or may affect the Contract Sum or Contract Time.

**5.4 Concealed Conditions.** If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature, that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect/Engineer before conditions are disturbed and in no event later than ten (10) days after first observance of the conditions. The Architect/Engineer will promptly investigate such conditions and, if the Architect/Engineer determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend an equitable adjustment in the Contract Sum or Contract Time, or both. If the Architect/Engineer determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect/Engineer shall promptly notify the Owner and Contractor in writing, stating the reasons. If either party disputes the Architect/Engineer's determination or recommendation, that party may proceed as provided in Article VIII.

**5.5 Hazardous Materials.** In the event the Contractor encounters on the Project Site material reasonably believed to be hazardous, petroleum or petroleum related products, or other hazardous or toxic substances, except as provided in Section 2.4.U, the Contractor shall immediately stop Work in the area affected and report the condition to the Owner and the Architect/Engineer in writing. The Work in the affected area shall not thereafter be resumed except by Change Order or written amendment, if in fact the material or substance has not been rendered harmless. The Work in the affected area shall be resumed when the Project Site has been rendered harmless, in accordance with the final determination by the Architect/Engineer or other appropriate professional employed by Owner. The Contractor shall not be required to perform without its consent any Work relating to hazardous materials, petroleum or petroleum related products, or other hazardous or toxic substances. In the event the Contractor encounters on the Project Site materials believed in good faith to be hazardous or contaminated material, and the presence of such hazardous or contaminated material was not known and planned for at the time the Contractor submitted its Bid (or Guaranteed Maximum Price proposal), and it is necessary for the Contractor to stop Work in the area affected and delays Work for more than a seven (7) day period, adjustments to the Contract Sum and/or Contract Time shall be made in accordance with this Article V.

## **5.6 Change Orders; Adjustments to Contract Sum.**

A. Change Orders Generally. The increase or decrease in the Contract Sum resulting from a change authorized pursuant to the Contract Documents shall be determined:

- (1) By mutual acceptance of a lump sum amount properly itemized and supported by sufficient substantiating data, to permit evaluation by the Architect/Engineer and Owner; or
- (2) By unit prices stated in the Agreement or subsequently agreed upon; or
- (3) By any other method mutually agreeable to Owner and Contractor.

If Owner and Contractor are unable to agree upon increases or decreases in the Contract Sum and the Architect/Engineer certifies that the work needs to be commenced prior to any such agreement, the Contractor, provided it receives a written Change Order signed by or on behalf of the Owner, shall promptly proceed with the Work involved. The cost of such Work shall then be determined on the basis of the reasonable expenditures of those performing the Work attributed to the change. However, in the event a Change Order is issued under these conditions, the Owner, through the Architect/Engineer, will establish an estimated cost of the Work and the Contractor shall not perform any Work whose cost exceeds that estimated without prior written approval by the Owner. In such case, the Contractor shall keep and present in such form as the Owner may prescribe an itemized accounting, together with appropriate supporting data of the increase in overall costs of the Project. The amount of any decrease in the Contract Sum to be allowed by the Contractor to the Owner for any deletion or change which results in a net decrease in costs will be the amount of the actual net decrease.

**5.7 Unit Prices.** If unit prices are stated in the Contract Documents or subsequently agreed upon, and if the quantities originally contemplated are so changed in a proposed Change Order that application of the agreed unit prices to the quantities of Work proposed will cause substantial inequity to the Owner or Contractor, the applicable unit prices and Contract Sum shall be equitably adjusted.

**5.8 Owner-Initiated Changes.** Without invalidating the Agreement and without notice to any Surety, Owner may, at any time, order additions, deletions or revisions in the Work. These will be authorized by a written amendment, a Field Directive, a Change Order, or a Work Directive Change, as the case may be. Upon receipt of any such document, Contractor shall promptly proceed with the Work involved which will be performed under the applicable conditions of the Contract Documents (except as otherwise specifically provided). A Work Directive Change may not change the Contract Sum or the Contract Time; but is evidence that the parties expect that the change directed or documented by a Work Directive Change will be incorporated in a subsequently issued Change Order following negotiations by the parties as to its effect, if any, on the Contract Sum or Contract Time.



**5.9 Unauthorized Work.** Contractor shall not be entitled to an increase in the Contract Sum or an extension of the Contract Time with respect to any Work performed that is not required by the Contract Documents.

**5.10 Defective Work.** Owner and Contractor shall execute appropriate Change Orders (or written amendments) covering changes in the Work which are ordered by Owner, or which may be required because of acceptance of defective Work, without adjustment to the Contract Sum.

**5.11 Estimates for Changes.** At any time Architect/Engineer may request a quotation from Contractor for a proposed change in the Work. Within twenty-one (21) calendar days after receipt, Contractor shall submit a written and detailed proposal for an increase or decrease in the Contract Sum or Contract Time for the proposed change. Architect/Engineer shall have twenty-one (21) calendar days after receipt of the detailed proposal to respond in writing. The proposal shall include an itemized estimate of all costs and time for performance that will result directly or indirectly from the proposed change. Unless otherwise directed, itemized estimates shall be in sufficient detail to reasonably permit an analysis by Architect/Engineer of all material, labor, equipment, subcontracts, overhead costs and fees, and shall cover all Work involved in the change, whether such Work was deleted, added, changed or impacted. Notwithstanding the request for quotation, Contractor shall carry on the Work and maintain the progress schedule. Delays in the submittal of the written and detailed proposal will be considered non-prejudicial.

**5.12 Form of Proposed Changes.** The form of all submittals, notices, Change Orders and other documents permitted or required to be used or transmitted under the Contract Documents shall be determined by the Owner. Standard Owner forms shall be utilized.

**5.13 Changes to Contract Time.** The Contract Time may only be changed pursuant to a Change Order or a written amendment to the Contract Documents. Any claim for an extension or shortening of the Contract Time shall be based on written notice delivered by the party making the claim to the other party. Notice of the extent of the claim with supporting data shall be delivered within fifteen (15) days from detection or beginning of such occurrence and shall be accompanied by the claimant's written statement that the adjustment claimed is the entire adjustment to which the claimant has reason to believe it is entitled to because of the occurrence of said event. The Contract time will be extended in an amount equal to time lost due to delays beyond the control of Contractor. Such delays shall include, but not be limited to, acts or neglect by Owner or others performing additional Work; or to fires, floods, epidemics, abnormal weather conditions or acts of God. Failure to deliver a written notice of claim within the requisite 15-day period shall constitute a waiver of the right to pursue said claim.

**ARTICLE VI**  
**ROLE OF ARCHITECT/ENGINEER**

**6.1 General.**

A. Retaining. The Owner shall retain an Architect/Engineer (whether an individual or an entity) lawfully licensed to practice in Florida. That person or entity is identified as the Architect/Engineer in the Agreement and is referred to throughout the Contract Documents as if singular in number.

B. Duties. Duties, responsibilities and limitations of authority of the Architect/Engineer as set forth in the Contract Documents shall not be restricted, modified or extended without written consent of the Owner and Architect/Engineer. Consent shall not be unreasonably withheld.

C. Termination. If the employment of the Architect/Engineer is terminated, the Owner shall employ a successor Architect/Engineer as to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect/Engineer.

**6.2 Administration.** The Architect/Engineer will provide administration of the Agreement as described in the Contract Documents and will be an Owner's representative during construction until the date the Architect/Engineer approves the final Application for Payment. The Architect/Engineer will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

A. Site Visits. The Architect/Engineer will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work complete, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. Unless specifically instructed by Owner, the Architect/Engineer will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect/Engineer will not have control over, charge of, or responsibility for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

B. Reporting. Based on the site visits, the Architect/Engineer will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work. The Architect/Engineer will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect/Engineer will not have control over or charge of and will not be responsible for acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons or

entities performing portions of the Work.

