

# MANATEE COUNTY GOVERNMENT

## SOURCE SELECTION

<b>SUBJECT</b>	Palm Aire Community Landscaping	<b>DATE POSTED</b>	February 20, 2009
<b>PURCHASING REPRESENTATIVE</b>	Chris Daley, 749-3048	<b>DATE CONTRACT SHALL BE AWARDED</b>	February 27, 2009
<b>DEPARTMENT</b>	Public Works- Ted Cresswell	<b>CONSEQUENCES IF DEFERRED</b>	N/A
<b>SOURCE RECOMMENDATION</b>	IFB #09-0820CD	<b>AUTHORIZED BY DATE</b>	Rob Cuthbert February 20, 2009

### ACTION DESIRED

**Authorization to award IFB #09-0820CD, Palm Aire Community Landscaping, to the lowest responsive, responsible bidder meeting specifications, Jackson Landscape Professionals, Inc., Bradenton, FL for an estimated annual amount of \$60,000.00.**

### ENABLING/REGULATING AUTHORITY

Federal/State law(s), administrative ruling(s), Manatee County Comp Plan/Land Development Code, ordinances, resolutions, policy.)

**Ordinance 08-43, Resolution R-01-36, Section 3, B(3)**

### BACKGROUND/DISCUSSION

- 6/04/91 The Board adopted Ordinance 91-59 creating a Municipal Service Taxing Unit (MSTU) for the Palm Aire Community providing enhanced landscape maintenance on designated County roadsides and medians.
- This annual contract provides for scheduled mowing, weeding, edging, and landscape maintenance for designated County roadsides and medians within the Palm Aire Community, and these services are funded from monies budgeted and collected in the Palm Aire MSTU fund.
- This contract is for a twelve (12) month period with four (4) twelve (12) month renewal periods not to exceed the total contract duration of sixty (60) months beginning on March 1, 2009. Price adjustments after the first contract period, may, upon the County's approval, be adjusted with the Bureau of Labor Statistics Consumer Price Index.
- 1/20/09 thru 2/12/09 appropriate bid procedures were followed. Notice of the Bid's availability was broadcast to seventy two (72) prospective bidders via DemandStar. Twenty four (24) bidders obtained copies of the bid; fourteen (14) bids were received.
- Addendum #1 was issued on February 2, 2009 making it a requirement of the contractor to meet the current definition of a "Local Business" as defined by Purchasing Ordinance 08-43 (Board Policy), in order to be considered for award, which is defined as a business duly licensed and authorized to engage in the sale of goods and/or services to be procured, which has a place of business in Manatee County with full time employees at that location.
- Jackson Landscape Professionals, Inc. has a place of business in Manatee County with full time employees at that location.
- The Public Works Department and the Palm Aire Community Liaison reviewed the bids submitted and their recommendations were received to award to Jackson Landscape Professionals, Inc.

### SUMMARY

**Recommend award of IFB #09-0820CD, Palm Aire Community Landscaping, to Jackson Landscape Professional, Inc.; Bradenton, FL for an estimated annual amount of \$60,000.**

<b>ATTACHMENTS: (List in order as attached)</b>	<b>INSTRUCTIONS TO BOARD RECORDS:</b>		
1) Bid Tabulation 2) Recommendation for Award	N/A		
<b>COST</b>	\$60,000 (estimated annual)	<b>SOURCE (ACCT# &amp; NAME)</b>	1430016100534000 – Palm Aire MSTU
<b>COMMENTS</b>	<b>AMT./FREQ. OF RECURRING COSTS (ATTACH FISCAL IMPACT STATEMENT)</b>		N/A

