

MANATEE COUNTY GOVERNMENT NOTICE OF INTENT TO NEGOTIATE

RFQ NO./TITLE	24-R084406ED Buffalo Creek Park Athletic Expansion Design Services, Project No. 6004522	DATE POSTED	MC _____ DS _____	CC _____ BIDSYNC _____
PROCUREMENT REPRESENTATIVE	Emily Diaz, Procurement Agent III	DEPARTMENT / DIVISION	Property Management Department	
AUTHORIZED BY	Jacob Erickson, Purchasing Official	SIGNATURE DATE	Jacob Erickson, MBA, CPPO, NIGP-CPP	Digitally signed by Jacob Erickson, MBA, CPPO, NIGP-CPP Date: 2024.07.25 07:22:16 -04'00'

NOTICE OF INTENT TO NEGOTIATE

The Manatee County Procurement Division provides notice of its intent to negotiate a contract with Kimley-Horn and Associates, Inc. for the provision of Buffalo Creek Park Athletic Expansion Design Services.

ENABLING/REGULATING AUTHORITY

Manatee County Procurement Ordinance, Sec 2-26.

BACKGROUND/EVALUATION

The purpose of this Request for Qualifications (RFQ) was to solicit responses from qualified firms or individuals to provide Buffalo Creek Park Athletic Expansion Design Services.

The solicitation was advertised on the Manatee County website and DemandStar. It was also provided to the Manatee County Chamber of Commerce and the Manasota Black Chamber of Commerce for release to its members. Responses were received from the following firms:

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| <ol style="list-style-type: none"> 1. Fleischman & Garcia Architects & Planners, A.I.A., P.A., Sarasota, Florida 2. Halff Associates, Inc., Tampa, Florida 3. Kimley-Horn & Associates, Inc., Sarasota, Florida 4. PBK Sports, Sarasota, Florida | <ol style="list-style-type: none"> 5. RVi Planning & Landscape Architecture, Bradenton, Florida 6. The Osborn Engineering Company, St. Petersburg, Florida 7. TranSystems Corporation, Clearwater, Florida |
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The following firms were deemed non-responsive/non-responsible: None

EVALUATION COMMITTEE MEMBERS:

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| Emily Diaz, Procurement Division, non-voting | Barney Salmon, Sr. Planner |
| Marcus Francis, Parks & Recreations Manager | Tom Yarger, Deputy Director |

EVALUATION SUMMARY:

The Evaluation Committee first convened on July 2, 2024 and conducted technical evaluations of the responsible, responsive, proposals received. The Evaluation Committee determined they would like to invite the top four (4) ranking firms for in-person interviews/presentations. On July 18, 2024, the Evaluation Committee conducted in-person interviews with two (2) firms, Kimley-Horn and Associates, Inc. and PBK Sports. On July 19, 2024, the Evaluation Committee conducted in-person interviews with The Osborn Engineering Company and TranSystems Corporation. The Evaluation Committee met on July 23, 2024, for discussions of the in-person interviews, final technical evaluations, and final rankings of firms as follows: (1) Kimley-Horn and Associates, Inc.; (2) PBK Sports; (3) TranSystems Corporation; and (4) Halff Associates, Inc.

The Procurement Division and Property Management Department request authorization to enter into negotiations with the following firm (s):

Kimley-Horn and Associates, Inc.

ATTACHMENTS (List in order of attached)	Score Tabulation		
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Manatee County Procurement Division
 Final Score Tabulation for Technical Evaluations
 Request for Qualification (RFQ) No. 24-R084406ED
 Buffalo Creek Park Athletic Expansion Design Services Project No. 6004522

	Criteria: Proposer & Team Experience Maximum Points: 25				Criteria: Approach Maximum Points: 35				Criteria: Organizational Structure & Capacity Maximum Points: 15				Criteria: Similar Completed Projects Maximum Points: 25				Results	
	Barney Salmon	Marcus Francis	Tom Yarger	Average Score	Barney Salmon	Marcus Francis	Tom Yarger	Average Score	Barney Salmon	Marcus Francis	Tom Yarger	Average Score	Barney Salmon	Marcus Francis	Tom Yarger	Average Score	Final Score	Final Ranking
Kimley-Horn & Associates, Inc.	23.00	25.00	23.00	23.67	32.00	35.00	32.00	33.00	13.00	13.00	14.00	13.33	24.00	23.00	23.00	23.33	93.33	1
PBK Sports	21.00	22.00	22.00	21.67	32.00	35.00	29.00	32.00	10.00	13.00	12.00	11.67	22.00	25.00	20.00	22.33	87.67	2
TranSystems Corporation	21.00	23.00	24.00	22.67	32.00	33.00	30.00	31.67	10.00	12.00	11.00	11.00	20.00	20.00	22.00	20.67	86.00	3
The Osborn Engineering Company	23.00	21.00	22.00	22.00	27.00	25.00	30.00	27.33	11.00	12.00	13.00	12.00	21.00	24.00	23.00	22.67	84.00	4
Half Associates, Inc.	20.00	20.00	16.00	18.67	25.00	30.00	29.00	28.00	10.00	10.00	9.00	9.67	20.00	18.00	19.00	19.00	75.33	5
Fleischman & Garcia Architects & Planners, AIA, PA	18.00	19.00	15.00	17.33	22.00	29.00	22.00	24.33	10.00	15.00	8.00	11.00	20.00	21.00	20.00	20.33	73.00	6
RVi Planning & Landscape Architecture	17.00	18.00	18.00	17.67	25.00	27.00	24.00	25.33	10.00	11.00	7.00	9.33	17.00	19.00	17.00	17.67	70.00	7

Highest Final Score# is Ranked #1