**6.3 Interpretation of Project Plans and Specifications.** The Architect/Engineer will be the interpreter of the requirements of the Project Plans and Specifications. Upon receipt of comments or objections by Contractor or Owner, the Architect/Engineer will make decisions on all claims, disputes, or other matters pertaining to the interpretation of the Project Plans and Specifications.

**6.4 Rejection of Non-Conforming Work.** Upon consultation with Owner, the Architect/Engineer shall have the authority to reject Work which does not conform to the Project Plans and Specifications.

**6.5 Correction of Work.** The Contractor shall promptly correct all Work rejected by the Architect/Engineer for being defective or as failing to conform to the Project Plans and Specifications, whether observed before or after the Substantial Completion Date and whether or not fabricated, installed, or completed. The Contractor shall bear all costs of correcting such rejected Work, including compensation for Architect/Engineer's additional services made necessary thereby.

**6.6 Timely Performance of Architect/Engineer.** The Contractor shall identify which requests for information or response from the Architect/Engineer have the greatest urgency and those items which require prioritizing in response by the Architect/Engineer. The Contractor shall also identify the preferred time period for response and shall request a response time which is reasonably and demonstrably related to the needs of the Project and Contractor. In the event that Architect/Engineer claims that Contractor's expectations for a response are unreasonable, Owner shall require Architect/Engineer to communicate such claim to Contractor in writing together with the specific time necessary to respond and the date upon which such response will be made. In the event that Contractor believes that Architect/Engineer is not providing timely services or responses, Contractor shall notify Owner of same in writing not less than two (2) weeks before Contractor believes performance or response time from Architect/Engineer is required without risk of delaying the Project.

## **ARTICLE VII OWNER'S RIGHTS AND RESPONSIBILITIES**

**7.1 Project Site; Title.** The Owner shall provide the lands upon which the Work under the Contract Documents is to be done, except that the Contractor shall provide all necessary additional land required for the erection of temporary construction facilities and storage of his materials, together with right of access to same. The Owner hereby represents to the Contractor that it currently has and will maintain up through and including the Substantial Completion Date, good title to all of the real property constituting the Project Site. Owner agrees to resolve, at its expense, any disputes relating to the ownership and use of the Project Site which might arise during construction.

**7.2 Project Plans and Specifications; Architect/Engineer.** The parties hereto acknowledge and agree that Owner has previously entered into an agreement with Architect/Engineer. Pursuant to the terms of such agreement, the Architect/Engineer, as an agent and representative of Owner, is responsible for the preparation of Project Plans and Specifications which consist of drawings, specifications, and other documents setting forth in detail the requirements for the construction of the Project. All such Project Plans and Specifications shall be provided either by Owner or the Architect/Engineer, and Contractor shall be under no obligation to provide same and shall be entitled to rely upon the accuracy and completeness of the Project Plans and Specifications provided by the Architect/Engineer and all preliminary drawings prepared in connection therewith. The Contractor will be furnished a reproducible set of all drawings and specifications reasonably necessary for the performance of Contractor's services hereunder and otherwise ready for printing. The Contractor shall be notified of any written modification in the agreement between Owner and Architect/Engineer.

**7.3 Surveys; Soil Tests and Other Project Site Information.** Owner shall be responsible for providing a legal description and certified land survey of the Project Site in a form and content and with such specificity as may be required by the Architect/Engineer and Contractor to perform their services. To the extent deemed necessary by Owner and Architect/Engineer, and solely at Owner's expense, Owner may engage the services of a geotechnical consultant to perform test borings and other underground soils testing as may be deemed necessary by the Architect/Engineer or the Contractor. Contractor shall not be obligated to provide such surveys or soil tests and shall be entitled to rely upon the accuracy and completeness of the information provided; subject, however, to the provisions of Section 2.4.S hereof. Owner shall provide Contractor, as soon as reasonably possible following the execution of the Contract Documents, all surveys or other survey information in its possession describing the physical characteristics of the Project Site, together with soils reports, subsurface investigations, utility locations, deed restrictions, easements, and legal descriptions then in its possession or control. Upon receipt of all surveys, soils tests, and other Project Site information, Contractor shall promptly advise Owner of any inadequacies in such information and of the need for any additional surveys, soils or subsoil tests. In performing this Work, Contractor shall use the standard of care of experienced contractors and will use its best efforts timely to identify all problems or omissions. Owner shall not be responsible for any delay or damages to the Contractor for any visible or disclosed site conditions or disclosed deficiencies in the Project Site which should have been identified by Contractor and corrected by Owner prior to the execution of the Contract Documents.

**7.4 Information; Communication; Coordination.** The Owner's Project Representative shall examine any documents or requests for information submitted by the Contractor and shall advise Contractor of Owner's decisions pertaining thereto within a reasonable period of time to avoid unreasonable delay in the progress of the Contractor's services. Contractor shall indicate if any such documents or requests warrant priority consideration. However, decisions pertaining to approval of the Project Schedule as it relates to the date of Substantial Completion, the Project Cost, Contractor's compensation, approving or changing the Contract Sum shall only be effective when approved by Owner in the form of a written Change Order or amendment to the Contract

Documents. Owner reserves the right to designate a different Owner's Project Representative provided Contractor is notified in writing of any such change. Owner and Architect/Engineer may communicate with Subcontractors, materialmen, laborers, or suppliers engaged to perform services on the Project, but only for informational purposes. Neither the Owner nor the Architect/Engineer shall attempt to direct the Work of or otherwise interfere with any Subcontractor, materialman, laborer, or supplier, or otherwise interfere with the Work of the Contractor. Owner shall furnish the data required of Owner under the Contract Documents promptly.

**7.5 Governmental Body.** The Contractor recognizes that the Owner is a governmental body with certain procedural requirements to be satisfied. The Contractor has and will make reasonable allowance in its performance of services for such additional time as may be required for approvals and decisions by the Owner and any other necessary government agency.

**7.6 Pre-Completion Acceptance.** The Owner shall have the right to take possession of and use any completed portions of the Work, although the time for completing the entire Work or such portions may not have expired, but such taking possession and use shall not be deemed an acceptance of any Work not completed in accordance with the Contract Documents.

**7.7 Ownership and Use of Drawings, Specifications and Other Instruments of Service.**

- (1) The Architect/Engineer and the Architect/Engineer's consultants shall be deemed the authors and owners of their respective instruments of service, including the Project Plans and Specifications, and will retain all common law, statutory and other reserved rights, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers shall not own or claim a copyright in the instruments of service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with this Project is not to be constructed as publication in derogation of the Architect/Engineer's or Architect/Engineer's consultants' reserved rights.
- (2) The Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers are authorized to use and reproduce the drawings and specifications provided to them solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Project Plans and Specifications or other instruments of service. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers may not use the drawings or specifications on other projects or for additions to this Project outside the scope of the Work without the specific written consent of the Owner, Architect/Engineer and the Architect/Engineer's consultants.

**7.8 Owner's Project Representative.** Owner's Project Representative is Owner's Agent, who will act as directed by and under the supervision of the Owner, and who will confer with

Owner/Architect/Engineer regarding his actions. The Owner's Project Representative's dealings in matters pertaining to the on-site Work shall, in general, be only with the Owner/Architect/Engineer and Contractor and dealings with Subcontractors shall only be through or with the full knowledge of Contractor.

A. Responsibilities. Except as otherwise instructed in writing by Owner, the

Owner's Project Representative will:

- (1) Attend preconstruction conferences; arrange a schedule of progress meetings and other job conferences as required in consultation with Owner/Architect/Engineer and notify those expected to attend in advance; and attend meetings and maintain and circulate copies of minutes thereof;
- (2) Serve as Owner/Architect/Engineer's liaison with Contractor, working principally through Contractor's superintendent, to assist in understanding the intent of the Contract Documents. As requested by Owner/Architect/Engineer, assist in obtaining additional details or information when required at the job site for proper execution of the Work;
- (3) Report to Owner/Architect/Engineer whenever he believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents;
- (4) Accompany visiting inspectors representing public or other agencies having jurisdiction over the project; record the outcome of these inspections and report to Owner/Architect/Engineer;
- (5) Review applications for payment with Contractor for compliance with the established procedure for their submission and forward them with recommendations to Owner/Architect/Engineer; and
- (6) Perform those duties as set forth elsewhere within the Contract Documents.

B. Limitations. Except upon written instructions of Owner, Owner's Project

Representative shall not:

- (1) Authorize any deviation from the Contract Documents or approve any substitute materials or equipment;
- (2) Exceed limitations on Owner/Architect/Engineer's authority as set forth in the Contract Documents;



- (3) Undertake any of the responsibilities of Contractor, Subcontractors or Contractor's superintendent, or expedite the Work;
- (4) Advise on or issue directions relative to any aspect of the means, methods, techniques, sequences or procedures of construction unless such is specifically called for in the Contract Documents;
- (5) Advise on or issue directions as to safety precautions and programs in connection with the Work;
- (6) Authorize Owner to occupy the project in whole or in part; or
- (7) Participate in specialized field or laboratory tests.

## **ARTICLE VIII RESOLUTION OF DISAGREEMENTS; CLAIMS FOR COMPENSATION**

**8.1 Owner to Decide Disputes.** The Owner shall reasonably decide all questions and disputes, of any nature whatsoever, that may arise in the execution and fulfillment of the services provided for under the Contract Documents, in accordance with the Procurement Ordinance.

**8.2 Finality.** The decision of the Owner upon all claims, questions, disputes and conflicts shall be final and conclusive, and shall be binding upon all parties to the Contract Documents, subject to judicial review as provided in Section 8.5 below.

**8.3 No Damages for Delay.** If at any time Contractor is delayed in the performance of Contractor's responsibilities under the Contract Documents as the result of a default or failure to perform in a timely manner by Owner or Owner's agents or employees, Contractor shall not be entitled to any damages except for compensation specifically authorized in Article III. Contractor's sole remedy will be a right to extend the time for performance. Nothing herein shall preclude Contractor from any available remedy against any responsible party other than Owner. Contractor shall be responsible for liquidated damages for delay pursuant to Section 3 of the Agreement.

**8.4 Permitted Claims Procedure.** Where authorized or permitted under the Contract Documents, all claims for additional compensation by Contractor, extensions of time affecting the Substantial Completion Date, for payment by the Owner of costs, damages or losses due to casualty, Force Majeure, Project Site conditions or otherwise, shall be governed by the following:

- (1) All claims must be submitted as a request for Change Order in the manner as provided in Article V.

- (2) The Contractor must submit a notice of claim to Owner's Project Representative and to the Architect/Engineer within fifteen (15) days of when the Contractor was or should have been aware of the fact that an occurrence was likely to cause delay or increased costs. Failure to submit a claim within the requisite 15-day period shall constitute a waiver of the right to pursue said claim.
- (3) Within twenty (20) days of submitting its notice of claim, the Contractor shall submit to the Owner's Project Representative its request for Change Order, which shall include a written statement of all details of the claim, including a description of the Work affected.
- (4) After receipt of a request for Change Order, the Owner's Project Representative, in consultation with the Architect/Engineer, shall deliver to the Contractor, within twenty (20) days after receipt of request, its written response to the claim.
- (5) In the event the Owner and Contractor are unable to agree on the terms of a Change Order, the Owner shall have the option to instruct the Contractor to proceed with the Work. In that event, the Owner shall pay for those parts of the Work, the scope and price of which are not in dispute. The balance of the disputed items in the order to proceed will be resolved after completion of the Work, based upon completed actual cost.
- (6) The rendering of a decision by Owner with respect to any such claim, dispute or other matter (except any which have been waived by the making or acceptance of final payment) will be a condition precedent to any exercise by Owner or Contractor of such right or remedies as either may otherwise have under the Contract Documents or by laws or regulations in respect of any such claim, dispute or other matter.

**8.5 Contract Claims and Disputes.** After completion of the process set forth in Section 8.4 above, any unresolved dispute under this Agreement shall be decided by the Purchasing Official in accordance with Section 2-26-63 of the Manatee County Code of Laws, subject to an administrative hearing process as provided in Section 2-26-64. The decision of the Board of County Commissioners in accordance with Section 2-26-64 of the Manatee County Code of Laws shall be the final and conclusive County decision subject to exclusive judicial review in circuit court by a petition for certiorari.

**8.6 Claims for Consequential Damages.** The Contractor and Owner waive claims against each other for consequential damages arising out of or relating to this Agreement. This mutual waiver includes:

- (1) damages incurred by the Owner for rental expenses, for losses of use, income,

profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and

- (2) damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article XIV. Nothing contained in this Section 8.6 shall be deemed to preclude assessment of liquidated direct damages, when applicable, in accordance with the requirements of the Contract Documents.

## **ARTICLE IX INDEMNITY**

### **9.1 Indemnity.**

A. Indemnification Generally. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect/Engineer, Architect/Engineer's consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Section 9.1.

B. Claims by Employees. In claims against any person or entity indemnified under this Section 9.1 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under Section 9.1.A. shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

**9.2 Duty to Defend.** The Contractor shall defend the Owner in any action, lawsuit mediation or arbitration arising from the alleged negligence, recklessness or intentionally wrongful conduct of the Contractor and other persons employed or utilized by the Contractor in the performance of the Work. So long as Contractor, through its own counsel, performs its obligation to defend the Owner pursuant to this Section, Contractor shall not be required to pay the Owner's

costs associated with the Owner's participation in the defense.

## **ARTICLE X**

### **ACCOUNTING RECORDS; OWNERSHIP OF DOCUMENTS**

**10.1 Accounting Records.** Records of expenses pertaining to all services performed shall be kept in accordance with generally accepted accounting principles and procedures.

**10.2 Inspection and Audit.** The Contractor's records shall be open to inspection and subject to examination, audit, and/or reproduction during normal working hours by the Owner's agent or authorized representative to the extent necessary to adequately permit evaluation and verification of any invoices, payments or claims submitted by the Contractor or any of its payees during the performance of the Work. These records shall include, but not be limited to, accounting records, written policies and procedures, Subcontractor files (including proposals of successful and unsuccessful bidders), original estimates, estimating worksheets, correspondence, Change Order files (including documentation covering negotiated settlements), and any other supporting evidence necessary to substantiate charges related to the Contract Documents. They shall also include, but not be limited to, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with the Contract Documents. For such audits, inspections, examinations and evaluations, the Owner's agent or authorized representative shall have access to said records from the effective date of the Contract Documents, for the duration of Work, and until three (3) years after the date of final payment by the Owner to the Contractor pursuant to the Contract Documents.

**10.3 Access.** The Owner's agent or authorized representative shall have access to the Contractor's facilities and all necessary records to conduct audits in compliance with this Article. The Owner's agent or authorized representative shall give the Contractor reasonable advance notice of intended inspections, examinations, and/or audits.

**10.4 Ownership of Documents.** Upon obtainment of Substantial Completion or termination of the Agreement, all records, documents, tracings, plans, specifications, maps, evaluations, reports, transcripts and other technical data, other than working papers, prepared or developed by the Contractor shall be delivered to and become the property of the Owner. The Contractor at its own expense may retain copies for its files and internal use.

**ARTICLE XI**  
**PUBLIC CONTRACT LAWS**

**11.1 Equal Opportunity Employment.**

A. Employment. The Contractor shall not discriminate against any employee or applicant for employment because of race, creed, sex, color, national origin, disability or age, and will take affirmative action to ensure that all employees and applicants are afforded equal employment opportunities without discrimination because of race, creed, sex, color, national origin, disability or age. Such action will be taken with reference to, but shall not be limited to, recruitment, employment, job assignment, promotion, upgrading, demotion, transfer, layoff or termination, rates of training or retraining, including apprenticeship and on-the-job training.

B. Participation. No person shall, on the grounds of race, creed, sex, color, national origin, disability or age, be excluded from participation in, be denied the proceeds of, or be subject to discrimination in the performance of the Agreement.

**11.2 Immigration Reform and Control Act of 1986.** Contractor acknowledges that it is responsible for complying with the provisions of the Immigration Reform and Control Act of 1986, located at 8 U.S.C. Section 1324, et seq., and regulations relating thereto. Failure to comply with the above statutory provisions shall be considered a material breach and shall be grounds for immediate termination of this Agreement.

**11.3 No Conflict of Interest.** The Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift or any other consideration, contingent upon or resulting from the award or making of this Agreement.

A. No Interest in Business Activity. By accepting award of this Agreement, the Contractor, which shall include its directors, officers and employees, represents that it presently has no interest in and shall acquire no interest in any business or activity which would conflict in any manner with the performance of services required hereunder, including without limitation as described in the Contractor's own professional ethical requirements. An interest in a business or activity which shall be deemed a conflict includes but is not limited to direct financial interest in any of the material and equipment manufacturers, suppliers, distributors, or contractors who will be eligible to supply material and equipment for the Project for which the Contractor is furnishing its services required hereunder.

B. No Appearance of Conflict. The Contractor shall not knowingly engage in any contractual or professional obligations that create an appearance of a conflict of interest with respect to the services provided pursuant to the Agreement. The Contractor has provided the Affidavit of No Conflict, incorporated into the Contract Documents as Exhibit "C", as a material

inducement for Owner entering the Agreement. If, in the sole discretion of the County Administrator or designee, a conflict of interest is deemed to exist or arise during the term of this Agreement, the County Administrator or designee may cancel this Agreement, effective upon the date so stated in a written notice of cancellation, without penalty to the Owner.

**11.4 Truth in Negotiations.** By execution of the Contract Documents, the Contractor certifies to truth-in-negotiations and that wage rates and other factual unit costs supporting the compensation are accurate, complete and current at the time of contracting. Further, the original Contract Sum and any additions thereto shall be adjusted to exclude any significant sums where the Owner determines the Contract Sum was increased due to inaccurate, incomplete or non-current wage rates and other factual unit costs. Such adjustments must be made within one (1) year after final payment to the Contractor.

**11.5 Public Entity Crimes.** The Contractor is directed to the Florida Public Entity Crimes Act, Section 287.133, Florida Statutes, specifically section 2(a), and the Owner's requirement that the Contractor comply with it in all respects prior to and during the term of the Agreement.

## **ARTICLE XII**

### **FORCE MAJEURE, FIRE OR OTHER CASUALTY**

#### **12.1 Force Majeure.**

A. Unavoidable Delays. Delays in any performance by any party contemplated or required hereunder due to fire, flood, sinkhole, earthquake or hurricane, acts of God, unavailability of materials, equipment or fuel, war, declaration of hostilities, revolt, civil strife, altercation or commotion, strike, labor dispute, or epidemic, archaeological excavation, lack of or failure of transportation facilities, or any law, order, proclamation, regulation, or ordinance of any government or any subdivision thereof, or for any other similar cause to those enumerated, beyond the reasonable control and which with due diligence could not have been reasonably anticipated, shall be deemed to be events of Force Majeure and any such delays shall be excused. In the event such party is delayed in the performance of any Work or obligation pursuant to the Contract Documents for any of the events of Force Majeure stated in this Section 12.1, the date for performance required or contemplated by the Contract Documents shall be extended by the number of calendar days such party is actually delayed

B. Concurrent Contractor Delays. If a delay is caused for any reason provided in 12.1.A. or as a result of an extension of time provided by Change Order, and during the same time period a delay is caused by Contractor, the date for performance shall be extended as provided in 12.1.A. but only to the extent the time is or was concurrent.

C. Notice; Mitigation. The party seeking excuse for nonperformance based on Force Majeure shall give written notice to the Owner, if with respect to the Contractor, or to the Contractor if with respect to the Owner, specifying its actual or anticipated duration. Each party



seeking excuse from nonperformance based on Force Majeure shall use its best efforts to rectify any condition causing a delay and will cooperate with the other party, except that neither party shall be obligated to incur any unreasonable additional costs and expenses to overcome any loss of time that has resulted.

**12.2 Casualty; Actions by Owner and Contractor.** During the construction period, if the Project or any part thereof shall have been damaged or destroyed, in whole or in part, the Contractor shall promptly make proof of loss; and Owner and Contractor shall proceed promptly to collect, or cause to be collected, all valid claims which may have arisen against insurers or others based upon such damage or destruction. The Contractor shall diligently assess the damages or destruction and shall prepare an estimate of the cost, expenses, and other charges, including normal and ordinary compensation to the Contractor, necessary for reconstruction of the Project substantially in accordance with the Project Plans and Specifications. Within fifteen (15) days following satisfaction of the express conditions described in subsections (1), (2) and (3) below, the Contractor covenants and agrees diligently to commence reconstruction and to complete the reconstruction or repair of any loss or damage by fire or other casualty to the Project to substantially the same size, floor area, cubic content, and general appearance as prior to such loss or damage:

- (1) Receipt by the Owner or the trustee of the proceeds derived from collection of all valid claims against insurers or others based upon such damage or destruction, and receipt of other sums from any source such that the funds necessary to pay the Project Cost and any additions to the Project Cost necessitated for repair or reconstruction are available;
- (2) Written agreement executed by the Contractor and the Owner, by amendment to the Contract Documents or otherwise, authorizing and approving the repair or reconstruction and any additions to the Project Cost necessitated thereby, including any required adjustment to the Contract Sum; and
- (3) Final approval by the Owner of the Project Plans and Specifications for such repair or reconstruction and issuance of any required building permit.

**12.3 Approval of Plans and Specifications.** The Owner agrees to approve the plans and specifications for such reconstruction or repair if the reconstruction or repair contemplated by such plans and specifications is economically feasible, and will restore the Project, or the damaged portion thereof, to substantially the same condition as prior to such loss or damage, and such plans and specifications conform to the applicable laws, ordinances, codes, and regulations. The Owner agrees that all proceeds of any applicable insurance or other proceeds received by the Owner or the Contractor as a result of such loss or damage shall be used for payment of the costs, expenses, and other charges of the reconstruction or repair of the Project.

**12.4 Notice of Loss or Damage.** The Contractor shall promptly give the Owner written notice of any significant damage or destruction to the Project, defined as loss or damage which it is

contemplated by Contractor will increase the Contract Sum or extend the Substantial Completion Date, stating the date on which such damage or destruction occurred, the then expectations of Contractor as to the effect of such damage or destruction on the use of the Project, and the then proposed schedule, if any, for repair or reconstruction of the Project. Loss or damage which the Contractor determines will not affect the Contract Sum or Substantial Completion Date will be reported to Owner and Architect/Engineer immediately, and associated corrective actions will be undertaken without delay.

### **ARTICLE XIII REPRESENTATIONS, WARRANTIES AND COVENANTS**

**13.1 Representations and Warranties of Contractor.** The Contractor represents and warrants to the Owner each of the following.

A. The Contractor is a construction company, organized under the laws of the State of \_\_\_\_\_, authorized to transact business in the State of Florida, with \_\_\_\_\_ as the primary qualifying agent. Contractor has all requisite power and authority to carry on its business as now conducted, to own or hold its properties, and to enter into and perform its obligations hereunder and under each instrument to which it is or will be a party, and is in good standing in the State of Florida.

B. Each Contract Document to which the Contractor is or will be a party constitutes, or when entered into will constitute, a legal, valid, and binding obligation of the Contractor enforceable against the Contractor in accordance with the terms thereof, except as such enforceability may be limited by applicable bankruptcy, insolvency, or similar laws from time to time in effect which affect creditors' rights generally and subject to usual equitable principles in the event that equitable remedies are involved.

C. There are no pending or, to the knowledge of the Contractor, threatened actions or proceedings before any court or administrative agency, within or without the State of Florida, against the Contractor or any partner, officer, or agent of the Contractor which question the validity of any document contemplated hereunder, or which are likely in any case, or in the aggregate, to materially adversely affect the consummation of the transactions contemplated hereunder, or materially adversely affect the financial condition of the Contractor.

D. The Contractor has filed or caused to be filed all federal, state, local, or foreign tax returns, if any, which were required to be filed by the Contractor, and has paid, or caused to be paid, all taxes shown to be due and payable on such returns or on any assessments levied against the Contractor.

E. Neither Contractor nor any agent or person employed or retained by Contractor has acted fraudulently or in bad faith or in violation of any statute or law in the procurement of this Agreement.

F. The Contractor shall timely fulfill or cause to be fulfilled all of the terms and conditions expressed herein which are within the control of the Contractor or which are the responsibility of the Contractor to fulfill. The Contractor shall be solely responsible for the means and methods of construction.

G. It is recognized that neither the Architect/Engineer, the Contractor, nor the Owner has control over the cost of labor, materials, or equipment, over a Subcontractor's methods of determining bid prices, or over competitive bidding, market, or negotiating conditions.

H. During the term of the Contract Documents, and the period of time that the obligations of the Contractor under the Contract Documents shall be in effect, the Contractor shall cause to occur and to continue to be in effect those instruments, documents, certificates, and events contemplated by the Contract Documents that are applicable to, and the responsibility of, the Contractor.

I. The Contractor shall assist and cooperate with the Owner and shall accomplish the construction of the Project in accordance with the Contract Documents and the Project Plans and Specifications, and will not knowingly violate any laws, ordinances, rules, regulations, or orders that are or will be applicable thereto.

J. Contractor warrants and guarantees to Owner that all Work will be in accordance with the Contract Documents and will not be defective, and that Owner, representatives of Owner, governmental agencies with jurisdictional interests will have access to the Work at reasonable time for their observation, inspecting and testing. Contractor shall give Architect/Engineer timely notice of readiness of the Work for all required approvals and shall assume full responsibility, including costs, in obtaining required tests, inspections, and approval certifications and/or acceptance, unless otherwise stated by Owner.

K. If any Work (including Work of others) that is to be inspected, tested, or approved is covered without written concurrence of Architect/Engineer, it must, if requested by Architect/Engineer, be uncovered for observation. Such uncovering shall be at Contractor's expense unless Contractor has given Architect/Engineer timely notice of Contractor's intention to cover the same and Architect/Engineer has not acted with reasonable promptness in response to such notice. Neither observations by Architect/Engineer nor inspections, tests, or approvals by others shall relieve Contractor from Contractor's obligations to perform the Work in accordance with the Contract Documents.

L. If the Work is defective, or Contractor fails to supply sufficient skilled workers, or suitable materials or equipment, or fails to furnish or perform the Work in such a way that the completed Work will conform to the Contract Documents, Owner may order Contractor to stop the Work, or any portion thereof and terminate payments to the Contractor until the cause for such order has been eliminated. Contractor shall bear all direct, indirect and consequential costs for satisfactory reconstruction or removal and replacement with non-defective Work, including, but not

limited to fees and charges of Architect/Engineers, attorneys and other professionals and any additional expenses experienced by Owner due to delays to other Contractors performing additional Work and an appropriate deductive change order shall be issued. Contractor shall further bear the responsibility for maintaining the schedule and shall not be entitled to an extension of the Contract Time or the recovery of delay damages due to correcting or removing defective Work.

M. If Contractor fails within seven (7) days after written notice to correct defective Work, or fails to perform the Work in accordance with the Contract Documents, or fails to comply with any other provision of the Contract Documents, Owner may correct and remedy any such deficiency to the extent necessary to complete corrective and remedial action. Owner may exclude Contractor from all or part of the site, take possession of all or part of the Work, Contractor's tools, construction equipment and machinery at the site or for which Owner has paid Contractor but which are stored elsewhere. All direct and indirect costs of Owner in exercising such rights and remedies will be charged against Contractor in an amount approved as to reasonableness by Architect/Engineer and a Change Order will be issued incorporating the necessary revisions.

N. If within three (3) years after the Substantial Completion Date or such longer period of time as may be prescribed by laws or regulations or by the terms of any applicable special guarantee required by the Contract Documents, any Work is found to be defective, Contractor shall promptly, without cost to Owner and in accordance with Owner's written instructions, either correct such defective Work or if it has been rejected by Owner, remove it from the site and replace it with non-defective Work. If Contractor does not promptly comply with the terms of such instruction, Owner may have the defective Work corrected/removed and all direct, indirect and consequential costs of such removal and replacement will be paid by Contractor. Failing payment by the Contractor and notwithstanding any other provisions of the Contract Documents to the contrary, Owner shall have the right to bring a direct action in the Circuit Court to recover such costs.

**13.2 Representations of the Owner.** To the extent permitted by law, the Owner represents to the Contractor that each of the following statements is presently true and accurate:

- A. The Owner is a validly existing political subdivision of the State of Florida.
- B. The Owner has all requisite corporate or governmental power and authority to carry on its business as now conducted and to perform its obligations under the Contract Documents and each Contract Document contemplated hereunder to which it is or will be a party.
- C. The Contract Documents and each Contract Document contemplated hereby to which the Owner is or will be a party has been duly authorized by all necessary action on the part of, and has been or will be duly executed and delivered by, the Owner, and neither the execution and delivery thereof nor compliance with the terms and provisions thereof or hereof: (a) requires the approval and consent of any other person or party, except such as have been duly obtained or as are specifically noted herein; (b) contravenes any existing law, judgment, governmental rule, regulation or order applicable to or binding on the Owner; or (c) contravenes or results in any breach of, default under, or result in the creation of any lien or encumbrance upon

the Owner under any indenture, mortgage, deed of trust, bank loan, or credit agreement, the charter, ordinances, resolutions, or any other agreement or instrument to which the Owner is a party, specifically including any covenants of any bonds, notes, or other forms of indebtedness of the Owner outstanding on the date of the Contract Documents.

D. The Contract Documents and each document contemplated hereby to which the Owner is or will be a party constitutes, or when entered into will constitute, a legal, valid, and binding obligation of the Owner enforceable against the Owner in accordance with the terms thereof, except as such enforceability may be limited by applicable bankruptcy, insolvency, or similar laws from time to time in effect which affect creditors' rights generally, and subject to usual equitable principles in the event that equitable remedies are involved.

E. There are no pending or, to the knowledge of the Owner, threatened actions or proceedings before any court or administrative agency against the Owner which question the validity of the Contract Documents or any document contemplated hereunder, or which are likely in any case or in the aggregate to materially adversely affect the consummation of the transactions contemplated hereunder or the financial or corporate condition of the Owner.

F. The Owner shall use due diligence to timely fulfill or cause to be fulfilled all of the conditions expressed in the Contract Documents which are within the control of the Owner or which are the responsibility of the Owner to fulfill.

G. During the pendency of the Work and while the obligations of the Owner under the Contract Documents shall be in effect, the Owner shall cause to occur and to continue to be in effect and take such action as may be necessary to enforce those instruments, documents, certificates and events contemplated by the Contract Documents that are applicable to and the responsibility of the Owner.

H. The Owner shall assist and cooperate with the Contractor in accomplishing the construction of the Project in accordance with the Contract Documents and the Project Plans and Specifications, and will not knowingly violate any laws, ordinances, rules, regulations, orders, contracts, or agreements that are or will be applicable thereto or, to the extent permitted by law, enact or adopt any resolution, rule, regulation, or order, or approve or enter into any contract or agreement, including issuing any bonds, notes, or other forms of indebtedness, that will result in the Contract Documents or any part thereof, or any other instrument contemplated by and material to the timely and effective performance of a party's obligations hereunder, to be in violation thereof.

#### **ARTICLE XIV TERMINATION AND SUSPENSION**

**14.1 Termination for Cause by Owner.** This Agreement may be terminated by Owner upon written notice to the Contractor should Contractor fail substantially to perform a material

obligation in accordance with the terms of the Contract Documents through no fault of the Owner. In the event Owner terminates for cause and it is later determined by a court of competent jurisdiction that such termination for cause was not justified, then in such event such termination for cause shall automatically be converted to a termination without cause pursuant to Section 14.2.

A. Nonperformance. If the Contractor fails to timely perform any of its obligations under the Contract Documents, including any obligation the Contractor assumes to perform Work with its own forces, or if it persistently or repeatedly refuses or fails, except in case for which extension of time is provided, to supply enough properly skilled workmen or proper materials, or fails, without being excused, to maintain an established schedule (failure to maintain schedule shall be defined as any activity that falls thirty (30) days or more behind schedule) which has been adopted by the Construction Team, or it fails to make prompt payment to Subcontractors for materials or labor, or disregards laws, rules, ordinances, regulations, or orders of any public authority having jurisdiction, or otherwise is guilty of substantial violations of the Agreement the Owner may, after seven (7) days written notice, during which period the Contractor fails to perform such obligation, make good such deficiencies and perform such actions. The Contract Sum, or the actual Cost of the Project, whichever is less, shall be reduced by the cost to the Owner of making good such deficiencies, and the Contractor's compensation shall be reduced by an amount required to manage the making good of such deficiencies. Provided, however, nothing contained herein shall limit or preclude Owner from pursuing additional damages from Contractor because of its breach.

B. Insolvency. If the Contractor is adjudged bankrupt, or if it makes a general assignment for the benefit of its creditors, or if a receiver is appointed because its insolvency, then the Owner may, without prejudice to any other right or remedy, and after giving the Contractor and its surety, if any, fourteen (14) days written notice, and during which period the Contractor fails to cure the violation, terminate the Agreement. In such case, the Contractor shall not be entitled to receive any further payment. Owner shall be entitled to recover all costs and damages arising because of failure of Contractor to perform as provided in the Contract Documents, as well as reasonable termination expenses, and costs and damages incurred by the Owner may be deducted from any payments left owing the Contractor.

C. Illegality. Owner may terminate the Agreement if Contractor disregards laws or regulations of any public body having jurisdiction.

D. Rights of Owner. The Owner may, after giving Contractor (and the Surety, if there is one) seven (7) days written notice, terminate the services of Contractor for cause; exclude Contractor from the Project Site and take possession of the Work and of all Contractor's tools, construction equipment and machinery at the Project Site and use the same to the full extent they could be used (without liability to Contractor for trespass or conversion); incorporate in the Work all materials and equipment stored at the Project Site or for which Owner has paid Contractor but which are stored elsewhere, and finish the Work as Owner may deem expedient. In such case, Contractor shall not be entitled to receive any further payment beyond an amount equal to the value of material and equipment not incorporated in the Work, but delivered and suitably stored, less the aggregate of payments previously made. If the direct and indirect costs of completing the



Work exceed the unpaid balance of the Contract Sum, Contractor shall pay the difference to Owner. Such costs incurred by Owner shall be verified by Owner in writing; but in finishing the Work, Owner shall not be required to obtain the lowest quote for the Work performed. Contractor's obligations to pay the difference between such costs and such unpaid balance shall survive termination of the Agreement. In such event and notwithstanding any other provisions of the Contract Documents to the contrary, Owner shall be entitled to bring a direct action in the Circuit Court to recover such costs.

**14.2 Termination without Cause by Owner.** The Owner, through its County Administrator or designee, shall have the right to terminate the Agreement, in whole or in part, without cause upon sixty (60) calendar days' written notice to the Contractor. In the event of such termination for convenience, the Owner shall compensate Contractor for payments due through the date of termination, and one subsequent payment to cover costs of Work performed through the date of termination, subject to the terms and conditions of Section 3.1. The Contractor shall not be entitled to any other further recovery against the Owner, including, but not limited to, anticipated fees or profit on Work not required to be performed, or consequential damages or costs resulting from such termination.

A. Release of Contractor. As a condition of Owner's termination rights provided for in this subsection, Contractor shall be released and discharged from all obligations arising by, through, or under the terms of the Contract Documents, and the Payment and Performance Bond shall be released. Owner shall assume and become responsible for the reasonable value of Work performed by Subcontractors prior to termination plus reasonable direct close-out costs, but in no event shall Subcontractors be entitled to unabsorbed overhead, anticipatory profits, or damages for early termination.

B. Waiver of Protest. Contractor hereby waives any right to protest the exercise by Owner of its rights under this Section that may apply under the Procurement Ordinance.

**14.3 Suspension without Cause.** Owner may, at any time and without cause, suspend the Work or any portion thereof for a period of not more than ninety (90) days by written notice to Contractor, which will fix the date on which Work will be resumed. Contractor shall be allowed an increase in the Contract Sum or an extension of the Contract Time, or both, directly attributable to any suspension if Contractor makes an approved claim therefor.

**14.4 Termination Based Upon Abandonment, Casualty or Force Majeure.** If, after the construction commencement date (i) Contractor abandons the Project (which for purposes of this paragraph shall mean the cessation of all construction and other activities relating to the Project, excluding those which are necessary to wind down or otherwise terminate all outstanding obligations with respect to the Project, and no recommencement of same within one hundred twenty (120) days following the date of cessation), or (ii) the Project is stopped for a period of thirty (30) consecutive days due to an instance of Force Majeure or the result of a casualty resulting in a loss that cannot be corrected or restored within one hundred twenty (120) days (excluding the time required to assess the damage and complete the steps contemplated under Section 12.2), the

Owner shall have the right to terminate the Agreement and pay the Contractor its compensation earned or accrued to date.

**14.5 Vacation of Project Site; Delivery of Documents.** Upon termination by Owner pursuant to Section 14.2 or 14.4, Contractor shall withdraw its employees and its equipment, if any, from the Project Site on the effective date of the termination as specified in the notice of termination (which effective date shall not be less than two (2) working days after the date of delivery of the notice), regardless of any claim the Contractor may or may not have against the Owner. Upon termination, the Contractor shall deliver to the Owner all original papers, records, documents, drawings, models and other material set forth and described in the Contract Documents.

**14.6 Termination by the Contractor.** If, through no act or fault of Contractor, the Work is suspended for a period of more than ninety (90) consecutive days by Owner or under an order of court or other public authority, or Owner fails to act on any Application for Payment or fails to pay Contractor any sum finally determined to be due; then Contractor may, upon fourteen (14) days written notice to Owner terminate the Agreement and recover from Owner payment for all Work executed, any expense sustained plus reasonable termination expenses. In lieu of terminating the Agreement, if Owner has failed to act on any Application for Payment or Owner has failed to make any payment as aforesaid, Contractor may upon fourteen (14) days written notice to Owner stop the Work until payment of all amounts then due.

[Remainder of page intentionally left blank]

## Construction Agreement

### Exhibits & Standard Forms

A. Attachment 1	Drawings
B. Attachment 2	Specifications
C. Attachment 3	Affidavit of No Conflict
D. Attachment 4	Contractor's Certificate(s) of Insurance
E. Attachment 5	Contractor's Payment and Performance Bond
F. Attachment 6	Application for Payment
G. Attachment 7	Contract Change Order
H. Attachment 8	Administrative Contract Adjustment (ACA)
I. Attachment 9	Certificate of Substantial Completion
J. Attachment 10	Final Reconciliation Warranty Period
Declaration	and Contractor's Affidavit
K. Attachment 11	Public Construction Bond

[Remainder of page intentionally left blank]

Construction Agreement  
Attachment 1  
Title(s) of Drawings  
(To be inserted prior to final execution)

Palma Sola Yacht Basin Retaining Wall Repair  
PROJECT NO. 0008128

– pages

(Signed and Sealed )

Construction Agreement  
Attachment 2  
Title(s) of Specifications  
(To be inserted prior to final execution)

Contract Documents / Specifications  
For  
Palma Sola Yacht Basin Retaining Wall Repair  
PROJECT NO. 0008128

(Dated — pages)

SWFWMD EXEMPTION  
NO. XXXXXXXXXX

(Date Issued xxxxxx, 2017 – xx pages)

Construction Agreement  
Attachment 3  
Affidavit of No Conflict

COUNTY OF \_\_\_\_\_,

STATE OF \_\_\_\_\_,

BEFORE ME, the undersigned authority, this day personally appeared, \_\_\_\_\_, a principal with full authority to bind \_\_\_\_\_ hereinafter the "Lessee"), who being first duly sworn, deposes and says:

(a) is not currently engaged or will not become engaged in any obligations, undertakings or contracts that will require the Lessee to maintain an adversarial role against the County or that will impair or influence the advice, recommendations or quality of work provided to the County; and

(b) has provided full disclosure of all potentially conflicting contractual relationships and full disclosure of contractual relationships deemed to raise a question of conflict(s); and

(c) has provided full disclosure of prior work history and qualifications that may be deemed to raise possible question of conflict(s).

Affiant makes this affidavit for the purpose of inducing Manatee County, a political subdivision of the State of Florida, to enter into this Agreement for

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

SUBSCRIBED to and sworn before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

[Notary Seal]

Notary Public

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_ is Personally Known

OR Produced Identification in the form of \_\_\_\_\_  
(Type of Identification Produced)



Construction Agreement  
Attachment 4  
Contractor's Certificate(s) of Insurance  
  
(to be inserted prior to final execution)

SAMPLE

Construction Agreement  
Attachment 5  
Contractor's Payment and Performance Bond

(To be inserted prior to final execution)

SAMPLE

## Construction Agreement, Attachment 6, Application for Payment

<b>APPLICATION FOR PAYMENT</b>		Request No.: _____	Project No.: _____
Project: _____		Purchase Order No.: _____	
From: _____ To: _____		County Bid No.: _____	
		Consultant: _____	

CONTRACT PAYMENT SUMMARY			
Original Contract Amount:			\$ -
Change Order(s):			\$ -
Change order summary:			
Number	Date Approved	Additive	Deductive
SUBTOTALS:		\$ -	\$ -
Net change order subtotal (Additive less Deductive):			\$ -
Current Contract Amount (CCA): (Original Amount + Change Order(s))			\$ -
	Previous Status	Total WIP	
Value of the Work in Place (WIP)	\$ -	\$ -	
Value of Stored Materials	\$ -	\$ -	
Total Earned (\$ and % of CCA)	\$ -	\$ -	
Retainage (\$ and % of CCA)	\$ -	\$ -	
Net Earned (Total earned minus retainage)			\$ -
TOTAL PREVIOUS PAYMENTS			\$ -
AMOUNT DUE THIS PAYMENT (Net Earned minus Previous Payments)			\$ -

CONTRACTOR'S AFFIDAVIT OF NOTICE	
----------------------------------	--

CERTIFICATE: The undersigned CONTRACTOR certifies that all items and amounts shown on this Application for Payment are

the Amount Due this Payment shown is now due.

**NOTARY:**

State of Florida, County of \_\_\_\_\_

Sworn to (or affirmed ) and subscribed before me

this \_\_\_\_\_ day of \_\_\_\_\_ by

\_\_\_\_\_  
(Name of person giving notice)||  
(Signature of Notary Public - State of Florida)Print, Type or Stamp Commissioned Name of  
Notary Public: \_\_\_\_\_

Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_

**CONTRACTOR:**\_\_\_\_\_  
Name of person authorized to sign Affidavit of Notice\_\_\_\_\_  
TITLE

Contractor name, address and telephone no.:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_**VERIFICATION, RECOMMENDATION, CONCURRENCES AND APPROVALS**

(Signatures)

(Date)

Quantities verified by: \_\_\_\_\_

Consultant/Engineer: \_\_\_\_\_

Project Management: \_\_\_\_\_

Department Head: \_\_\_\_\_

Payment approved by  
the

Board of County Commissioners: \_\_\_\_\_

Attested to by the Clerk of Circuit Court: \_\_\_\_\_

Construction Agreement, Attachment 7, Contract Change Order

<p align="center"><b>CONTRACT CHANGE ORDER</b></p> <p align="center">(for Total Contract Adjusted Amount Greater than \$1,000,000)</p> <p><b>PROJECT:</b></p>		<b>Change Order No.:</b>	
		<b>Contract Amount (Present Value)</b>	
		<b>Project Number:</b>	
<b>NO. OF ITEM</b>	<b>DESCRIPTION OF ITEM AND CHANGE</b>	<b>DECREASE</b>	<b>INCREASE</b>
	<p>BY EXECUTION OF THIS CHANGE ORDER THE CONTRACTOR AGREES THAT ALL CLAIMS FOR ADDITIONAL CONTRACT TIME AND FEES FOR THE ITEMS IN THIS CHANGE ORDER HAVE BEEN SATISFIED.</p>		
		<b>TOTAL DECREASE:</b>	<b>TOTAL INCREASE:</b>
<p><b>Contractor:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>City / State:</b> _____</p>		<p>THE NET CHANGE OF \$</p> <p>ADJUSTS THE CURRENT CONTRACT AMOUNT FROM</p> <p>TO</p>	
<p><b>Contractor Signature:</b> _____</p> <p><b>Date:</b> _____</p>		<p>_____ CALENDAR DAYS ARE ADDED TO THE SCHEDULE WHICH CHANGES THE FINAL COMPLETION DATE TO [ENTER MONTH DAY, YEAR]</p>	

**RECOMMENDATION, CONCURRENCES AND APPROVALS**

	<b>SIGNATURES</b>	<b>DATE</b>
<b>Consultant / Engineer:</b>	_____	_____
<b>Project Manager:</b>	_____	_____
<b>Division Manager:</b>	_____	_____
<b>Manatee County Purchasing:</b>	<b>Project Management Div. Mgr</b> _____ <b>Purchasing Official</b> _____	_____

Authority to execute this contract per Manatee County Code, Chapter 2-26, and per the delegation by the County Administrator effective January 26, 2009

<b>JUSTIFICATION FOR CHANGE</b>	<b>Change Order No:</b>  <b>Project Number:</b>
<b>1. NECESSITY FOR CHANGE:</b> _____ _____	
<b>2. Is change an alternate bid? (If yes, explain)</b> _____	
<b>3. Does change substantially alter the physical size of the project? (If yes, explain)</b> _____	
<b>4 Effect of this change on other 'prime' contractors?</b> _____	
<b>5 Has the Surety and insurance company been notified, if applicable? CONTRACTOR RESPONSIBILITY</b> _____	



Construction Agreement, Attachment 8, Administrative Contract Adjustment

<b>ADMINISTRATIVE CONTRACT ADJUSTMENT</b>		<b>Contract Adjustment No.:</b> _____ <b>Contract Amount:</b> _____ <b>Project Number:</b> _____	
<b>Project Name:</b> _____			
ITEM	DESCRIPTION OF ITEM AND CHANGE	DECREASE	INCREASE
BY EXECUTION OF THIS ADMINISTRATIVE CONTRACT ADJUSTMENT, THE CONTRACTOR AGREES THAT ALL CLAIMS FOR ADDITIONAL CONTRACT TIME AND FEES FOR THE ITEMS IN THIS ADMINISTRATIVE CONTRACT ADJUSTMENT HAVE BEEN SATISFIED.			
		<b>TOTAL DECREASE:</b>	<b>TOTAL INCREASE:</b>
<b>Contractor:</b> _____  <b>Address:</b> _____  <b>City/State:</b> _____  <b>Contractor Signature:</b> _____		THE NET CHANGE OF  ADJUSTS THE CURRENT CONTRACT AMOUNT FROM _____ TO _____  _____ CALENDAR DAYS ARE ADDED TO THE SCHEDULE WHICH CHANGES THE FINAL COMPLETION DATE FROM _____ TO _____	

<b>RECOMMENDATION, CONCURRENCES AND APPROVALS</b>	
<b>SIGNATURES</b>	<b>DATE</b>
<b>Consultant / Engineer:</b>	
<b>Project Manager:</b>	
<b>Division Manager:</b>	
<b>Department Director / Deputy Director</b>	

**MANATEE COUNTY PROJECT MANAGEMENT DIVISION FORM  
PMD-14**

**JANUARY  
2011**

<b>JUSTIFICATION FOR CHANGE</b>	<b>Change Order No:</b>
	<b>Project Number:</b>
<b>1. NECESSITY FOR CHANGE:</b>	
<b>2. Does this change alter the scope of work? (If yes, explain)</b>	
<b>3. It is the Contractor's responsibility to notify the bonding agency. Has the bonding agency been notified?</b>	

Construction Agreement, Attachment 9, Certificate of Substantial Completion

CERTIFICATE OF SUBSTANTIAL COMPLETION (S.C.)	CHECK ONE:	
	Partial	Total
Project Title:	Date Submitted:	
Contractor Data: Name: Address: City/State/Zip:	Project No:	
	S. C. Date (Proposed)	

If the "Partial" completion box above is checked, the following description applies to the work for which substantial completion is being sought. Otherwise, the work described in the Contract including approved changes, if any, is certified to be substantially complete:  
(Description of the portion of work substantially completed):

(USE CONTINUATION SHEETS IF NECESSARY)

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item does not alter the Contractor's responsibility to complete all of the contract work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by the Contractor within \_\_\_\_\_ days of substantial completion. The approved substantial completion date is: \_\_\_\_\_

Contractor Signature \_\_\_\_\_ Date \_\_\_\_\_

Engineer's Approval \_\_\_\_\_ Date \_\_\_\_\_

Printed Name and Title \_\_\_\_\_

Printed Name and Title \_\_\_\_\_

The Contractor shall be responsible for security, operation, safety, maintenance, HVAC, insurance and warranties in accordance with the Contract. The County will assume the responsibility for paying the cost of electrical power from midnight of the date of Engineer's approval as indicated above.

ATTACH THE INSPECTOR'S FINAL WALKTHROUGH LIST OF DEFICIENCIES.

Construction Agreement, Attachment 10, Final Reconciliation Warranty Period

FINAL RECONCILIATION, WARRANTY PERIOD DECLARATION AND CONTRACTOR'S AFFIDAVIT	
Project Title:	Date Submitted:
Contractor Data: Name: Address: City/State/Zip:	Project No:  Warranty (months):
<p>This Final Reconciliation is for the work performed for Manatee County by the above named contractor, hereinafter called CONTRACTOR, pursuant to the contract dated _____ as amended, and acts as an addendum thereto.</p> <p>It is agreed that all quantities and prices in the attached Final Pay Estimate No. _____ are correct and that the amount of \$ _____ including retainage is due to the CONTRACTOR, that no claims are outstanding as between the parties, and that the above stated sum represents the entirety of monies owed the CONTRACTOR.</p> <p>It is further agreed that the warranty period for CONTRACTOR'S work pursuant to the Contract is from _____ to _____.</p> <p>As (title) _____ for CONTRACTOR, I have authority to bind said CONTRACTOR, and as such make this final reconciliation, declaration and affidavit for the purpose of inducing Manatee County to make final payment to CONTRACTOR for work done at/upon _____ under said contract:</p> <p>CONTRACTOR has paid all social security and withholding taxes accrued in connection with the construction project.</p> <p>CONTRACTOR has paid all workers' compensation and other insurance premiums incurred in connection with this construction project.</p> <p>CONTRACTOR has paid for all required permits in connection with this construction project.</p> <p>All laborers, material, men, suppliers, subcontractors and service professionals who worked for and/or supplied materials, equipment and/or services to the CONTRACTOR under this construction contract have been paid in full.</p> <p style="text-align: right;">_____ (Affiant Signature)</p> <p>NOTARY: State of Florida, County of _____, Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____, by _____ ( person giving notice ).</p> <p>Signature of Notary Public - State of Florida: _____ Print, Type or Stamp Commissioned Name of Notary Public: _____</p> <p>Personally Known <input type="checkbox"/> or Produced Identification <input type="checkbox"/> Type of Identification Produced _____</p>	

S:\CONSTRUCTION SERVICES\2.0MASTERFORMS\DESIGN DOCUMENTS\CONSTRUCTION DOCUMENTS\CONSTRUCTION\_CONTRACTORS  
AFFIDAVIT - FINAL RECONCILIATION - JAN2010.doc REVISED JAN 2010  
(Previous versions are obsolete)

**MANATEE COUNTY GOVERNMENT  
PUBLIC CONSTRUCTION BOND**

BY THIS BOND, We \_\_\_\_\_, located at \_\_\_\_\_, as  
(Name of Contractor) (Address)  
Principal and \_\_\_\_\_ a corporation, whose address is  
(Name of Surety)

---

Are bound to Manatee County, a political subdivision of the State of Florida, herein called County,  
in the sum of \$ \_\_\_\_\_, for payment of which we bind ourselves, our heirs,  
personal representatives, successors, and assigns, jointly and severally.

WHEREAS, the Contractor has entered into Contract No. 18-R067493-1OV with the County for  
the project titled Palma Sola Yacht Basin Retaining Wall Repair, Project No. 0008128, with  
conditions and provisions as are further described in the aforementioned Contract, which  
contract is by reference made a part hereof for the purposes of explaining this bond.

THE CONDITION OF THIS BOND is that Principal:

1. Performs Contract No. 18-R067493-1OV, between Principal and County for construction of  
Palma Sola Yacht Basin Retaining Wall Repair, Project No. 0008128,

(Title of Project)

the Contract Being made a part of this bond by reference, at the times and in the manner  
prescribed in the Contract; and

2. Promptly makes payments to all claimants, as defined in Section 255.05(1), Florida Statutes,  
supplying Principal with labor, materials, or supplies, used directly or indirectly by Principal  
in the prosecution of the Work provided for in the Contract; and
3. Pays County all losses, damages, expenses, costs, and attorney's fees, including appellate  
proceedings, that County Sustains because of a default by Principal under the Contract; and
4. Performs the guarantee of all Work and materials furnished under the Contract for the time  
specified in the Contract, then this bond is void; otherwise it remains in full force.

Any action instituted by a claimant under this bond for payment must be in accordance with the

notice and time limitation provisions of Section 255.05(2), Florida Statutes.

SAMPLE



Any changes in or under the Contract documents and compliance or non-compliance with any formalities connected with the Contract or the changes does not affect Surety's obligation under this bond.

DATED ON \_\_\_\_\_

CONTRACTOR AS PRINCIPAL

\_\_\_\_\_  
Contractor Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

(Corporate Seal)

SURETY

\_\_\_\_\_  
Surety Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

(Corporate Seal)

AGENT OR BROKER

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Telephone

Licensed Florida Insurance Agent?

\_\_\_\_ Yes

\_\_\_\_ No

\_\_\_\_\_  
License #:

\_\_\_\_\_  
State of

\_\_\_\_\_  
County of

\_\_\_\_\_  
City of